



FULTON-EL CAMINO RECREATION AND PARK DISTRICT

BOARD OF DIRECTORS

Teresa Higgins Chair	Michael Seaman Vice Chair	Kathy Stricklin Secretary	Laura Lavalley Director	Chris Fischer Director
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**NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY,
THURSDAY, OCTOBER 16, 2025
6:30 PM**

RICHARD T. CONZELMANN COMMUNITY CENTER
2201 COTTAGE WAY, SACRAMENTO, CA 95825
BOARD ROOM

AGENDA

ZOOM PARTICIPATION:

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/85394669812>

DIAL-IN PARTICIPATION: +1 669 900 9128 US

Mission Statement

Enhance the quality of life for our community by providing park facilities and recreation programs of exceptional quality while maintaining and protecting our parklands for future generations.

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD – COMMENTS

Items not on the Agenda

Members of the audience may comment on any item not on the agenda that is of interest to the public and within the subject matter authority of the District Board of Directors. Each person will be allowed three minutes, or less, if many requests are received on a particular subject.

The District Board of Directors cannot act on non-agendized items raised under “Public Comment” until the matter has been specifically included on an agenda as an action item. It is a violation of state law for the Board to discuss or act on non-agenda items. Board members may only ask brief clarifying questions or refer the matter to staff.

Members of the public who want a response to a specific question are encouraged to contact the General Manager.

For Agenda Items: Those audience members who wish to address an item on the agenda are encouraged to offer their public comments during consideration of that agenda item.

Procedures for Public Comments:

Procedures for public comments on agenda or non-agenda items are:

- If at a meeting in person, fill out a comment card located on the table at the rear of the room and give it to the Clerk of the Board.
- If on a Zoom or phone call, when the Chair calls for public comment, please provide the speaker's name and subject being addressed.
- The Chair will call for comments at the appropriate time.

4. CONSENT ITEMS (Motion)

The Consent Calendar items are those expected to be routine and noncontroversial. They will be acted upon by the Board of Directors after providing an opportunity for public comment.

4.1 Approve the Minutes of the September 2025 Regular Board & Committee Meetings

4.2 Accept Financial Activity

- a. Summary Financial Statement of Activity YTD September 2025
- b. Receive the Program Revenue and Refund Report for September 2025
- c. Receive Revolving Fund Report for September 2025
- d. Receive the Payroll Report for September 2025
- e. Receive Claims for September 2025
- f. Receive Parks, Recreation, Facility Rentals, and Security Report September 2025

4.3 General Manager's Monthly Update

5. PRESENTATIONS

5.1 Presentation Provided by Westcon Construction Corp on Bridges Replacements

Eric Campbell of Westcon Construction Corp. will present on the benefits of steel versus wood bridges in consideration for bridges replacements with Measure Q.

6. DISCUSSION AND DIRECTION ITEMS (Motion)

The Board will review and discuss taking appropriate action on the following matters:

6.1 Adopt Resolution Approving the Payoff of the Columbia/Umpqua Bank Loan with Measure Q

The Board adopt Resolution 2025/26-14 to pay off the Columbia/Umpqua Bank Loan with Measure Q.

6.2 Update Policy 3080 – Procurement

The Board approve the updated Policy 3080 -Procurement.

6.3 Resubmittal of Creation of Capital Projects Fund and its Budget

The Board adopt the Resolution 2025/26-13, Approving the Capital Projects Fund and its Budget for the Fiscal Year 2025-26.

7. INFORMATIONAL ITEMS (No Action Required)

7.1 Staff Report (Oral): Little League

7.2 Staff Report (Oral): DocAccess by Streamline, transforms documents into Americans with Disabilities Act (ADA) and Web Content Accessibility Guidelines (WCAG) compliance.

8. CORRESPONDENCE/ANNOUNCEMENTS

8.1 Newsome Sings Brown Act Revamp

8.2 California Public Policy Group Legislative Updates.

8.3 FEC Flyers/Information:

- Howe Park's Frightfully Fun Carnival, Saturday, October 25, 1:00pm-4:00 pm, Howe Park

- 2026 Little League Charter

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9. COMMITTEE REPORTS

- a. Personnel and Finance – Chair, Director Lavallee
- b. Programs, Facilities and Projects – Chair, Director Seaman
- c. Community Relations – Chair, Director Stricklin

10. FUTURE AGENDA ITEMS/MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS

11. FUTURE AGENDA ITEMS/MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER

12. ADJOURNMENT

13. SIGN ALL APPROVED DOCUMENTS

Next Regular Board Meeting on Thursday, November 20, 2025

AMERICANS WITH DISABILITIES ACT ACCOMMODATIONS – *If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Mike Chahal at (916) 927-3802 or fax (916) 927-3805. Requests must be made as early as possible, and at least three full business days before the start of the meeting.*

BOARD MEETING MATERIALS - *Non-confidential documents or writings for items on this agenda submitted to the Board of Directors after distribution of the Board Packet are available to the public at the same time at the address listed above during regular business hours.*

MEETING RECORDINGS – *Members of the public are hereby notified that meetings of the Board of Directors are recorded. Requests for the audio recordings be directed to the Director of Finance and Administration, Mike Chahal.*



FULTON-EL CAMINO RECREATION AND PARK DISTRICT

BOARD OF DIRECTORS

Teresa Higgins Chair, Michael Seaman Vice Chair, Kathy Stricklin Secretary, Laura Lavalley Director, Chris Fischer Director

CONSENT AGENDA ITEM: Minutes 4.1

TUESDAY, SEPTEMBER 30, 2025
6:30 PM

RICHARD T. CONZELMANN COMMUNITY CENTER
2201 COTTAGE WAY, SACRAMENTO, CA 95825
BOARD ROOM

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Higgins called the meeting to order at 6:30pm and led with a Pledge of Allegiance.

2. ROLL CALL

Board Members:

Teresa Higgins, Chair - Present
Michael Seaman, Vice Chair - Present
Kathleen Stricklin, Secretary - Present
Laura Lavalley, Board Director - Present
Chris Fischer, Board Director – Present – via Zoom

Staff Members:

Emily Ballus, GM
Mike Chahal, Staff
Jaden Delfer, Staff
Jennifer Buckman, District’s Counsel
Greg Melton, Design Presenter - via Zoom
John Kaylen, District Resident - via Zoom
Robin Romines, Staff - via Zoom Jenny,

Public Attendees:

Steven J. Rohner, Park Patron
Sandy Bressler, District Resident
Steven Rice, District Resident
Jeff Morrow, Grant Presenter

3. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD – COMMENTS

Items not on the agenda

Public Comment:

Park Patron Steven J. Rohner’s visit was to notify the board he did not receive a response from his last visit asking them to rescind his trespass. Rohner is asking the board to review his case and vote on it. The board response was they cannot comment at this time on non-agenda items, and they will hear him out and that’s all they can do at this meeting.

4. CONSENT ITEMS (Motion)

The Consent Calendar items are those expected to be routine and noncontroversial. They will be acted upon by the Board of Directors after providing an opportunity for public comment.

- 1. Approve the Minutes of the August 2025 Regular Board & Committee Meetings

2. Accept Financial Activity
 - a. Summary Financial Statement of Activity YTD August 2025
 - b. Receive the Program Revenue and Refund Report for August 2025
 - c. Receive Revolving Fund Report for August 2025
 - d. Receive the Payroll Report for August 2025
 - e. Receive Claims for August 2025
 - f. Receive Parks, Recreation, Facility Rentals, and Security Report August 2025
3. General Manager's Monthly Update

Vice Chair Michael Seaman made the motion to accept the consent agenda and Secretary Kathleen Stricklin seconded the motion. The motion passed with a vote of 5-0-0-0 (Ayes, Noes, Absent, Abstain).

5. PRESENTATIONS

None.

6. DISCUSSION AND DIRECTION ITEMS (Motion)

The Board will review and discuss taking appropriate action on the following matters:

6.1 Vote for the LAFCo Special District Representatives Seat #7 (Motion)

The Board will select and vote for the Sacramento LAFCo candidates for the special district representation.

Vice Chair Michael Seaman moves to vote Gay Jones for the four-year, regular term with Brandon D. Rose for the two-year term and Charlea Moore as the four-year alternate. Chair Teresa Higgins seconds the motion. The motion passed with a vote of 5-0-0-0 (Ayes, Noes, Absent, Abstain).

6.2 Measure Q Funding Allocations for an Amphitheater (Motion)

Greg Melton, Melton Design, will present options for constructing an Amphitheater. The board will select the cost and installation timeframe from options provided.

Committee Report:

Vice Chair Michael Seaman and Secretary Kathleen Stricklin recommend against a portable Amphitheater and portable lighting. The committee recommends we not call this element an Amphitheater, suggesting we call it an Outdoor Event Venue or an Entertainment Stage. Recommends modeling Southside Park. Would like discussion of fencing the venue off.

Public Comment:

District Resident Steve Rice gave his thought of not needing a roof for this venue. Recommendations against a portable stage. District Resident John Kaylen expressed a noise concern and stating large events in the park impact the connecting neighborhood as far as parking.

Discussion:

Other options in place of the Amphitheater, such as a Skate Park. Director Laura Lavalley has concerns about the amount of money spent on a venue that may not be used often. Additional concern about competing with other providers who have long established contacts in the community, wood structure, and fencing. Suggested more discussion with a trial of renting a stage for events to gauge activity. Board asks Designer Greg Melton for a few detailed option 2 designs with a roof and side walls for future review.

6.3 Adopt Resolutions Approving the 2025/26 Amended Budget (Resolution-Motion)

The Board will review the Proposed Amended Final Budget for 2025/26.

- a. Resolution 2025/26-9, Approving the Amended General Fund Final Budget for 2025/2026
- b. Resolution 2025/26-10, Approving the Amended Parks Maintenance and Recreation Improvement District (Assessment # 1) Final Budget for 2025/2026
- c. Resolution 2025/26-11, Approving the Amended Parks Maintenance and Recreation Improvement District (Assessment # 2) Final Budget for 2025/2026

Staff Chahal summarized the changes made to the Final Budget to arrive at the Amended Budget. These consist of increase for the annual consultant fees of \$25,000 for Measure Q which was not included in the original budget; increase of \$63,096 in Salary and Benefits for a full-time Aquatics Manager; and the movement of some maintenance staff between Funds to better distribute the resources for proper accountability.

Public Comments:

No public comments were made.

Director Laura Lavalley moves to approve resolutions 2025/26-9, 2025/26-10 and 2025/26-11. Secretary Kathleen Stricklin seconds the motion. The motion passed with a vote of 5-0-0-0 (Ayes, Noes, Absent, Abstain).

6.4 Adopt Resolutions 2025/26-12 and 2025/26-13 for Creation of the Measure Q Debt Service and Capital Projects Funds and Budgets for 2025-26 Fiscal Year. (Resolution-Motion)

The Board will adopt resolutions to add two new funds: (1) Debt Service Fund 342C, and (2) Capital Projects Fund 342D.

Staff Chahal summarized the requirements related to the Measure Q Bond Issuance to create the Debt Service Fund and the Capital Projects Funds. The Debt Service Fund is to account for the accumulation of resources for, and the payment of, Measure Q Bond debts of principal and interest. The Capital Projects Fund tracks the financial resources designated for acquisition or construction of major capital assets associated with Measure Q Bond Issuance. Staff recommends approving the following resolutions:

- a. Resolution 2025/26-12, Approving the Debt Service Fund and its 2025/26 Budget.
- b. Resolution 2025/26-13, Approving the Capital Projects Fund and its 2025/26 Budget

Public Comments:

No public comments were made.

Vice Chair Michael Seaman moves to approve resolutions 2025/26-12, and 2025/26-13. Secretary Kathleen Stricklin seconds the motion. The motion passed with a vote of 5-0-0-0 (Ayes, Noes, Absent, Abstain).

6.5 Approve New Policy 2218 - Boundaries: Conduct When Interacting with Minors (Motion)

The Board approves a boundaries policy that covers appropriate conduct when interacting with minors.

GM Ballus presented the boundaries policy which is required when interacting with minors.

Public Comments:

No public comments were made.

Director Laura Lavalée moves to approve Policy 2218 – Boundary Policy Secretary Kathleen Stricklin seconds the motion. The motion passed with a vote of 5-0-0 (Ayes, Noes, Absent, Abstain).

7. INFORMATIONAL ITEMS (No Action Required)

7.1 Staff Report (Oral): Measure Q: Bond Updates

7.2 Staff Report (Oral): DocAccess by Streamline, transforms documents into Americans with Disabilities Act (ADA) and Web Content Accessibility Guidelines (WCAG) compliance.

8. CORRESPONDENCE/ANNOUNCEMENTS

8.1 CSDA Requests CARD Amend ZEV Regulation Ahead of September 25 Hearing

8.2 CAPRI Flyer on 40 Years of Service Dinner Announcement

8.3 FEC Flyers:

- Community Yard Sale 2025, Sunday, October 5, 9:00am to 1:00 pm, Howe Park

- Howe Park's Frightfully Fun Carnival, Saturday, October 25, 1:00pm-4:00 pm, Howe Park

9. COMMITTEE REPORTS

a. Personnel and Finance – Chair, Director Lavalée – Summarized items reviewed at the meeting such as the final budget, staffing and financial issues. Discussed the retention policy which will be brought to the full board soon.

b. Programs, Facilities and Projects – Chair, Vice Chair Seaman – Stated that the meeting involved discussions around the need for an Amphitheater for concerts and other events, which was discussed earlier. No further comments are needed.

c. Community Relations – Chair, Secretary Stricklin –The committee did not meet.

10. FUTURE AGENDA ITEMS/MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS

Secretary Kathleen Stricklin – mentioned the Climate crisis and the greenhouse gas reduction plans that the Districts needs to start discussions soon.

Vice Chair Michael Seaman – Inquired about ribbon cutting for Babcock Park. Attended the Greater Arden of Chamber of Commerce coffee at Belair Market. Attended CruiseFest, gave thanks to staff. Applauds efforts on new district newsletter increasing in social media presentations.

Chair Teresa Higgins –Applauds staff efforts towards Cruise Fest

Director - Laura Lavalée – Future agenda item for policy and definitions on Staff Step increases.

Director Chris Fischer - Enjoyed Cruise Fest and the new district newsletter.

11. FUTURE AGENDA ITEMS/MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER

GM Ballus did not have any announcements.

12. ADJOURNMENT

With no further business, Chair Teresa Higgins adjourned the meeting at 8:26pm

Respectfully submitted by: Mike Chahal, Director of Finance and Administration / Clerk of the Board.

APPROVED: _____
Teresa Higgins, Chair Board of Directors

ATTEST: _____
Kathleen Stricklin, Secretary Board of Directors

**FULTON-EL CAMINO RECREATION AND PARK DISTRICT
BUDGET TO ACTUAL
YTD: SEPTEMBER 30, 2025 (Period 3)**

Fund / Group: General Fund - Fund 342A (9349342)

Commitment Item	Budget	Actual Total	Available	%Consumed
10111000 REGULAR EMPLOYEES	978,196.00	292,156.91	686,039.09	29.87
10112400 COMMITTEE MEMBERS	8,400.00	2,500.00	5,900.00	29.76
10113200 TIME/ONE HALF OT	-	201.73	(201.73)	
10114300 ALLOWANCES	3,600.00	900.00	2,700.00	25.00
10121000 RETIREMENT	311,570.00	79,611.03	231,958.97	25.55
10122000 OASDHI	62,310.00	18,023.88	44,286.12	28.93
10123000 GROUP INS	303,057.00	68,019.89	235,037.11	22.44
10124000 WORK COMP - ACP	25,797.00	53,201.00	(27,404.00)	206.23
10125000 SUI - ACP	3,921.00	1,146.25	2,774.75	29.23
* 10 - SALARIES AND EMPLOYEE BEN	1,696,851.00	515,760.69	1,181,090.31	30.40
20200500 ADVERTISING	1,500.00	5,000.00	(3,500.00)	333.33
20202900 BUS/CONFERENCE EXP	4,050.00	53.61	3,996.39	1.32
20203100 BUSINESS TRAVEL	6,500.00	49.49	6,450.51	0.76
20203500 ED/TRAINING SVC	4,500.00	-	4,500.00	
20203800 EMPLOYEE RECOGNITION	4,000.00	157.53	3,842.47	3.94
20205100 INS LIABILITY	121,809.00	39,881.50	81,927.50	32.74
20206100 MEMBERSHIP DUES	15,300.00	3,825.00	11,475.00	25.00
20207600 OFFICE SUPPLIES	7,500.00	290.26	7,209.74	3.87
20208100 POSTAL SVC	6,210.00	-	6,210.00	
20208500 PRINTING SVC	12,600.00	-	12,600.00	
20210300 AGRI/HORT SVC	5,000.00	-	5,000.00	
20210400 AGRI/HORT SUP	2,000.00	458.33	1,541.67	22.92
20211100 BLDG MAINT SVC	5,000.00	765.00	4,235.00	15.30
20212200 CHEMICAL SUPPLIES	-	1,680.53	(1,680.53)	
20213100 ELECT MAINT SVC	1,000.00	-	1,000.00	
20213200 ELECT MAINT SUP	1,500.00	-	1,500.00	
20214100 LAND IMP MAINT SVC	2,000.00	-	2,000.00	
20215100 MECH SYS MAINT SVC	7,000.00	-	7,000.00	
20215200 MECH SYS MAINT SUP	3,500.00	37.71	3,462.29	1.08
20216200 PAINTING SUP	2,000.00	55.84	1,944.16	2.79
20216700 PLUMBING MAINT SVC	3,500.00	2,952.00	548.00	84.34
20216800 PLUMBING MAINT SUP	5,000.00	2,794.29	2,205.71	55.89
20217100 RENTS/LEASES/RL PROP	-	1,804.26	(1,804.26)	
20219700 TELEPHONE SVC	12,400.00	2,982.21	9,417.79	24.05
20220600 AUTO MAINT SUP	1,000.00	-	1,000.00	
20222600 EXPEND TOOLS	150.00	-	150.00	
20226100 OFFICE EQ MAINT SVC	750.00	-	750.00	
20227500 RENT/LEASE EQ	7,800.00	169.59	7,630.41	2.17
20229200 OTHER EQ MAINT SUP	4,000.00	-	4,000.00	
20232200 CUSTODIAL SUP	16,500.00	323.93	16,176.07	1.96
20250500 ACCOUNTING SVC	12,500.00	-	12,500.00	
20250700 ASSESSMENT COLL SVC	21,000.00	-	21,000.00	
20253100 LEGAL SVC	50,000.00	21,789.06	28,210.94	43.58
20255100 PLANNING SVC	7,500.00	-	7,500.00	
20259100 OTHER PROF SVC	108,022.00	12,729.40	95,292.60	11.78

Fund / Group: General Fund - Fund 342A (9349342)

Commitment Item	Budget	Actual Total	Available	%Consumed
20281100 DATA PROCESSING SVC	14,450.00	7,443.12	7,006.88	51.51
20281700 ELECTION SVC	2,000.00	-	2,000.00	
20285200 RECREATIONAL SUP	52,260.00	10,379.38	41,880.62	19.86
20289800 OTHER OP EXP SUP	11,200.00	4,597.58	6,602.42	41.05
20289900 OTHER OP EXP SVC	2,850.00	2,931.77	(81.77)	102.87
20291500 COMPASS COSTS	3,026.00	-	3,026.00	
20298703 LND LN CHARGES - ACP	-	63.75	(63.75)	
* 20 - SERVICES AND SUPPLIES	548,877.00	123,215.14	425,661.86	22.45
** Expenditure accounts	2,245,728.00	638,975.83	1,606,752.17	28.45
91910100 PROP TAX CUR SEC	(1,638,279.00)	-	(1,638,279.00)	
91910200 PROP TAX CUR UNSEC	(61,963.00)	-	(61,963.00)	
91910300 PROP TAX CUR SUP	(25,213.00)	(0.16)	(25,212.84)	0.00
91910400 PROP TAX SEC DELINQ	(13,472.00)	-	(13,472.00)	
91910500 PROP TAX SUP DELINQ	(4,491.00)	-	(4,491.00)	
91910600 PROPERTY TAX UNITARY	(29,753.00)	-	(29,753.00)	
91912000 PROP TAX REDEMPTION	(129.00)	-	(129.00)	
91913000 PROP TAX PR UNSEC	(651.00)	-	(651.00)	
91914000 PROP TAX PENALTIES	(382.00)	-	(382.00)	
91919600 RDA RESIDUAL	(24,388.00)	-	(24,388.00)	
* 91 - TAXES	(1,798,721.00)	(0.16)	(1,798,720.84)	
93931000 VEHICLE CODE FINES	-	(280.16)	280.16	
* 93 - FINES, FORFEITURES, AND P	-	(280.16)	280.16	
94942900 BLDG RENTAL OTHER	(130,750.00)	(22,664.45)	(108,085.55)	17.33
* 94 - REVENUE FROM USE OF MONEY	(130,750.00)	(22,664.45)	(108,085.55)	17.33
95952200 HOME PROP TAX REL	(9,480.00)	-	(9,480.00)	
95953300 REDEV PASSTHRU	(68,514.00)	-	(68,514.00)	
* 95 - INTERGOVERNMENTAL REVENUE	(77,994.00)	-	(77,994.00)	
96964600 RECREATION SVC CHGS	(237,060.00)	1,795.00	(238,855.00)	0.76-
* 96 - CHARGES FOR SERVICES	(237,060.00)	1,795.00	(238,855.00)	0.76-
97979000 MISC OTHER	(9,500.00)	-	(9,500.00)	
* 97 - MISCELLANEOUS REVENUE	(9,500.00)	-	(9,500.00)	
** REVENUE ACCOUNTS	(2,254,025.00)	(21,149.77)	(2,232,875.23)	0.94
*** Total	(8,297.00)	617,826.06	(626,123.06)	7,446.38-

**FULTON-EL CAMINO RECREATION AND PARK DISTRICT
BUDGET TO ACTUAL
YTD: SEPTEMBER 30, 2025 (Period 3)**

Fund / Group: Landscape & Lighting District - Fund 396A (9399396)

Commitment Item	Budget	Actual Total	Available	%Consumed
10111000 REGULAR EMPLOYEES	-	689.85	(689.85)	
* 10 - SALARIES AND EMPLOYEE BEN	-	689.85	(689.85)	
20200500 ADVERTISING	1,200.00	498.80	701.20	41.57
20203500 ED/TRAINING SVC	600.00	671.11	(71.11)	111.85
20211100 BLDG MAINT SVC	-	504.60	(504.60)	
20212200 CHEMICAL SUPPLIES	15,000.00	1,933.13	13,066.87	12.89
20213100 ELECT MAINT SVC	-	239.40	(239.40)	
20214100 LAND IMP MAINT SVC	25,000.00	5,295.00	19,705.00	21.18
20214200 LAND IMP MAINT SUP	-	1,201.91	(1,201.91)	
20215100 MECH SYS MAINT SVC	1,000.00	-	1,000.00	
20215200 MECH SYS MAINT SUP	1,500.00	1,044.30	455.70	69.62
20216700 PLUMBING MAINT SVC	2,000.00	-	2,000.00	
20218500 PERMIT CHARGES	5,500.00	1,547.00	3,953.00	28.13
20219100 ELECTRICITY	81,700.00	25,209.48	56,490.52	30.86
20219200 NAT GAS/LPG/FUEL OIL	10,500.00	9,998.92	501.08	95.23
20219300 REF COLL/DISP SVC	33,000.00	995.00	32,005.00	3.02
20219500 SEWAGE DISP SVC	10,000.00	2,072.07	7,927.93	20.72
20219800 WATER	211,000.00	70,470.41	140,529.59	33.40
20220500 AUTO MAINT SVC	5,000.00	117.76	4,882.24	2.36
20220600 AUTO MAINT SUP	5,000.00	420.74	4,579.26	8.41
20222600 EXPEND TOOLS	4,000.00	606.70	3,393.30	15.17
20223600 FUEL/LUBRICANTS	7,500.00	2,179.40	5,320.60	29.06
20227500 RENT/LEASE EQ	5,000.00	-	5,000.00	
20229100 OTHER EQ MAINT SVC	2,500.00	-	2,500.00	
20229200 OTHER EQ MAINT SUP	2,000.00	-	2,000.00	
20231400 CLOTH/PERSONAL SUP	7,500.00	903.90	6,596.10	12.05
20250700 ASSESSMENT COLL SVC	400.00	-	400.00	
20259100 OTHER PROF SVC	41,500.00	17,035.19	24,464.81	41.05
20285200 RECREATIONAL SUP	1,400.00	228.08	1,171.92	16.29
20289800 OTHER OP EXP SUP	2,500.00	253,621.29	(251,121.29)	10,144.85
20289900 OTHER OP EXP SVC	8,550.00	525.79	8,024.21	6.15
* 20 - SERVICES AND SUPPLIES	490,850.00	397,319.98	93,530.02	80.95
** Expenditure accounts	490,850.00	398,009.83	92,840.17	81.09
96960300 SPECIAL ASSESMENT	(463,744.00)	-	(463,744.00)	
* 96 - CHARGES FOR SERVICES	(463,744.00)	-	(463,744.00)	
97970800 WATER RESALE	(22,500.00)	8,419.56	(30,919.56)	37.42-
* 97 - MISCELLANEOUS REVENUE	(22,500.00)	8,419.56	(30,919.56)	37.42-
** REVENUE ACCOUNTS	(486,244.00)	8,419.56	(494,663.56)	1.73-
*** Total	4,606.00	406,429.39	(401,823.39)	8,823.91

**FULTON-EL CAMINO RECREATION AND PARK DISTRICT
BUDGET TO ACTUAL
YTD: SEPTEMBER 30, 2025 (Period 3)**

Fund / Group: Maintenance & Improvement District - Fund 396B (9349396)

Commitment Item	Budget	Actual Total	Available	%Consumed
10111000 REGULAR EMPLOYEES		4,422.23	4,422.23-	
* 10 - SALARIES AND EMPLOYEE BEN		4,422.23	4,422.23-	
20200500 ADVERTISING		495.95	495.95-	
20214100 LAND IMP MAINT SVC	168,680.00	43,125.00	125,555.00	25.57
20259100 OTHER PROF SVC	10,000.00	7,795.00	2,205.00	77.95
20289800 OTHER OP EXP SUP		104,787.41	104,787.41-	
* 20 - SERVICES AND SUPPLIES	178,680.00	156,203.36	22,476.64	87.42
30321000 INTEREST EXPENSE	25,222.00	12,794.75	12,427.25	50.73
30322000 BOND/LOAN REDEMPTION	64,880.00	32,000.00	32,880.00	49.32
* 30 - OTHER CHARGES	90,102.00	44,794.75	45,307.25	49.72
** Expenditure accounts	268,782.00	205,420.34	63,361.66	76.43
94941000 INTEREST INCOME	6,000.00-		6,000.00-	
* 94 - REVENUE FROM USE OF MONEY	6,000.00-		6,000.00-	
96960300 SPECIAL ASSESMENT	260,543.00-		260,543.00-	
* 96 - CHARGES FOR SERVICES	260,543.00-		260,543.00-	
** REVENUE ACCOUNTS	266,543.00-		266,543.00-	
*** Total	2,239.00	205,420.34	203,181.34-	9,174.65

FULTON-EL CAMINO RECREATION AND PARK DISTRICT
 PROGRAM REVENUE AND FACILITY REPORT
 Month Ending: September 30, 2025

Recap of Month Deposits	
Income Details	Deposits
Building & Picnic Rental	\$6,690.00
Edison Rental Revenue	
Recreation Fees	18,712.82
Insurance Claim Reimbursement	946.99
Vehicle Code Fines (net of pmt to contract agencies)	
Grant Related Income	
Water Reimbursement	6,617.09
Other Income: Cal Card for Personal Use	76.50
Expense Reimbursements	
Misc. US Bank Rebate	857.62
Total Misc. Income	<u> </u>
Total September Revenue	\$33,901.02
YTD August Revenue	\$50,969.56
YTD September 2025 Revenue	<u><u>\$84,870.58</u></u>
YTD Recap of Revenues	
Income Details	Deposits
Building Rentals	26,925.00
Picnic Site Fees	2,130.00
Recreation Fees	43,077.57
Maintenance Services & Water Reimbursement	6,617.09
Insurance Claim	946.99
Grants	-
Other Income	5,173.93
YTD September 2025 Revenue	<u><u>\$84,870.58</u></u>
2025 September Revenue	\$33,901.02
2024 September Revenue	\$34,881.39
2025 September YTD Revenue	\$84,870.58
2024 September YTD Revenue	\$266,533.83

**FULTON-EL CAMINO RECREATION AND PARK DISTRICT
CLAIMS FOR PROGRAM AND FACILITY REFUNDS
Month Ending: September 30, 2025**

REFUND DETAILS			
Prog. No	Program Name	Issued to	Amount
9349342241	Building Rental	Abul Karimi	125.00
9349342241	Building Rental	Martinez, Gabriel	250.00
9349342241	Building Rental	San Juan Unified School District	540.50
9349342241	Building Rental	Speery, Christopher	190.00
9349342383	Senior - Canvas Painting	McManus, Linda	24.00
9349342383	Senior - Canvas Painting	Steed, Coleen	22.00
9349342383	Senior Trips	Bailey, Janice	14.00
9349342383	Senior Trips	McDonald, Cynthia	7.00
9349342374	Yard Sale	Brewer, Carole	30.00
9349342374	Yard Sale	Cortez, Rachel	30.00
Total Refunds - September 2025			<u>\$1,232.50</u>
RECAP BY PROGRAM			
Prog. No	Program Name	No of Refunds	Amount
2400	Building & Picnic Rentals	4	1,105.50
3803	Senior Programming	4	67.00
3503	Yard Sale	2	60.00
			\$1,232.50
Total Refunds - September 2025			<u>\$1,232.50</u>
YTD September 2025 Refunds			<u>\$7,362.50</u>

**FULTON-EL CAMINO RECREATION AND PARK DISTRICT
 REVOLVING FUND REPORT - UMPQUA BANK
 Month Ending September 30, 2025**

Payee/Vendor	Description	Deposits (Expenses)	Balance
Revolving Ending Balance - September 30, 2025			\$24,979.79
Deposit	Replenish Funds	\$0.00	
De Lage Landen Fin. Svs.	Copier Lease	(1,050.14)	
Drone Photo Service	Howe Park Bridge Pic's.	(400.00)	
	Month of July Net Deposits (Withdrawals)		(1,450.14)
	Ending Balance September 30, 2025		\$23,529.65
YTD Recap of Deposits / (Withdrawals)			
Payee/Vendor	Description	Amounts	Balance
Revolving Fund Beginning Balance - July 01, 2025			\$25,804.86
De Lage Landen Fin. Svs.	RICOH Copier Lease	(1,575.21)	
Dozella Graphics	Create Political Postcard	(300.00)	
Drone Photo Service	Howe Park Bridge Pic's.	\$ (400.00)	
	YTD Net Deposits / (Withdrawals)		(2,275.21)
	Ending Balance September 30, 2025		\$23,529.65

**FULTON-EL CAMINO RECREATION AND PARK DISTRICT
PAYROLL REPORT
Month Ending September 1 - 30, 2025**

	<u>Sept. 1 - 15</u>	<u>Sept. 16 - 30</u>	<u>Sept. Total</u>	<u>FYTD Sept.</u>
<u>BOARD</u>				
C. Fischer	\$100.00	-	\$100.00	
T Higgins	100.00	-	100.00	
L Lavallee	100.00	100.00	200.00	
M Seaman	100.00	100.00	200.00	
K Stricklin	100.00	100.00	200.00	
TOTAL BOD	\$500.00	\$300.00	\$800.00	\$2,500.00
<u>ADMINISTRATION</u>				
General Manager	\$4,946.93	\$4,946.93	\$9,893.86	
Director of Finance & Admin.	3,692.00	3,692.00	7,384.00	
Finance & Admin Manager	\$3,016.86	\$3,016.86	6,033.72	
Office Manager	2,315.73	2,315.73	4,631.46	
TOTAL ADMIN.	\$13,971.52	\$13,971.52	\$27,943.04	83,829.12
<u>RECREATION</u>				
Recreation Manager	\$3,016.86	\$3,016.86	\$6,033.72	
Park Maintenance II	2,018.46	2,018.46	4,036.92	
Director of Parks & Recreation	3,516.93	3,516.93	7,033.86	
Events	124.20	-	124.20	
Field Supervisor	107.65	139.95	247.60	
Recreation Leader		167.28	167.28	
Recreation Leader	148.50	82.50	231.00	
Aquatics	66.00	-	66.00	
Aquatics	2,080.12	2,068.82	4,148.94	
Events	-	124.20	124.20	
Aquatics	769.13	174.34	943.47	
Aquatics	132.00	-	132.00	
Recreation Leader	-	152.11	152.11	
Events	-	206.47	206.47	
Aquatics	478.50	82.50	561.00	
Aquatics	486.75	-	486.75	
Aquatics	478.50	82.50	561.00	
Events	112.62	131.39	244.01	
Aquatics	363.00	82.50	445.50	
TOTAL RECREATION	\$13,899.22	\$12,046.81	\$25,946.03	130,821.07

	<u>Sept. 1 - 15</u>	<u>Sept. 16 - 30</u>	<u>Sept. Total</u>	<u>FYTD Sept.</u>
<u>PARK SAFETY</u>				
Director Park Safety	\$1,744.47	\$1,476.09	\$3,220.56	
TOTAL PARK SAFETY	\$1,744.47	\$1,476.09	\$3,220.56	11,222.35
<u>MAINTENANCE</u>				
Park Maintenance Manager	\$3,016.87	\$3,016.87	\$6,033.74	
Park Maintenance II	773.98	773.98	1,547.96	
Park Maintenance II	1,921.40	1,921.40	3,842.80	
Park Maintenance II	2,119.00	2,119.00	4,238.00	
Park Maintenance II	1,921.40	1,921.40	3,842.80	
Park Maintenance	-	538.80	538.80	
Park Maintenance	650.43	123.19	773.62	
Park Maintenance	-	44.90	44.90	
Park Maintenance	571.59	551.88	1,123.47	
Park Maintenance	225.24	262.78	488.02	
TOTAL MAINT.	\$11,199.91	\$11,274.20	\$22,474.11	70,809.77
TOTAL SALARIES	\$41,315.12	\$39,068.62	\$80,383.74	\$299,182.31
<u>TAXES AND BENEFITS</u>				
Auto Allowance	\$150.00	\$150.00	\$300.00	
Social Security/Medicare	2,748.31	2,702.64	5,450.95	
PARS	242.19	165.87	408.06	
State Unemployment Insurance	53.07	28.86	81.93	
Health		28,441.20	28,441.20	
Dental		879.75	879.75	
VSP		178.90	178.90	
Disability Insurance		512.69	512.69	
PERS Retirement		30,375.36	30,375.36	
CAPRI - Workers Compensation		26,600.50	26,600.50	
TOTAL TAXES & BENEFITS	\$3,193.57	\$90,035.77	\$93,229.34	207,335.20
TOTAL SALARIES & BENEFITS	\$44,508.69	\$129,104.39	\$173,613.08	\$506,517.51

FULTON-EI CAMINO RECREATION AND PARK DISTRICT
 CLAIMS REPORT
 Month Ended September 30, 2025

Fund	Ref. #	Acct. Code	Prog. Code	Code Title and Vendor	Description	Amount	Prog. Total
342A	9-52	20202900	3949342110	US BANK	Zoom - Boardm, tgs, etc	16.99	16.99
			1100 Total			16.99	
342A	9-4	20203100	9349342230	Beshara, D.	Mileage Reimbursement - August	37.52	13,467.92
342A	9-5	20203100	9349342230	Beshara, D.	Mileage Reimbursement - Sept.	38.78	
342A	9-52	20203100	9349342230	US BANK	Sac County Public garage - Parking	1.75	
342A	9-52	20205300	9349342230	US BANK	Bruchi's - CAPRI Lunch	51.28	
342A	9-52	20207600	9349342230	US BANK	Office Depot - Office Supplies	86.07	
342A	9-52	20207600	9349342230	US BANK	Costco - two cases of water for the office.	11.98	
342A	9-52	20207600	9349342230	US BANK	Amazon - Desk office supplies	215.49	
342A	9-52	20207600	9349342230	US BANK	Amazon- Window shades office supplies	107.72	
342A	9-52	20207600	9349342230	US BANK	Amazon - Shelves office supplies	40.93	
342A	9-52	20207600	9349342230	US BANK	HP - ink	19.38	
342A	9-52	20207600	9349342230	US BANK	Amazon - Monitor stand office supplies	64.14	
342A	9-52	20207600	9349342230	US BANK	Amazon - telephone cords office supplies	10.76	
342A	9-52	20207600	9349342230	US BANK	Amazon - Ethernet splitter office supplies	23.47	
342A	9-52	20207600	9349342230	US BANK	Amazon - Ethernet cable office supplies	4.30	
342A	9-52	20207600	9349342230	US BANK	Amazon - Shelves office supplies	51.62	
342A	9-52	20208100	9349342230	US BANK	FedEx - County Documents	41.57	
342A	9-2	20219700	9349342230	AT&T	Phone Bill	253.71	
342A	9-52	20219700	9349342230	US BANK	T-Mobile - Monthly cell service	824.00	
342A	9-6	20253100	9349342230	BKS Law	Policy Finalization	3,419.20	
342A	9-17	20259100	9349342230	Gladwell Governmental Services	Records Retention	2,800.00	
342A	9-30	20259100	9349342230	Pacific Shredding	Shredding Service	56.00	
342A	9-52	20259100	9349342230	US BANK	ITS Intelligent Technical - Monthly Supportfor the month of July	1,683.24	
342A	9-52	20259100	9349342230	US BANK	ITS Intelligent Technical - Monthly Supportfor the month of August	1,713.24	
342A	9-52	20281100	9349342230	US BANK	Chat GPT - Monthly Subscription	20.00	
342A	9-52	20281100	9349342230	US BANK	Adobe - Monthly Subscription	19.99	
342A	9-52	20281100	9349342230	US BANK	Quickbooks Online Plus & Consultants	158.00	
342A	9-52	20281100	9349342230	US BANK	Adobe Inc. - Monthly subscription for Acrobat Acrobat Export.	2.49	
342A	9-52	20281100	9349342230	US BANK	Adobe Inc. - Monthly subscription for Acrobat Pro.	29.99	
342A	9-52	20281100	9349342230	US BANK	Streamline - streamline flex	380.00	
342A	9-52	20281100	9349342230	US BANK	Streamline -Doc access pro	400.00	
342A	9-8	20289800	9349342230	Cintas First Aid and Safety	Service Agreement - Jun.	8.11	
342A	9-9	20289800	9349342230	Cintas First Aid and Safety	Service Stocking Acknowledgement - Jul	189.94	
342A	9-10	20289800	9349342230	Cintas First Aid and Safety	Service Agreement - Aug.	8.11	
342A	9-11	20289800	9349342230	Cintas First Aid and Safety	Service Stocking Acknowledgement - Sept.	42.97	
342A	9-12	20289800	9349342230	Cintas First Aid and Safety	AED Agreement	145.46	
342A	9-51	20289800	9349342230	Wizix Technology Group Inc.	Copier Meter Charge	430.21	
342A	9-52	20289800	9349342230	US BANK	Costco - Personal item accidently charged. Amount reimbursed receipt attached.	76.50	
			2300 Total			13,467.92	
342A	9-52	20289800	9349342241	US BANK	Home Depot - Hand truck events	249.04	
342A	9-52	20289800	9349342241	US BANK	Home Depot - Wood	15.69	
342A	9-52	20289800	9349342241	US BANK	Home Depot - Tape, Caulk gun	25.77	
342A	9-52	20289800	9349342241	US BANK	Amazon - safety gloves events	126.71	

Fund	Ref. #	Acct. Code	Prog. Code	Code Title and Vendor	Description	Amount	Prog. Total
			2401 Total			417.21	417.21
342A	9-52	20285200	9349342243	US BANK	Amazon - basketball rim	(207.96)	
342A	9-52	20285200	9349342243	US BANK	Home Depot - pad Lock and stud finder Field Rentals	47.18	
			2403 Total			(160.78)	(160.78)
342A	9-52	20206100	9349342310	US BANK	CPRS - Membership	150.00	
			3100 Total			150.00	150.00
342A	9-52	20285200	9349342321	US BANK	Target -	54.92	
342A	9-52	20285200	9349342321	US BANK	Donut Star - Last Day of Summer Camp	74.00	
342A	9-52	20285200	9349342321	US BANK	Sunsplash - Credit from canceled Fieldtrip	(1,403.00)	
342A	9-52	20285200	9349342321	US BANK	Little Ceasars - Last Day of Summer Camp	116.04	
342A	9-52	20285200	9349342321	US BANK	Team Snap - Summer Camp Picture and info sharing with parents	149.99	
342A	9-52	20285200	9349342321	US BANK	When To Work - Schedule App	33.00	
342A	9-52	20285200	9349342321	US BANK	Container Store - Storage and towels for Summer Camp	26.91	
			3201 Total			(948.14)	(948.14)
342A	9-52	20285200	9349342343	US BANK	Allsport America Inc. - New backboard and basketball hoop for Howe Park	2,757.03	
			3414 Total			2,757.03	
342A	9-20	20285200	9349342345	GSSA	Umpire	1,102.08	
342A	9-21	20285200	9349342345	GSSA	Umpire	533.12	
342A	9-52	20285200	9349342345	US BANK	USA Softball - softballs	368.51	
342A	9-52	20285200	9349342345	US BANK	Wilson Tropy - Softball trophy	92.60	
			3405 Total			2,096.31	2,096.31
342A	9-52	20285200	9349342350	US BANK	Amazon - MexiGo 1080 Webcam for Ryan	32.31	
342A	9-52	20285200	9349342350	US BANK	Amazon- Windyun 40 door organizer for guard room	21.54	
			3500 Total			53.85	53.85
342A	9-52	20285200	9349342351	US BANK	Amazon - safety gloves Aquatics	113.84	
			3501 Total			113.84	
342A	9-48	20285200	9349342368	Wehrman, Ann	August Gentle Yoga Classes	33.60	
			3677 Total			33.60	33.60
342A	9-52	20285200	9349342371	US BANK	Bouncey House rentals - Deposit Halloween	50.00	
342A	9-52	20285200	9349342371	US BANK	Canva - Halloween Banner	76.50	
			3714 Total			126.50	126.50
342A	9-52	20285200	9349342377	US BANK	Facbook - Marketing July 4th Cottage Pool	57.61	
342A	9-52	20285200	9349342377	US BANK	Eventbrite - Cruisefest refund	(50.00)	
342A	9-52	20285200	9349342377	US BANK	Eventbrite - Cruisefest registration	50.00	
			3727 Total			57.61	57.61
342A	9-52	20200500	9349342390	US BANK	Garagesalefinder.com - Marketing yard sale	34.95	
342A	9-52	20285200	9349342390	US BANK	Shutterstock - Subscription	29.00	
342A	9-24	20200500	9349342390	Integrated Communications (ICS)	Consulting Services	5,000.00	
342A	9-52	20285200	9349342390	US BANK	Shutterstock - Subscription	7.00	
			3900 Total			5,070.95	5,070.95
342A	9-52	20210400	9349342420	US BANK	NORMAC IRRIGATION SUPPLIES	372.64	
342A	9-52	20213200	9349342420	US BANK	Bestbuy-Router replacement for shop system	152.24	
342A	9-52	20213200	9349342420	US BANK	HARBOR FREIGHT ELECTRICAL SUPPLIES	33.55	
342A	9-52	20213200	9349342420	US BANK	HARBOR FREIGHT ELECTRICAL SUPPLIES	3.76	
342A	9-52	20216200	9349342420	US BANK	HOME DEPOT PAINT SUPPLIES FOR BRIGDE	118.9	
342A	9-15	20216700	9349342420	Emerald Green Landscape Services	Provided/Installed Timer - Bohemian	395.00	
342A	9-52	20216700	9349342420	US BANK	Roto-Rooter - Main line hydro jetting and camera inspection and clear line.	2,650.70	
342A	9-52	20216800	9349342420	US BANK	HOME DEPOT PLUMBING SUPPLIES FOR MENS RESTROOM	51.9	
342A	9-52	20216800	9349342420	US BANK	HOME DEPOT PLUMBING SUPPLIES FOR MENS RESTROOM	18.9	

Fund	Ref. #	Acct. Code	Prog. Code	Code Title and Vendor	Description	Amount	Prog. Total
342A	9-3	20219700	9349342420	AT&T	Phone Bill	14.41	3,972.08
342A	9-52	20231400	9349342420	US BANK	OfficeDepot-Pens & Notebook	43.08	
342A	9-52	20231400	9349342420	US BANK	LMNT INC-Electrolyte supplement for summer	117.00	
			4200 Total			3,972.08	
342A	9-52	20232200	9349342430	US BANK	Homedepot-Cleaning supplies & light bulbs	74.01	1,619.80
342A	9-52	20232200	9349342430	US BANK	Statechemical-Floor cleaner & Room scent	396.79	
342A	9-52	20259100	9349342430	US BANK	Sequoia Monitoring Service - Building alarm service quarterly invoice	234.00	
342A	9-52	20289800	9349342430	US BANK	Industrial Door Company - Closet Doors	915.00	
			4300 Total			1,619.80	
342A	9-1	20259100	9349342440	Airborne Security Patrol, Inc.	Security Lock-up Services	4,848.40	7,348.40
342A	9-38	20259100	9349342440	Sac County Sheriff	Off Duty Contract Deposit	2,500.00	
			4400 Total			7,348.40	
Fund 342A: September 2025 Claims						33,322.30	33,322.30

Fund	Ref. #	Acct. Code	Prog. Code	Code Title and Vendor	Description	Amount	Prog. Total
396A	9-32	20289800	9399396000	Park Planet	Canopie Intallation	49,928.00	49,928.00
			6000 Total			49,928.00	
396A	9-41	20259100	9399396230	SCI Consulting	Levy Admin, Fiscal Year 2025-26	5,195.00	5,195.00
			2300 Total			5,195.00	
396A	9-14	20214100	9399396420	Emerald Green Landscape Services	Creekside Trail	1,765.00	5,195.00
396A	9-16	20218500	9399396420	Environ Mangm't - County Sacto.	Howe Hazardous Materials/Waste Permit	847.00	
396A	9-42	20219100	9399396420	SMUD	Electric Bill	1,110.41	
396A	9-43	20219100	9399396420	SMUD	Electric Bill	56.33	
396A	9-45	20219100	9399396420	SMUD	Collective Electric Bill	5,818.63	
396A	9-34	20219200	9399396420	PG&E	Gas Bill	2.43	
396A	9-35	20219200	9399396420	PG&E	Gas Bill	13.82	
396A	9-52	20219300	9399396420	US BANK	Republic Service Trash - Monthly Trash, Recycle and Organic Services at 3097 Cottage	576.11	
396A	9-52	20219300	9399396420	US BANK	Republic Services- Monthly trash, recycle and organic Services at 2201 Cottage Way	1,692.38	
396A	9-52	20219300	9399396420	US BANK	Republic Services- Monthly trash, recycle and organic Services at 2201 Cottage Way	1,891.84	
396A	9-52	20219300	9399396420	US BANK	Republic Service Trash - Monthly Trash, Recycle and Organic Services at 3097 Cottage	583.53	
396A	9-40	20219500	9399396420	Sacramento County Utility	Utilities - Seely, Cottage and Howe	1,241.07	
396A	9-46	20219800	9399396420	SSWD	Water Bill 036514 - Cottage Park	8,850.49	
396A	9-46	20219800	9399396420	SSWD	Water Bill 036516 - Howe Park	8,810.60	
396A	9-46	20219800	9399396420	SSWD	Water Bill 046262-00 - Seely Park	1,471.39	
396A	9-46	20219800	9399396420	SSWD	Water Bill 46263-00 - Bellview Park	1,065.79	
396A	9-46	20219800	9399396420	SSWD	Water Bill 046267-00 - Santa Anita	1,893.61	
396A	9-46	20219800	9399396420	SSWD	Water Bill 046271-00 - Bohemian Park	2,180.19	
396A	9-52	20220500	9399396420	US BANK	Oreilly-Vehicle Cleaning supplies	19.38	
396A	9-52	20220500	9399396420	US BANK	Shell-Carwash for dodge (Same receipt as Fuel)	18.00	
396A	9-52	20220500	9399396420	US BANK	HARBOR FREIGHT LIGHTS FOR TRAILER	160.52	
396A	9-52	20220500	9399396420	US BANK	HARBOR FREIGHT SUPPLIES TO WIRE TRAILER	23.1	
396A	9-52	20220500	9399396420	US BANK	QUICK QUACK CAR WASH FOR TAHOE	12.99	
396A	9-52	20220500	9399396420	US BANK	RADIAL TIRE SERVICE NEW TIRE FOR GATOR	171.21	
396A	9-52	20220500	9399396420	US BANK	RADIAL TIRE SERVICE NEW TIRE FOR GATOR	171.21	
396A	9-52	20222600	9399396420	US BANK	HarborFreight-Ratchet & hose clamps	59.24	
396A	9-52	20222600	9399396420	US BANK	Homedepot-Portable storage containlers for shop	130.33	
396A	9-52	20222600	9399396420	US BANK	Primo Water - Water monthly service	107.11	
396A	9-52	20222600	9399396420	US BANK	Primo Water - Water monthly service	76.93	

Fund	Ref. #	Acct. Code	Prog. Code	Code Title and Vendor	Description	Amount	Prog. Total	
396A	9-36	20223600	9399396420	Ramos Enviornmental Services	Used Oil Pick-up	630.25	250,098.08	
396A	9-52	20223600	9399396420	US BANK	Fast&Easy-Fuel dodge	122.49		
396A	9-52	20223600	9399396420	US BANK	Speedway-Fuel Explorer	70.21		
396A	9-52	20223600	9399396420	US BANK	Amazon-Brake bleed kit for ATV	106.62		
396A	9-52	20223600	9399396420	US BANK	Speedway-Fuel Dodge	99.88		
396A	9-52	20223600	9399396420	US BANK	Shell-Fuel dodge	114.80		
396A	9-52	20223600	9399396420	US BANK	Shell-Fuel dodge	106.92		
396A	9-52	20223600	9399396420	US BANK	ARCO FUEL FOR F150	69.12		
396A	9-52	20223600	9399396420	US BANK	ARCO FUEL FOR JERRY JUGS	46.24		
396A	9-52	20223600	9399396420	US BANK	ARCO FUEL FOR F150	71.58		
396A	9-52	20223600	9399396420	US BANK	ARCO FUEL FOR F150	76.95		
396A	9-52	20223600	9399396420	US BANK	ARCO FUELL FOR JERRY JUGS	40.67		
396A	9-52	20223600	9399396420	US BANK	ARCO FUEL FOR WHITE VAN	55.62		
396A	9-52	20223600	9399396420	US BANK	ARCO FUEL FOR F150	35.69		
396A	9-52	20223600	9399396420	US BANK	ARCO FUEL FOR TAHOE	78.06		
396A	9-52	20223600	9399396420	US BANK	ARCO FUEL FOR F150	60.48		
396A	9-52	20223600	9399396420	US BANK	FUEL FOR F150	68.32		
396A	9-52	20229100	9399396420	US BANK	J AND J LOCKSMITHS KEYS MADE FOR PADLOCKS	15.09		
396A	9-52	20229100	9399396420	US BANK	J AND J LOCKSMITHS PADLOCKS FOR PARK GATE	327.9		
396A	9-52	20229200	9399396420	US BANK	HARBOR FREIGHT EQUIPMENT SUPPLIES FOR TRAILER	42.98		
396A	9-18	20231400	9399396420	Grainger	Safety Athletic Shoe	129.76		
396A	9-52	20231400	9399396420	US BANK	Vestis-Uniform service	70.78		
396A	9-52	20231400	9399396420	US BANK	Vestis-Uniform service	70.78		
396A	9-52	20231400	9399396420	US BANK	TARGET OFFICE SUPPLIES	25.14		
396A	9-52	20231400	9399396420	US BANK	BOOT BARN WORK BOOTS FOR CHARLES	178.11		
396A	9-13	20259100	9399396420	CWBM, Inc.	Howe/Seely Monthly Restroom Maintenance	2,870.00		
396A	9-52	20259100	9399396420	US BANK	Spypoint-Camera subscription	15.00		
396A	9-52	20259100	9399396420	US BANK	Spypoint-Camera subscription	15.00		
396A	9-52	20259100	9399396420	US BANK	Millennium Termite & Pest - Sentricon monthly Service at 2201 Cottage Way	57.00		
396A	9-52	20259100	9399396420	US BANK	Millennium Termite & Pest - Sentricon monthly Service at 2201 Cottage Way	41.00		
396A	9-52	20259100	9399396420	US BANK	Millennium Termite & Pest - Sentricon monthly Service at 3097 Cottage Way	51.00		
396A	9-52	20259100	9399396420	US BANK	Animal Damage Management - Monthly animal control services (i.e, gopher, squirrel, etc)	125.00		
396A	9-52	20259100	9399396420	US BANK	Millennium Termite & Pest - Monthly pest control service Service at 3097 Cottage Way	99.00		
396A	9-52	20259100	9399396420	US BANK	Millennium Termite & Pest - Monthly pest control service Service at 2201 Cottage Way	95.00		
396A	9-25	20289800	9399396420	Integrity Roofing	Howe Main Office Roof	69,300.00		
396A	9-26	20289800	9399396420	Integrity Roofing	Howe Main Office Roof	67,440.00		
396A	9-27	20289800	9399396420	Integrity Roofing	Howe Main Office Roof	66,440.00		
396A	9-52	20295100	9399396420	US BANK	Spypoint-Camera subscription	15.00		
			4200 Total			250,098.08		
396A	9-52	2215200	9399396450	US BANK	Home Depot - MCH- Screws for pump	6.43		
396A	9-52	20203500	9399396450	US BANK	ARMANDO AQUATICS REFUND FOR CANCELED CLASS	-235.75		
396A	9-19	20215200	9399396450	Grainger	Pool Pump	707.79		
396A	9-44	20219100	9399396450	SMUD	Electric Bill - Pool	2,144.98		
396A	9-33	20219200	9399396450	PG&E	Gas Bill - Pool	1,781.16		
396A	9-52	20231400	9399396450	US BANK	Marine Rescue Products - 20" Ring Buoy for Cottage Pool	118.95		
396A	9-52	20231400	9399396450	US BANK	Leslies's Pool- Chlorine for back up	54.93		
396A	9-23	20259100	9399396450	Indermill Aquatics	Howe Pond Maintenance	575.00		
396A	9-52	20289800	9399396450	US BANK	Emigh-Supplies for pool pump room	97.29		
396A	9-52	20289800	9399396450	US BANK	Amazon- Organizers and Super Blue Pool Clarifier	107.46		

Fund	Ref. #	Acct. Code	Prog. Code	Code Title and Vendor	Description	Amount	Prog. Total
			4500 Total			5,358.24	5,358.24
396A	9-39	20219500	9399396460	Sacramento County Utility	Utilities - Edison	831.00	
396A	9-47	20219800	9399396460	SSWD	Water Bill 036678 (2332 Edison)	58.10	
396A	9-52	20259100	9399396460	US BANK	Millennium Termite & Pest - Bi-Monthly pest control service at 2328 Edision Avenue	109.00	
396A	9-22	20289800	9399396460	Herc Rentals Inc.	Edison Concrete K-Rail Barriers	504.60	
396A	9-52	20289800	9399396460	US BANK	Smart sign Clover, Signs for Howe Parking Lot	73.59	
396A	9-52	20289800	9399396460	US BANK	Smart sign Clover, Signs for Howe Parking Lot	411.57	
396A	9-52	20289800	9399396460	US BANK	Propertyrecord.com, real estate report for 2328 Edison Ave	1.00	
396A	9-52	20289800	9399396460	US BANK	Propertyrecord.com, real estate report for 2328 Edison Ave	7.00	
			4600 Total			1,995.86	1,995.86
Fund 396A: September 2025 Claims						312,575.18	312,575.18
Fund	Ref. #	Acct. Code	Prog. Code	Code Title and Vendor	Description	Amount	Prog. Total
396B	9-29	20289800	9349396000	Melton Design Group	Master Plan Project Coordination	18,130.00	
396B	9-31	20289800	9349396000	Park Planet	Santa Anita Shelter	5,857.00	
396B	9-49	20289800	9349396000	Westcon Construction Corp	Clean & Seal West and Middle Bridge	20,790.71	
396B	9-50	20289800	9349396000	Westwood Professional Services	Bohemian Park Professional Services	8,711.77	
396B	9-52	20289800	9349396000	US BANK	Tailoredtree-Split tree removal in nature area (BOND)	2,500.00	
396B	9-37	20289800	9349396000	RRM Design Group	Bohemian Renovation	537.50	
			6000 Total			56,526.98	56,526.98
396B	9-41	20259100	9349396230	SCI Consulting	Levy Admin, Fiscal Year 2025-26	5,195.00	
			2300 Total			5,195.00	5,195.00
396B	9-14	20214100	9349396420	Emerald Green Landscape Services	Landscape Maintenance	14,375.00	
396B	9-28	20289800	9349396420	Kelley, Janice	Outdoor Equity Specialist	2,600.00	
			4200 Total			16,975.00	16,975.00
Fund 396B: September 2025 Claims						78,696.98	78,696.98
Combined Total September 2025 Total Services & Supplies Claims (excluding Payroll & Refunds)							\$424,594.46
				<hr/> Teresa Higgins, Chair, Board of Directors			
				<hr/> Kathleen Stricklin, Secretary, Board of Directors			

FULTON-EL CAMINO RECREATION AND PARK DISTRICT

MEMORANDUM

TO: Board of Directors
FROM: General Manager
SUBJECT: Activity Report for September 2025
DATE: October 16, 2025

RECREATION ACTIVITY REPORT

Adult Softball: The FEC summer Sunday softball league concluded with playoffs in early September. The fall FEC Sunday softball league will begin play September 28th. The XOSO rental summer Thursday softball league also concluded in September. XOSO league play for the fall will begin on Thursday, September 18th.

Basketball: XOSO Fall leagues on Mondays and Thursdays began in September and will run through October. The courts are available for rental pending weather conditions.

Pickle Ball: The XOSO summer pickleball leagues, held on Tuesdays and Thursdays, concluded in early September. Fall leagues on these days will began the week of September 22nd.

Hard Court Volleyball: The courts are currently being rented for volleyball on Mondays and Wednesdays by Galaxy volleyball through October.

Sand Volleyball: XOSO summer leagues on Mondays, Tuesdays and Wednesdays concluded in September. XOSO fall leagues on Monday and Tuesday evenings began in early September. The courts are available for rental pending weather conditions.

Futsal/Soccer: The courts are currently being used for open play and rentals when requested.

Little League

Our league is entering an exciting new chapter of growth and connection. The charter is fully approved, and registration for the 2026 season will officially open on November 12, 2025. We have implemented the new Sports Connect registration platform, funded by Little League International, to give families a smooth and modern registration experience.

This year we've focused on building on past successes and preparing for the future:

- The league president completed advanced Little League training to stay current on best practices, safety, and compliance.

- Insurance coverage is fully up to date, ensuring families and volunteers are well protected.
- A refreshed league constitution has been adopted to reflect current policies and keep our operations strong.
- Board officer updates have been finalized to support an organized and effective season ahead.

Our president also attended the spring regional meeting with other local Little League presidents, forming valuable connections, sharing resources, and bringing back fresh ideas to strengthen our league and its impact in the community. These steps build on the foundation laid by prior leadership and help position our league for a safe, well-organized, and exciting season.

Seniors

Our senior programs continue to thrive and remain one of the most impactful parts of our community engagement. Participation has grown steadily, and feedback from attendees reflects meaningful connection, improved well-being, and a strong sense of belonging.

- The **Monday and Thursday Walking Groups** on the Howe Park mile path continue to be a consistent favorite, encouraging physical activity and social interaction in a welcoming, low-pressure environment.
- The **Tuesday Lounge Meetups (1–4 PM)** have become a lively hub for friendship and fun, offering cards, Mexican Train, diamond art, and other creative activities that keep participants engaged and socially connected.
- Excitement is building for our **October trip to Apple Hill**, a seasonal highlight that combines scenic exploration, community bonding, and the joy of shared experiences.

Collectively, these programs do far more than provide recreation — they combat isolation, promote movement, spark creativity, and strengthen community ties for older adults throughout our district.

Contract Classes

Gentle Yoga at Cottage Center remains a calming, empowering space for participants to focus on health, balance, and mobility. Steady attendance and overwhelmingly positive feedback show how valuable these offerings are in supporting healthy aging and holistic well-being.

Adventure Club Summer Camp

Planning is already underway for the return of Adventure Club Summer Camp in June 2026 — a cornerstone program that builds friendships, sparks curiosity, and provides families with safe, engaging summer activities. Updates are being explored to make the experience even more memorable, ensuring families continue to see this camp as a trusted summer destination.

Special Events: On September 6, FEC hosted an E-waste Recycling event at Howe Park in partnership with the Sacramento Regional Conservation Corp, collecting 2,891 pounds of electronic waste in four hours. FEC also supported the Fulton Avenue Association’s 14th Annual CruiseFest on September 13, with Friends of FEC named as a beneficiary. Preparations are underway for the upcoming October Community Yard Sale and Annual Frightfully Fun Carnival.

Upcoming Events: October 5, 2025. Howe Park's Frightfully Fun Carnival Saturday, October 25, 2025.

FEC Stingrays Swim/Synchro: Booster club meeting was held September 8th.

2025 Public Swim: The final day for public swim was Labor Day.

2025 Aquatics Staff: Seasonal staff have been released after the last day of public swim.

2025 Swim Lessons: Not in Season

Publicity & Community Outreach: Recreation resources and flyers are posted on all social media platforms (Facebook, Twitter, Instagram & Nextdoor). Any developments with FEC parks are posted to the district website and social media to alert residents. FEC launched its monthly newsletter in September. The newsletter was delivered to 2,736 individual e-mail accounts with a 49% open rate. FEC had a community outreach table at this year's Annual Cruisfest on Fulton Avenue, interacting with many community members. FEC staff are continually researching new ways to reach out to our community. The FEC website had 138,792 page views for the month of September representing a 154% increase from August.

Facility Rentals – FEC had 4 picnic rentals for the month of September with a gross revenue of \$752.50. FEC had 22 hall/board room rentals for the month of September with a gross revenue of \$7,000.00.

MAINTENANCE ACTIVITY REPORT

Maintenance Division Work Performed in September 2025

Bellview Park

Normal maintenance
Tree trimming
Vandalism repair on corridors
Large increase in transient activity

Bohemian Park

Normal maintenance
Tree trimming
Painting over graffiti
Inspection of playgrounds and park

Removal of dead limbs and repair of fencing
Vandalism repair
Transient camp cleanups

Cottage Park

Normal maintenance
Removal of fallen branches
Removal of multiple examples of graffiti
Cleaning of the community building
Maintenance of the maintenance pool
Checking of Hunter nodes
Repaired broken fence inside pool

Creekside Nature Area

Normal maintenance

Howe Park

Daily painting of graffiti
Regular maintenance
Inspection of playgrounds and park
Repair of multiple irrigation breaks (ongoing)
Landscaping around the interior of the pond gate
Sports field maintenance
Pressure washing structures
Large increase in transient presence has impacted Howe's daily cleaning

Santa Anita Park

Normal maintenance
Repair of irrigation
Removal of graffiti (ongoing daily)
Removal of tree limbs
Transient cleanup
Set up valves to supplement slough water supply
Removal of downed trees
Pressure washing chairs/graffiti

Seely Park

Normal maintenance
Cleaning of the pump room interior
Removal of dead limbs
Daily clearing of fountain drains
Pressure washing splash pad weekly

All Parks

Regular Park irrigation maintenance

Regular playground maintenance, including raking of the safety surface material

BBQ ash cleanup

Heavy daily pickup of litter and garbage removal

Heavy removal of homeless camp litter

Daily graffiti removal

PICNIC RENTALS, EVENTS & OTHER SPECIAL EVENTS SEPTEMBER 2025

Red: Security Needed/Alcohol Permit Blue: FEC Special Event

Sat, Sept 6, 2025	FEC E-Waste Recycle Event	9:00 am 1:00 pm	FECRPD	Howe Parking Lot	
Sat, Sept 6, 2025	Gabe Martinez – Baby Shower	1:00 pm 7:00 pm	Shayla Ashlee	Hall	
Sat, Sept 6, 2025	Correll Banks – birthday	10:00 am 3:00 pm	FECRPD	Seely #2	
Sun, Sept 7, 2025	A.Karmimi – Commemoration	2:00 pm 6:00 pm	Austin JD	Hall	Microphone and Projector
Sat, Sept. 21, 2025	Monica Lopez – Picnic	1:00 pm 7:00 pm	FECRPD	Chicken Ranch #1	Alcohol permit
Sun, Sept 21, 2025	Powerhouse church – Service	8:00 am 2:00 pm	FECRPD	Howe Meadow	
Thurs, Sept 25, 2025	V.Jackson-Talbert	4:00 pm 8:00 pm	JD	Hall	
Fri, Spet 21, 2025	SJUSD – MTTs Meetings	7:30 am 1:00 pm	FECRPD	Hall	
Sat, Sept 27, 2025	A.Tupou – Baby Shower	12:00 pm 5:00 pm	Shayla Glory Katlynn	Hall	
Sat, Sept 27, 2025	J.Bey – Birthday Picnic	11:30 am 5:30 pm	FECRPD	Howe tot Lot Gazebo	Bounce House Permit

Fulton Avenue Association – 1st Tuesday 8:00am – 10:00pm

Robinson's Taekwondo Boardroom Mon/Thurs 5:00 pm – 6:30pm

I Am Ministries Church Sundays 9:00 am – 12:00 pm

DAR (Hall) – 2nd Monday 8:30am – 1:30pm (September 2025 – April 2026)

CFFU – 1st Tuesday 4:30 – 9:30 pm

SCMT Sunday 1:00 -7:00 pm, Wednesdays 3:30pm – 7:30 pm

CONSENT AGENDA 4.3:
GENERAL MANAGER'S REPORT FOR SEPTEMBER-OCTOBER 2025



**GENERAL MANAGER'S MONTHLY UPDATE
TO THE BOARD OF DIRECTORS
SEPTEMBER-OCTOBER 2025**

To: Board of Directors
From: Emily J. Ballus, General Manager
Date: September-October 2025

The General Manager's report provides Board members with information about operational activities and updates. The items included give the Board an abridged overview of the park district undertakings. The subjects may augment matters that are germane to decisions the Board may need to consider.

1. ADVOCACY

Babcock Park

The City of Sacramento, Twin Rivers USD, and FEC participated in a walk-through on September 4. The school district is working on a gate off Cormorant Way to allow access for FEC maintenance vehicles. For phase II of the project (now that the fence is installed), the City is looking at extending the pathway from the ball field to the playground so there is a continuous loop; and installing more permanent ballfield fences.

Bohemian Park Expansion Project

FEC and the architectural team for the Bohemian Park Expansion Project will meet with the Sacramento County's Planning and Environmental Review, Zoning Administration Section on Thursday, October 9.

Parents of Murdered Children-Sacramento Chapter

On September 25th, the Sacramento Chapter of Parents of Murdered Children held their annual National Day of Remembrance event at the State Capitol. The non-profit organization helps provide support and assistance to all survivors of homicide victims. The group recognized FEC for its ongoing partnership with the organization.



National Day of Remembrance for homicide victims held at the State Capitol



FEC received a certificate of appreciation for our ongoing support of POMC.

Measure Q

Staff report provided during the board meeting.

2. EVENTS -

Community Yard Sale 2025 was SOLD OUT
At the Sunday, October 5 event at Howe Park, 50 vendors participated! See photo on right.

Upcoming: Howe Park's Frightfully Fun Carnival
Saturday, October 25, 1:00pm-4:00 pm
Howe Park



3. GRANTS/SPONSORSHIPS

None.

4. DISTRICT UPDATES

Measure Q: The District has completed installation of a new roof and ADA compliant door at the Community Center at Howe Park, and added an ADA walkway to the new Santa Anita Gazebo.



New ADA sidewalk in progress.



Finished sidewalk.

Website Stats: Website views increased from 54,598 in August to 138,792 in September assisted by the increased outreach the staff is doing and our participation with CruiseFest.

5. SAFETY

The Sacramento County Sheriff's Department has begun off-duty sheriff services.



New roof at Conzelmann Community Center at Howe Park.

ITEM NO 5.1 Presentation Provided by Westcon Construction Corp on Bridges Replacements

Fulton-El Camino Recreation and Park District
2201 Cottage Way
Sacramento, CA 95825

Staff Report

To: Board of Directors

From: Emily Ballus, General Manager

Subject: Presentation Provided by Westcon Construction Corp on Bridges Replacements

Date: Thursday, October 16, 2025

RECOMMENDED ACTION(S):

None at this time, informational only

BACKGROUND:

The Fulton–El Camino Recreation and Park District (FECRPD) is planning to replace bridges in Bohemian, Creekside, Cottage, Howe, and Santa Anita Parks with Measure Q funding. The bridges could be constructed with wood or steel.

Westcon Construction has replaced both wooden and steel bridges for FEC. Eric Campbell, president of Westcon Construction Corp, will present on the wood and steel materials options.

DISCUSSION:

The Board will consider the wood and steel bridge options for District park bridges.

-

Item 6.1 Adopt Resolution Approving the Payoff of the
Columbia/Umpqua Bank Loan with Measure Q Funding

Fulton-El Camino Recreation and Park District
2201 Cottage Way, Sacramento, CA 95825

Staff Memorandum

To: Board of Directors

From: Emily Ballus – General Manager

Subject: Adopt Resolution Approving the Payoff of the Columbia/Umpqua Bank Loan
with Measure Q Funding

Date: October 16, 2025

RECOMMENDATION

The Board adopt Resolution 202025/26-14 to pay off the Columbia/Bank Loan with Measure Q Funding.

BACKGROUND

In 2019, the District secured a loan for land purchase and energy conservation improvements totaling \$1,190,000. The District put Cottage Park up as collateral to secure the loan.

Each year through 2036, the District has loan payment obligations. This year, the District is scheduled to pay \$90,102.

Measure Q funding allows the District to pay off past loans for land purchases or energy conservation as the initiative includes projects approval for both.

FISCAL IMPACT

The payoff amount for the loan is \$\$863,899 and will be taken out of the Measure Q funding.

DISCUSSION

For the District to pay off the loan, the Board must approve the adoption of Resolution 2025/26-14. This resolution also designates the General Manager as the person who will be authorized to be the District's agent, authorized to sign all necessary documents needed to secure the pay off.

Attachments

- Resolution 2025/26-14
- Columbia/Umpqua Bank - Loan Payoff as of October 31, 2025

**Fulton-El Camino Recreation and Park District
2201 Cottage Way Sacramento, CA 95825**

RESOLUTION NO. 2025/26-14

RESOLUTION OF THE BOARD OF DIRECTORS OF THE FULTON-EL CAMINO RECREATION AND PARK DISTRICT APPROVE THE PAYOFF OF THE COLUMBIA BANK LOAN (FORMERLY UMPQUA BANK) WITH MEASURE Q FUNDING

WHEREAS, the **Fulton-El Camino Recreation and Park District (FECRPD)** (“District”) previously secured a loan from Umpqua Bank, now known as Columbia Bank, in the original principal amount of **One Million One Hundred Ninety Thousand Dollars (\$1,190,000)** to fund two qualifying capital projects: (1) the acquisition of real property for park purposes and (2) the implementation of energy conservation improvements within the District; and

WHEREAS, to secure the loan, the District pledged **Cottage Park** as collateral; and

WHEREAS, **Measure Q** is a voter-approved initiative authorizing the use of funds for eligible projects including, but not limited to, land acquisitions and energy efficiency improvements, both of which are consistent with the intended uses of the Columbia Bank loan; and

WHEREAS, the total amount required to fully pay off the Columbia Bank loan includes a **debt service payment made in September 2025 in the amount of \$44,795**, and a **payoff amount through October 31, 2025, of \$819,104**, for a **total of \$863,899**; and

WHEREAS, the District has received **Measure Q** funding sufficient to fully retire loan obligation in the amount of \$863,899; and

WHEREAS, retiring this debt will release the lien on Cottage Park, eliminate future interest and principal payments, and further the District’s long-term financial sustainability; and

WHEREAS, the Board of Directors finds that use of Measure Q funds for this purpose is fiscally prudent, legally authorized, and aligned with both the intent of the initiative and the best interests of the District and its constituents.

BE IT FURTHER RESOLVED by the Board of Directors of the **Fulton-El Camino Recreation and Park District (FECRPD)** as follows:

1. Approval of Loan Payoff

The Board of Directors hereby approves the full payoff of the Columbia Bank loan (originally Umpqua Bank), totaling up to \$1,190,000, utilizing authorized Measure Q funds.

2. Authorization to Act

The General Manager, or their designee, is hereby authorized and directed to take all necessary steps to execute the full payoff of the Columbia Bank loan, including coordinating with Columbia Bank, legal counsel, and financial advisors, as needed.

3. Release of Collateral

Upon successful payoff of the loan, the General Manager is further authorized to ensure that any liens or deeds of trust recorded against **Cottage Park** are fully released and properly documented with the appropriate county agency.

4. Confirmation of Eligibility

The Board confirms and declares that the original purposes of the loan and acquisition and energy conservation improvements are consistent with the eligible uses of Measure Q funding.

5. Effective Date

This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 16th day of October 2025, on a motion by _____ and seconded by _____, and by the following vote:

YES:	-	Directors:
NO:	-	Directors:
ABSENT:	-	Directors:
ABSTAIN:	-	Directors:

APPROVED: _____
Teresa Higgins, Chair
Board of Directors

ATTEST: _____
Kathleen Stricklin, Secretary
Board of Directors

**Fulton El Camino RPD
Columbia/Umpqua Bank - Loan Payoff
As of October 31, 2025**

Payoff Columbia/Umpqua Bank - Measure Q Funds Required

Principal Balance - as of 10/08/2025	\$807,000
Prepayment Penalty	8,070
Interest thru 10/31/2025 *	4,034
Total Payoff thru 10/31/2025 **	819,104
Add - Payment made on 08/29/2025: ***	
Principal Payment	\$32,000
Interest Payment	\$12,795
Total Semi-Annual Payment - Paid on 09/01/2025	44,795
Total Amount Required for Payoff (Including pmt made)	<u><u>\$863,899</u></u>

* Interest for 59 days (Last semi-annual payment date thru 10/31/2025)

** Payoff amount per Columbia Bank dated 10/08/2025 (on Pae 2 of 2)

*** Semi-annual payment was made on 09/01/2025 for \$44,794.75, which is reflected in the Columbia's payoff estimate as of 10/15/2025. The payment made is added to the payoff amount to reflect the amount of the debt to be paid as of 10/31/2025.

Date **October 8, 2025**

Recipient **COLUMBIA BANK**
ATTN: INNA GREGORICH

Customer **FULTON EL CAMINO RECREATION**

Loan No. **748011767**

Collateral
PUBLIC FINANCE REVENUE

Release of applicable collateral documents, if any, will not be made until the account is paid in full. Please note that the deed of trust, if any which secures the above described account may secure other loans and you are not authorized to reconvey the deed of trust until all such loans are paid in full. Contact the undersigned for any questions.

FUNDS REQUIRED

Principal	\$807,000.00
Interest	\$4,033.88
Late Charges	\$0.00
Prepayment Penalty	\$8,070.00
Reconveyance Fee	\$0.00
Demand Fee	\$0.00
State UCC Termination Fee	\$0.00
County UCC Termination Fee	\$0.00
State Title Release Fee	\$0.00
Other	\$0.00
Other	\$0.00

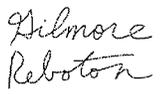
Total Payoff **\$819,103.88**

One Day's Interest: \$68.37

Interest to: 10/31/2025

For each day after the interest to date until the payment reaches us, during regular business hours, add the daily interest listed above.

Please return a copy of this document with your remittance
Columbia Bank Commercial Loan Support Services



Digitally signed by: Gilmore Reboton
DN: CN = Gilmore Reboton OU =
_UMPQ, USERS, PEOPLE, STANDARD
UMPQUANET
Date: 2025.10.08 15:44:54 -07'00'

Commercial Services Specialist

ATTN: Loan Support Services
Columbia Bank
445 SE Main St. Basement
PO Box 1580
Roseburg, OR 97470
Telephone: 877-367-5773 Fax: 541-440-7524

WIRE INSTRUCTIONS

Routing #123205054
Acct #28910019036
Please reference loan number when wiring.

ITEM NO 6.2 Update Policy 3080 - Procurement

Fulton-El Camino Recreation and Park District
2201 Cottage Way
Sacramento, CA 95825

Staff Report

To: Board of Directors

From: Emily J. Ballus, General Manager

Subject: Update Policy 3080 - Procurement

Date: October 16, 2025

RECOMMENDED ACTION:

Staff recommends review and adoption of updated Policy 3080 – Procurement (Attachment A).

BACKGROUND:

The District has received grants and a bond for approximately \$35 million in funding. This new funding prompted the review of the District's purchasing policy 3080. District counsel has reorganized the policy for clarity and ease of use and to update the policy to conform with law.

The updated policy changes the existing policy by:

- defining the procurement and purchases authority
- incorporating that the District adopted the Uniform Construction Cost Accounting Act and its contracting policies for projects consisting of new construction, maintenance, alterations, or repairs are consistent with the provisions of that Act
- streamlining purchase limits
- outlining general purchases guidelines
- providing direction on the award approval process

DISCUSSION:

The updated Policy 3080 will become policy upon adoption.

Attachment:

- Updated Policy 3080
- Current Policy 3080

- DRAFT -

POLICY TITLE: PROCUREMENT POLICY

POLICY NUMBER: 3080

3080.1 PURPOSE

The purpose of this Policy is to set forth the practices and procedures of the Fulton-El Camino Recreation and Park District (“District”) concerning its procurement of supplies, materials, equipment, and professional services, including construction and capital improvements. This Policy is adopted in accordance with the provisions of Section 5786.15 of the California Public Resources Code and Article 7, Chapter 5, Part 1, Division 2 of Title 5 of the California Government Code (commencing with Section 54201).

When used in this Policy, the term “procurement,” “purchase,” or “purchases” includes the purchase, lease or rental of materials and/or trade services.

When used in this Policy, the term “trade services” means services provided to the District other than those provided by licensed contractors performing construction of public works.

3080.2 PROCUREMENT AND PURCHASES

3080.2.1 Authority

The General Manager of the District has the authority to make purchases, sign contracts and otherwise encumber the District for the acquisition of materials (including supplies, inventory and equipment) or trade services, within the limitations of the adopted annual Budget. Board approval of expenditures is required when amounts exceed the purchasing authority of the General Manager.

All District material or trade services purchases, excepting those made for the construction of public works, will be made in accordance with this Policy.

Purchases from loan and/or grant funds will be approved in accordance with the sponsoring agency’s contract or grant procedures, in addition to the requirements of this Policy to the extent they do not conflict with the loaning or granting agency’s requirements.

3080.2.2 Purchases of Materials and Trade Services Up To \$10,000

For non-emergency purchases or other encumbrances up to \$10,000 per annum per vendor the General Manager will have the authority to make the purchase without the prior authorization of the Board of Directors. Purchases under this section may be made by informal quotes, requests for proposal (RFP) or requests for qualifications (RFQ) or competitive bid at the General Manager’s discretion, provided that the method chosen is reasonable and ensures that the goods or services are procured from a responsible vendor at a price that is fair to the District. The General Manager has the authority to determine which purchasing process is appropriate.

For emergency purchasing guidance, see Section 3080.2.6.

Irrespective of monetary or other limitations specified in this section, the Board of Directors may, at its discretion, direct the manner in which a specific purchase will be made.

3080.2.3 Purchases of Materials and Trade Services Between \$10,000 and \$75,000

For non-emergency purchases or other encumbrances between \$10,000 and \$75,000 per annum per vendor will be made by informal quote, RFP or RFQ or competitive bid at the General Manager's discretion, provided that the method chosen is reasonable and ensures that the goods or services are procured from a responsible vendor at a price that is fair to the District and its ratepayers. The General Manager has the authority to determine which purchasing process is appropriate. A written contract will be executed for all such purchases, preferably a contract prepared by the District. Once a written contract has been drafted, the General Manager must present the contract to the Board of Directors for approval.

For emergency purchasing guidance, see Section 3080.2.6.

Irrespective of monetary or other limitations specified in this section, the Board of Directors may, at its discretion, direct the manner in which a specific purchase will be made.

3080.2.4 Purchases of Materials and Trade Services in Excess of \$75,000

Except as otherwise specified herein, all purchases of materials and trade services where the estimated contractual amount is in excess of \$75,000, or the estimated cumulative amount per annum per vendor will exceed \$75,000, must be made by a competitive process and approved by the Board of Directors. Any such purchase will be made in the following manner.

An RFQ or RFP inviting bids for such purchases or trade services will be sent to at least three qualified bidders as determined by the District, at least 10 days prior to the date designated for receipt of responses to the RFQ or RFP. If there are not three qualified bidders, the General Manager shall prepare a memorandum (retained in the project file) describing the nature of the work and reason that fewer than three qualified bidders were solicited to provide the materials or services.

For trade services, selection criteria will be established by the District, which may be based solely on qualifications of the candidate(s). The bidder with the highest score in accordance with the scoring criteria stated in the RFP or RFQ shall be selected.

For material purchases, the responsible and responsive bidder providing the lowest cost bid shall be selected.

A written contract will be executed for all such purchases, preferably a contract prepared by the District.

The General Manager may determine and declare a bidder not to be a responsible bidder upon consideration of the following factors:

- (a) The bidder's record of performance on previous contract(s) or service(s), including the number and dollar amount of change orders;
- (b) The bidder's previous and existing compliance with laws and ordinances relating to the contract or service;
- (c) The bidder's ability, capacity, and skill to perform the work or provide the service required;
- (d) Whether the bidder has the facilities to perform the work or provide the service promptly, or within the time specified, without delay or interference;
- (e) The sufficiency of the financial resources of the bidder to perform the work or provide the service;
- (f) The ability of the bidder to provide future maintenance and service (if required) of the commodity purchased; and
- (g) The character, integrity, reputation, judgment, experience, and efficiency of the bidder.

Upon determination that a bidder is not a responsible bidder, the General Manager will transmit to the bidder a statement of the basis for such determination, and the bidder will be given a reasonable opportunity to refute the basis for such determination, prior to awarding the contract to a responsible bidder.

Once notified, a non-responsible bidder may appeal the District's proposed determination of disqualification. The District will provide a two-tiered appeal process, consisting of an initial appeal to (1) the General Manager, and (2) if dissatisfied with the General Manager's decision, to the Board of Directors. The Board of Directors' ruling on a disqualification appeal is final.

3080.2.5 General Purchasing Guidelines

- (a) Purchases made under this Policy shall be pre-authorized in accordance with District Procedures.
- (b) Employees not designated under a signed authorization issued by the General Manager shall not encumber the District for materials or trade services without prior, written authorization from the General Manager.
- (c) Sales, Use, and other excise taxes shall be paid when required by State or Federal law.
- (d) Once materials or trade services received by the District have been confirmed to be acceptable and an appropriate invoice has been received, the District shall process the invoice, obtain the necessary approvals and pay for the materials or trade services within 30 days of receipt of invoice. If the invoice received is not approved, the District will provide notification of the deficiencies to the vendor within two weeks of receipt of invoice.

(e) All orders and invoices received by the District must be approved within the terms and conditions set forth by the General Manager in appropriately established purchasing procedures and controls before payment is made.

(f) All District purchases shall be made for District purposes only. Staff are prohibited from using District resources of any kind for personal purchases.

3080.2.6 Emergency Purchases

In case of emergency, where a purchase has not been authorized by the Board of Directors or this Policy requires such purchase to be made by competitive process or RFQ or RFP, and the General Manager has determined that the best interests of the District require that such purchase be made before the Board of Directors can meet to authorize such purchase, the General Manager is authorized to make such purchase by negotiation after first obtaining the written or verbal consent of the two Board members serving on the Personnel and Finance committee. The General Manager will thereafter promptly report in writing to the Board of Directors at the next regularly scheduled meeting of the Board of Directors the nature and amount of the purchase and the emergency circumstances justifying such purchase.

3080.2.7 Direct Award Approval

Competitive bidding in accordance with section 3080.2.4 generally is required for purchases of materials or trade services greater than \$75,000. However, in certain situations, the District may benefit from waiving required competitive bidding and negotiating a materials or trade services agreement directly with a single service provider or vendor. Examples of such situations include:

- a) Selecting a consultant or service provider based on unique experience, ability and/or knowledge.
- b) Purchasing replacement equipment parts where doing so from other than the original equipment manufacturer or other select manufacturer could adversely impact a warranty or ongoing maintenance.
- c) Purchasing new or replacement equipment or work which must integrate with existing assets and where it is not reasonably available from a source other than the service provider or vendor who supplied the existing asset or where equipment or operations compatibility concerns compel a purchase from a particular manufacturer.

In these situations, and before a contract is issued by the District, the Board of Directors must approve the waiver. To make a waiver request, a justification shall be prepared by the General Manager to explain the reasons for waiving competitive bidding. At minimum, the justification shall address the economics, operating efficiencies, and any legal considerations of using a Direct Award approach. The Board of Directors shall review the justification and prepare a written reply indicating approval or disapproval of the request.

3080.2.8 Acquisitions of Real Property Interests

When the acquisition of a real property interest is being considered, the General Manager must comply with the following process:

(a) The Board of Directors must be informed in writing, in advance of the intended acquisition, of its estimated cost (including purchase price, transaction costs, and required or prudent site assessments and studies), known or suspected environmental concerns, the District purpose and public necessity for purchasing the real property interest, and the need for any budget augmentation for the purchase. This may be done at annual Budget time or at any point throughout the year.

(b) After Board approval in principle of the proposed purchase of the real property interest, staff is authorized to expend District resources on site studies, professional assistance and other studies/consultation.

(c) If staff proposes to move forward with a purchase of an interest in real property after performing appropriate due diligence, the Board of Directors must first provide final approval of the acquisition.

(d) After such Board approval, the General Manager may proceed to close on the purchase.

3080.3 CONSTRUCTION CONTRACTS

All public construction projects shall be conducted in accordance with the Uniform Construction Cost Accounting Procedures of the Uniform Public Construction Cost Accounting Act, Public Contract Code section 22000 et seq. The District shall comply with any applicable legal and regulatory requirements, and any applicable grant or loan funding requirements in completing such projects.

Fulton-EI Camino Recreation & Park District

POLICY & PROCEDURE MANUAL

POLICY TITLE: Purchasing
POLICY NUMBER: 3080

3080.1 Purchases will be made in accordance to the Environmental Purchasing Policy number 3084 as well as the procurement guidelines of the Uniform Guidance (UG), formally 2 C.F.R. 200 Uniform Administrative Guidelines Purchases.

3080.2 The following are general purchasing guidelines for the District:

3080.2.1 Only suppliers who are responsible, and have a proven track record of integrity, compliance with public policy, and successful past performance shall be utilized.

3080.2.2 Purchasing records sufficient to detail the history of procurement, including the rationale for the method of procurement, contractor selection, and price considerations shall be maintained for the purpose of confirming policy compliance.

3080.2.3 Procurement shall be conducted in a manner providing full and open competition consistent with federal requirements.

3080.2.4 All reasonable steps to use minority or women owned business will be taken when possible.

3080.2.5 Procurement documentation will be made available to federal funders upon request.

3080.3 Purchases costing less than \$500

3080.3.1 Vendors will be asked to submit pricing information. District accounts are then awarded to those firms that provide the best prices, discounts, etc. Purchases for items costing less than \$500 will not need purchase orders.

3080.4 Purchases costing between \$500 and \$3,500 (Micro-purchases)

3080.4.1 Bids will be solicited and the District will distribute micro-purchases equitably among qualified suppliers. The micro-purchase threshold will be adjusted periodically, and will be documented in the Federal Acquisition Regulation at 48CFR Subpart 2.1.

3080.5 Purchases between \$3,500 and \$150,000

3080.5.1 Price or rate quotations will be obtained from an adequate number of qualified sources. The District will use a bidding process, but is not required to select the lowest price vendor.

3080.6 Purchases over \$150,000

3080.6.1 Construction Projects over \$150,000 with a Firm Fixed Price

The District will publically solicit sealed bids. The contract will be awarded to the lowest price qualified bidder whose bid conforms to all material terms and conditions. Bids may be rejected if there is a sound documented reason.

3080.7 Competitive Proposals over \$150,000 Based on Either a Fixed Price or Cost Reimbursement

The District will, when conditions are not appropriate for the use of sealed bids, award contracts to a qualified vendor whose proposal is most advantageous to the program, with price and other factors considered, i.e., price is one of several quantitative and qualitative factors. The basis for considering and selecting the vendor must be documented.

3080.8 Sole Source Contracts over \$150,000

Solicitation from a sole source will only be used if one or more of these criteria are met:

- 1) the service or good provided is unique,
- 2) in the case of an emergency or,
- 3) if your federal funder authorizes it.

The basis for considering and selecting the vendor will be documented.

3080.9 Splitting Purchases Prohibited

Per Government Code 25502.6, It is unlawful, for the purpose of evading this policy, to split or separate into smaller units of purchase any purchase or transaction covered by this policy

3080.10 Vehicles will be purchased through the State's Vehicle Procurement Program, unless they can be acquired at the same cost or less expensively otherwise.

3080.11 Patented or Proprietary Items

When the District requires supplies, materials or equipment that are produced only by one manufacturer, the Purchaser may specify such manufacturer make or brand on the invitation to bid and shall seek competitive bids from responsible bidders. If the manufacturer or his/her representative is the sole responsible bidder or sole source of supply, the General Manager may negotiate an open market order or contract with the manufacturer or his/her representative at prices and on terms most advantageous to the District.

When the District requires supplies, materials or equipment that are patented or proprietary and that are obtainable in two or more equally satisfactory and competitive makes, brands, or types, the General Manager may list such acceptable and competitive makes, brands, or types. It shall be incumbent on each bidder to prove to the satisfaction of the District that the alternate or additional make, brand, or type which is offered is equal in appearance, quality and performance to those listed in the invitation to bid. The determination of "approved equivalents" will be made by the General Manager.

3080.12 Specific Competitive Bid Exceptions

The following may be purchased without competitive bid:

1. Advertising
2. Books, recordings, motion picture films, subscriptions
3. Election supplies
4. Legal brief printing and transcripts
5. Insurance
6. Public utility services
7. Ordinary travel expense items
8. Purchases made from or through other governmental jurisdictions
9. Personal property, rentals or equipment, or hiring of services, the prices of which are fixed by law.

3080.13 Emergency Purchases

An emergency shall be deemed to exist when unforeseen circumstances arise in which an immediate purchase is necessary in order to avoid a substantial hazard to life or property or a serious interruption of operations.

If an emergency occurs during regular business hours, the General Manager or his designee shall make the purchase without competitive bids.

If an emergency occurs at times other than regular business hours and the General Manager is not immediately available, a Superintendent may authorize the emergency purchase.

3080.14 Competitive Bidding

The District shall at all times attempt to obtain the best available price for all items purchased under the provisions of this policy. Except as otherwise provided in this policy, such items shall be purchased on the basis of competitive bids.

3080.14.1 Competitive Bid Procedures

When competitive bids are required, the following procedures will be followed:

1. Sealed bid proposals will be received at the District Office until 3:00 PM of the date indicated in the published "Notice to Contractors", at which time they shall be opened and publicly read.
2. All bids must conform to the requirements of the contract documents and bonds. The District Staff, after determining the validity of all bids, will submit, along with their recommendations, all valid bids to the Board of Directors at the first Board Meeting subsequent to the bid opening date.

3080.15 Local Preference

When two or more bids are the same, preference shall be given to the lowest responsible bidder within FECRPD who offers to supply items for purchase that are raised, grown, manufactured, fabricated, processed or assembled in the District if price, quality, service and other factors are equal.

3080.16 Standards of Conduct and Conflicts of interest

3080.16.1 At no time should purchases be made that benefit, directly or indirectly, any staff or Board member without Board approval. The District must document the reason. The following reasons are the only reasons for this type of purchase:

1. The item or service is one of a kind and necessary to the operation of the District.
2. The price quoted cannot be met by any other source and documentation is presented to the Board confirming the benefit to the District.

3080.16.2 At no time shall an employee or Board member accept gifts and or services from suppliers for his/her personal use valued in excess of \$20. Meals conducted for business purposes are excluded.

FISCAL YEAR 2025-2026

FULTON-EL CAMINO RECREATION AND PARK DISTRICT

2201 Cottage Way, Sacramento

MEMORANDUM

To: Board of Directors

From: Mike Chahal, Director of Finance & Administration

Date: October 16, 2025

Subject: Approval of Revised Resolution to Establish a New Capital Projects Fund and Fiscal Year 2025-26 Budget Related to Measure Q Bond Issuance

Recommendation:

Staff recommend that the Board of Directors approve the revised resolution to establish a new Capital Projects Fund and adopt the associated Fiscal Year 2025-26 budget related to the Measure Q Bond Issuance.

Background:

At the September 2025 Board meeting, the Board approved a resolution to create a new Capital Projects Fund and adopt its Fiscal Year 2025-26 budget in connection with the Measure Q Bond Issuance. This resolution was included in the Board's agenda packet and received formal approval.

However, following the meeting, County Finance staff proposed changes to the budget included in the resolution. As a result, the originally approved resolution was not submitted to the County for processing.

Discussions:

To proceed with the establishment of the new Capital Projects Fund and ensure alignment with County requirements, staff has revised the resolution to incorporate the modifications recommended by the County Finance Department. The substance and intent of the original resolution remain unchanged, with updates limited to budgetary details as advised.

Staff is now resubmitting the resolution, as revised, for formal Board approval to ensure compliance with County guidelines and to allow for timely implementation of the Measure Q Bond-funded projects.

Fiscal Impact:

The revised budget reflects adjustments recommended by County Finance and does not result in any material change to the overall scope or intent of the Capital Projects Fund.

Conclusion:

To ensure the proper establishment of the Capital Projects Fund and to align with County budget requirements, staff recommend that the Board approve the revised resolution as presented.

**Fulton-El Camino Recreation and Park District
2201 Cottage Way Sacramento, CA 95825**

RESOLUTION NO. – 2025-2026-13

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
FULTON-EL CAMINO RECREATION AND PARK DISTRICT
TO CREATE CAPITAL PROJECTS FUND AND APPROVE THE BUDGET FOR
FOR FISCAL YEAR 2025-2026

WHEREAS, hearings have been terminated during which time all additions and deletions to the final budget for 2025-2026 were made, and

WHEREAS, it is in accordance with Measure Q Bond Issuance to establish a separate fund to ensure transparency, proper financial management, and accountability in planning and expenditures of funds for capital improvements, and

WHEREAS, the creation of a Capital Projects Fund and the annual budget to account for financial resources to be used for acquisition or construction of major projects.

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 29089 of the Government Code, the final budget for the Fiscal Year 2025-2026 be and is hereby adopted in accordance with the following:

(2) Services and Supplies	-\$248,886-
(3) Other Charges	- 862,873-
(4) Fixed Assets	
(A) Structures and Improvements	-6,440,289-
(6) Position for Reserve Increases	<u>-0-</u>
TOTAL BUDGET REQUIREMENTS	<u><u>-\$7,552,048-</u></u>

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Taxes.

BE IT FURTHER RESOLVED that the final budget be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing.

PASSED AND ADOPTED THIS 16th day of October 2025, on a motion by _____ and seconded _____. The motion passes with the following vote:

YES: - DIRECTORS:
NO: - DIRECTORS:
ABSENT: - DIRECTORS:
ABSTAIN: - DIRECTORS:

APPROVED: _____
Teresa Higgins, Chair
Board of Directors

ATTEST: _____
Kathleen Stricklin, Secretary
Board of Directors

Newsom Signs Brown Act Revamp: CSDA Launches Resources for Compliance

By Morgan Leskody posted yesterday

By: @Marcus Detwiler

On October 3, 2025, Governor Newsom signed into law SB 707 (Durazo), which makes sweeping revisions to the Ralph M. Brown Act (the Brown Act). As mentioned last week on CSDA's Advocacy News blog, all Brown Act-observing agencies will need to become familiar with the new law before January 1, 2026. Additionally, some cities, counties, and special districts that fall into the "eligible legislative bodies" classification (established by the bill's provisions) will have to follow additional requirements generally starting July 1, 2026.

CSDA has previously written in detail about the various changes SB 707 would make to the Brown Act. As one of the most significant overhauls of the Brown Act in recent history, the changes are vast.

Visit CSDA Brown Act Revamp Resource Page

Examples of changes to the Brown Act that all agencies will need to observe include, but are not limited to, the following:

- Agencies would need to provide all members of their legislative body with a copy of the Brown Act.
- Agencies would be required to identify and make available to legislative bodies a list of one or more meeting locations that may be available for use by the legislative bodies to conduct their meetings.
- Prior to taking final action, agencies would be required to orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits during the open meeting in which the final action is to be taken with regard to department heads and similar administrative officers of the local agency.

These changes are distinct from the provisions that would apply to "eligible legislative bodies," a concept created by SB 707 that establishes criteria used to determine whether a city, county, or special district is considered an "eligible legislative body."

A special district that is an "eligible legislative body" is one that has an internet website and meets any of the following conditions:

- The boundaries of the special district include the entirety of a county with a population of 600,000 or more, and the special district has over 200 full-time equivalent employees.
- The special district has over 1,000 full-time equivalent employees.
- The special district has annual revenues, based on the most recent Financial Transaction Report data published by the California State Controller, that exceed four hundred million dollars (\$400,000,000), adjusted annually for inflation commencing January 1, 2027, as measured by the percentage change in the California Consumer Price Index from January 1 of the prior year to January 1 of the current year, and the special district employs over 200 full-time equivalent employees.

For those special districts that qualify as an “eligible legislative body,” all open and public meetings would have to include an opportunity for members of the public to attend via a two-way telephonic service or a two-way audiovisual platform, unless telephonic or internet service is not available at the meeting location. If adequate telephonic or internet service is operational at the meeting location during only a portion of the meeting, the legislative body must include an opportunity for members of the public to attend via a two-way telephonic service or a two-way audiovisual platform during that portion of the meeting.

On or before July 1, 2026, an eligible legislative body must approve at a noticed public meeting in open session, and not on the consent calendar, a policy regarding disruption of telephonic or internet service occurring during meetings. The policy must address the procedures for recessing and reconvening a meeting in the event of disruption and the efforts the eligible legislative body will make to attempt to restore service. If a disruption of telephonic or internet service occurs during the meeting, the legislative body must recess the open session of the meeting for at least one hour and make a good faith attempt to restore the service. The legislative body must not resume the open session of the meeting for at least one hour following the disruption, or until telephonic or internet service is restored, whichever is earlier. Notably, the legislative body may meet in closed session during this period. Upon resuming the open session, if telephonic or internet service has not been restored, the legislative body must adopt a finding by rollcall vote that they have made good faith efforts in accordance with their policy and that the public interest in continuing the meeting outweighs the public interest in remote public access.

SB 707 contains other provisions that apply to all agencies as well as additional provisions that apply exclusively to “eligible legislative bodies.”

Brown Act Revamp Resource Page

To better equip agencies with the knowledge needed to navigate the myriad changes made by SB 707, CSDA will be developing, curating, and releasing new educational content detailing these revisions to the Brown Act.

Interested parties should regularly visit CSDA's SB 707 Brown Act Revamp Resource Webpage for the latest resources, soon to include a sample policy for "eligible legislative bodies" to adapt for their use in the event of a(n) internet/telephonic disruption; CSDA will be releasing additional content related to SB 707 in subsequent eNews articles as well as its annual New Laws Series.

All special district officials are strongly encouraged to register now for CSDA's December 10, 2025 webinar: SB 707 Brown Act Revamp. This webinar, a free CSDA member benefit, will equip special districts with the knowledge necessary to comply with the biggest changes to the Brown Act in decades.

CPPG Legislative Updates - September 2025



CPPG 2025 End of Session Report

Legislature Closes out 2025 Session

At approximately 3 p.m. on the afternoon of Saturday, September 13, the California State Legislature adjourned year one of its two-year legislative session. In the final days of the legislative session, advocates representing public entities, labor unions, private sector companies, and various trade associations worked around the clock to make final pitches to lawmakers and staff to advance client interests.

All told for this first year of session, the total number of measures that were introduced came in at 2,832, with approximately 890 bills advancing through the Legislature for Governor Gavin Newsom's consideration. Hundreds of pending bills impacting local government touching on housing and land use and operations advanced this year. Due to a rule waiver, the Governor now has until October 13 to either sign or veto legislation. Unless a bill specifically states otherwise, all laws signed by the Governor will take effect on January 1, 2026. Any bill on which the Governor takes no action by the deadline will automatically become law without his signature.

Below is a high-level summary of some of the most intriguing storylines that played out at the end of the 2025 session. Should you have any questions regarding these, or any other piece of legislation, please contact CPPG staff.

KEY MEASURES OF INTEREST

- SB 840 (Limón) Greenhouse gases: Greenhouse Gas Reduction Fund: studies.
 - Status: Governor's desk
 - AB 1207 and SB 840 represent the Legislature's agreement on California's cap-and-trade program. AB 1207 reauthorizes the program—now renamed the California Cap-and-Invest Program—extending it through 2045. SB 840 provides the corresponding expenditure plan for the revenues generated. While a cap-and-trade framework had been anticipated since the start of the year, negotiations stretched through most of the legislative session without resolution by late August. Ultimately, lawmakers reached a deal that paired

the long-term extension in AB 1207 with detailed appropriations laid out in SB 840.

- AB 339 (Ortega) Local public employee organizations: notice requirements.
 - Status: Governor’s desk
 - AB 339 was a reintroduction of a similar bill from last year, AB 2557 (Ortega). The bill requires public agencies to give a recognized employee organization no less than 45 days’ written notice regarding contracts to perform services that are within the scope of work of job classifications represented by the recognized employee organization.
- SB 707 (Durazo) Open meetings: meeting and teleconference requirements.
 - Status: Governor’s desk
 - SB 707 proposes a series of changes to the Brown Act. Introduced in late February, the bill underwent significant revisions over the following months. By July, it had absorbed several other measures aimed at expanding teleconferencing flexibility. These were AB 259 (Rubio), AB 409 (Arambula), AB 467 (Fong), and SB 239 (Arreguín). The bill had also been amended to include an extension of AB 992 (Mullin, 2020). In early September, the bill was amended to redefine “eligible legislative body,” effectively exempting most special districts from the requirement to provide remote public comment during open meetings of their boards of directors.
- SB 827 (Gonzalez) Local agency officials: training.
 - Status: Governor’s desk
 - SB 827 adds any department head or other similar administrative officer to the list of local officials that must complete ethics training at least once every two years. The bill also requires any local agency official who makes decisions or recommendations on the local agency’s financial administration, budgeting, or use of public resources to complete fiscal and financial training at least once every two years.

For any questions regarding CARPD's advocacy efforts, please contact our lobbying team at CPPG.

FULTON-EL CAMINO RECREATION & PARK DISTRICT PRESENTS

HOWE PARK'S

FIGHTFULLY FUN CARNIVAL

FREE
ENTRY



ACTIVITIES, GAMES, FREE TREATS,
TRAIN RIDE & MUCH MORE!

OCT
25

AT HOWE PARK

2201, COTTAGE WAY
SACRAMENTO, CA 95825

JOIN THE FUN 1PM - 4PM

WWW.FECPD.COM



916-927-3802

THIS IS NOT A PROGRAM OF THE SAN JUAN UNIFIED SCHOOL DISTRICT AND SAN JUAN UNIFIED SCHOOL DISTRICT ACCEPTS NO LIABILITY OR RESPONSIBILITY FOR THIS PROGRAM

2026 LITTLE LEAGUE[®] *Certificate of Charter*

This certifies that

Fulton El Camino Little League

is an official Little League program for the 2026 season and agrees to adhere to the rules, regulations, and policies of Little League Baseball, Incorporated. As a proud member of the Little League community, this league believes in the power of youth baseball and softball to teach life lessons that build stronger individuals and communities and will work together as One Team. One Little League.



ISSUED JANUARY 1, 2026 AT WILLIAMSPORT, PENNSYLVANIA

Little League President and CEO

