

**FULTON-EL CAMINO RECREATION AND PARK DISTRICT
REGULAR BOARD MEETING
JUNE 17, 2021 – 6:30 PM
MINUTES**

CALL TO ORDER

The meeting was called to order by Chair Seaman at 6:31 p.m.

ROLL CALL

Michael Seaman – Chair Kathleen Stricklin – Vice Chair Laura Lavallee - Secretary
Jessica Dias – Director Teresa Higgins - Director

Staff Members in attendance

Emily Ballus, Linda Montijo, Becky Lopey-McDaniel

Via Zoom: Robin Romines

VISITORS

Visitors present - Leroy Munsch

3. VISITOR COMMENTS

Resident LeRoy Munsch addressed the Board and voiced his concerns about the tree stumps that remain in the southeast corner of Cottage Park. He went on to state that he would like the Board to direct staff to finish the job that was started. Chair Seaman indicated that the board did address Mr. Munsch's letter of concern for Cottage Park maintenance at the May 20, 2021 board meeting and had discussed these concerns as recently as the park tour held on Tuesday, June 15. Mr. Munsch also inquired about the new barbecues Rotary purchased but that have yet to be installed. General Manager Ballus informed the Board and Mr. Munsch that the District was waiting for the Covid restrictions to be lifted. As the District reopened June 15, the barbecues will be installed.

4. CLOSED SESSION

The Board suspended the regular meeting and entered into closed session at 6:39 p.m. The Board reconvened the regular meeting at 6:56 p.m. Secretary Lavallee announced that no action was taken.

5. CONSENT AGENDA

BOARD ACTION: APPROVAL OF THE CONSENT AGENDA:

Moved by Stricklin, seconded by Dias – The Board voted to approve Consent agenda.

The motion passed Ayes - 5 Noes – 0

6. ITEMS FOR DISCUSSION AND DIRECTION

6.1 Resolution: Approval of preliminary budget, Fiscal Year 2021-2022

General Manager Ballus informed the Board that the new budget is very close to what was submitted in the previous fiscal year. She went on to recommend a 2% COLA for full-time employees considering the CPI is going to be 5%. Additionally, staff was furloughed two days a month and this COLA increase helps keep pace with inflation. Chair Seaman stated that he feels the proposed budget is reasonable. Director Lavallee said that she really likes the new viewable spreadsheet that outlines exactly where the District is financially.

On a motion by Director Dias seconded by Director Higgins the Board voted to approve the following budget resolutions: Vote: Ayes – 5 Noes - 0

- a. Resolution 2020/21-16, Approving the General Fund Preliminary Budget for 2021-22
- b. Resolution 2020/21-17, Approving the Parks Maintenance and Recreation Improvement District (Assessment # 1) Preliminary Budget for 2021-22
- c. Resolution 2020/21-18, Approving the Parks Maintenance and Recreation Improvement District (Assessment # 2) Preliminary Budget for 2021-22

6.2 Resolution: Amend the District's Policy and Procedure Manual

The General Manager requested changes to Policy #3042: Employment of Outside Contractors and

Consultants. The purpose for the change is so that the District can have more flexibility in the day to day project needs. Director Higgins asked if it will allow is to do more projects out for bid. General Manager Ballus informed Director Higgins that this change will not add projects but will expand the service provider consultants eligible for District work.

On a motion by Director Lavallee, seconded by Director Stricklin the Board voted to approve the changes to policy #3042. Vote: Ayes – 5 Noes – 0

- a. Resolution 2020/21-19, Adopting Amended Policy 3042 for the Employment of Outside Contractors and Consultants

6.3 Resolution: Mutual Assistance Agreement with Rio Linda Elverta RPD

The General Manager informed the Board that the District has obtained outside assistance for payroll and claims submitted to the County. She indicated that Rio Linda Elverta (RLE) do things very similarly to FEC so the help through July 31 will be beneficial. Director Lavallee expressed her appreciation to RLE for helping FEC out during staff leave. Director Higgins asked if RLE was handling any confidential documents. The General Manager informed Director Higgins that FEC would not share confidential information with RLE, and the RLE would be focused on payroll and bills. On a motion by Director Dias, seconded by Director Lavallee the Board voted to approve the changes to policy #3042. Vote: Ayes – 5 Noes – 0

- a. Resolution 2020/21-20, Approving a Mutual Services Agreement with the Rio Linda Elverta Recreation and Park District for the Provision of General Accounting and Payroll Services from June 1-July 31, 2021

6.4 Resolution: District Preparation of Engineer's Reports for Assessment District #1 & #2

General Manager Ballus informed the Board that there was a typographical error on the agenda pertaining to this item but the resolution for approval was correct. Chair Seaman stated that he was fine with it and the Board agreed to move forward with the item with the corrected verbiage.

On a motion by Director Higgins, seconded by Director Dias the Board approved the Engineer's resolutions as presented. Ayes - 5 Noes – 0

- a. Resolution 2020/21-21, Declaring Intention to Continue Assessments for Fiscal Year 2021-22, Preliminarily Approving Engineer's Report, and Providing Notice of Hearing for the Fulton-El Camino Parks Maintenance and Recreation Improvement Assessment District (Assessment #1)
- b. Resolution 2020/21-22, Declaring Intention to Continue Assessments for Fiscal Year 2021-22, Preliminarily Approving Engineer's Report, and Providing Notice of Hearing for the Fulton-El Camino Parks Maintenance and Recreation Improvement Assessment District (Assessment #2)

6.5 CDSA Board of Directors Election – Term 2022 -2024; Seat A – Sierra Network

Chair Seaman informed the Board that there are a number of excellent candidates vying for the position. Director Higgins mentioned the diversity that Cordova RPD has. Director Lavallee commented that she appreciated that candidate Mr. Pat Larkin, Cordova RPD General Manager, works closely with the Chamber of Commerce so he knows how to utilize relationships. She went on to say that it appears as though Larkin works very well in the community.

On a motion by Director Lavallee, seconded by Director Stricklin the board cast their CSDA vote for Mr. Patrick Larkin from Cordova Recreation & Park District. Ayes – 5 Noes – 0

7. INFORMATION ITEMS – No comments

7.1 General Manager's Report

General Manager Ballus was very pleased to announce that the District is open and that furloughs ended May 31. She advised the Board that the hours of operation will be from 10:00 a.m. – 4:00 p.m. for the foreseeable future. She added that she had met with the new Arden Arcade Rotary president and that Chair Seaman attended Rotary's last meeting to announce Rotary's selection as a CARPD outstanding community organization. The General Manager also announced that long-time volunteer

Gail Lomba, who is a swim team parent, will also be receiving a CARPD award for outstanding volunteer. There was a discussion regarding a joint letter being prepared for Twin Rivers Unified School District outlining the desire to have the park opened. The City of Sacramento has funding and the District is willing to oversee the park. Chair Seaman recommended that the letter be sent to Kevin McCarty's office as well. Director Stricklin reminded everyone that Swanston Estates is an Environmental Justice Community. General Manager Ballus went on to address the extensive amount of vandalism and graffiti the District has been experiencing. Director Higgins requested that the walkway at Seely be cleaned again to remove remaining graffiti. Further discussion ensued regarding the park police's need for body and car cameras. Chief Brown informed the board of the minimal cost to outfit 10 officers and 12 cars. Directors encouraged the Chief to seek grant monies to pay for the cameras.

8.0 Committee Reports – Noting to report

8. Director's Comments

Stricklin – Informed the Board that she will be having surgery July 15, 2021 so she will not be in attendance at the July board meeting. She went on to discuss her desire for an Arden Arcade fair and that she is planning one for September 18, 2021 from 3:00 – 7:00 p.m. at Howe Park. Further discussion was held by all the Directors as to what activities can be provided. This event is not affiliated with the park district.

Lavallee – Asked if anyone knew why Natomas was adding new parks without restrooms. Superintendent McDaniel informed her that it is probably because they are small neighborhood parks with the expectation that people can use the park and then go home.

Dias – Wants to advocate on behalf of Mr. Munsch to get the stumps at Cottage Park removed. The board directed General Manager Ballus to develop a timeline for when Mr. Munsch's concerns would be remedied.

Higgins – Wants staff to know she recognizes the difficulties but to keep on swimming along.

Seaman – recognizes the challenges but reiterated the importance of getting improvements at Cottage Park done. He went on to say that the parks still look great considering the massive amount of use they are getting from the public. Chair Seaman also announced that he had attended a number of legislative committee meetings and calls. He went on to say that there is no guarantee that the District will receive federal covid relief money but he remains hopeful that we will get something. Mr. Seaman announced that he received a letter in the mail at the District office addressed to him directly. He asked that the General Manger, moving forward open all letters to the Chair and then notify him of the contents. The letter was from the County of Sacramento advising special districts of a board opening on the County's Treasury Oversight Committee. The deadline is July 16 which is a day after the next Board meeting. He went on to suggest that if anyone is interested to please prepare a resume before the next meeting.

9. Information/Correspondence/Announcements

A. CARPD Letter to State Leaders Requesting Funding for Recreation and Park Special Districts (no comments)

B. CARPD Awards of Distinction (No comments)

C. Commendation Letter from Rio Linda Elverta Recreation and Park District for Sergeant Taylor Magaziner – Chair Seaman congratulated Taylor Magaziner for the commendation he received from Rio Linda Elverta RPD. Chief Brown informed the Board that it was a joint effort by a number of individuals and agencies.

With no further business, the meeting adjourned at 8:22 p.m.

Respectfully submitted by: Becky L. McDaniel Superintendent of Recreation

APPROVED: _____

Michael Seaman, Chair
Board of Directors

ATTEST:

Laura Lavallee, Secretary
Board of Directors