



Fulton-El Camino Recreation and Park District

2201 Cottage Way, Sacramento, CA 95825

(916) 927-3802 fax: (916) 927-3805

www.fecrecpark.com

ENRICHMENT CLASS REQUEST FORM

INSTRUCTOR INFORMATION:

Date: _____

Last Name: _____ First Name: _____

Phone #: _____ E-mail: _____

COURSE INFORMATION:

Class title: _____

Minimum Enrollment: _____ Maximum Enrollment: _____ Participant Age: _____

of Classes per Session? _____ Start date? _____ End date? _____

Session Length (circle): 1 Day 2 Days 4 Weeks 6 Weeks 8 weeks

Day of Week (circle all that apply):

Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Start Time: _____ End Time: _____

Any dates within session that class will not be held, please list? _____

Requested Location: _____ Room Set-up Request: _____

Registration Fee: _____ Additional Materials Fee: _____

Would you like your class information listed in the Activity Guide? Yes No

Detailed Course Description (*please include any information your participants must have knowledge of, including dress requirements, items they must bring to class, etc. Space is limited, please keep information as "must know" and understand that descriptions may be modified*):

DISCLAIMER AND SIGNATURE:

Returning Instructors will not be able to automatically continue offering the activity or program without submitting a Class Request form. Submitting a Class Request does not guarantee that the class or activity will automatically be added to the Fulton-El Camino Recreation and Park District programs. There is no exclusivity to instructors or the classes they teach. Participants must pre-register for all classes. Registrations are processed on first-come, first-serve bases by the District. Instructor will receive payment for services rendered from Sacramento County on behalf of Fulton-El Camino Recreation and Park District. Payment will be based on the number of students enrolled, abiding by the Instructor/District percentage split indicated in the Instructor/Activity Contract.

Signature: _____ Date: _____