

ITEM: CONSENT AGENDA – 1 A
MINUTES
Fulton-El Camino Recreation and Park District
2201 Cottage Way, Sacramento, CA 95825
www.fecrpd.com

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FULTON-EL CAMINO RECREATION AND PARK DISTRICT was held July 16, 2020 and continued to July 22, 2020. The meeting was called to order 6:32 p.m. by Chair Dias via the Zoom program used to teleconference.

Board Members Present (via Zoom)

Jessica Dias, Chair -
Kathleen Stricklin, Vice Chair
Michael Seaman, Secretary
Teresa Higgins, Director
Laura Lavallee, Director

Staff Members (Present in Room)

Michael Grace, General Manager
Linda Montijo, Supt. of Administration
James Joseph, Park Maintenance III
James Brown, Chief of Police

Staff Members (Present Via Zoom/phone)

Becky McDaniel, Superintendent of Recreation
Jaden Delfer, Recreation Supervisor
Ryan Harder, Recreation Supervisor
Robin Romines, Recreation Supervisor

Visitors: (Present in Room)

Emily Ballus

VISITOR COMMENTS:

None

1. CONSENT AGENDA

BOARD ACTION: APPROVAL OF THE CONSENT AGENDA: Secretary Seaman made a motion to approve the Consent Agenda Items C-J, Director Higgins seconded the motion. The motion passed 5-0-0-0 with Chair Dias, Vice Chair Stricklin, Secretary Seaman, Director Higgins and Director Lavallee voting aye. There were no Nays or Abstentions.

Secretary Seaman requested the minutes of the two special meetings held on June 23 and June 25 be amended to be consistent with the way the visitors were identified. Secretary Seaman made a motion the description GM Candidates be changed to Visitor and to add the name of Becky Herz to the Visitors on the June 25, Special Meeting minutes, Vice Chair Stricklin seconded the motion. The motion passed 5-0-0-0 with Chair Dias, Vice Chair Stricklin, Secretary Seaman, Director Higgins and Director Lavallee voting aye. There were no Nays or Abstentions.

2. FISCAL YEAR 2020/21 AUDIT SERVICE AGREEMENT

Director Higgins made a motion to approve the audit service agreement for the 2020/21 Fiscal Year, Director Lavallee seconded the motion. The motion passed 5-0-0-0 with Chair Dias, Vice Chair Stricklin, Secretary Seaman, Director Higgins and Director Lavallee voting aye. There were no Nays or Abstentions.

3. DISPOSITION OF THE DISTRICT'S FIFTEEN PASSENGER VANS.

Director Lavallee made a motion to accept staff's recommendation to dispose of the two fifteen passenger vans, Director Higgins seconded the motion. Secretary Seaman stated he had concerns regarding the law for fifteen passenger vans. We need to let our legislatures know of the impact this law has on our district. He is opposed to hurrying up and getting rid of the rotary van, perhaps it could be kept to transport adults. Director Lavallee revised her motion to dispose of the 2002 Ford Econoline fifteen passenger van and table the disposal of the Rotary van until next month.

Director Higgins seconded the motion. The motion passed 5-0-0-0 with Chair Dias, Vice Chair Stricklin, Secretary Seaman, Director Higgins and Director Lavallee voting aye. There were no Nays or Abstentions.

4. REPLACEMENT OF SANTA ANITA BRIDGE #1

Director Lavallee stated that if the Civil Engineer stated the entire bridge needs to be replaced then we should submit that to CAPRI and let them deny it. Secretary Seaman commented that CAPRI would not deny the claim if the Civil Engineer stated it needed to be done, otherwise they would be on the hook if something happened to the bridge. Secretary Seaman asked the General Manager if he knew what the additional cost to replace it with the same kind of bridge that they have a Cottage. Secretary Seaman also wanted to know what the plan was about bollards to keep vehicles off the bridges. The decision was made to table the meeting until next week when all the information would be available for the Board to make an informed decision.

5. 2020/21 FINAL BUDGET WORKSHOP

The General Manager reviewed the changes made to the Preliminary Budget with the board.

6. GENERAL MANAGER'S REPORT

In order to introduce the new General Manager, Emily Ballus, to the community, we can have an advisory committee do a ribbon cutting and park advisory committee at the same time. General Manager Grace updated the board regarding the situation with Metro Fire at Cottage pool. According to Metro Fire they feel the complex needs three more exits from the complex. Staff has studied the issue and feel they have solved it. Reviewed the issue of the picnic table at Seely Park. General Manager is going to have the table removed and if the Park Advisory Committee pushes back then bring back to the board. Regarding the ballfield light controllers, for about 4,000 we could use irrigation controller to remotely control the lights. We have the in-house capability to do this. Secretary Seaman suggested a possible partnership with a trade school. Parking lots are going to be shut down on the 17th.

7. COMMITTEE REPORTS

None

8. DIRECTOR'S COMMENTS

Chair Dias – No Comments

Vice Chair Stricklin – People are using the broken bridge at Santa Anita, we need to do a better job of blocking it.

Secretary Seaman – Attended the CARPD meeting and reported they are having zoom meeting on a more frequent basis going forward. The next annual conference will be in Monterey (if allowed).

Director Higgins – Wanted a heads up if the board packet was going to be long packet.

Director Lavallee – No Comments

9. INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS

A. Take Action Brief

The meeting was continued at 9:51 PM to June 22 at 5:00 p.m.

Continuation Meeting called to order at 5:04 p.m. on 07/22/20

Board Members Present (via Zoom)

Jessica Dias, Chair

Kathleen Stricklin, Vice Chair

Michael Seaman, Secretary

Staff Members (Present in Room)

Michael Grace, General Manager

Linda Montijo, Supt. of Administration

James Joseph, Park Maintenance III

Teresa Higgins, Director
Laura Lavallee, Director

Staff Members Present via Zoom
Becky Lopey McDaniel

3. DISPOSITION OF THE DISTRICT'S FIFTEEN PASSENGER VAN

General Manager Grace stated that a modified 15 passenger van is still a 15 passenger van regardless of the number of seats or passengers. He informed the board that DMV is sending the district the legislation regarding the vans. It seems that there is a special rider needed to operate the 12 passenger van. He was also informed that Mission Oaks still want to drive the Rotary van, so disregard the disposition of the Rotary Van.

4. REPLACEMENT OF SANTA ANITA BRIDGE #1

General Manager informed the board that the cost for a steel bridge like the one in Cottage Park, would be \$234,000 versus \$65,000 for a wooden bridge. He also reported that other contractor who had submitted one of the original quotes did not have the required license. The General Manager recommends that the Board approve Westconn Construction quote for a full wood bridge replacement and submit a claim to CAPRI with the letter from the engineer stating the bridge needs to be fully replaced. He also recommended permanent bollards at every place that the path touches a street or a parking lot. Interior pathways have a flexible bollard. Secretary Seaman motioned that the Board approve the General Manager's recommendation to go with Westconn Construction quote to replace the Santa Anita Bridge, Director Higgins seconded the motion. The motion passed 5-0-0-0 with Chair Dias, Vice Chair Stricklin, Secretary Seaman, Director Higgins and Director Lavallee voting aye. There were no Nays or Abstentions.

6. GENERAL MANAGER'S REPORT

General Manager Grace reported the shut-down has increased traffic at Seely Park. There are signs posted in all parks regarding the Covid-19 virus.

Meeting adjourned at 5:36 p.m.
Respectfully submitted by,

Linda Montijo Superintendent of Administration

Jessica Dias, Chair
Board of Directors

ATTEST: _____
Michael Seaman, Secretary
Board of Directors