

ITEM: CONSENT AGENDA – 4 A

**FULTON-EL CAMINO RECREATION AND PARK DISTRICT
REGULAR BOARD MEETING**

April 20, 2023 – 6:30 PM

MINUTES

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THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FULTON-EL CAMINO RECREATION AND PARK DISTRICT HELD APRIL 20, 2023.

CALL TO ORDER

The meeting was called to order by Chair Higgins at 6:30 p.m.

ROLL CALL

Board Members present:

Teresa Higgin, Chair - Present

Jessica Dias, Vice Chair - Absent

Laura Lavallee, Secretary – Present

Michael Seaman, Director - Present

Kathy Stricklin, Director – Present

Staff Members present

Emily Ballus

Becky McDaniel

Linda Montijo

Jaden Delfer

James Brown

Isaiah Patterson

Visitors present via Zoom

William Dunphy

Visitor present

Amy Sagraves

Juliette Poro

VISITOR COMMENTS

None

4. CONSENT ITEMS

- a. Minutes of the February 2023 Regular Board Meeting
- b. Total Payroll, Supplies, and Revenue Summary Graph Year to Date
- c. Program Revenue and Refund Report for February 2023
- d. Payroll Report for February 2023
- e. Claims for February 2023
- f. Revolving Fund Report for February 2023
- g. Services and Supplies Summary Report as February 2023
- h. Monthly Department Breakdown for February 2023
- i. Parks, Recreation, Facility Rentals, and Security Report February 2023

Director Seaman made a motion to accept the Consent Items, Director Stricklin seconded the motion. Motioned passed on a 3-0-1-1 vote with Director Dias absent and Director Lavallee Abstaining.

5.1 2023 Slate of California Association of Recreation and Park District's Board Officers

General Manager Ballus informed the Board that Director Seaman has already been placed on the Slate of Candidates and indicated that any other board member could also place their name in the candidate pool. The board members declined to be added as a candidate. GM Ballus indicated the final candidates list would be presented at the May board meeting.

5.2 California Special District Association Legislative Days

Chair Higgins indicated she would like to attend on the CSDA Legislative Days.

5.3 Annual District Park Tour

The Board approved the Annual Park Tour to take place on June 8, 2023, at 4:00 p.m. The board suggests staff invite the staff's from Assemblymember Kevin McCarty, Senator Roger Niello, and Congressman Ami Bera's offices to attend.

5.4 San Juan Unified School District Easement Proposal for District Access along Katherine Middle School to Creekside Nature Area

General Manager Ballus reported that due to some additional direction received from the Programs, Facilities and Projects Committee it would be premature to accept the easement tonight. She informed the board that Supervisor Desmond is having a public forum regarding this topic later in May.

Director Seaman reported the committee would like the public to see where the easement is located and suggested that the public may have questions as to what the easement means to Fulton-El Camino. Director Seaman added that the FEC and SJUSD boards should make an easement determination together and based on public input. He noted the the County map of the easement has a date of February 2023.

General Manager Ballus stated that the board charged staff with getting an easement to create access for pedestrian and vehicle entry to Creekside and that staff have accomplished that in collaboration with SJUSD.

Visitor Juliette Poro – Has children in the SJUSD and thinks it is important that the open space remain open. She feels the public needs to know what is going on.

Visitor Amy Sagraves – Owns all the property along the southeast side of the Creekside Nature Area. She indicated she heard Lacy Lane to become a student drop off zone. Sagraves added that easement will not provide access for fire equipment which might cause the neighbors to lose their fire insurance and leave FEC liable for fire damages from the park to adjacent houses. She indicated the school district facilities that were removed had asbestos in them and that SJUSD cut down trees they promised her were going to remain on site. She has attended all the SJUSD public meetings and does not have trust in what the SJUSD board is doing. She is putting her faith in the FEC board.

Chair Higgins requested that the General Manager contact Frank Camarda and have him come and address the board at the meeting in May.

6.1 General Manager's Report

The General Manager reported she has continued to meet with FEMA regarding our request for storm damage repair funds. John Isom with ISOM Advisors will survey regarding a general bond and will report to the board at the June meeting. The 70's dance show fundraiser was a fantastic event and grossed about 5k. The new floor in the hall is completed and looks great. She is meeting with Meliora Consulting and Chief Brown on Friday to go over the report they created.

All of the district's mowers are down and we are looking for help in repairing and mowing. She received one complaint about the trees at Seely Park that SMUD topped due to them being a fire hazard. They are not the best-looking trees.

7. Committee Reports

Standing Committees:

- a) Personnel and Finance – Chair, Director Higgins – Did not meet

- b) Programs, Facilities and Projects – Chair, Director Seaman The committee met and discussed the San Juan Unified School District’s draft easement proposal for Creekside Nature Area access which was previously discussed in item 5.4.
- c) Security and Community Relations – Chair. Director Dias – Did not meet
- d) Ad Hoc Committee: Bohemian Park Project – Chair, Director Seaman
- e) Park Advisory – Directors assigned to each park

8. Director’s Comments

Director Dias – Absent

Director Higgins – Appreciates all the inserts in the board packet regarding roles on government boards. She recommended having a governance training day led by a Brown Act professional presenter as a refresher course for board members.

Director Lavallee – Appreciates the flyer regarding Form 700. She indicated that while grants secured are welcomed and as the out-of-service lawnmower reminded her, the district must attend to core obligations of providing good parks.

Director Stricklin – Two local artists started the “Chalk the Walk” two years ago, and the 3rd annual anniversary is coming up. She sits on the Creeks Council and spoke to the group about paying for interpretative signs at Creekside and the group agreed to a partial payment contribution.

Director Seaman – CARPD is helping to sponsor AB817 which will improve the Brown Act. He also attended a webinar on the Brown Act and encourages board members to watch the recording. The webinar gives specific suggestions on changing the scripts for board meetings to better comply with the Brown Act. He also attended the Chamber of Commerce Mixer.

10. INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS

- A. League of California Cities, California State Association of Counties and the California Special Districts Association Letter on the Draft Advanced Clean Fleets (ACF)
- B. League of California Cities: Your Role as Local Elected Official
- C. FEC E-Waste Flyer
- D. Form 700 – Reference Pamphlet

With no further business, the meeting was adjourned 7:20 p.m.

Respectfully submitted by: Linda Montijo Superintendent of Administration

APPROVED: _____
Teresa Higgins, Chair
Board of Directors

ATTEST: _____
Laura Lavallee, Secretary
Board of Directors