

**BOARD OF DIRECTORS**

**Fulton-El Camino Recreation and Park District**  
2201 Cottage Way, Sacramento, CA 95825  
Phone (916) 927-3802 Fax (916) 927-3805  
[Board@FECRPD.com](mailto:Board@FECRPD.com)

**AGENDA: REGULAR MEETING**

**Date:** April 16, 2020  
**Time:** 6:30 PM  
**Location:** 2201 Cottage Way  
Sacramento, CA 95825

The Board will be attending this meeting via Zoom:  
Email [Mgrace@fecrpd.com](mailto:Mgrace@fecrpd.com) for a conference invitation.

District Staff will be hosting the meeting from 2201 Cottage Way.

This site will be open and available to the public and will provide social distancing seating.

**Call to Order****Mission Statement**

Enhance the quality of life for our community  
by providing park facilities and recreation programs of exceptional quality  
while maintaining and protecting our parklands for future generations.

*PUBLIC COMMENT – Members of the public may address the Board on general District topics not listed on this agenda or on specific agenda items when the items are heard. Persons who wish to comment on either agenda or non-agenda items should fill out a comment card located on the table in the rear of the room and give it to the General Manager. The Chair will call for comments at the appropriate time. A time limit of three (3) minutes will be observed for each speaker.*

**Pledge of Allegiance****Roll Call and Introduction of Guests**

Jessica Dias, Chair  
Kathleen Stricklin, Vice Chair  
Michael Seaman, Secretary  
Teresa Higgins, Director  
Laura Lavallee, Director

**Visitor Comments for Items not on Agenda, Additional Agenda Items**

It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only ask brief clarifying questions or refer the matter to staff.

**Business Items****1. Consent Agenda**

- a. Minutes of the March 19, 2020 Regular Board Meeting
- b. Total Payroll, Supplies, and Revenue Summary Graph Year to Date
- c. Program Revenue and Refund Report for March, 2020
- d. Payroll Report for March, 2020
- e. Claims 3\*1 – 28 for March, 2020
- f. Revolving Fund Report for March, 2020
- g. Services and Supplies Summary Report as of March, 2020
- h. Monthly Department Breakdown for March, 2020
- i. Maintenance, Recreation, Park Police and Facility Rentals Reports for March, 2020

**2. Bond Measure Survey Results**

Jon Isom, President of Isom advisors, will present the survey results conducted to determine the District's willingness to support a bond measure to fund improvements to the District's parks and facilities.

**3. District Operations and the Covid-19 Pandemic**

The Board will consider Resolution 2019/20-17, a resolution declaring a local emergency due to the Coronavirus Pandemic. The Board will also discuss the District's response to the Sacramento County Health Department's Declaration to Shelter-In-Place and plans through May 31, 2020.

**4. Capital Assets Policies 3030 and 3031**

The Board will review a Revised Capital Assets Policy 3030 and the renumbering of the former Capital Assets Policy 3030 to 3031.

**5. 2018/19 Financial Audit**

The Board will receive and discuss the 2018/19 District Audit.

**6. Cottage Park Bridge #1 Creek Diversion Proposal**

The Board will review a proposal from Westcon Construction to construct the Strong Ranch Slough Diversion needed for the Cottage Park Bridge #1 replacement project.

**7. 2020 Slate of California Association of Recreation and Park District's Board Officers**

The Board will review the CARPD proposed slate of officers and consider if any Board member would like to be nominated for a board position.

**8. California Special Districts Association, Legislative Days, May 19-20, 2020**

The Board will consider participating in the Virtual CSDA Legislative Days, May 19-20, 2020.

**9. Annual District Park Tour**

The Board will set a date for the annual tour of District parks.

**10. General Manager's Report**

The Board will review the General Manager's monthly report.

**11. Committee Reports**

Board members will provide reports on any standing or Ad Hoc committee meeting they may have attended.

**12. Directors' Comments**

Board members will report on items of interest to the Board.

**13. Information/Correspondence/Announcements**

A. Crab Feed Board Report

B. Community Yard Sale - Flyer

C. E-Waste Collection & Recycling – Flyer

D. California State Parks – Beach and Park Closure

E. LAFCo – Proposed/Final FY 2020-21 Budget

F. FEC Letter to State Legislators – Economic Impact of Coronavirus on Local Government Services and Employees

G. FEC Letter to State Legislators – Include the needs of Special Districts in Fourth COVID-19 Pandemic Relief Bill

**14. Adjournment**

**15. Sign all Approved Documents**

*Next Regular Board Meeting Thursday, May 21, 2020.*

**AMERICANS WITH DISABILITIES ACT ACCOMODATIONS** – *If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Linda Montijo at (916) 927-3802 or fax (916) 927-3805. Requests must be made as early as possible, and at least three-full business days before the start of the meeting.*

**BOARD MEETING MATERIALS** - *Non-confidential documents or writings for items on this agenda submitted to the Board of Directors after distribution of the Board Packet are available to the public at the same time at the address listed above during regular business hours.*

**MEETING RECORDINGS** – *Members of the public are hereby notified that meetings of the Board of Directors are recorded. Requests for the audio recordings may be directed to the Superintendent of Administration, Linda Montijo.*