FULTON-EL CAMINO RECREATION AND PARK DISTRICT

BOARD OF DIRECTORS REGULAR MEETING

AGENDA

Thursday, July 20, 2023, 6:30 P.M.
2201 Cottage Way, Sacramento, CA 95825

NOTICE: Coronavirus COVID-19
In accordance with the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), as amended by Assembly Bill 361 (2021), board members, staff and the public can participate in this meeting via Zoom or teleconference.

ZOOM PARTICIPATION:
Please click the link below to join the webinar:
https://us02web.zoom.us/j/85394669812

DIAL-IN PARTICIPATION: +1 669 900 9128 US

Mission Statement
Enhance the quality of life for our community by providing park facilities and recreation programs of exceptional quality while maintaining and protecting our parklands for future generations.

PUBLIC COMMENT: During this comment period, any person is invited to speak on any topic that is not listed on this agenda. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on a future agenda. Those who wish to comment on an item that has been listed on this agenda may comment when that item has been opened for consideration by the Board and before any action is taken.

Procedures for public comment on agenda or non-agenda items are: If at a meeting in person, fill out a comment card located on the table in the rear of the room and give it to the General Manager. If on a Zoom or phone call, when the Chair calls for public comment, please provide the speaker's name and subject being addressed. The Chair will call for comments at the appropriate time. A time limit of three (3) minutes will be observed for each speaker.

1. **CALL TO ORDER - PLEDGE OF ALLEGIANCE**

2. **ROLL CALL**

Teresa Higgins, Chair	Kathy Stricklin, Director
Jessica Dias, Vice Chair	Michael Seaman, Director
Laura Lavallee, Secretary	

3. **PUBLIC AND VISITOR COMMENTS**
It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only ask brief clarifying questions or refer the matter to staff.

Pages
4. **CONSENT ITEMS** (Motion)
4 - 7 a. Minutes of the June 15, 2023 Regular Board Meeting
8 b. Total Payroll, Supplies, and Revenue Summary Graph Year to Date

9 - 10 c. Program Revenue and Refund Report for June 2023
11 - 12 d. Payroll Report for June 2023
13 - 18 e. Claims for June 2023
19 - 21 f. Revolving Fund Report for June 2023
22 - 28 g. Services and Supplies Summary Report as of June 2023
29 - 41 h. Monthly Department Breakdown for June 2023
i. Parks, Recreation, Facility Rentals, and Security Report June 2023

5. PRESENTATIONS

5.1 Presentation of Resolution for Service to retired Chief of Police James R. Brown

Chief of Police James R. Brown will be presented with a Resolution of Distinguished Service upon his retirement from the District.

50 - 64 **5.2 Bond Measure Survey Results**

Jon Isom, President of Isom Advisors, will present the survey results conducted to determine the District's willingness to support a bond measure to fund improvements to the District's parks and facilities.

65 **5.3 Park Capital Improvement Projects**

Status reports will be made by Jack Scroggs, KASL Engineers, for the Howe Park bridges replacements, and Michael Saenz, Saenz Landscape Construction, for the work at Seely Park Splash Pad.

6. DISCUSSION AND DIRECTION ITEMS (Motion or Approval Required)

66 - 151 **6.1 Public Hearing, and Approval of Resolutions Approving the Engineer's Report, Confirming Diagram and Assessment Ordering Levy of Assessment for Fiscal Year 2023-2024 for the Parks Maintenance and Recreation Improvement Assessment Districts**

Susan Barnes of SCI Consulting Group will present and be available for questions for the public hearing on the Assessment Districts.

a. Resolution 2023/24-1, Confirming Diagram and Assessment and Levy of Assessment for Fiscal Year 2023-24 for the Fulton-El Camino Parks Maintenance and Recreation and Improvement District (Assessment #1)
b. Resolution 2023/24-2, Confirming Diagram and Assessment and Levy of Assessment for Fiscal Year 2023-24 for the Fulton-El Camino Parks Maintenance and Recreation Improvement District (Assessment #2)

152 - 156 **6.2 Consider Adopting Ordinance 2023-01 Informal Bidding Procedures in Compliance With the Uniform PUBLIC CONSTRUCTION COST ACCOUNTING ACT (Section 22000, et seq. of the Public Contract Code)**

The Board will considering adopting Ordinance 2023-01 and Police 3043 for informal bidding procedures.

7. INFORMATIONAL ITEMS (No Action Required)

157 - 161 **7.1 Initiation of the Fiscal Year 2023-24 Budget Building Workshop**

Staff will provide a report on status of finances leading into Fiscal Year 2023-24

162 - 165 **7.2 Seely Park Status Report**

Staff will provide a status report on Seely Park responding to residents' concerns.

166 - 167 **7.3 General Manager's Report**
The Board will review the General Manager's monthly report.

8. COMMITTEE REPORTS
Standing Committees:
a). Personnel and Finance – Chair, Director Teresa Higgins
b). Programs, Facilities and Projects – Chair, Director Seaman
c). Security and Community Relations – Chair, Director Dias
d). Ad Hoc Committee: Bohemian Park Project – Chair, Director Seaman
e). Park Advisory – Directors assigned to each park

Board members will provide reports on any standing or Ad Hoc committee meeting they may have attended.

9. DIRECTORS' COMMENTS
Board members will report on items of interest to the Board.

10. INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS (No Action Required)
168 - 169 A. CARPD Legislative Report – June 2023
170 B. CARPD Board Elections
171 - 186 C. CSDA Annual Conference, Monterey, CA August 28-31, 2023
187 D. AB 1086: Joint Exercise of Powers Act: Sacramento County Partnership on Homelessness.

11. ADJOURNMENT

12. SIGN ALL APPROVED DOCUMENTS

Next Regular Board Meeting Thursday, August 17, 2023

AMERICANS WITH DISABILITIES ACT ACCOMMODATIONS – *If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Linda Montijo at (916) 927-3802 or fax (916) 927-3805. Requests must be made as early as possible, and at least three-full business days before the start of the meeting.*

BOARD MEETING MATERIALS - *Non-confidential documents or writings for items on this agenda submitted to the Board of Directors after distribution of the Board Packet are available to the public at the same time at the address listed above during regular business hours.*

MEETING RECORDINGS – *Members of the public are hereby notified that meetings of the Board of Directors are recorded. Requests for the audio recordings may be directed to the Superintendent of Administration, Linda Montijo.*

ITEM: CONSENT AGENDA – 4 A

FULTON-EL CAMINO RECREATION AND PARK DISTRICT
REGULAR BOARD MEETING
June 15, 2023 – 6:30 PM
MINUTES
www.fecrpd.com

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FULTON-EL CAMINO RECREATION AND PARK DISTRICT HELD JUNE 15, 2023.

CALL TO ORDER

The meeting was called to order by Chair Higgins at 6:30 p.m.

ROLL CALL

Board Members present:

Teresa Higgin, Chair - Present
Jessica Dias, Vice Chair - Present
Laura Lavallee, Secretary – Present
Michael Seaman, Director - Present
Kathy Stricklin, Director – Absent

Staff Members present
Emily Ballus
Linda Montijo
Jaden Delfer
Isaiah Patterson

Staff Present Via Zoom
Becky McDaniel
Dounia Beshara

Guest Present
Jennifer Harris

VISITOR COMMENTS

Jennifer Harris suggested the District use sources outside of FEC, including social and print media, to promote programs and events to the public.

4. CONSENT ITEMS

a. Minutes of the May 16, 2023 Regular Board Meeting
b. Total Payroll, Supplies, and Revenue Summary Graph Year to Date
c. Program Revenue and Refund Report for May 2023
d. Payroll Report for May 2023
e. Claims for May 2023
f. Revolving Fund Report for May 2023
g. Services and Supplies Summary Report as of May 2023
h. Monthly Department Breakdown for May 2023
i. Parks, Recreation, Facility Rentals, and Security Report May 2023
j. Approval of Policy 2030 – Holidays
k. Recognition of Chief James Brown's Retirement

Director Seaman made a motion to accept the Consent Items, Director Dias seconded the motion. Motioned passed on a 4-0-0-1 vote with Director Stricklin absent.

5. DISCUSSION AND DIRECTION ITEMS (Motion or Approval Required)

5.1 Resolution Adopting July 2023 as Parks Make Life Better Month

Director Lavallee made a motion to adopt Resolution 2022/23-24 – Parks Make Life Better month in July, Director Dias seconded the motion. Director Seaman stated that parks are essential and groups like CRPS are working hard for the public to learn that. Resolution adopted on a 4-0-0-1 vote with Director Stricklin absent.

5.2 Declaring the Intention to Continue Assessments for Fiscal Year 2023-24

Motion by Director Seaman to adopt the Assessment Resolutions, Resolution 2022/23-25, Declaring the Intention to Continue Assessment for Fiscal Year 2023-24, Preliminary Approving the Engineer's Reports, and Providing for Notice of Hearings on July 20, 2023, for the Parks Maintenance and Recreation Improvement Assessment Districts. (Assessment #1) and Resolution 2022/23-26, Declaring the Intention to Continue Assessments for Fiscal Year 2023-24, Preliminarily Approving the Engineer's Reports, and Providing for Notice of Hearings on July 20, 2023, for the Parks Maintenance and Recreation Improvement Assessment Districts (Assessment #2). Chair Higgins seconded the motion.

The assessments are made up of Zones A and B. Zone B, the smaller zone, has fewer amenities. The District's goal is for both zones to feature the same amenities.
Resolutions were adopted on a 4-0-0-1 with Director Stricklin absent.

5.3 Nomination for Membership on the Special District Commissioner to Sacramento LAFCo

Director Seaman indicated he is willing to serve as a nominee for the LAFCo Special District Commissioner. Chair Higgins accepted Director Seaman as a candidate.

5.4 2023 CSDA Board of Directors Election – Term 2024-2026:Seat C-Sierra Network

Director Dias made a motion for the General Manager to vote for Beau Reynolds for Seat C – Sierra Network for CSDA Board of Director Election. Director Lavallee seconded the motion. Motion passed on a vote of 4-0-0-1 with Director Stricklin absent.

5.5 **Introduce and Waive First Reading of Ordinance 2023-01 of The Fulton-El Camino Recreation and Park District Adopting Informal Bidding Procedures Under the California Uniform PUBLIC CONSTRUCTION COST ACCOUNTING ACT (Section 22000, et seq. o the Public Contract Code - CUPCCAA)**

The General Manager informed the board that FEC opted in as a participating district of CUPCCA in May 1995. By opting in, the District has the ability to develop it's own bid requirements for projects that are $200,000 or less. The process to do this includes an introduction and waiving of the first reading of the ordinance followed by the ordinance public hearing and public notice. Director Seaman recommended the item be placed on the consent agenda for the next board meeting.

5.6 The Board to Consider Attending Brown Act Training by District Counsel

The Board will consider and select a date if Brown Act Training is Approved. Director Seaman recommends seeking the most cost-effective way for the district to have such training. The Board selected August 31 for training.

5.7 Preliminary Budget, Fiscal Year 2023/24

The Board reviewed 2023/24 Fiscal year Preliminary Budget.

a. Resolution 2022/23-27, Approving the General Fund Preliminary Budget for 2023-24
b. Resolution 2022/23-28, Approving the Parks Maintenance and Recreation Improvement District (Assessment #1) Preliminary Budget for 2023-24
c. Resolution 2022/23-29, Approving the Parks Maintenance and Recreation Improvement District (Assessment #2), Preliminary Budget for 2023-24

Director Dias made a motion to adopt Resolutions 2022/23-27, 2022/23-28 and 2022/23-29 for the Preliminary Budget for the General Fund and Assessments 1 and 2, Chair Higgins seconded the motion. Resolutions adopted by a vote of 4-0-0-1 with Director Stricklin absent.

6. INFORMATIONAL ITEMS (No Action Required)

6.1 General Manager's Report

The General Manager stated that several recent repairs totaling $30,000 were not included in the current budget.

Supervisor Harder reported the splash pump has been repaired and staff is working with contractors to repair the water leak discovered under the splash pad. Once the leak is repaired, staff can apply for the permit to open the Splash Pad to the public. Seaman suggested talking to Supervisor Desmond with the county to see if the permit can be expedited.

General Manager attended the awards assembly for the Park Police and thanked members of the Board for attending. She reported the FEC District received a CAPRI safety award.

Supervisor Delfer reported on the upcoming Forth of July Celebration at Cottage Park pool. Participants will receive Chick-fil-A sandwiches.

6.2 Adopt Resolution 2022/2023-23 to Accept the Howe Park Bridges Project's Bridge Construction Agreement.

Motion by Director Seaman and seconded by Director Stricklin to adopt Resolution 2022/2023-23. The Howe Park Bridge permit was applied for in November and just approved in May. Director Lavallee was concerned about any increase in costs as it has been so long between bid and permit approval. Director Seaman modified his motion to approve the contract with a not to exceed price $197,032.00 with the caveat that the General Manager must negotiate any change order request within that range. Director Stricklin seconded the motion. Resolution adopted by a vote of 5-0-0-0.

7. Committee Reports

Standing Committees:

a) Personnel and Finance – Chair, Director Higgins – Did not meet.
b) Programs, Facilities and Projects – Chair, Director Seaman – Did not meet.
c) Security and Community Relations – Chair. Director Dias – Did not meet.
d) Ad Hoc Committee: Bohemian Park Project – Chair, Director Seaman
e) Park Advisory – Did not meet.

8. Director's Comments

Director Dias – Enjoyed the Park tour and the Police award ceremony.

Director Higgins – Attended the KABOOM-FEC Rigamajig rollout at Cottage Center and the Howe Avenue Pedestrian and Bike Pathway ribbon cutting in conjunction with the County that took place at Howe Park. She attended the Art Fiesta and ran into Supervisor Harder who was volunteering. She got lots of ideas from the park tour. She also attended Legislative Days where she was able to interact with Senator Roger Niello.

Director Lavallee – Has been out of town and looks forward to being more available now.

Director Stricklin – Absent

Director Seaman – Commented on the park tour, would like for it to get back to being treated like a board meeting. The CARPD conference was well attended and well received. Creekside had some unusual things going on at the last SJUSD board meeting, including change orders which is unusual at this late stage of the project. He is also concerned about the grand jury report on homelessness – it essentially says that forming a JPA can help deal with the issue, but the unincorporated areas and park districts are not at the table for this JPA,

10. INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS

A. Memo on LAFCo Budget for Fiscal Year 2023-24
B. Memo on Proposed LAFCo Local Policy on Government Code 56133
C. AB 262 - Children's Camp, Safety
D. Excerpt from CSDA Sierra Network June Newsletter: Districts Meet with Local Legislators for CSDA Legislative Days
E. Cottage Park Community 4th of July Celebration – Flyer

With no further business, the meeting was adjourned 7:37 p.m.

Respectfully submitted by: Linda Montijo Superintendent of Administration

APPROVED: _____
Teresa Higgins, Chair
Board of Directors

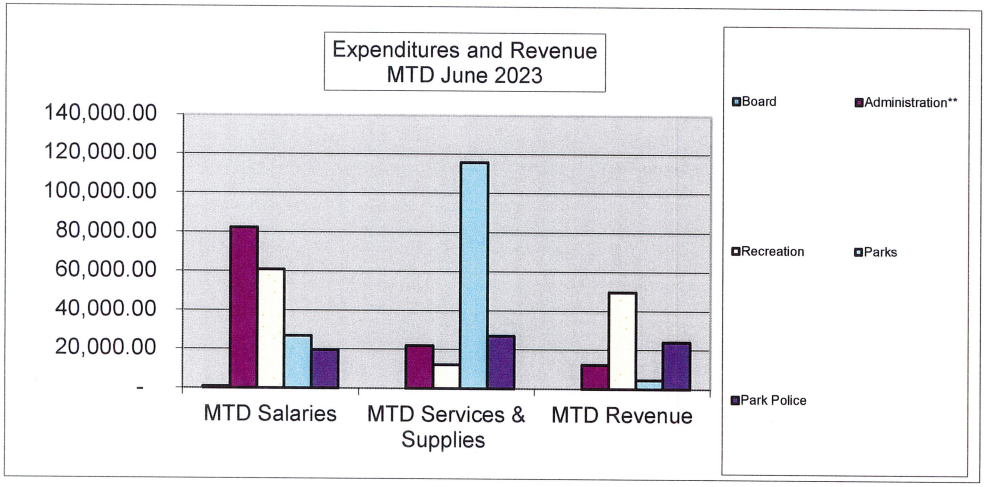
ATTEST: _____
Laura Lavallee, Secretary
Board of Directors

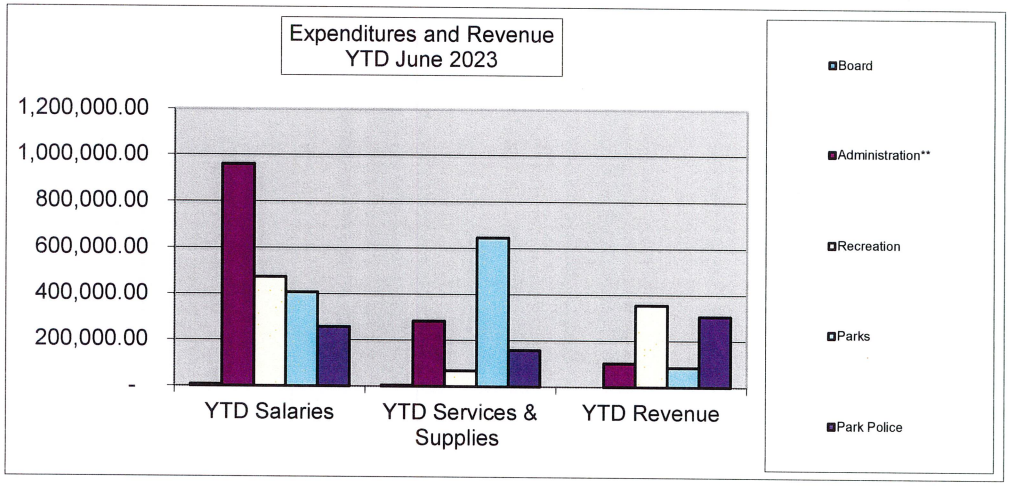
ITEM: CONSENT AGENDA #4 B

Fulton-El Camino Recreation & Park District
FY 22/23 Total Payroll, Supplies, and Revenue Summary Graph
June 1 - 30, 2023

(@ 100% of Year)
Period 12

Program	MTD Salaries	YTD Salaries	MTD Services & Supplies	YTD Services & Supplies	MTD Revenue	YTD Revenue
Board	800.00	6,100.00	-	3,994.61	-	-
Administration**	82,169.65	958,888.55	21,787.52	282,714.02	12,247.95	101,694.56
Recreation	60,834.57	473,389.60	12,100.65	67,031.44	49,634.50	353,767.21
Parks	26,691.07	406,262.96	115,607.87	645,516.72	4,504.16	83,062.71
Park Police	19,618.04	256,716.23	26,874.59	156,069.28	23,965.00	306,133.68
Loan Redemption	-	-	3,844.83	121,146.15	-	-
Capital Expenditures	-	-	4,224.35	195,306.83	-	-
Grand Total	**190,113.33**	**2,101,357.34**	**184,439.81**	**1,471,779.05**	**90,351.61**	**844,658.16**
Budgeted*	**175,630.92** *	**2,107,571.00**	**133,486.92** *	**1,601,843.00**	**296,190.33** *	**3,554,284.00**
YTD % of Budget		**99.71%**		**91.88%**		**23.76%**
Prior 4 years Average YTD % of Actual Spent		**87.89%**		**75.86%**		**29.46%**





* Assumes 1/12th of each budget item per month - which doesn't account for seasonal changes

** Includes $ in Employer-paid taxes and $ in Employer-paid benefits YTD

YTD Tax Receipts 2,325,943.11

Total YTD Revenue Net of Refunds 3,170,601.27

ITEM: CONSENT AGENDA #4 C
FULTON-EL CAMINO RECREATION AND PARK DISTRICT
PROGRAM REVENUE AND FACILITY REPORT

June 1 - 30, 2023

Account	Category		Amount
9310	Vehicle Code fines	5,337.89	
	DMV Receipts		
9310	Citation Payments to Contract Agencies	(1,597.60)	
9310	Net Vehicle Code Fines Revenue		3,740.29
9429	Building & Picnic Rental		15,038.25
9429	Edison Rental Revenue		4,504.16
9646	Recreation Fees		50,174.00
9697	Law Enforcement Services		23,965.00
9708	Water Resale*		
9790	Other Income		1,449.70
	Bank Service Fee	(10.00)	
	Credit Card Fees	(971.21)	
	Cal Card Rebate	960.91	
	Misc. Homeless Shelter	1,200.00	
	Little League Party Donation	250.00	
	Misc. Fastrak Refund	20.00	
	Total June Revenue Deposits		98,871.40
	YTD Revenue Deposits		867,608.68

* 1/2 Share of the Cottage Water is Rebilled to San Juan Unified School District

Building Rentals	86,357.75	
Picnic Site Fees	14,862.62	
Edison Rent	58,495.34	
Recreation Fees	359,034.71	
Ranger Account	22,239.53	
Ranger Patrol Services	265,544.00	
Ranger Event Security	5,560.00	
Cottage Water	23,416.29	
Water Donations	904.00	
Other Income	31,194.44	
YTD Revenue Deposits	867,608.68	
2023 June Revenue	98,871.40	
2022 June Revenue	94,264.38	
2023 YTD Revenue	867,608.68	
2022 YTD Revenue	1,545,728.57	
YTD Tax Deposits		2,325,943.11
(Last year tax receipts at this point - $2,116,401.05)		
Total YTD Revenue Received (refunds not deducted)		3,193,551.79

FULTON-EL CAMINO RECREATION AND PARK DISTRICT
CLAIMS FOR PROGRAM AND FACILITY REFUNDS

June 1 - 30, 2023

Program #	Program Name	Code	Issued to	Amount
2400	Picnic Area Deposit	9429	Internationl Rescue Committee	75.00
2400	Picnic Area Deposit	9429	Mohamed, John	75.00
2400	Picnic Area Deposit	9429	Azizi, Farooq	50.00
2400	Picnic Area Deposit	9429	Harper Medical Group	75.00
2400	Picnic Area Deposit	9429	Million, Geneva	75.00
2400	Picnic Area Deposit	9429	Powerhouse Christian Ministry	75.00
2400	Picnic Area Deposit	9429	Mallah, Momoh	75.00
2400	Picnic Area Deposit	9429	Salvatto, Celeste	150.00
2400	Picnic Area Deposit	9429	Harden, Eric	75.00
2400	Picnic Area Deposit	9429	Cardozo, Itzel	75.00
2400	Picnic Area Deposit	9429	Johnson, Rodrick	75.00
2400	Building Rental	9429	Prudente, Diana	500.00
2400	Building Rental	9429	Acct Dept - Lifeline Screening	250.00
2400	Building Rental	9429	Mercado, Florentino	250.00
2400	Building Rental	9429	Alemu, Adem	250.00
2400	Building Rental	9429	Ali, Muhammad	250.00
2400	Building Rental	9429	Assistence League of Sacramento	250.00
2400	Building Rental	9429	Carmon, Lakisha	240.00
2400	Building Rental	9429	Martinez, Gabe	250.00
2400	Building Rental	9429	Moala, Dominique	250.00
2400	Building Rental	9429	Nanton, Sandra	250.00
2400	Building Rental	9429	Chamrock, Natalya	375.00
2400	Building Rental	9429	International Society for Krisha Consc	250.00
3503	Swim Team (Amala El)	9646	Anderson, Margaret	230.00
3503	Swim Lessons	9646	Kent, Paige	94.50
3201	Adventure Club	9646	Tran, Duc	215.00

2334	Picnic Rental	9429	10	875.00
4302	Building Rental	9429	12	3,365.00
3503	Swim Team (Amala El)	9646	1	230.00
3503	Swim Lessons	9646	1	94.50
3201	Adventure Club	9646	1	215.00

June Revenue Refunds	539.50
June Facility Refunds	4,240.00
Total June Refunds	4,779.50
YTD Refunds	26,993.50

ITEM: CONSENT AGENDA #4 D
FULTON-EL CAMINO RECREATION AND PARK DISTRICT
Payroll Report June 1 - 31, 2023

		Jun. 1-15	Jun. 16-31	Total	YTD
BOARD	**BOARD**				
J Dias	J Dias	100.00	100.00	**200.00**	
T Higgins	T Higgins	100.00		**100.00**	
L Lavallee	L Lavallee	100.00	100.00	**200.00**	
M Seaman	M Seaman	100.00	100.00	**200.00**	
K Stricklin	K Stricklin	-	100.00	**100.00**	
				800.00	**5,300.00**
ADMINISTRATION					
Emily Ballus	General Manager	4,634.50	4,634.50	**9,269.00**	
L. Montijo	Superintendent of Administration	3,346.65	3,346.65	**6,693.30**	
				-	
D Beshara	Accounting Clerk	2,017.50	2,017.50	**4,035.00**	
				19,997.30	**239,639.34**
RECREATION					
B McDaniel	Recreation Superintendent	4,068.40	4,068.40	**8,136.80**	
J Delfer	Recreation Supervisor	2,676.96	2,676.96	**5,353.92**	
R Romines	Recration Supervisor	2,676.96	2,676.96	**5,353.92**	
R Harder	Recreation Supervisor	2,548.97	2,548.97	**5,097.94**	
				-	
Argueta, A	Aquatics	451.77	590.15	**1,041.92**	
Ball, M	Aquatics	42.63	77.50	**120.13**	
Barrows, P	Recreation Leader	358.16	602.36	**960.52**	
Bartholomew, A	Recreation Leader	724.46	773.30	**1,497.76**	
Bartholomew, M	Recreation Leader	732.60	651.20	**1,383.80**	
Bazan, M	Recreation Leader	-	542.50	**542.50**	
Bornmann, K	Synchro Coach			-	
Burnett, J	Events			-	
Burnett, M	Recreation Leader	358.80	654.81	**1,013.61**	
Calhoun, K	Field Supervisor	229.90	146.30	**376.20**	
Charlow, B	Aquatics	577.38	437.88	**1,015.26**	
Chaves, N	Aquatics	415.14	634.92	**1,050.06**	
Crow, C	Aquatics	736.25	654.88	**1,391.13**	
Elston, N	Aquatics	209.25	453.38	**662.63**	
Ferguson, M	Aquatics	545.38	28.49	**573.87**	
Fischer, S	Events/Rec Leader	81.40		**81.40**	
Fominskaya, O	Aquatics	-	434.00	**434.00**	
Garvin, G	Events/Field Sup	842.49	814.00	**1,656.49**	
Hallstrom, C	Aquatics	-	186.00	**186.00**	
Hallstrom, E	Aquatics	1,320.79	427.17	**1,747.96**	
Henry, H	Aquatics			-	
Ibarra, K	Recreation Leader	317.46	472.12	**789.58**	
Immoos, M	Field Supervisor	183.60	125.40	**309.00**	
Isaacson, B	Aquatics	529.79	692.15	**1,221.94**	
Jennings, E	Aquatics	1,115.18	739.66	**1,854.84**	
Kenyon, H	Aquatics	345.95	231.99	**577.94**	
Kenyon, M	Aquatics	478.52	730.60	**1,209.12**	
Ketsdever, S	Aquatics	-	93.00	**93.00**	
Kirkpatrick, B	Aquatics	769.23	952.38	**1,721.61**	
Larsen, E	Aquatics	325.60	545.38	**870.98**	
Layna, S	Events	287.55	404.70	**692.25**	
Lee, C	Bridges/Adv Camp	854.50	1,119.40	**1,973.90**	
Londeree, A	Aquatics	1,134.54	1,162.79	**2,297.33**	
Londeree, B	Aquatics	969.86	952.77	**1,922.63**	
Medina, M	Recreation Leader	-	651.00	**651.00**	
Mohle, K	Aquatics	44.77	252.34	**297.11**	
Mohle, T	Aquatics	97.68	280.83	**378.51**	
Newell, J	Events	827.82	192.72	**1,020.54**	
Olmstead, A	Aquatics	512.82	244.20	**757.02**	
Orozco, A	Events	370.11	441.09	**811.20**	
Rex, K	Aquatics	62.00	112.38	**174.38**	
Rodriguez, M	Aquatics	350.02	297.11	**647.13**	
Ronquillo, X	Aquatics	776.82	679.13	**1,455.95**	
Smith, C	Recreation Leader	309.32	488.40	**797.72**	

Stoughton, W	Aquatics	480.26	797.72	**1,277.98**	
Vela, A	Recreation Leader	472.12	944.24	**1,416.36**	
				64,896.84	**480,651.42**
PARK POLICE					
J Brown	Chief	2,275.00	2,555.00	**4,830.00**	
I Patterson	Sergeant	1,815.15	1,545.96	**3,361.11**	
				-	
K Bivians	Officer	894.29	749.27	**1,643.56**	
K Chumber	Officer	290.04	1,836.92	**2,126.96**	
Davis, T	CSO	78.56	78.56	**157.12**	
C Harnal	Officer			-	
Lethbridge, J	Officer	736.64	758.52	**1,495.16**	
J Mohamed	Ranger	938.52	1,435.81	**2,374.33**	
T Noonan	Officer	575.50	1,172.88	**1,748.38**	
T Schubin	Officer	663.42	483.42	**1,146.84**	
M VanCamp	Ranger	734.58		**734.58**	
				19,618.04	**260,094.27**
MAINTENANCE					
David Price	Park Maintenance III	2,734.34	2,734.34	**5,468.68**	
Steve Clark	Park Maintenance II	1,829.71	1,829.71	**3,659.42**	
Maura Jacobs	Park Maintenance II	1,829.71	1,829.71	**3,659.42**	
G Putt	Park Maintenance II	1,829.71	1,829.71	**3,659.42**	
K Bell	Park Maintenance II	2,080.21	-	**2,080.21**	
				-	
J Arab	Park Maintenance	792.57	1,088.65	**1,881.22**	
A Guzman	Park Maintenance	1,175.19	1,002.10	**2,177.29**	
Huddleston, R	Park Maintenance	592.15	655.92	**1,248.07**	
W Khan	Park Maintenance	856.34	874.56	**1,730.90**	
W Ligsay	Park Maintenance	623.88	502.57	**1,126.45**	
				-	
		MAINTENANCE TOTAL		**26,691.08**	**417,632.46**
	TOTAL SALARIES			**132,003.26**	**1,403,317.49**

ADDITIVES, TAXES AND BENEFITS

Auto and Cell Phone Allowance	150.00	150.00	**300.00**	**3,630.00**
Social Security/Medicare	3,052.18	3,216.88	**6,269.06**	**72,778.41**
PARS	1,148.82	1,293.37	**2,442.19**	**21,172.31**
State Unemployment Insurance	284.82	351.22	**636.04**	**6,547.44**
Health		20,610.95	**20,610.95**	**227,713.58**
Dental		887.73	**887.73**	**10,218.73**
VSP		180.20	**180.20**	**2,076.00**
Disability Insurance		499.22	**499.22**	**3,697.49**
PERS Retirement		24,754.97	**24,754.97**	**298,281.92**
CAPRI - Workers Compensation		-	-	**69,331.00**
Total Additives			**56,580.36**	**715,446.88**
Total Additives & Salaries			**188,583.62**	**2,118,764.37**
Year To Date Payroll Total			**2,118,764.37**	

ITEM: CONSENT AGENDA - #4 E
FULTON-EL CAMINO RECREATION AND PARK DISTRICT

CLAIMS REPORT
June 1 - 30, 2023

Fund	No.	County Code	District Division Program	Code Title and Vendor	Description	Amount	Code Total
		2005		**ADVERTISING, LEGAL NOTICES**			**0.00**
		2022		**BOOKS, PERIODICALS**			
		2024		**SUBSCRIPTIONS**			
		2029		**BUSINESS MEETING EXPENSE**			**15.99**
General	6*44	2029	2100	US BANK	Zoom - Online Meeting Subscription	15.99	
		2031		**BUSINESS TRAVEL**			**650.02**
General	6*44	2031	2300	US BANK	Sacramento County - Parking Fees	1.75	
General	6*44	2031	2300	US BANK	Sacramento County - Parking Fees	1.75	
General	6*44	2031	2300	US BANK	Sacramento County - Parking Fees	1.75	
General	6*44	2031	2100	US BANK	Esquire Plaza Hotel - Parking for Legislative Days	10.00	
General	6*44	2031	2100	US BANK	Esquire Plaza Hotel - Parking for Legislative Days	21.00	
General	6*44	2031	2100	US BANK	Tenaya Lodge - Lodging for CARPD Conference	613.77	
		2035		**EDUCATION, TRAINING**			**750.00**
General	6*44	2035	2100	US BANK	CSDA - Legislative Days Registration	750.00	
		2038		**EMPLOYEE RECOGNITION**			**955.09**
General	6*44	2038	2100	US BANK	Osprey Liquor - Ice for Staff Meeting	5.45	
General	6*44	2038	2100	US BANK	Dominos Pizza - Staff Lunch	223.08	
General	6*44	2038	2100	US BANK	4Imprint - Seed Packets	726.56	
		2051		**INSURANCE**			**268.00**
General	6*44	2051	2400	US BANK	Event Helper - Insurance for Event	134.00	
General	6*44	2051	2400	US BANK	Event Helper - Insurance for Event	134.00	
		2061		**MEMBERSHIP**			**0.00**
		2076		**OFFICE SUPPLIES**			**2,114.20**
General	6*38	2076	2300	Wizix Technology Group Inc.	Freight for Copier Toner	14.50	
General	6*39	2076	2300	Wizix Technology Group Inc.	Freight for Copier Toner	14.50	
General	6*44	2076	2300	US BANK	Amazon - Decaf Coffee - USE TAX	2.50	
General	6*44	2076	2300	US BANK	Amazon - Decaf Coffee	32.32	
General	6*44	2076	2300	US BANK	Dug Out Deli - Lunch for Panel Interviewers	32.41	
General	6*44	2076	2300	US BANK	Amazon - Colored Copy Paper	47.36	
General	6*44	2076	2300	US BANK	Costco - Facial Tissue and Copy Paper	183.89	
General	6*44	2076	2300	US BANK	ZipRecruiter.com - Job Posting	264.00	
General	6*44	2076	2300	US BANK	Intelligent Technical Solutions - New Laptop	1,522.72	
		2081		**POSTAGE**			**3,941.94**
General	6*44	2081	3900	US BANK	Alpha Mail - Postage to send out mailer	3,941.94	
		2085		**PRINTING SERVICES**			**2,142.34**
General	6*44	2085	4400	US BANK	Progressive Print - Notice Parking Violations	2,142.34	
		2103		**AG/ HORT SERVICES**			**0.00**
		2104		**AG/ HORT SUPPLIES**			**0.00**
		2111		**BUILD MAINT SERVICES**			**0.00**
		2112		**BUILD MAINT SUPPLIES**			**0.00**
		2122		**CHEMICAL SUPPLIES**			**3,336.32**
Assess#1	6*13	2122	4500	Northstar Chemical	Sodium Hypochlorite	975.97	
Assess#1	6*14	2122	4500	Northstar Chemical	Sodium Hypochlorite	1,615.04	
Assess#1	6*15	2122	4500	Northstar Chemical	Sodium Hypochlorite	745.31	
		2131		**ELECTRICAL MAINT SERVICE**			**2,500.00**
Assess#1	6*06	2131	4200	FECRPD - Revolving Fund	Guizar Mowing	2,500.00	
		2132		**ELECTRICAL MAINT SUPPLIES**			**89.72**
Assess#1	6*44	2132	4200	US BANK	Grainger - Flourescent Bulbs	89.72	
		2141		**LAND IMP/ MAINT SERVICES**			**0.00**
		2142		**LAND IMP MAINT SUPPLIES**			**0.00**
		2151		**MECH SYSTEMS MAINT SERV**			**575.00**
Assess#1	6.08	2151	4500	Kendrick Boiler Works	Testing on Pool Heater	575.00	
		2152		**MECH SYSTEMS MAINT SUPL**			**449.72**
Assess#1	6*44	2152	4500	US BANK	Home Depot - Algecide	161.50	

Fund	No.	County Code	District Division Program	Code Title and Vendor	Description	Amount	Code Total
Assess#1	6*44	2152	4500	US BANK	Digi-Key - Sensor	288.22	
		2162		**PAINTING SUPPLIES**			**0.00**
		2167		**PLUMBING MAINT SERVICES**			**39,407.00**
Assess#1	6*22	2167	4600	Rooter Hero	Plumbing Repair at Edison Fourplex	16,932.60	
Assess#1	6*23	2167	4200	Rooter Hero	Plumbing Repair at Howe Park Bathrooms	14,224.40	
Assess#1	6*44	2167	4200	US BANK	Rooter Hero - Sewer Services at Seely Park	8,250.00	
		2168		**PLUMBING MAINT SUPPLIES**			**126.70**
Assess#1	6*44	2168	4200	US BANK	Home Depot - PVC Slip Cap for Irrigation	1.26	
Assess#1	6*44	2168	4200	US BANK	Ewing Irrigation - PVC Pipe	125.44	
		2171		**REAL PROPERTY RENT**			**2,713.49**
General	6*09	2171	4400	McClellan Park/MP Holdings LLC	August 2020 Police Office Rent	2,713.49	
		2185		**PERMIT CHARGES**			**235.00**
Assess#1	6*44	2185	4200	US BANK	Hydro Point - Irrigation Controller Subscription	235.00	
		2191		**ELECTRICITY**			**6,836.24**
Assess#1	6*29	2191	4200	SMUD	Electric Bill	930.19	
Assess#1	6*30	2191	4200	SMUD	Electric Bill	2,786.11	
Assess#1	6*31	2191	4500	SMUD	Electric Bill - Pool	1,984.23	
Assess#1	6*32	2191	4600	SMUD	Electric Bill - Edison	205.52	
Assess#1	6*33	2191	4200	SMUD	Electric Bill	930.19	
		2192		**GAS**			**2,343.21**
Assess#1	6*16	2192	4200	PG&E	Gas Bill	19.04	
Assess#1	6*17	2192	4200	PG&E	Gas Bill	21.94	
Assess#1	6*18	2192	4500	PG&E	Gas Bill	2,302.23	
		2193		**REFUSE DISPOSAL**			**4,225.27**
Assess#1	6*44	2193	4600	US BANK	Republic Services - Garbage Services at Edison	200.07	
Assess#1	6*44	2193	4600	US BANK	Republic Services - Garbage Services at Edison	200.07	
Assess#1	6*44	2193	4200	US BANK	Rich's Hauling - Hauling for two Refrigerators and Ice Maker	340.00	
Assess#1	6*44	2193	4200	US BANK	Republic Services - Garbage Services at Cottage	551.12	
Assess#1	6*44	2193	4200	US BANK	Republic Services - Garbage Services at Howe	1,458.43	
Assess#1	6*44	2193	4200	US BANK	Republic Services - Garbage Services at Howe	1,475.58	
		2195		**SEWAGE DISPOSAL**			**2,180.07**
Assess#1	6*24	2195	4200	Sacramento County Utilities	Utility Billing	1,017.38	
Assess#1	6*25	2195	4600	Sacramento County Utilities	Utility Billing	667.69	
Assess#1	6*44	2195	4200	US BANK	LDR Site Services - Portable at Bohemian	495.00	
		2197		**TELEPHONE**			**1,389.58**
General	6*02	2197	2300	AT&T	Phone Bill	74.51	
General	6*03	2197	4200	AT&T	Phone Bill	45.49	
General	6*35	2197	2300	Telelink Business Telephone	Main Office Phone Bill	366.00	
General	6*44	2197	4400	US BANK	Verizon - Cellular Service fro MDT Laptops	266.07	
General	6*44	2197	2300	US BANK	Tmobile - Cellular Service	637.51	
		2198		**WATER**			**33,188.17**
Assess#1	6*26	2198	4200	Sac Suburban Water District	Water	26,035.21	
Assess#1	6*26	2198	4600	Sac Suburban Water District	Water	370.25	
Assess#1	6*44	2198	4600	US BANK	Sac Suburban - Water Service at Duplex	62.71	
Assess#1	6*44	2198	4600	US BANK	Sac Suburban - Water Service at Fourplex	72.62	
Assess#1	6*44	2198	4200	US BANK	Sac Suburban - Water Service at Bellview Park	450.72	
Assess#1	6*44	2198	4200	US BANK	Sac Suburban - Water Service at Seely Park	459.54	
Assess#1	6*44	2198	4200	US BANK	Sac Suburban - Water Service at Bohemian Park	499.71	
Assess#1	6*44	2198	4200	US BANK	Sac Suburban - Water Service at Santa Anita Park	771.55	
Assess#1	6*44	2198	4200	US BANK	Sac Suburban - Water Service at Howe Park	2,056.74	
Assess#1	6*44	2198	4200	US BANK	Sac Suburban - Water Service at Cottage Park	2,409.12	
		2205		**AUTOMOTIVE MAINT SERV**			**2,601.99**
General	6*44	2205	4400	US BANK	Central Valley Towing - Towing Chevy Tahoe	100.00	
General	6*44	2205	4400	US BANK	Armpro- 2008 Chevy Tahoe Coolant Leak	101.39	
General	6*44	2205	4400	US BANK	Armpro- Service 2014 Ford Interceptor	153.74	
General	6*44	2205	4400	US BANK	OK Tire - 2011 Crown Victoria New Tires	296.55	
General	6*44	2205	4400	US BANK	Armpro- 2007 Dodge Charger Oil Change Repair Tie Rod	574.50	
Assess#1	6*44	2205	4200	US BANK	Cooks Automotive - Repair to Blue Ford Van	461.40	
Assess#1	6*44	2205	4200	US BANK	Cooks Automotive - Repair to Old F150	914.41	
		2206		**AUTOMOTIVE MAINT SUPP**			**1,013.30**

Fund	No.	County Code	District Division Program	Code Title and Vendor	Description	Amount	Code Total
General	6*44	2206	4400	US BANK	Armpro- Service 2014 Ford Interceptor	95.40	
General	6*44	2206	4400	US BANK	Armpro- 2008 Chevy Tahoe Coolant Leak	132.16	
General	6*44	2206	4400	US BANK	Armpro- 2007 Dodge Charger Oil Change Repair Tie Rod	727.15	
Assess#1	6*44	2206	4200	US BANK	Home Depot - Hose Clamp for Radiator for Old F 150	3.64	
Assess#1	6*44	2206	4200	US BANK	J&J Locksmith - Key for F150	54.95	
		2226		**EXPENDABLE TOOLS**			**1,120.99**
General	6*44	2226	4200	US BANK	Signs Now - Signs for Futsol Light Boxes	66.27	
Assess#1	6*44	2226	4200	US BANK	UNEAC Fasteners - Bolts for Mower	4.95	
Assess#1	6*44	2226	4200	US BANK	Home Depot - Wire Bursh to Remove Graffiti from Concrete	6.77	
Assess#1	6*44	2226	4200	US BANK	Home Depot - Hose Bib for District Office	10.75	
Assess#1	6*44	2226	4200	US BANK	Amazon - Case and sceen Protector for Weekend Phone	21.74	
Assess#1	6*44	2226	4200	US BANK	Home Depot - Scrapers to Remove Tape from Rental Gazebos	26.18	
Assess#1	6*44	2226	4200	US BANK	Home Depot - Tools for Pruning and Screw Extractor for Mower	26.44	
Assess#1	6*44	2226	4200	US BANK	Bliss Power - String for Weed Eaters	42.55	
Assess#1	6*44	2226	4200	US BANK	Home Depot - Cleaning Supplies for Shop and Yard	44.62	
Assess#1	6*44	2226	4200	US BANK	Amazon - Ice Machine for Park Employees	145.82	
Assess#1	6*44	2226	4200	US BANK	Home Depot = Trash Pickers for Crew and Sanding Discs for Blade Sharpener	154.90	
Assess#1	6*44	2226	4200	US BANK	Home Depot - Mower for Cottage	570.00	
		2236		**FUEL/LUBRICANT SUPPLIES**			**4,388.70**
General	JV	2236	4400	Sacramento County	Fuel Usage for period 12	2,134.35	
Assess#1	6*44	2236	4200	US BANK	Chevron - Fuel for Jerry Cans	21.55	
Assess#1	6*44	2236	4200	US BANK	Chevron - Fuel for Jerry Cans	29.67	
Assess#1	6*44	2236	4200	US BANK	Chevron - Fuel for Jerry Cans	30.60	
Assess#1	6*44	2236	4200	US BANK	Chevron - Fuel for Jerry Cans	48.20	
Assess#1	6*44	2236	4200	US BANK	AM/PM - Fuel for Blue Van	48.99	
Assess#1	6*44	2236	4200	US BANK	Arco Gas - Fuel for White Van	50.01	
Assess#1	6*44	2236	4200	US BANK	Chevron - Fuel for New F150	50.05	
Assess#1	6*44	2236	4200	US BANK	AM/PM - Fuel for Jerry Cans	51.05	
Assess#1	6*44	2236	4200	US BANK	Chevron - Fuel for Jerry Cans	51.55	
Assess#1	6*44	2236	4200	US BANK	Chevron - Fuel for Jerry Cans	55.35	
Assess#1	6*44	2236	4200	US BANK	Chevron - Fuel for Jerry Cans	57.74	
Assess#1	6*44	2236	4200	US BANK	Chevron - Fuel for Jerry Cans	57.79	
Assess#1	6*44	2236	4200	US BANK	Chevron - Fuel for New F150	58.75	
Assess#1	6*44	2236	4200	US BANK	Chevron - Fuel for Jerry Cans	58.91	
Assess#1	6*44	2236	4200	US BANK	Chevron - Fuel for New F150	59.05	
Assess#1	6*44	2236	4200	US BANK	AM/PM - Fuel for Blue Van	65.51	
Assess#1	6*44	2236	4200	US BANK	AM/PM - Fuel for White Van	67.01	
Assess#1	6*44	2236	4200	US BANK	Chevron - Fuel for Jerry Cans	70.68	
Assess#1	6*44	2236	4200	US BANK	AM/PM - Fuel for White Van	74.01	
Assess#1	6*44	2236	4200	US BANK	AM/PM - Fuel for White Van	75.49	
Assess#1	6*44	2236	4200	US BANK	AM/PM - Fuel for White Van	75.50	
Assess#1	6*44	2236	4200	US BANK	Chevron - Fuel for Old F150	76.13	
Assess#1	6*44	2236	4200	US BANK	Chevron - Fuel for Old F150	86.97	
Assess#1	6*44	2236	4200	US BANK	Chevron - Fuel for Rotary Van	91.96	
Assess#1	6*44	2236	4200	US BANK	Chevron - Fuel for New F150	98.01	
Assess#1	6*44	2236	4200	US BANK	Chevron - Fuel for Cop Car	111.13	
Assess#1	6*44	2236	4200	US BANK	Chevron - Fuel for Cop Car	114.22	
Assess#1	6*44	2236	4200	US BANK	Chevron - Diesel Fuel	168.47	
Assess#1	6*44	2236	4200	US BANK	Chevron - Diesel Fuel	175.00	
Assess#1	6*44	2236	4200	US BANK	Chevron - Diesel Fuel	175.00	
		2275		**RENTS/LEASES**			**3,006.95**
General	6*06	2275	2300	FECRPD - Revolving Fund	Copier Lease March thru June - 2300	1,462.74	
General	6*19	2275	2300	Pitney Bowes	Postage Meter Lease	169.59	
General	6*40	2275	2300	Wizix Technology Group Inc.	Equipment Contract for Copier/Printers	274.78	
Assess#1	6*44	2275	4200	US BANK	Home Depot - Rental of Mower	1,099.84	
		2291		**OTHER EQUIP MAINT SERV**			**1,213.01**
Assess#1	6*44	2291	4200	US BANK	Sacramento For Tractors - Tractor Repair	1,213.01	
		2292		**OTHER EQUIP MAINT SUPPLIES**			**200.27**
Assess#1	6*44	2292	4200	US BANK	Ewing - Conditioner for Ballfields	200.27	
		2314		**PERSONAL EQUIPMENT**			**2,823.37**

Fund	No.	County Code	District Division Program	Code Title and Vendor	Description	Amount	Code Total
General	6*44	2314	4200	US BANK	Aramark - Uniform Rentals	44.72	
General	6*44	2314	4200	US BANK	Aramark - Uniform Rentals	44.72	
General	6*44	2314	4200	US BANK	Aramark - Uniform Rentals	44.72	
General	6*44	2314	4200	US BANK	Aramark - Uniform Rentals	44.72	
General	6*44	2314	4200	US BANK	Alhambra Water - Water Service	98.75	
General	6*44	2314	4400	US BANK	Curtis Blue Line - Flashlight	150.84	
General	6*44	2314	4400	US BANK	Curtis Blue Line - Flashlight	150.84	
General	6*44	2314	4400	US BANK	Curtis Blue Line - Awards	373.30	
General	6*44	2314	4400	US BANK	Curtis Blue Line - Award Pins	565.69	
General	6*44	2314	4400	US BANK	Curtis Blue Line - Bullet Proof Vest	1,277.90	
Assess#1	6*44	2314	4200	US BANK	Work World - Sunhat and Mask for the Mower	27.17	
		2322		**CUSTODIAL SUPPLIES**			**2,510.05**
General	6*44	2322	4300	US BANK	Cook & Boardman - Nylon Brush Gasket for Doors	69.32	
General	6*44	2322	4300	US BANK	Cleanit.com - Metered Room Deodorant	86.85	
General	6*44	2322	4300	US BANK	Uline - Garbage Bags	1,171.32	
General	6*44	2322	4300	US BANK	HD Supply - Bath Tissue, Paper Towels and Garbage Bags	1,182.56	
		2332		**FOOD/CATERING SUPPLIES**			**0.00**
		2505		**ACCOUNTING/FINANCIAL**			**10,400.00**
General	6*04	2505	2300	Larry Bain, CPA	Audit for 21-22	10,400.00	
		2507		**ASSESSMENT COLLECTION**			**0.00**
		2531		**LEGAL SERVICES**			**(210.46)**
General	6*01	2531	4400	Angelo Kilday & Kilduff	PRA Inquiries	309.50	
General	ADJ-Jun	2531	4400	Angelo Kilday	Cancelled check and reissued	(519.96)	
		2551		**PLANNING SERVICES**			**0.00**
		2591		**OTHER PROFESSIONAL SERV**			**23,295.73**
General	6*06	2591	4200	FECRPD - Revolving Fund	DMV - License Renewal for Trailer	10.00	
General	6*10	2591	4400	Meliora Public Safety Consulting	Organization Assessment	11,000.00	
General	6*11	2591	4400	Meliora Public Safety Consulting	Organization Assessment	1,500.00	
General	6*12	2591	2300	Mogavero Architects	Bohemian Park Professional Services - May	651.00	
General	6*44	2591	2300	US BANK	Intelligent Technical Solutions - IT Services	699.89	
Assess#1	6*.05	2591	4200	Emerald Green Landscaping	Mowing Services	7,875.00	
Assess#1	6*44	2591	4500	US BANK	Costco - Softsoap	25.84	
Assess#1	6*44	2591	4200	US BANK	Millenium Termite - Sentricon at 3097 Cottage	51.00	
Assess#1	6*44	2591	4200	US BANK	Ecoguard - Termite Control	61.00	
Assess#1	6*44	2591	4200	US BANK	Millenium Termite - Sentricon at 2201 Cottage	98.00	
Assess#1	6*44	2591	4600	US BANK	Millenium Termite - Pest Control at Fourplex	99.00	
Assess#1	6*44	2591	4200	US BANK	Animal Damage Management - Rodent Control	125.00	
Assess#1	6*44	2591	4200	US BANK	Folsom Lock - Lubricate Lock at Restroom	150.00	
Assess#1	6*44	2591	4600	US BANK	Law Office of Thomas Hogan - Eviction Fee	950.00	
		2811		**DATA PROCESSING SERVICE**			**260.00**
General	6*34	2811	2300	Streamline	Monthly Website Upkeep Subscription	260.00	
		2813		**BOE SALES TAX AUDIT**			**0.00**
		2817		**ELECTION SERVICES**			**0.00**
		2852		**RECREATIONAL SUPPLIES**			**8,325.47**
General	6*07	2852	3405	G. Fenrich Ent.	Softball T-Shirts	626.19	
General	6*20	2852	3607	Robinson's Taekwondo	May Taekwondo Classes	136.00	
General	6*21	2852	3607	Robinson's Taekwondo	June Taekwondo Classes	165.60	
General	6*27	2852	3624	Scott, Kori	May Gymnastics	21.00	
General	6*28	2852	3624	Scott, Kori	June Gymnastics	28.00	
General	6*36	2852	3677	Wehrman, Ann	May Gentle Yoga Classes	67.20	
General	6*37	2852	3677	Wehrman, Ann	June Gentle Yoga Classes	40.60	
General	6*44	2852	3998	US BANK	Amazon - Return of Phone Cover	(16.15)	
General	6*44	2852	3551	US BANK	Amazon - Inline Check Valve- USE TAX	1.02	
General	6*44	2852	3551	US BANK	Amazon - One Way Check Valve - USE TAX	1.84	
General	6*44	2852	3410	US BANK	Home Depot - Supplies for Pickle Ball	5.13	
General	6*44	2852	3410	US BANK	Home Depot - Supplies for Pickle Ball	10.75	
General	6*44	2852	3410	US BANK	Emigh Hardware - Paint for Pickelball	11.84	
General	6*44	2852	3551	US BANK	Amazon - Inline Check Valve	13.21	
General	6*44	2852	3203	US BANK	Amazon - Afterschool Activities & Supplies - Use Tax	15.09	
General	6*44	2852	3203	US BANK	Dollar Tree - Afterschool Supplies	17.42	

Fund	No.	County Code	District Division Program	Code Title and Vendor	Description	Amount	Code Total
General	6*44	2852	3551	US BANK	Amazon - One Way Check Valve	23.68	
General	6*44	2852	3304	US BANK	NDS Print & Promotions - Little League Uniforms	34.57	
General	6*44	2852	3304	US BANK	NDS Print & Promotions - Little League Uniforms	34.57	
General	6*44	2852	3410	US BANK	Home Depot - Supplies for Pickle Ball	39.36	
General	6*44	2852	3410	US BANK	Home Depot - Paint for Pickeball	45.59	
General	6*44	2852	3410	US BANK	Home Depot - Supplies for Pickle Ball	46.85	
General	6*44	2852	3410	US BANK	Home Depot - Supplies for Pickle Ball	46.85	
General	6*44	2852	3410	US BANK	Home Depot - Supplies for Pickle Ball	52.75	
General	6*44	2852	3410	US BANK	Home Depot - Supplies for Pickle Ball	59.74	
General	6*44	2852	3410	US BANK	Home Depot - Supplies for Pickle Ball	62.45	
Assess#1	6*44	2852	3304	US BANK	Wilson Tophy - LittleLeague Trophies	65.25	
Assess#1	6*44	2852	3304	US BANK	NDS Print & Promotions - Little League Uniforms	69.14	
General	6*44	2852	3203	US BANK	Smart & Final - Afterschool Snack	71.03	
General	6*44	2852	3410	US BANK	Home Depot - Supplies for Pickle Ball	74.04	
General	6*44	2852	3203	US BANK	Hobby Lobby - Afterschool Supplies	74.99	
General	6*44	2852	3551	US BANK	Home Depot - Oscillating Fan and Padlock	82.92	
General	6*44	2852	3201	US BANK	Office Depot - Summer Camp Supplies	119.99	
General	6*44	2852	3405	US BANK	Bases Loaded - Line Marker	134.66	
General	6*44	2852	3304	US BANK	Bases Loaded - Line Marker	134.66	
General	6*44	2852	3203	US BANK	Target - Afterschool Supplies	143.81	
General	6*44	2852	3201	US BANK	Teacher Pay Teachers - Summer Tutor Packets	152.99	
General	6*44	2852	3203	US BANK	Smart & Final - Afterschool Snack	166.20	
General	6*44	2852	3203	US BANK	Amazon - Afterschool Activities & Supplies	194.69	
General	6*44	2852	3551	US BANK	Leslies Pool Supply - Algecide	208.99	
General	6*44	2852	3304	US BANK	NDS Print & Promotions - Little League Uniforms	226.39	
General	6*44	2852	3694	US BANK	American Red Cross - Lifeguard Classes	276.00	
General	6*44	2852	3694	US BANK	The Lifeguard Store - Rescue Tubes	336.57	
General	6*44	2852	3201	US BANK	Golfland - Field Trip Deposit	484.34	
General	6*44	2852	3201	US BANK	Sacramento River Cats - Filed Trip Fee	560.00	
General	6*44	2852	3304	US BANK	Wilson Tophy - LittleLeague Trophies	589.37	
General	6*44	2852	3304	US BANK	NDS Print & Promotions - Little League Uniforms	840.46	
General	6*44	2852	3304	US BANK	NDS Print & Promotions - Little League Uniforms	1,561.07	
Assess#1	6*44	2852	4200	US BANK	Home Depot - Sprayer	52.16	
Assess#1	6*44	2852	4200	US BANK	Home Depot - Paint for Ball Fields	114.60	
		2898		**OTHER OPER EXP SUPL**			**4,058.94**
General	6*41	2898	2300	Wizix Technology Group Inc.	Copier Meter Charge	828.37	
General	6*42	2898	2300	Wizix Technology Group Inc.	Copier Meter Charge	320.82	
General	6*44	2898	4400	US BANK	Hostgator - Monthly Website Subscription	11.95	
General	6*44	2898	4400	US BANK	Hostmonster - Domain Registration	34.87	
General	6*44	2898	4300	US BANK	Home Depot - Scotch Extreme	38.63	
General	6*44	2898	4400	US BANK	Deputy.com - Scheduling Program Subscription	79.01	
General	6*44	2898	4400	US BANK	Togos - Training Lunch	188.75	
General	6*44	2898	4400	US BANK	Intelligent Technical Solutions - IT Services	200.00	
General	6*44	2898	4400	US BANK	Lexipol	2,074.52	
Assess#1	6*44	2898	4200	US BANK	Epic Sports - Dry Line Field Marker - RETURN	(560.49)	
Assess#1	6*44	2898	4200	US BANK	Home Depot - Ball Field Template	20.31	
Assess#1	6*44	2898	4200	US BANK	Epic Sports - Aerosol Paint Machine	261.71	
Assess#1	6*44	2898	4200	US BANK	Epic Sports - Dry Line Field Marker	560.49	
		2899		**OTHER OPER EXP SERV**			**889.01**
General	6*06	2899	2400	FECRPD - Revolving Fund	Airbone Security	325.00	
General	6*44	2899	2400	US BANK	Associated Sound - AV System	564.01	
		2915		**COMPASS COSTS**			
		2987		**LAND LINE CHARGES**			**40.24**
General	ADJ-Jun	2987	4400	County of Sacramento	Land Line Charges for March	20.08	
General	ADJ-Jun	2987	4400	County of Sacramento	Land Line Charges for April	20.16	
		3210		**INTEREST EXPENSE**			**552.45**
Assess#2	6*06	3210	3220	FECRPD - Revolving Fund	Finpac Leasing Mar - June Interest Turf	64.56	
Assess#2	6*06	3210	3220	FECRPD - Revolving Fund	Finpac Leasing Mar - June Interest Lights	487.89	
		3220		**PRINCIPAL EXPENSES**			**3,292.38**
Assess#2	6*06	3220	3220	FECRPD - Revolving Fund	Finpac Leasing Mar - June Principal Turf	731.04	

Fund	No.	County Code	District Division Program	Code Title and Vendor	Description	Amount	Code Total		
Assess#2	6*06	3220	3220	FECRPD - Revolving Fund	Finpac Leasing Mar - June Principal Lights	2,561.34			
		4202		**IMPROVEMENTS OTHER THAN BUILDINGS**			**4,224.35**		
General	6*44	4202	5200	US BANK	Gov Hub - Howe Bridges Replacement Grant - Permits	1,852.85			
Assess#2	6*43	4202	5200	KASL Consulting Engineers	Cottage Park, Strong Ranch Slough First Bridge	2,371.50			
		4303		**EQUIPMENT**			**0.00**		
						184,439.81	184,439.81		
					YTD Total	1,463,636.93			

Chair, Board of Directors

Secretary, Board of Directors

ITEM: CONSENT AGENDA #4 F
FULTON-EL CAMINO RECREATION AND PARK DISTRICT
REVOLVING FUND REPORT - BANK OF THE WEST

June 1 - 31, 2023

Date	Check Number	Payee	Description	Deposits	Checks	Balance
			Beginning Balance			$ 16,505.92
6/1/2023	ACH	Toshiba Financial	Copier Lease		$ 361.44	$ 16,144.48
6/1/2023	ACH	Financial Leasing	Sports Lighting Lease Payment		$ 1,016.41	$ 15,128.07
6/1/2023	ACH	Financial Leasing	Chevy Van Turf Renvator Lease Payment		$ 265.20	$ 14,862.87
6/1/2023	ACH	Guardian	Long Term Disability		$ 499.22	$ 14,363.65
6/1/2023	ACH	Aflac	Employee Paid Insurance		$ 277.08	$ 14,086.57
6/12/2023	1078	Emily Ballus	Reimbursement for FEC Emergency Expenses		134.00	$ 13,952.57
6/12/2023	1079	Steve Clark	Reimbursement for Fuel		$ 50.00	$ 13,902.57
						$ 13,902.57
						$ 13,902.57
			Ending Balance			$ 13,902.57
				YTD DEPOSITS	YTD CHECKS	
Fiscal YTD Transactions:				$ 40,070.35	$ 37,380.50	
7/1/2022	ACH	Toshiba Financial	Copier Lease		$ 361.43	
7/5/2022	ACH	Financial Pacific Leasing	Chevy Van Turf Renvator Lease Payment		$ 265.20	
7/5/2022	ACH	Financial Pacific Leasing	Sports Lighting Lease Payment		$ 1,016.41	
7/8/2022		Deposit	Replenishment	$ 16,986.14		
7/20/2022	1065	Jhoan Guizar	Invoice #9		$ 1,500.00	
7/20/2022	1066	Summit Realty Group	Invoice #20220711		$ 2,879.30	
8/11/2022	ACH	Financial Pacific Leasing	Chevy Van Turf Renvator Lease Payment		$ 265.20	
8/11/2022	ACH	Toshiba Financial	Copier Lease		$ 361.43	
8/11/2022	ACH	Financial Pacific Leasing	Sports Lighting Lease Payment		$ 1,016.41	
09/02/22	1067	Sacramento Chapter NSDA	Membership McDaniel		$ 88.50	
09/14/22	ACH	VFCAL	Stingray Membership		$ 166.00	
09/06/22	ACH	Toshiba Financial	Copier Lease		$ 361.44	
09/14/22	ACH	Financial Pacific Leasing	Chevy Van Turf Renvator Lease Payment/Prop Tax		$ 328.35	
09/14/22	ACH	Financial Pacific Leasing	Sports Lighting Lease Payment/Prop Tax		$ 1,636.42	
10/04/22	ACH	Toshiba Financial	Copier Lease/ Property Tax		$ 461.43	
10/04/22	ACH	Financial Pacific Leasing	Chevy Van Turf Renvator Lease Payment		$ 265.20	
10/04/22	ACH	Financial Pacific Leasing	Sports Lighting Lease Payment		$ 1,016.41	

10/12/22	ACH	Pape	Invoice 1400892			$ 1,127.08
10/19/22	1069	American Water Truck Serv	Invoice 3022			$ 2,800.00
10/31/22	ACH	Toshiba Financial	Copier Lease			$ 378.42
10/31/22	ACH	Financial Pacific Leasing	Chevy Van Turf Renvator Lease Payment			$ 265.20
10/31/22	ACH	Financial Pacific Leasing	Sports Lighting Lease Payment			$ 1,016.41
11/02/22	ACH	Financial Pacific Leasing	Chevy Van Turf Renvator Lease Payment			$ 265.20
11/02/22	ACH	Toshiba Financial	Copier Lease			$ 378.42
11/02/22	ACH	Financial Pacific Leasing	Sports Lighting Lease Payment			$ 1,016.41
11/14/22	1071	County of Sacramento	Narcan Training Program			$ 578.81
12/05/23	ACH	Financial Pacific Leasing	Chevy Van Turf Renvator Lease Payment			$ 265.20
12/05/23	ACH	Toshiba Financial	Copier Lease			$ 361.43
12/05/23	ACH	Financial Pacific Leasing	Sports Lighting Lease Payment			$ 1,016.41
01/02/23	ACH	Financial Pacific Leasing	Chevy Van Turf Renvator Lease Payment			$ 265.20
01/02/23	ACH	Toshiba Financial	Copier Lease			$ 361.43
01/02/23	ACH	Financial Pacific Leasing	Sports Lighting Lease Payment			$ 1,016.41
01/18/23	ACH	Aflac	Employee Paid Insurance			$ 61.76
02/01/23	ACH	Toshiba Financial	Copier Lease			$ 361.43
02/01/23	ACH	Financial Pacific Leasing	Chevy Van Turf Renvator Lease Payment			$ 265.20
02/01/23	ACH	Financial Pacific Leasing	Sports Lighting Lease Payment			$ 1,016.41
03/06/23	ACH	Toshiba Financial	Copier Lease			$ 361.43
03/08/23	ACH	Financial Pacific Leasing	Chevy Van Turf Renvator Lease Payment			$ 265.20
03/08/23	ACH	Financial Pacific Leasing	Sports Lighting Lease Payment			$ 1,016.41
03/16/23		Deposit	Replenishment	$ 23,084.21		
03/20/23	1072	Empower Annuity	Yearly Charge			$ 180.00
04/05/23	ACH	Toshiba Financial	Copier Lease			$ 361.43
04/06/23	ACH	Financial Pacific Leasing	Chevy Van Turf Renvator Lease Payment			$ 265.20
04/06/23	ACH	Financial Pacific Leasing	Sports Lighting Lease Payment			$ 1,016.41
04/13/23	1073	Airborne Security Patrol	Secuiryt Services for Rental			$ 325.00
04/17/23	ACH	Guardian	Long Term Disability			$ 499.22
04/24/23	1074	DMV	Renewal for Trailer			$ 10.00
04/24/23	1075	Sacramento EAC	Webinar Registration			$ 25.00
04/27/23	1076	Jhoan Guizar	Invoice 112830 - Seely			$ 2,500.00
05/01/23	ACH	Toshiba Financial	Copier Lease			$ 378.42
05/01/23	ACH	Financial Pacific Leasing	Chevy Van Turf Renvator Lease Payment			$ 265.20
05/01/23	ACH	Financial Pacific Leasing	Sports Lighting Lease Payment			$ 1,016.41
05/01/23	ACH	Guardian	Long Term Disability			$ 499.22
05/24/23	1077	Michael Seaman	CARPD Exp			$ 986.64
6/1/2023	ACH	Toshiba Financial	Copier Lease			$ 361.44
6/1/2023	ACH	Financial Leasing	Sports Lighting Lease Payment			$ 1,016.41

6/1/2023	ACH	Financial Leasing	Chevy Van Turf Renvator Lease Payment	$	265.20
6/1/2023	ACH	Guardian	Long Term Disability	$	499.22
6/1/2023	ACH	Aflac	Employee Paid Insurance	$	277.08
6/12/2023	1078	Emily Ballus	Reimbursement for FEC Emergency Expenses		134.00
6/12/2023	1079	Steve Clark	Reimbursement for Fuel	$	50.00

ITEM: CONSENT AGENDA #4 G

Fulton-El Camino Recreation & Park District Services and Supplies

June 1 - 30, 2023

@92% of the 2022-2023 Fiscal Year

	General Fund		PM&RI Assess # 1		PM&RI Assess # 2		Combined			
Code/Description	Budget Totals	YTD Actual June 1 - 30, 2023	Budget Totals	YTD Actual June 1 - 30, 2023	Budget Totals	YTD Actual June 1 - 30, 2023	Budget Totals	YTD Actual June 1 - 30, 2023	Total Remaining	Percent Expended
(2005) Adv/Leg Notice	-	869.99	415	414.05	450.00	414.05	865	1,698.09	(833.09)	196.31%
2300			415	414.05	450.00	414.05	865	828.10	36.90	95.73%
3900	-	869.99					-	869.99	(869.99)	#DIV/0!
(2024) Periodical/Subscriptions	-	-		-	-	-	-	-	-	#DIV/0!
2100	-	-					-	-	-	#DIV/0!
(2029) Business Mtg Ex	3,550.00	4,579.43		-	-	-	3,550	4,579.43	(1,029.43)	129.00%
1100	3,000.00	2,107.61					3,000	2,107.61	892.39	70.25%
2100	350.00	1,671.82					350	1,671.82	(1,321.82)	477.66%
2300	-	-					-	-	-	#DIV/0!
3110	100.00	800.00					100	800.00	(700.00)	800.00%
4200	100.00	-					100	-	100.00	0.00%
4400	-	-			-		-	-	-	#DIV/0!
(2031) Business Travel	3,000.00	1,823.34		-	-	-	3,000	1,823.34	1,176.66	60.78%
2100	1,000.00	809.27					1,000	809.27	190.73	80.93%
2300	500.00	361.23					500	361.23	138.77	72.25%
3100	500.00	69.50					500	69.50	430.50	13.90%
4200	-	-					-	-	-	#DIV/0!
4400	1,000.00	583.34			-	-	1,000	583.34	416.66	58.33%
(2035) Ed/Training	19,200.00	4,096.84	500	-	-	-	19,700	4,096.84	15,603.16	20.80%
2100	3,000.00	2,300.51					3,000	2,300.51	699.49	76.68%
2300	500.00	-					500	-	500.00	0.00%
3100	700.00	-					700	-	700.00	0.00%
4200	-	152.00			-	-	-	152.00	(152.00)	#DIV/0!
4400	15,000.00	1,644.33			-		15,000	1,644.33	13,355.67	10.96%
4500			500	-			500	-	500.00	0.00%
(2038) Employee Recognition	5,000.00	2,965.65		-	-	-	5,000	2,965.65	2,034.35	59.31%
2100	5,000.00	2,965.65					5,000	2,965.65	2,034.35	59.31%
(2051) Insurance	119,100.00	136,903.73	-	-	-	-	119,100	136,903.73	(17,803.73)	114.95%
2300	108,600.00	121,837.75	-	-			108,600	121,837.75	(13,237.75)	112.19%
2400	3,500.00	3,290.98					3,500	3,290.98	209.02	94.03%
4400	7,000.00	11,775.00			-		7,000	11,775.00	(4,775.00)	168.21%
(2061) Memberships	14,035.00	13,885.49		-	-	-	14,035	13,885.49	149.51	98.93%
1100	-	-					-	-	-	#DIV/0!
2100	12,655.00	13,307.00					12,655	13,307.00	(652.00)	105.15%
3100	600.00	428.50					600	428.50	171.50	71.42%
3900	-	-					-	-	-	#DIV/0!
4200	280.00	149.99					280	149.99	130.01	53.57%
4400	500.00	-			-		500	-	500.00	0.00%

Fulton-El Camino Recreation & Park District Services and Supplies
June 1 - 30, 2023

@92% of the 2022-2023 Fiscal Year

	General Fund		PM&RI Assess # 1		PM&RI Assess # 2		Combined			
Code/Description	Budget Totals	YTD Actual June 1 - 30, 2023	Budget Totals	YTD Actual June 1 - 30, 2023	Budget Totals	YTD Actual June 1 - 30, 2023	Budget Totals	YTD Actual June 1 - 30, 2023	Total Remaining	Percent Expended
(2076) Office Supplies	11,000.00	15,431.52		-	-	-	11,000	15,431.52	(4,431.52)	140.29%
2300	11,000.00	15,431.52					11,000	15,431.52	(4,431.52)	140.29%
(2081) Postage	4,800.00	7,226.52	-	-	-	-	4,800	7,226.52	(2,426.52)	150.55%
2300	1,600.00	-	-				1,600	-	1,600.00	0.00%
3900	3,200.00	7,226.52					3,200	7,226.52	(4,026.52)	225.83%
(2085) Printing-Comm	13,938.00	10,383.81	-	-	-	-	13,938	10,383.81	3,554.19	74.50%
2300	650.00	-	-				650	-	650.00	0.00%
3900	8,288.00	7,815.50					8,288	7,815.50	472.50	94.30%
4400	5,000.00	2,568.31			-		5,000	2,568.31	2,431.69	51.37%
(2103) Agric/ Hort Serv	-	-	500	11,555.69	16,900.00	16,900.00	17,400	28,455.69	(11,055.69)	163.54%
4200			500	11,555.69	16,900.00	16,900.00	17,400	28,455.69	(11,055.69)	163.54%
4600			-	-			-	-	-	#DIV/0!
(2104) Agric/ Hort Supp	-	-	1,000	408.39	-	-	1,000	408.39	591.61	40.84%
4200			1,000	408.39	-	-	1,000	408.39	591.61	40.84%
4600			-	-			-	-	-	#DIV/0!
(2111) Build Main Ser	-	1,095.00	2,000	13.66	-	-	2,000	1,108.66	891.34	55.43%
4300	-	1,095.00					-	1,095.00	(1,095.00)	#DIV/0!
4600			2,000	13.66			2,000	13.66	1,986.34	0.68%
(2112) Build Main Sup	800.00	117.67	500	3,490.14	-	-	1,300	3,607.81	(2,307.81)	277.52%
4300	800.00	117.67					800	117.67	682.33	14.71%
4600	-		500	3,490.14			500	3,490.14	(2,990.14)	698.03%
(2122) Chemical Supp	-	-	19,000	20,696.49	-	-	19,000	20,696.49	(1,696.49)	108.93%
4500	-	-	19,000	20,696.49			19,000	20,696.49	(1,696.49)	108.93%
(2131) Electrical Maint. Services	-	-	700	5,394.09	-	-	700	5,394.09	(4,694.09)	770.58%
4200	-	-	200	5,394.09	-	-	200	5,394.09	(5,194.09)	2697.05%
4300		-					-	-	-	#DIV/0!
4600		-	500	-			500	-	500.00	0.00%
(2132) Electrical Maint. Supplies	-	-	250	975.23	-	-	250	975.23	(725.23)	390.09%
4200			200	973.48			200	973.48	(773.48)	486.74%
4300	-	-					-	-	-	#DIV/0!
4600	-	-	50	1.75			50	1.75	48.25	3.50%
(2141) Land Maint Ser	-	-	1,800	2,383.14	-	-	1,800	2,383.14	(583.14)	132.40%
4200	-	-	1,800	2,383.14			1,800	2,383.14	(583.14)	132.40%
4600			-	-			-	-	-	#DIV/0!
(2142) Land Main Sup	100.00	11,500.00	7,650	3,435.07	-	-	7,750	14,935.07	(7,185.07)	192.71%
4200	100.00	11,500.00	7,500	3,435.07	-	-	7,600	14,935.07	(7,335.07)	196.51%
4600			150	-			150	-	150.00	0.00%
(2151) Mechanical Ser	1,200.00	37.18	600	763.92	-	-	1,800	801.10	998.90	44.51%
4200			100	-			100	-	100.00	0.00%

Fulton-El Camino Recreation & Park District Services and Supplies
June 1 - 30, 2023

@92% of the 2022-2023 Fiscal Year

	General Fund		PM&RI Assess # 1		PM&RI Assess # 2		Combined			
Code/Description	Budget Totals	YTD Actual June 1 - 30, 2023	Budget Totals	YTD Actual June 1 - 30, 2023	Budget Totals	YTD Actual June 1 - 30, 2023	Budget Totals	YTD Actual June 1 - 30, 2023	Total Remaining	Percent Expended
4300	1,200.00	37.18					1,200	37.18	1,162.82	3.10%
4500	-	-	500	763.92			500	763.92	(263.92)	152.78%
4600			-	-			-	-	-	#DIV/0!
(2152) Mech. Sys. Sup	-	-	2,100	8,188.80	-	-	2,100	8,188.80	(6,088.80)	389.94%
4200			600	3,993.68			600	3,993.68	(3,393.68)	665.61%
4300	-	-					-	-	-	#DIV/0!
4500			1,000	4,165.52			1,000	4,165.52	(3,165.52)	416.55%
4600	-	-	500	29.60			500	29.60	470.40	5.92%
(2162) Painting Supplies	-	-	1,700	1,659.26	-	-	1,700	1,659.26	40.74	97.60%
4200			1,500	1,659.26	-	-	1,500	1,659.26	(159.26)	110.62%
4600	-	-	200	-			200	-	200.00	0.00%
(2167) Plumbing Maint Serv	-	-	20,500	53,838.26	-	-	20,500	53,838.26	(33,338.26)	262.63%
4200			11,000	33,140.40			11,000	33,140.40	(22,140.40)	301.28%
4300	-	-					-	-	-	#DIV/0!
4600			9,500	20,697.86			9,500	20,697.86	(11,197.86)	217.87%
(2168) Plumbing Maint Supl	-	-	10,040	10,777.54	-	-	10,040	10,777.54	(737.54)	107.35%
4200		17.71	10,000	10,732.18			10,000	10,749.89	(749.89)	107.50%
4300	-	(17.71)					-	(17.71)	17.71	#DIV/0!
4600			40	45.36			40	45.36	(5.36)	113.40%
(2171) Real Property Rent	32,000.00	34,561.80		-	-	-	32,000	34,561.80	(2,561.80)	108.01%
4400	32,000.00	34,561.80			-	-	32,000	34,561.80	(2,561.80)	108.01%
(2185) Permit Charges	-	-	8,300	7,706.33	-	-	8,300	7,706.33	593.67	92.85%
4200			6,000	3,975.01			6,000	3,975.01	2,024.99	66.25%
4500			2,300	2,545.94			2,300	2,545.94	(245.94)	110.69%
4600			-	1,185.38			-	1,185.38	(1,185.38)	#DIV/0!
(2191) Electricity	-	500.00	52,500	74,667.05	-	-	52,500	75,167.05	(22,667.05)	143.18%
4200		500.00	40,000	50,116.37			40,000	50,616.37	(10,616.37)	126.54%
4500			4,000	21,182.23			4,000	21,182.23	(17,182.23)	529.56%
4600			8,500	3,368.45			8,500	3,368.45	5,131.55	39.63%
(2192) Gas	-	-	18,500	12,819.78	-	-	18,500	12,819.78	5,680.22	69.30%
4200			2,500	867.09	-	-	2,500	867.09	1,632.91	34.68%
4500			15,000	11,952.69			15,000	11,952.69	3,047.31	79.68%
4600			1,000	-			1,000	-	1,000.00	0.00%
(2193) Refuse Disposal	-	-	24,000	28,030.57	-	-	24,000	28,030.57	(4,030.57)	116.79%
4200		-	22,000	24,964.69			22,000	24,964.69	(2,964.69)	113.48%
4600			2,000	3,065.88						
(2195) Sewage Disposal	-	-	15,100	15,792.93	-	-	15,100	15,792.93	(692.93)	104.59%
4200			11,000	11,056.50	-	-	11,000	11,056.50	(56.50)	100.51%
4600			4,100	4,736.43			4,100	4,736.43	(636.43)	115.52%

Fulton-El Camino Recreation & Park District Services and Supplies
June 1 - 30, 2023

@92% of the 2022-2023 Fiscal Year

	General Fund		PM&RI Assess # 1		PM&RI Assess # 2		Combined			
Code/Description	Budget Totals	YTD Actual June 1 - 30, 2023	Budget Totals	YTD Actual June 1 - 30, 2023	Budget Totals	YTD Actual June 1 - 30, 2023	Budget Totals	YTD Actual June 1 - 30, 2023	Total Remaining	Percent Expended
(2197) Telephone	15,810.00	14,853.32	-	-	-	-	15,810	14,853.32	956.68	93.95%
2300	12,000.00	11,115.75					12,000	11,115.75	884.25	92.63%
4200	910.00	810.80					910	810.80	99.20	89.10%
4300							-	-	-	#DIV/0!
4400	2,900.00	2,926.77	-				2,900	2,926.77	(26.77)	100.92%
(2198) Water	-	-	159,200	203,566.05	-	-	159,200	203,566.05	(44,366.05)	127.87%
4200			157,000	201,111.29			157,000	201,111.29	(44,111.29)	128.10%
4600	-	-	2,200	2,454.76			2,200	2,454.76	(254.76)	111.58%
(2205) Auto Main Serv	13,000.00	10,477.00	5,000	8,761.62	-	-	18,000	19,238.62	(1,238.62)	106.88%
4200			5,000	8,761.62			5,000	8,761.62	(3,761.62)	175.23%
4400	13,000.00	10,477.00					13,000	10,477.00	2,523.00	80.59%
(2206) Automotive Sup	12,000.00	8,391.87	6,000	2,015.05	-	-	18,000	10,406.92	7,593.08	57.82%
4200		11.84	6,000	2,015.05			6,000	2,026.89	3,973.11	33.78%
4400	12,000.00	8,380.03					12,000	8,380.03	3,619.97	69.83%
(2226) Expendable Tool	250.00	318.60	7,000	5,553.66	-	-	7,250	5,872.26	1,377.74	81.00%
4200		66.27	7,000	5,553.66			7,000	5,619.93	1,380.07	80.28%
4300	250.00	252.33					250	252.33	(2.33)	100.93%
(2236) Fuel/Lubricants	41,000.00	27,585.48	23,000	20,674.25	-	-	64,000	48,259.73	15,740.27	75.41%
4200			23,000	20,674.25	-	-	23,000	20,674.25	2,325.75	89.89%
4400	41,000.00	27,585.48					41,000	27,585.48	13,414.52	67.28%
(2261) Office Equip Main	500.00	-		-	-	-	500	-	500.00	0.00%
2300	500.00	-					500	-	500.00	0.00%
(2275) Rent/Lease Eq	8,669.00	8,807.66	200	3,552.55	-	-	8,869	12,360.21	(3,491.21)	139.36%
2300	8,669.00	8,807.66					8,669	8,807.66	(138.66)	101.60%
2400	-						-	-	-	#DIV/0!
4200	-		200	3,552.55			200	3,552.55	(3,352.55)	1776.28%
4300	-	-	-				-	-	-	#DIV/0!
(2291) Other Equip Main	11,000.00	499.09	6,000	8,663.86	-	-	17,000	9,162.95	7,837.05	53.90%
4200	-		6,000	8,663.86	-	-	6,000	8,663.86	(2,663.86)	144.40%
4400	11,000.00	499.09					11,000	499.09	10,500.91	4.54%
(2292) Other Equip Main Supl	-	-	1,800	2,260.38	-	-	1,800	2,260.38	(460.38)	125.58%
4200	-	-	1,800	2,260.38	-	-	1,800	2,260.38	(460.38)	125.58%
(2314) Personal Equip	12,100.00	11,742.81	50	3,777.62	-	-	12,150	15,520.43	(3,370.43)	127.74%
2400	-	-		-						
4200	2,100.00	1,730.17		3,729.53			2,100	5,459.70	(3,359.70)	259.99%
4400	10,000.00	10,012.64		-			10,000	10,012.64	(12.64)	100.13%
4500	-		50	48.09			50	48.09	1.91	96.18%
(2322) Custodial Supp	14,000.00	22,306.76		133.89	-	-	14,000	22,440.65	(8,440.65)	160.29%
4300	14,000.00	22,306.76		133.89			14,000	22,440.65	(8,440.65)	160.29%

Fulton-El Camino Recreation & Park District Services and Supplies
June 1 - 30, 2023

@92% of the 2022-2023 Fiscal Year

	General Fund		PM&RI Assess # 1		PM&RI Assess # 2		Combined			
Code/Description	Budget Totals	YTD Actual June 1 - 30, 2023	Budget Totals	YTD Actual June 1 - 30, 2023	Budget Totals	YTD Actual June 1 - 30, 2023	Budget Totals	YTD Actual June 1 - 30, 2023	Total Remaining	Percent Expended
(2332) Food/Catering Supp	-	-		-	-	-	-	-	-	#DIV/0!
2300	-	-					-	-	-	#DIV/0!
(2505) Accounting/Fin	9,400.00	10,400.00		-	-	-	9,400	10,400.00	(1,000.00)	110.64%
2300	9,400.00	10,400.00					9,400	10,400.00	(1,000.00)	110.64%
(2507) Property Tax Collec.	16,500.00	9,145.11		840.52	-	-	16,500	9,985.63	6,514.37	60.52%
2300	16,500.00	9,145.11		840.52			16,500	9,985.63	6,514.37	60.52%
(2531) Legal Services	14,000.00	14,273.27	-	-	-	-	14,000	14,273.27	(273.27)	101.95%
2300	5,000.00	3,140.98					5,000			
4400	9,000.00	11,132.29					9,000	11,132.29	(2,132.29)	123.69%
(2551) Planning Service	-	-	-	-	-	-	-	-	-	#DIV/0!
1100	-						-	-	-	#DIV/0!
2100	-	-	-				-	-	-	#DIV/0!
2300	-		-				-	-	-	#DIV/0!
(2591) Other Prof Serv	121,540.00	68,665.78	50,006	62,777.62	5,120.00	7,389.96	176,666	138,833.36	37,832.64	78.59%
2300	15,600.00	39,436.58	9,506	7,389.97	5,120.00	7,389.96	30,226	54,216.51	(23,990.51)	179.37%
4200	14,000.00	4,000.00	23,000	45,905.48	-	-	37,000	49,905.48	(12,905.48)	134.88%
4300	940.00	-					940	-	940.00	0.00%
4400	91,000.00	25,229.20					91,000	25,229.20	65,770.80	27.72%
4500			8,700	25.84			8,700	25.84	8,674.16	0.30%
4600			8,800	9,456.33			8,800	9,456.33	(656.33)	107.46%
(2811) Data Processing Service	9,620.00	5,530.00	-	-	-	-	9,620	5,530.00	4,090.00	57.48%
2300	9,620.00	5,530.00	-	-	-	-	9,620	5,530.00	4,090.00	57.48%
(2813) BOE Sales Tax	250.00	-		-		-	250	-	250.00	0.00%
2300	250.00	-		-		-	250	-	250.00	0.00%
(2819) Election Service	-	1,887.00		-	-	-	-	1,887.00	(1,887.00)	#DIV/0!
1100	-	1,887.00					-	1,887.00	(1,887.00)	#DIV/0!
(2852) Recreation Supp	66,688.00	50,084.30	100	203.35	-	-	66,788	50,287.65	16,500.35	75.29%
3200	13,400.00	9,016.06					13,400	9,016.06	4,383.94	67.28%
3300	5,974.00	9,257.94					5,974	9,257.94	(3,283.94)	154.97%
3400	14,510.00	13,776.91					14,510	13,776.91	733.09	94.95%
3500	7,150.00	2,348.45					7,150	2,348.45	4,801.55	32.85%
3550	-	-					-	-	-	#DIV/0!
3600	14,000.00	9,440.69					14,000	9,440.69	4,559.31	67.43%
3700	10,145.00	4,282.71					10,145	4,282.71	5,862.29	42.21%
3800	50.00	-					50	-	50.00	0.00%
3900	1,359.00	1,621.22					1,359	1,621.22	(262.22)	119.30%
4200	100.00	340.32	-	203.35			100	543.67	(443.67)	543.67%
4500	-	-	100	-			100	-	100.00	0.00%
(2898) Othr Opr Exp Su	11,550.00	20,684.91	2,600	2,085.15	-	-	14,150	22,770.06	(8,620.06)	160.92%

Fulton-El Camino Recreation & Park District Services and Supplies
June 1 - 30, 2023

@92% of the 2022-2023 Fiscal Year

	General Fund		PM&RI Assess # 1		PM&RI Assess # 2		Combined			
Code/Description	Budget Totals	YTD Actual June 1 - 30, 2023	Budget Totals	YTD Actual June 1 - 30, 2023	Budget Totals	YTD Actual June 1 - 30, 2023	Budget Totals	YTD Actual June 1 - 30, 2023	Total Remaining	Percent Expended
2300	3,600.00	9,692.09					3,600	9,692.09	(6,092.09)	269.22%
2400	500.00	2,613.25								
4200		-	2,000	1,779.27	-	-	2,000	1,779.27	220.73	88.96%
4300	50.00	156.00					50	156.00	(106.00)	312.00%
4400	7,400.00	8,223.57					7,400	8,223.57	(823.57)	111.13%
4500		-	100	234.81			100	234.81	(134.81)	234.81%
4600		-	500	71.07			500	71.07	428.93	14.21%
(2899) Othr Opr Exp Se	1,000.00	2,316.22	1,525	773.19	-	-	2,525	3,089.41	(564.41)	122.35%
2300	-	-					-	-	-	#DIV/0!
2400	1,000.00	2,186.96								
4200	-		1,000	383.60	-	-	1,000	383.60	616.40	38.36%
4300	-	-					-	-	-	#DIV/0!
4500	-	129.26	500	340.59			500	469.85	30.15	93.97%
4600	-		25	49.00			25	49.00	(24.00)	196.00%
(2915) Compass Ser	2,200.00	2,143.66					2,200	2,143.66	56.34	97.44%
2300	2,200.00	2,143.66					2,200	2,143.66	56.34	97.44%
(2987) Land Line Charges	400.00	204.36					400	204.36	195.64	51.09%
4400	400.00	204.36					400	204.36	195.64	51.09%
Services & Supplies	**609,200**	**536,295**	**450,136**	**588,649**	**22,470**	**24,704**	**1,081,806**	**1,149,648.33**	**(67,842.33)**	**106.27%**
		88.03%		130.77%	3.82%	109.94%				
(3210) Lease - Interest	768.00	768.00	0.00		33,719.00	53,081.27	34,487.00	53,849.27	(19,362.27)	156.14%
(3220) Lease - Principal	12,491.00	12,491.00	0.00		86,552.00	54,805.88	99,043.00	67,296.88	31,746.12	67.95%
(4101) Cottage Park Lease	-		-	-	-		-	-	-	#DIV/0!
4202 Impv Other Build	327,210	169,109.94	-	-	-	5,420.50	327,210	174,530.44	152,679.56	53.34%
4202 Improvement Blds	-	-	-	8,751.29	60,447.00	-	60,447	8,751.29	51,695.71	14.48%
4303 Vehicles	-	-	-	-	10,000.00	-	10,000	-	10,000.00	0.00%
4303 Equipment	3,500	2,025.00	-	-	-	7,535.72	3,500	9,560.72	(6,060.72)	273.16%
Capital Totals	**343,969**	**184,393.94**	**-**	**8,751.29**	**190,718**	**120,843.37**	**534,687**	**192,842.45**	**341,844.55**	**36.07%**
Monthly Totals	**953,169**	**720,689.11**	**450,136**	**597,400.44**	**213,188.00**	**145,547.38**	**1,616,493**	**1,463,636.93**	**152,856.07**	**90.54%**
		75.61%		132.72%		68.27%				
		720,689.11						1466636.93		
		-						(3,000.00)		

Fulton-El Camino Recreation & Park District Services and Supplies
June 1 - 30, 2023

@92% of the 2022-2023 Fiscal Year

	General Fund		PM&RI Assess # 1		PM&RI Assess # 2		Combined			
Code/Description	Budget Totals	YTD Actual June 1 - 30, 2023	Budget Totals	YTD Actual June 1 - 30, 2023	Budget Totals	YTD Actual June 1 - 30, 2023	Budget Totals	YTD Actual June 1 - 30, 2023	Total Remaining	Percent Expended
2300	3,600.00	9,692.09					3,600	9,692.09	(6,092.09)	269.22%
2400	500.00	2,613.25								
4200		-	2,000	1,779.27	-	-	2,000	1,779.27	220.73	88.96%
4300	50.00	156.00					50	156.00	(106.00)	312.00%
4400	7,400.00	8,223.57					7,400	8,223.57	(823.57)	111.13%
4500		-	100	234.81			100	234.81	(134.81)	234.81%
4600		-	500	71.07			500	71.07	428.93	14.21%
(2899) Othr Opr Exp Se	1,000.00	2,316.22	1,525	773.19	-	-	2,525	3,089.41	(564.41)	122.35%
2300	-	-					-	-	-	#DIV/0!
2400	1,000.00	2,186.96								
4200	-		1,000	383.60	-	-	1,000	383.60	616.40	38.36%
4300	-	-					-	-	-	#DIV/0!
4500	-	129.26	500	340.59			500	469.85	30.15	93.97%
4600	-		25	49.00			25	49.00	(24.00)	196.00%
(2915) Compass Ser	2,200.00	2,143.66					2,200	2,143.66	56.34	97.44%
2300	2,200.00	2,143.66					2,200	2,143.66	56.34	97.44%
(2987) Land Line Charges	400.00	204.36					400	204.36	195.64	51.09%
4400	400.00	204.36					400	204.36	195.64	51.09%
Services & Supplies	**609,200**	**536,295**	**450,136**	**588,649**	**22,470**	**24,704**	**1,081,806**	**1,149,648.33**	**(67,842.33)**	**106.27%**
		88.03%		130.77%	3.82%	109.94%				
(3210) Lease - Interest	768.00	768.00	0.00		33,719.00	53,081.27	34,487.00	53,849.27	(19,362.27)	156.14%
(3220) Lease - Principal	12,491.00	12,491.00	0.00		86,552.00	54,805.88	99,043.00	67,296.88	31,746.12	67.95%
(4101) Cottage Park Lease	-		-	-	-		-	-	-	#DIV/0!
4202 Impv Other Build	327,210	169,109.94	-	-	-	5,420.50	327,210	174,530.44	152,679.56	53.34%
4202 Improvement Blds	-	-	-	8,751.29	60,447.00	-	60,447	8,751.29	51,695.71	14.48%
4303 Vehicles	-	-	-	-	10,000.00	-	10,000	-	10,000.00	0.00%
4303 Equipment	3,500	2,025.00	-	-	-	7,535.72	3,500	9,560.72	(6,060.72)	273.16%
Capital Totals	**343,969**	**184,393.94**	**-**	**8,751.29**	**190,718**	**120,843.37**	**534,687**	**192,842.45**	**341,844.55**	**36.07%**
Monthly Totals	**953,169**	**720,689.11**	**450,136**	**597,400.44**	**213,188.00**	**145,547.38**	**1,616,493**	**1,463,636.93**	**152,856.07**	**90.54%**
		75.61%		132.72%		68.27%				

ITEM: CONSENT AGENDA #4 H
FULTON-EL CAMINO RECREATION AND PARK DISTRICT

BUDGET REVIEW BY DEPARTMENT
June 1 -30, 2023

Using Period 12 Numbers

Thru	Department				
6/30/2023	Board -1100				
Code	Description	Budget	To Date Cost	% of Year	% of Budget Spent
1000	Labor	7,603.00	6,100.00	100	80.23
2029	Business Meeting Exp.	3,000.00	2,107.61	100	70.25
2061	Memberships	0.00	0.00	100	#DIV/0!
	Totals	10,603.00	8,207.61	100	77.41

Thru	Department				
6/30/2023	General Manager - 2100				
Code	Description	Budget	To Date Cost	% of Year	% of Budget Spent
1000	Labor	128,563.00	115,251.91	100	89.65
2029	Business Meeting Exp.	350.00	1,671.82	100	477.66
2031	Business Travel	1,000.00	809.27	100	80.93
2035	Education/Training	3,000.00	2,300.51	100	76.68
2038	Employee Recognition	5,000.00	2,965.65	100	59.31
2061	Memberships	12,655.00	13,307.00	100	105.15
2551	Planning Services	0.00	0.00	100	#DIV/0!
	Totals	150,568.00	136,306.16	100	90.53

Thru	Department								
6/30/2023	Administration -2300								
		342A	396A	396B	Total				
Code	Description	Budget	Budget	Budget	Budget	To Date Cost	% of Year	% of Budget Spent	Comments
1000	Labor	390,242.00	0.00	0.00	390,242.00	782,540.81	100	200.53	
2005	Advertising/Legal Notice	0.00	415.00	450.00	865.00	828.10	100	95.73	Front Loaded
2031	Business Travel	500.00	0.00	0.00	500.00	361.23	100	72.25	
2035	Education/Training	500.00	0.00	0.00	500.00	0.00	100	0.00	
2051	Insurance	108,600.00	0.00	0.00	108,600.00	121,837.75	100	112.19	Front Loaded
2076	Office Supplies	11,000.00	0.00	0.00	11,000.00	16,259.62	100	147.81	
2081	Postage	1,600.00	0.00	0.00	1,600.00	0.00	100	0.00	
2085	Printing-Commercial	650.00	0.00	0.00	650.00	0.00	100	0.00	
2197	Telephone	12,000.00	0.00	0.00	12,000.00	11,115.75	100	92.63	
2261	Office Equip. Main. Serv.	500.00	0.00	0.00	500.00	0.00	100	0.00	
2275	Rents/Leases Equipment	8,669.00	0.00	0.00	8,669.00	8,786.12	100	101.35	
2505	Acct./Financial Serv.	9,400.00	0.00	0.00	9,400.00	10,400.00	100	110.64	
2507	Property Tax Collection	16,500.00	0.00	0.00	16,500.00	9,145.11	100	55.42	
2531	Legal Services	5,000.00	0.00	0.00	5,000.00	3,140.98	100	62.82	
2591	Other Professional Serv.	15,600.00	9,506.00	5,120.00	30,226.00	54,216.51	100	179.37	
2811	Data Processing Services	9,620.00	0.00	0.00	9,620.00	5,530.00	100	57.48	
2817	Election Services	250.00	0.00	0.00	250.00	0.00	100	0.00	
2899	Other Oper. Exp. Serv.	3,600.00		0.00	3,600.00	0.00	100	0.00	
3915	Compass Costs	2,200.00	0.00	0.00	2,200.00	2,143.66	100	0.97	
	Totals	596,431.00	9,921.00	5,570.00	611,922.00	1,035,997.73	100	169.30	
	Revenue	0	19,455.70						

Thru	Department									
6/30/2023	Facility Rentals									
									To Date	
								Budgeted	Revenue	% of
Code	Description	Budget	To Date Cost	% of Year	% of Budget Spent			Revenue	Received	Revenue
1000	Labor	93,340.00	59,169.71	100	63.39	*				
1500	Covid SSL	0.00	1,925.82	100	#DIV/0!		Picnic	0.00	14,862.62	#DIV/0!
2051	Insurance	3,500.00	3,291.68	100	94.05					
2275	Rents/Leases Equipment	0.00	0.00	100	#DIV/0!		Bldg	0.00	86,357.78	#DIV/0!
2314	Personal Equipment	0.00	0.00	100	#DIV/0!					
2898	Other Oper. Exp. Sup.	500.00	2,724.21	100	544.84		Total	117,000.00	101,220.40	86.51
2899	Other Oper. Exp. Serv.	1,000.00	2,186.96	100	218.70					
	Totals	98,340.00	69,298.38	100	70.47					

Thru	Department				
6/30/2023	Recreation Supervision - 3100 & 3110				
Code	Description	Budget	To Date Cost	% of Year	% of Budget Spent
1000	Labor	0.00	0.00	100	#DIV/0!
2029	Business Meeting Exp.	100.00	800.00	100	800.00
2031	Business Travel	500.00	69.50	100	13.90
2035	Education/Training	700.00	0.00	100	0.00
2061	Memberships	600.00	428.50	100	71.42
	Totals	1,900.00	1,298.00	100	68.32

Thru	Department							
6/30/2023	Recreation - 3200 - 3900							
			To Date		% of	Budgeted	Revenue	% of
		Budget	Cost	% of Year	Budget Spent	Revenue	Received	Revenue
			Youth Programs					
3200	Labor	215,874.00	179,603.63	100.00	83.20			
Youth Programs	Recreation Supplies	13,400.00	9,016.06	100.00	67.28	191,000.00	155,178.66	81.25
			Youth Sports					
3300	Labor	47,412.00	27,038.42	100.00	57.03			
Youth Sports	Recreation Supplies	5,974.00	9,257.94	100.00	154.97	19,628.00	7,529.50	38.36
			Adult Sports					
3400	Labor	81,259.00	55,642.90	100.00	68.48			
Adult Sports	Recreation Supplies	14,510.00	13,776.91	100.00	94.95	62,216.00	72,317.00	116.24
			Aquatics					
3500	Labor	165,016.00	142,994.69	100.00	86.66			
Aquatics	Recreation Supplies	7,150.00	2,348.45	100.00	32.85	85,450.00	104,184.00	121.92
			Leisure Classes					
3600	Labor	26,449.00	19,832.15	100.00	74.98			
Classes	Recreation Supplies	14,000.00	9,440.69	100.00	67.43	22,000.00	9,180.00	41.73
			Special Events/Special Revenue					
3700	Labor	22,911.00	12,869.73	100.00	56.17			
Events	Recreation Supplies	10,145.00	4,282.71	100.00	42.21	18,700.00	10,645.55	56.93
			Seniors and Teens					
3800	Labor	20,428.00	15,575.93	100.00	76.25			
Senior/Teens	Recreation Supplies	50.00	0.00	100.00	0.00	1,250.00	0.00	0.00
			Recreation/General					
3900	Labor	25,935.00	19,832.15	100.00	76.47			
Recreation - General	Advertising/Legal Notice	0.00	869.99	100.00	#DIV/0!			
	Memberships	0.00	0.00	100.00	#DIV/0!	0.00	0.00	
	Postage	3,200.00	7,226.52	100.00	225.83	0.00	0.00	
	Printing - Commercial	8,288.00	7,815.50	100.00	94.30	0.00	0.00	
	Recreation Supplies	1,359.00	1,698.67	100.00	124.99	0.00	0.00	
	Total	683,360.00	539,123.04	100.00	78.89	400,244.00	359,034.71	89.70

Thru	Department	Parks and Grounds										
6/30/2023	Parks/Grounds - 4200											
		342A	396A	396B	Total					Budgeted	Revenue	% of
Code	Description	Budget	Budget	Budget	Budget	To Date Cost	% of Year	% of Budget Spent		Revenue	Received	Revenue
1000	Labor	298,188.00	83,354.00	83,368.00	464,910.00	327,135.66	100	70.37				
2029	Business Meeting Exp.	100.00	0.00	0.00	100.00	0.00	100	0.00				
2061	Memberships	280.00	0.00	0.00	280.00							
2103	Agric./Hort. Services	0.00	500.00	0.00	500.00	32,205.69	100	6441.14				
2104	Agric./Hort. Supplies	0.00	1,000.00	0.00	1,000.00	408.39	100	40.84				
2111	Building Main. Services	0.00	0.00	0.00	0.00	0.00	100	#DIV/0!				
2112	Building Main. Supplies	0.00	0.00	0.00	0.00	297.37	100	#DIV/0!				
2122	Chemical Supplies	0.00	0.00	0.00	0.00	0.00	100	#DIV/0!				
2131	Electrical Maintenance Services	0.00	200.00	0.00	200.00	5,394.09	100	2697.05				
2132	Electrical Maintenance Supplies	0.00	200.00	0.00	200.00	973.48	100	486.74				
2141	Land Imp. Maintenance	0.00	1,800.00	0.00	1,800.00	2,769.77	100	153.88				
2142	Land Imp. Main. Serv.	100.00	7,500.00	0.00	7,600.00	14,548.44	100	191.43				
2151	Mechanical Sys. Services	0.00	100.00	0.00	100.00	0.00	100	0.00				
2152	Mechanical Sys. Supplies	0.00	600.00	0.00	600.00	3,993.68	100	665.61				
2162	Painting Supplies	0.00	1,500.00	0.00	1,500.00	1,603.15	100	106.88				
2167	Plumbing Maintenance Services	0.00	11,000.00	0.00	11,000.00	33,140.40	100	301.28				
2168	Plumbing Maintenance Supplies	0.00	10,000.00	0.00	10,000.00	10,736.26	100	107.36				
2185	Permit Fees	0.00	6,000.00	0.00	6,000.00	3,975.01	100	66.25				
2191	Electricity	0.00	40,000.00	0.00	40,000.00	50,616.38	100	126.54				
2192	Gas	0.00	2,500.00	0.00	2,500.00	867.09	100	34.68				
2193	Refuse Disposal	0.00	22,000.00	0.00	22,000.00	24,964.69	100	113.48				
2195	Sewage Disposal	0.00	11,000.00	0.00	11,000.00	11,056.50	100	100.51				
2197	Telephone	910.00	0.00	0.00	910.00	544.73	100	59.86	San Juan Water	16,000.00	23,416.29	146.35%
2198	Water	0.00	157,000.00	0.00	157,000.00	201,111.29	100	128.10	Water Donations	0.00	904.00	
2205	Automotive Main. Serv.	0.00	5,000.00	0.00	5,000.00	8,761.62	100	175.23	Misc.	0.00	247.08	
2206	Automotive Supplies	150.00	6,000.00	0.00	6,150.00	2,479.00	100	40.31				
2226	Expendable Tools	0.00	7,000.00	0.00	7,000.00	5,142.00	100	73.46				
2236	Fuel/Lubricants	0.00	23,000.00	0.00	23,000.00	21,678.81	100	94.26				
2275	Rents/Leases Equipment	0.00	200.00	0.00	200.00	3,552.55	100	1776.28				
2291	Other Equip. Main. Serv.	0.00	6,000.00	0.00	6,000.00	6,006.56	100	100.11				
2292	Other Equip. Main. Supplies	0.00	1,800.00	0.00	1,800.00	2,260.38	100	125.58				
2314	Personal Equipment	2,100.00	500.00	0.00	2,600.00	5,459.70	100	209.99				
2322	Custodial Supplies	0.00	0.00	0.00	0.00	205.87	100	#DIV/0!				
2591	Other Professional Services	14,000.00	23,000.00	0.00	37,000.00	49,905.48	100					
2852	Recreation Supplies	100.00	0.00	0.00	100.00	235.66	100	235.66				
2898	Other Oper. Exp. Sup.	0.00	2,000.00	0.00	2,000.00	2,087.28	100	104.36				
2899	Other Oper. Exp. Serv.	0.00	1,000.00	0.00	1,000.00	383.60	100	38.36				
	Totals	315,928.00	431,754.00	83,368.00	831,050.00	834,500.58	100	100.42	0.00	0.00	#DIV/0!	

Thru	Department							
6/30/2023	Building/Maintenance - 4300							
						Budgted	Revenue	% of
Code	Description	Budget	To Date Cost	% of Year	% of Budget Spent	Revenue	Received	Revenue
1000	Labor	79,399.00	54,730.84	100	68.93			
2111	Building Main. Services	0.00	1,095.00	100	#DIV/0!			
2112	Building Main. Supplies	800.00	117.67	100	14.71			
2151	Mechanical Sys. Services	1,200.00	37.18	100	3.10			
2152	Mechanical Sys. Supplies	0.00	0.00	100	#DIV/0!			
2162	Painting Supplies	0.00	0.00	0.17	#DIV/0!			
2167	Plumbing Maintenance Services	500.00	0.00	100	0.00			
2168	Plumbing Maintenance Supplies	0.00	-17.71	100	#DIV/0!			
2226	Expendable Tools	250.00	252.33	100	100.93			
2322	Custodial Supplies	14,000.00	22,145.36	100	158.18			
2591	Other Professional Serv.	940.00	0.00	100	0.00			
2852	Recreation Supplies	0.00	0.00	0.17	#DIV/0!			
2898	Other Oper. Exp. Sup.	50.00	156.00	100	312.00			
2899	Other Oper. Exp. Serv.	0.00	0.00	100	#DIV/0!			
	Totals	97,139.00	78,516.67	100	80.83	0.00	0.00	#DIV/0!

Thru	4400	Department				
06/30/23		Park Police				
	Code	Description	Budget	To Date Cost	% of Year	% of Budget Spent
	1000	Labor - Admin	303,680.00	256,716.23	100	84.54
	4401	FEC Patrol		59,166.03		
	4402	FEC Events - NON RENTAL		1,049.27		
	4403	Police - Sunrise		1,925.91		
	4404	Police - Carmichael		16,877.84		
	4405	Police - Rio Linda		22,188.24		
	4406	Police - Fair Oaks		11,493.70		
	4407	Police - Orangevale		6,879.22		
	4408	Training		13,801.23		
	4409	Police - Arden Manor		4,055.00		
	4410	Contracting District Events		8,653.62		
	4411	Police - Arcade Creek		1,630.10		
	4412	Administration		59,731.13		
	4413	Cal Expo		0.00		
	4414	FEC - RENTAL EVENTS		5,513.32		
	4415	Police - North Highlands		14,400.88		
	4418	Police - Mission Oaks		29,350.74		
		Subtotal	303,680.00	256,716.23	100	84.54
	2031	Business Travel	1,000.00	583.34	100	58.33
	2035	Education/Training	15,000.00	1,644.33	100	10.96
	2051	Insurance	7,000.00	11,775.00	100	168.21
	2061	Memberships	500.00	0.00	100	0.00
	2085	Printing-Commercial	5,000.00	2,568.31	100	51.37
	2171	Rent/Real Estate	32,000.00	34,651.80	100	108.29
	2197	Telephone	2,900.00	3,192.84	100	110.10
	2205	Automotive Main. Serv.	13,000.00	10,477.00	100	80.59
	2206	Automotive Supplies	12,000.00	8,380.03	100	69.83
	2236	Fuel/Lubricants	41,000.00	27,585.48	100	67.28
	2291	Other Equip. Main. Serv.	11,000.00	499.09	100	4.54
	2314	Personal Equipment	10,000.00	10,012.64	100	100.13
	2531	Legal Services	9,000.00	11,132.29	100	123.69
	2591	Other Professional Serv.	91,000.00	25,239.20	100	27.74
	2898	Other Oper. Exp. Sup.	7,400.00	8,223.57	100	1.11
	2988	Land Line Charges	400.00	204.36	100	51.09
		Subtotal	258,200.00	156,169.28		
		Totals	561,880.00	412,885.51	100	73.48

		REVENUE				
			Projected	Actual	%	%
			Revenue	Revenue*	YTD	Revenue
Hours						
		Totalled Vehicle		0.00		
		Asset Seizure	0	0.00	100	#DIV/0!
520	4403	Sunrise	33,800.00	9,423.50	100	27.88
776	4404	Carmichael	50,440.00	34,609.50	100	68.62
1000	4405	Rio Linda	65,000.00	53,864.00	100	82.87
576	4406	Fair Oaks	37,440.00	29,728.00	100	79.40
365	4407	Orangevale	23,725.00	18,995.50	100	80.07
208	4409	Arden Manor	13,520.00	13,032.50	100	96.39
0	4410	Contracting District Events	0.00	2,736.00	100	#DIV/0!
365	4411	Arcade Creek	23,725.00	10,855.00	100	45.75
0	4413	Cal Expo	0.00	0.00	100	#DIV/0!
0	4414	FEC - RENTAL EVENTS	0.00	5,560.00	100	#DIV/0!
600	4415	North Highlands	39,000.00	31,470.50	100	80.69
1456	4418	Mission Oaks	94,640.00	60,829.50	100	64.27
		Citations	35,000.00	33,933.28	100	96.95
		Less 40%		-8,631.40		
		Total	416,290.00	296,405.88	100	71.20
* Revenue is based upon payments during the month not what is invoiced						

Thru	Department							
6/30/2023	Pool - 4500							
		396A				Budgeted	Revenue	% of
Code	Description	Budget	To Date Cost	% of Year	% of Budget Spent	Revenue	Received	Revenue
1000	Labor	34,549.00	24,396.46	100	70.61			
2035	Education/Training	500.00	0.00	100	0.00			
2122	Chemical Supplies	19,000.00	23,145.60	100	121.82			
2151	Mechanical Sys. Services	500.00	763.92	100	152.78			
2152	Mechanical Sys. Supplies	1,000.00	4,221.63	100	422.16			
2185	Permit Fees	2,300.00	2,559.57	100	111.29			
2191	Electricity	4,000.00	21,182.23	100	529.56			
2192	Gas	15,000.00	11,952.69	100	79.68			
2314	Personal Equipment	50.00	72.25	100	144.50			
2591	Other Professional Serv.	8,700.00	2,700.07	100	31.04			
2852	Recreation Supplies	100.00	0.00	100	0.00			
2898	Other Oper. Exp. Sup.	100.00	234.81	100	234.81			
2899	Other Oper. Exp. Serv.	500.00	469.85	100	93.97			
	Totals	86,299.00	91,699.08	100	106.26	0.00	0.00	#DIV/0!

Thru	Department							
6/30/2023	Edison Duplex - 4600							
						Budgeted	Revenue	% of
Code	Description	Budget	To Date Cost	% of Year	% of Budget Spent	Revenue	Receivd	Revenue
2103	Agric./Hort. Services	**0.00**	0.00	100	#DIV/0!			
2104	Agric./Hort. Supplies	**0.00**	0.00	100	#DIV/0!			
2111	Building Main. Services	**2,000.00**	13.66	100	0.68			
2112	Building Main. Supplies	**500.00**	719.50	100	143.90			
2131	Electrical Maintenance Services	**500.00**	0.00	100	0.00			
2132	Electrical Maintenance Supplies	**50.00**	1.75	100	3.50			
2141	Land Imp. Maintenance	**0.00**	0.00	100	#DIV/0!			
2142	Land Imp. Main. Serv.	**150.00**	0.00	100	0.00			
2151	Mechanical Sys. Services	**0.00**	0.00	100	#DIV/0!			
2152	Mechanical Sys. Supplies	**500.00**	29.60	100	5.92			
2162	Painting Supplies	**200.00**	0.00	100	0.00			
2167	Plumbing Maintenance Services	**9,500.00**	20,697.86	100	217.87			
2168	Plumbing Maintenance Supplies	**40.00**	45.36	100	113.40			
2185	Permits	**0.00**	1,185.38	100	#DIV/0!			
2191	Electricity	**8,500.00**	3,368.45	100	0.40			
2192	Gas	**1,000.00**	0.00	100	0.00			
2193	Refuse Disposal	**2,000.00**	3,065.88	100	1.53			
2195	Sewage Disposal	**4,100.00**	4,736.43	100	115.52			
2198	Water	**2,200.00**	2,454.76	100				
2507	Property Tax Collection	**1,100.00**	840.52	100	0.76			
2591	Other Professional Serv.	**8,800.00**	9,456.32	100	107.46			
2898	Other Oper. Exp. Sup.	**500.00**	71.07	100	14.21			
2899	Other Oper. Exp. Serv.	**25.00**	74.82	100	299.28			
	Totals	41,665.00	46,761.36	100	112.23	48,768.00	58,495.34	119.95

Thru	Department							
6/30/2023	Capital Equipment							
		342A	396A	396B	Total			
Code	Description	Budget	Budget	Budget	Budget	To Date Cost	% of Year	% of Budget Spent
4101	Cottage Park Lease	**0.00**	**0.00**	**0.00**	**0.00**	0.00	100	#DIV/0!
4202	Improv Other Than Building	**330,710.00**	**0.00**	**0.00**	**330,710.00**	186,172.16	100	56.29
4303	Improvement Buildings	**0.00**	**0.00**	**60,447.00**	**60,447.00**	0.00	100	0.00
4202	Vehicles	**0.00**	**0.00**	**10,000.00**	**10,000.00**	7,109.57	100	71.10
4303	Equipment	**0.00**	**0.00**	**0.00**	**0.00**	2,025.00	100	#DIV/0!
	Totals	330,710.00	0.00	70,447.00	401,157.00	195,306.73	100.00	48.69

ITEM: CONSENT AGENDA – #4 I

FULTON-EL CAMINO RECREATION AND PARK DISTRICT
MEMORANDUM

TO:	Board of Directors
FROM:	General Manager
SUBJECT:	Activity Report – June 1 -30, 2023
DATE:	July 20, 2023

Maintenance Division Work Performed in June 2023

Bellview Park
- Normal maintenance
- Trimmed tree curtains
- Installed new swings
- Installed new tire swing
- Installed & tested irrigation pump

Bohemian Park
- Normal maintenance
- Installed second fence around playground
- Installed shade on fence
- Outsourced severe Irrigation break for repair

Cottage Park
- Normal maintenance
- Installed new irrigation controllers at multiple stations

Creekside Nature Area
- Normal maintenance
- Inspected and trash pulled twice a week

Howe Park
- Normal maintenance
- Landscaping outsourced to Emerald Green
- Irrigation repairs
- Constant sprinkler replacements from vandalism
- Repaired light panel for baseball #1
- Installed new BBQ
- Weed abatement started

Santa Anita Park
- Normal maintenance
- Tree trimming
- Irrigation Repairs due to vandalism

Seely Park
- Normal maintenance
- Estimates scheduled for rear fence
- Cut spring rider poles to lower length (Flush)
- Replaced 2 park benches with new metal ones
- Ordered floating stone playground parts
- Graffiti removal

All Parks
- Regular park irrigation and turf maintenance
- Regular playground maintenance including raking the safety surface material
- Heavy daily pick-up of litter and garbage removal
- Tree branch clean up
- Graffiti removal

Edison Property
Normal maintenance
Had sewer line on 4 plex replaced
Equipment
Implemented maintenance routine for vehicles
John Deere mower has been repaired
Gem car #1 is having batteries replaced

Training

De-escalating training assigned to all staff
Individual driving training assigned to staff authorized to drive
New hire training for Charles
Heat illness discussed with parks staff

June 2023 Recreation Report

Adult Softball: Leagues are running well! FEC sponsored divisions play Sunday, Tuesday and Thursday evenings. XOSO has softball Monday and Thursday evenings with Seniors playing games Monday, Tuesday and Thursday mornings. Two softball tournaments will be held June 10 & 11.
Basketball: 3 on 3 basketball league play is Monday and Thursday evenings at Howe. Youth tournaments are planned for September.
Pickle Ball: The league is going very well Tuesday and Thursday evenings at Howe.
Soccer: Staff is working with a group to have soccer played north of field #2 at Howe.
Sand Volleyball: Sand volleyball is played on Monday and Wednesday evenings at Howe. The Afghani community is playing volleyball on the open tennis courts at Howe during the week.
Before and After School: Will return August 10th.
Adventure Club Summer Camp: We enjoyed the movies, scandia, parents night out, a bubble run, and chalked the walkway with a chalk obstacle course.
Seniors: We held games days and a walking club, put fliers in the parks, walked around and spoke to people about new programs we were trying to start. The new programs have not gained interest yet.
Special Events – On Sunday, June 4th FEC held the Community Yard Sale at Howe Park in the North lot. The event consisted of 15 vendors with 21 spots sold. The event had a steady flow of customers throughout the day. ***Upcoming Events:*** 4th of July Community Celebration at Cottage Pool Tuesday, July 4th.
Teen Action Leadership Committee (TALC): Planning has resumed for new adventures 2023.
Upcoming Trips: TBD
Contract Classes: Gentle Yoga at Cottage Center, School aged ballet and gymnastics and Robinson's Taekwondo at Conzelmann community Center continue weekly. FEC is preparing to advertise the youth classes through SJUSD once school begins for the 2023-2024 school year.
Aquatics programs:
FEC Stingrays Swim/Synchro: Booster meetings have expanded to two meetings a month held the 1st and 3rd Monday of the month. We hosted 3 home meets in June which concludes the home meet schedule for the 2023 season. Synchro hosted their meet against Davis on June 2nd. We had a home meet against Cordova on June 28th.
2023 Swim Lessons: Session 1 was held the week of June 3rd. We had 66 kids for that session. Session, two started on June 19th. We had 72 kids that session.
2023 Public Swim: Early numbers are encouraging for public swimming; we are hoping for warmer weather the rest of the summer.
2023 Aquatics Staff: We have 28 aquatics staff for the summer.
IRC Water Safety: We planned our 5th year of refugee swim lessons, which will be held in July. Early interest had 30 people on the initial list for lessons.
Publicity & Community Outreach: Recreation resources and flyers are posted on all social

media platforms (Facebook, Twitter, Instagram & Nextdoor). Any developments with FEC parks are posted to the district website and social media to alert residents. FEC had an outreach booth at the Community Yard Sale on June 4th. FEC staff are continually researching new ways to reach out to our community.

Facility Rentals – FEC had 6 picnic rentals for the month of June with a gross revenue of $1,466.25. FEC had 23 hall/board room rentals for the month of June with a gross revenue of $11,325.00.

FULTON EL-CAMINO PARK DISTRICT POLICE DEPARTMENT

James R. Brown, Chief of Police

Monthly activity report for: Fulton El-Camino Park District, **Reporting Period:** 2023-06-01 to 2023-06-30

Summary of enforcement actions

NTA Issued: **26**	Park Hours:	1
	Drugs:	1
	Weapons:	0
	Alcohol:	1
	Animals:	1
	Vehicle Code:	17
	Probation Violation:	0
	Other:	5
Onsite Arrests: **1**	Drugs:	0
	Weapons:	0
	Assault/Battery:	0
	Sex Crimes:	1
	Theft:	0
	Probation Violation:	0
	Other:	0

Calls For Service:	5
Parking Citations:	3
Warrant Arrests:	2
DUI Arrests:	0
Stolen Vehicles:	0
Warnings Issued:	18

Notice To Appear (NTA)	Date/Time	Violations	Severity	Notes
Babcock Park	No NTA issued during this reporting period			
Bellview Park	2023-06-01 16:05	9.36.057.5 SCO Alcohol in Park	Inf	
Bellview Park	2023-06-01 16:25	9.36.066.6 SCO Cart In Park	Inf	
Bellview Park	2023-06-01 16:29	9.76.030 SCO Shopping Cart in Park	Inf	
Bellview Park	2023-06-05 16:17	16028(a) CVC No Insurance	Inf	
		4000(a) CVC No current registration	Inf	

Bellview Park	2023-06-05 16:09	9.36.056 SCO Refuse,littering	Inf	
		9.76.030 SCO Shopping Cart in Park	Inf	
Bellview Park	2023-06-05 16:51	14601.1(a) CVC Suspended License	Mis	
		16028(a) CVC No Insurance	Inf	
		4000(a) CVC No current registration	Inf	
Bellview Park	2023-06-12 15:42	16028(a) CVC No Insurance	Inf	Cite issued instead of towing vehicle
		4000(a) CVC No current registration	Inf	
Bohemian Park	2023-06-01 15:40	16028(a) CVC No Insurance	Inf	cite issued instead of towing exp reg 9/21
		4000(a) CVC No current registration	Inf	
Bohemian Park	2023-06-04 17:28	4000(a) CVC No current registration	Inf	expired reg cite also warned on stop sign violation
Bohemian Park	2023-06-19 13:05	14601.1(a) CVC Suspended License	Mis	Cite issued instead of towing vehicel exp reg 2/22
		16028(a) CVC No Insurance	Inf	
		4000(a) CVC No current registration	Inf	
Cottage Park	No NTA issued during this reporting period			
Creekside Nature Area	No NTA issued during this reporting period			
Howe Park	2023-06-01 17:12	16028(a) CVC No Insurance	Inf	exp reg 1/22 cite instead of towing
		4000(a) CVC No current registration	Inf	
Howe Park	2023-06-08 15:10	16028(a) CVC No Insurance	Inf	
		4000(a) CVC No current registration	Inf	
Howe Park	2023-06-12 16:25	9.76.030 SCO Shopping Cart in Park	Inf	
Howe Park	2023-06-12 16:07	9.36.065(d) SCO vehicle park off road	Inf	Subject parked truck on sidewalk blocking enterance to dog park.
Howe Park	2023-06-20 19:50	2250718 CVC handicap parking	Inf	While at the park for a suspicious person call, I located a vehicle parked across the crosshatched lines of a DP space.
Howe Park	2023-06-22 13:04	12500(a) CVC Unlicensed Driver	Mis	cite instead of towing
		16028(a) CVC No Insurance	Inf	
		4000(a) CVC No current registration	Inf	
Howe Park	2023-06-26 15:33	14601.1(a) CVC Suspended License	Mis	cite issued instead of towing vehicle.

		16028(a) CVC No Insurance	Inf	
		4000(a) CVC No current registration	Inf	
Howe Park	2023-06-27 15:45	16028(a) CVC No Insurance	Inf	cite issued instead of towing vehicle exp 12/21
		4000(a) CVC No current registration	Inf	
Howe Park	2023-06-29 13:29	16028(a) CVC No Insurance	Inf	expired reg 5/2022 cite instead of towing.
		4000(a) CVC No current registration	Inf	
Off Property	No NTA issued during this reporting period			
Santa Anita Park	No NTA issued during this reporting period			
Seely Park	2023-06-05 15:27	16028(a) CVC No Insurance	Inf	exp reg 3/21 cite instead of towing vehicle no insurance
		4000(a) CVC No current registration	Inf	
Seely Park	2023-06-22 14:26	16028(a) CVC No Insurance	Inf	expired reg 5/22 cite instead of towing, no insurance both cited correctable.
		4000(a) CVC No current registration	Inf	
Seely Park	2023-06-22 15:04	11362.3(a) HS Smoking MJ in Public	Inf	
Seely Park	2023-06-22 15:09	9.36.061(a)(4) SCO Animal leash	Inf	
		9.76.030 SCO Shopping Cart in Park	Inf	
Seely Park	2023-06-22 14:59	9.36.060 SCO Dangerous Weapons in Park	Mis	
Seely Park	2023-06-29 12:17	2250718 CVC handicap parking	Inf	
		14601.1(a) CVC Suspended License	Mis	
		16028(a) CVC No Insurance	Inf	
		4000(a) CVC No current registration	Inf	
Seely Park	2023-06-29 21:22	9.36.067 SCO Park Hours	Inf	

Arrests Made	**Date/Time**	**Violations**	**Severity**	**Notes**
Babcock Park	No arrests reporting during this period			
Bellview Park	No arrests reporting during this period			
Bohemian Park	No arrests reporting during this period			
Cottage Park	2023-06-04 19:48	314.1 PC Indecent Exposure	Fel	SUBJECT WAS IN THE PARK NEAR THE PLAYGROUND TOUCHING HIS GENITALS. OFFICERS CONTACTED SUBJECT AND HE WAS ARRESTED FOR INDECENT EXPOSURE
Creekside Nature Area	No arrests reporting during this period			
Howe Park	No arrests reporting during this period			
Off Property	No arrests reporting during this period			

Santa Anita Park	No arrests reporting during this period			
Seely Park	No arrests reporting during this period			
Calls For Service	**Date/Time**	**Description**	**Disposition**	**Notes**
Babcock Park	No calls for service during this reporting period			
Bellview Park	No calls for service during this reporting period			
Bohemian Park	No calls for service during this reporting period			
Cottage Park	2023-06-18 16:00	REPORT OF A JUVENILE THREATENING GROUP HOME STAFF MEMBER.	Founded	victim pressed charges for battery, did private person arrest and cite issued to juvenile
Creekside Nature Area	No calls for service during this reporting period			
Howe Park	2023-06-20 19:30	Unknown male in park taking videos of children in the playground area. All park areas were checked, no one matching the description was found.	GOA	suspicious person taking videos of children in the park
Howe Park	2023-06-25 13:46	Report of a dead body in the park close to the creek.	Founded	responded to scene, along with SSO, SSO confirmed victim was deceased and coroner was advised, who responded and took custody of the deceased. no obvious signs of trauma/foul play.
Howe Park	2023-06-13 19:11	CALER STATED VEHICLE WAS DRIVING ON GRASS IN PARK. VEHICLE WAS GONE WHEN OFFICERS ARRIVED.	GOA	
Howe Park	2023-06-13 19:56	CALLER STATED HOMELESS SUBJECT WAS SITTING ON A BENCH NEAR THE POND WITH HIS PANTS DOWN AND HIS GENITALS WERE SHOWING. SUBJECT WAS GONE WHEN OFFICERS ARRIVED.	GOA	
Off Property	No calls for service during this reporting period			
Santa Anita Park	No calls for service during this reporting period			
Seely Park	No calls for service during this reporting period			

Arrest Warrants	**Date/Time**	**Warrant Type**	**Bail Amount**	**Notes**
Babcock Park	No warrant arrests during this reporting period			
Bellview Park	No warrant arrests during this reporting period			
Bohemian Park	No warrant arrests during this reporting period			
Cottage Park	No warrant arrests during this reporting period			
Creekside Nature Area	No warrant arrests during this reporting period			
Howe Park	2023-06-12 16:35	Felony	no bail	
Howe Park	2023-06-24 14:15	Misdemeanor	84,000	Initial call was for a male possibly exposing himself in the park.
Off Property	No warrant arrests during this reporting period			
Santa Anita Park	No warrant arrests during this reporting period			
Seely Park	No warrant arrests during this reporting period			

DUI Arrests	**Date/Time**	**DUI Type**	**BAC**	**Notes**
Babcock Park	No DUI arrests during this reporting period			
Bellview Park	No DUI arrests during this reporting period			
Bohemian Park	No DUI arrests during this reporting period			

Cottage Park	No DUI arrests during this reporting period		
Creekside Nature Area	No DUI arrests during this reporting period		
Howe Park	No DUI arrests during this reporting period		
Off Property	No DUI arrests during this reporting period		
Santa Anita Park	No DUI arrests during this reporting period		
Seely Park	No DUI arrests during this reporting period		
Warnings	**Date/Time**	**Violation**	**Notes**
Babcock Park	No warnings during this reporting period		
Bellview Park	2023-06-01 16:38	SCO 9.36.061(a)(4)	subject had small dog off leash in park due to lack of prior contact warning issued
Bellview Park	2023-06-07 22:10	09.36.067	
Bellview Park	2023-06-07 22:10	09.36.067	
Bellview Park	2023-06-12 15:50	SCO 9.36.061(a)(4)	Subject had large dog tied out in middle of park by parking lot, due to lack of prior contact warning issued.
Bellview Park	2023-06-22 13:25	SCO 9.36.050	Subject was selling w/o permit, adv ordinance issued warning
Bohemian Park	2023-06-08 14:40	CVC 4000(a)(1)	
Cottage Park	2023-06-01 21:17	09.36.067	
Cottage Park	2023-06-01 21:17	09.36.067	
Cottage Park	2023-06-01 21:18	09.36.067	
Cottage Park	2023-06-14 21:31	9.36.067	
Cottage Park	2023-06-14 21:31	9.36.067	
Cottage Park	2023-06-25 16:09	SCO 9.36.057	OFFICER COULD HEAR LOUD DISAGREEMENT BETWEEN TWO PARTIES. FEMALE WAS CONTACTED WHILE SMOKING IN THE PRK. FEMALE WAS ADVISED SMOKING WAS NOT ALLOWED IN THE PARK.
Cottage Park	2023-06-27 17:20	CVC 22500.1	24 warnings issued for fire lane violations.
Creekside Nature Area	No warnings during this reporting period		
Howe Park	2023-06-01 17:00	SCO 9.36.061(a)(4)	
Howe Park	2023-06-22 12:57	CVC 4000(a)(1)	
Howe Park	2023-06-26 15:57	cvc22507.8(a)	employee parked in marked handicap area cottage & bell, issued warning, moved vehicle
Howe Park	2023-06-27 15:35	CVC 4000(a)(1)	exp reg 12/22 warning issued driver in vehicle
Off Property	No warnings during this reporting period		
Santa Anita Park	No warnings during this reporting period		
Seely Park	2023-06-29 21:30	SCO 9.36.061(a)(4)	Subject had small dog off leash in park due to lack of prior contact warning issued.

Parking Citations	**Date/Time**	**Violations**
Babcock Park	No Parking citations issued during this reporting period	
Bellview Park	No Parking citations issued during this reporting period	
Bohemian Park	No Parking citations issued during this reporting period	
Cottage Park	2023-06-08 21:53	9.36.065(e) SCO Parking in park after hours
Cottage Park	2023-06-11 21:55	9.36.065(e) SCO Parking in park after hours
Cottage Park	2023-06-21 21:23	9.36.065(e) SCO Parking in park after hours
Creekside Nature Area	No Parking citations issued during this reporting period	
Howe Park	No Parking citations issued during this reporting period	
Off Property	No Parking citations issued during this reporting period	
Santa Anita Park	No Parking citations issued during this reporting period	
Seely Park	No Parking citations issued during this reporting period	

ITEM NO. 5.2: Bond Measure Survey Results

Fulton-El Camino Recreation and Park District
2201 Cottage Way, Sacramento, CA 95825

Staff Report

To: Board of Directors

From: Emily Ballus, General Manager

Subject: Bond Measure Survey Results

Date: July 23, 2020

Recommendation
The Board review the attached information in preparation for the presentation of the survey results by Jon Isom, President of Isom Advisors.

Background
The Board has been entertaining the idea of placing a bond issue on the November 2024 election ballot as a means of funding projects identified in the 2019 Master Plan. The first step in the process of determining the advisability of having a bond measure is to find out what our residents would like a bond measure to fund and at what tax rate. To this end, the Board contracted with Isom Advisors to have a professional survey company conduct a survey to determine this information. The survey was conducted from June 1-June 30, 2023.

Attached is the power point presentation showing the results of the survey. Jon Isom will be joining the meeting to present the information and answer questions.

Discussion
No decision is required at this time on moving forward with the bond measure.

Isom Advisors A Division of
URBAN FUTURES | Incorporated

G.O. Bond Tracking Poll Results for

Fulton-El Camino Recreation & Park District

by

Isom Advisors,
a Division of Urban Futures, Inc.

July 2023

1470 Maria Lane, Ste. 315 – Walnut Creek, CA 94596 – (925) 478-7450

Methodology

There are 15,215 registered voters in the District

Fulton-El Camino Rec. & Park District

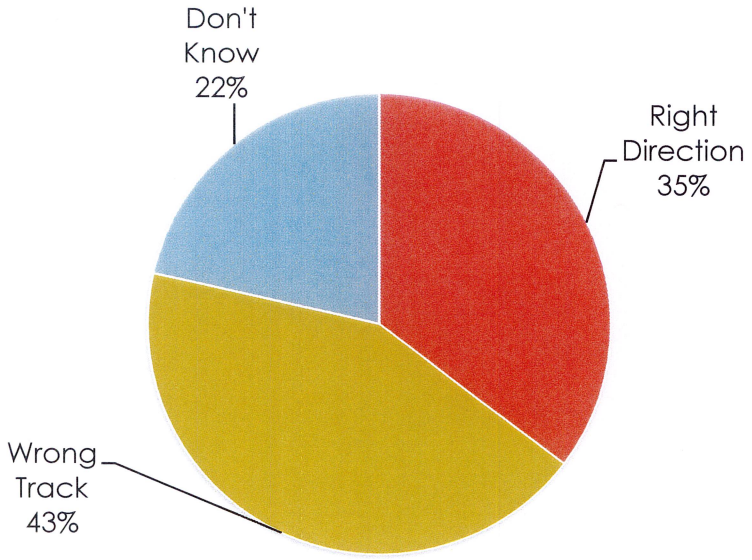
- The Fulton-El Camino Recreation & Park District is currently assessing the feasibility of placing a general obligation bond measure on an upcoming ballot.
- A survey was conducted from 6/27/2023 through 6/30/2023 to assess support for the proposed bond measure.
- The survey tested voter attitudes regarding the District, projects to be funded by the proposed measure, and tax tolerances.
- 405 individual voters were contacted, which resulted in an overall margin of error of +/- 4.80%.

General Questions

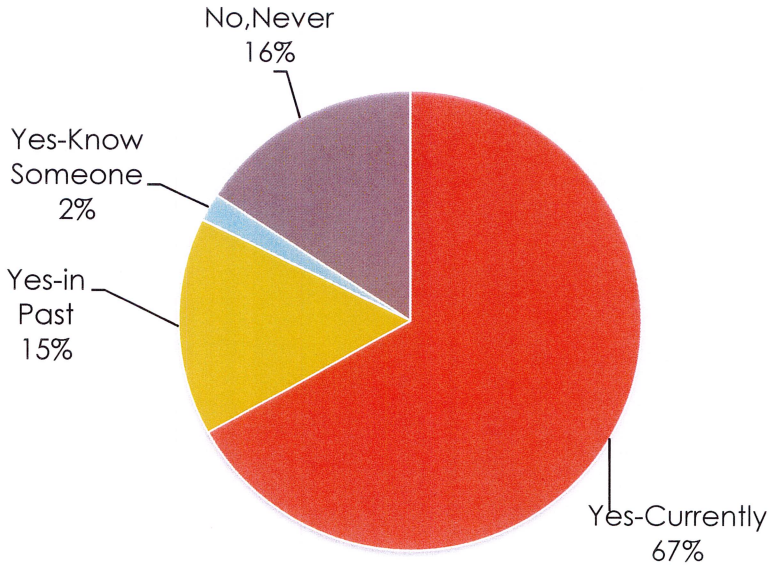
Majority of voters currently use facilities

Fulton-El Camino Rec. & Park District

- Overall, would you say things in your community are generally headed in the right direction, or do you feel that things are on the wrong track?



- Do you use any of the parks or recreational facilities or services provided by the Fulton-El Camino Recreation and Park District?



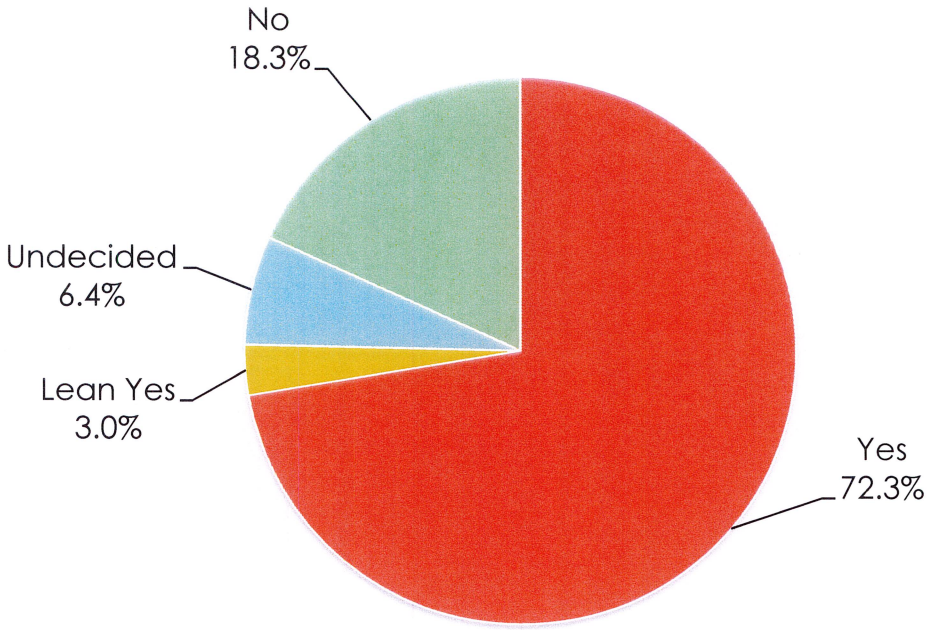
Ballot Measure (Pre-Benchmark)

Support for measure is above the 2/3rds threshold

Fulton-El Camino Rec. & Park District

- At this time, the Fulton El Camino Recreation and Park District, the district that you currently live in, is looking to make improvements to the recreational facilities and parks and is considering placing a bond measure before voters in your community on a 2024 ballot. If the election were held today, would you vote YES in favor of the measure or would you vote NO to oppose the measure?

"To improve parks and recreation for children, families and senior citizens; construct new restrooms; improve safety, security, and handicapped accessibility; and renovate, upgrade, construct, and expand local parks and facilities; shall Fulton-El Camino Recreation and Park District issue $32.5 million of bonds at legal rates, averaging $1.8 million annually as long as bonds are outstanding at a rate of approximately 2.9 cents per $100 assessed value, with annual audits, independent citizens' oversight, NO money for salaries and all money staying local?"

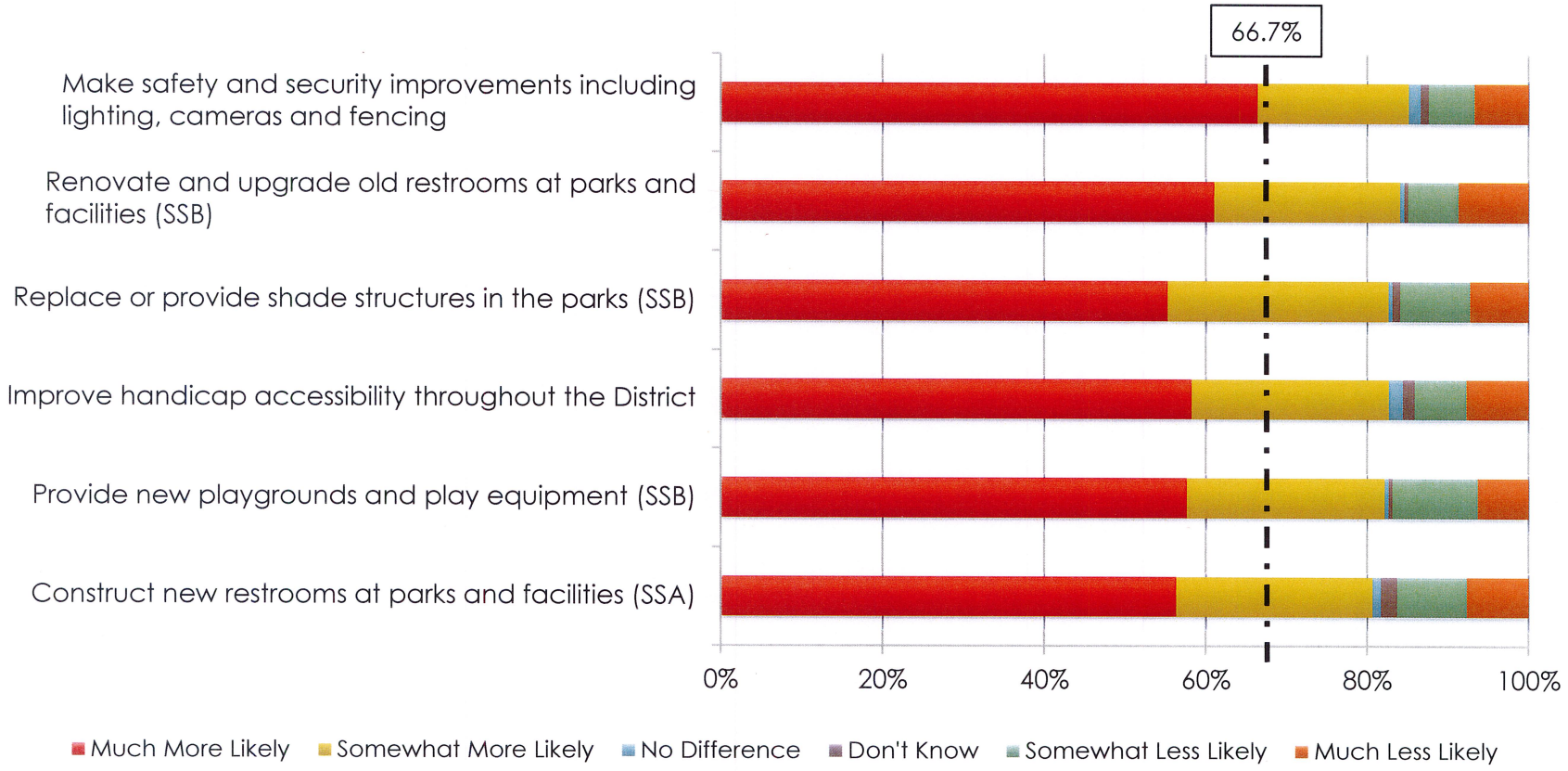


G.O. Bond Projects

The following projects received over 80% support

Fulton-El Camino Rec. & Park District

- For each project, please tell me whether it would make you More Likely or Less Likely to vote in favor of the measure if you knew funds would be used to:

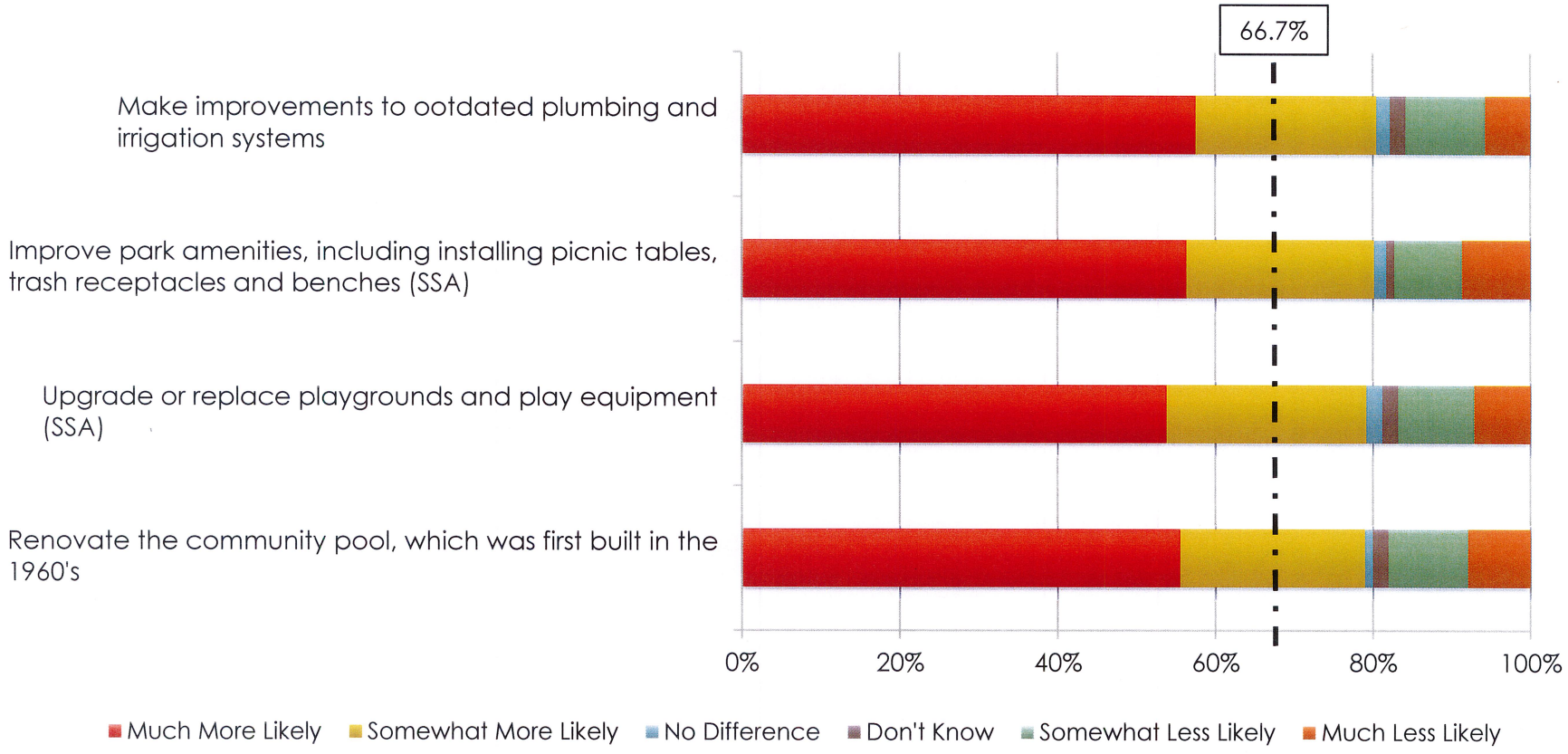


G.O. Bond Projects

The following projects received over 75% support

Fulton-El Camino Rec. & Park District

- For each project, please tell me whether it would make you More Likely or Less Likely to vote in favor of the measure if you knew funds would be used to:

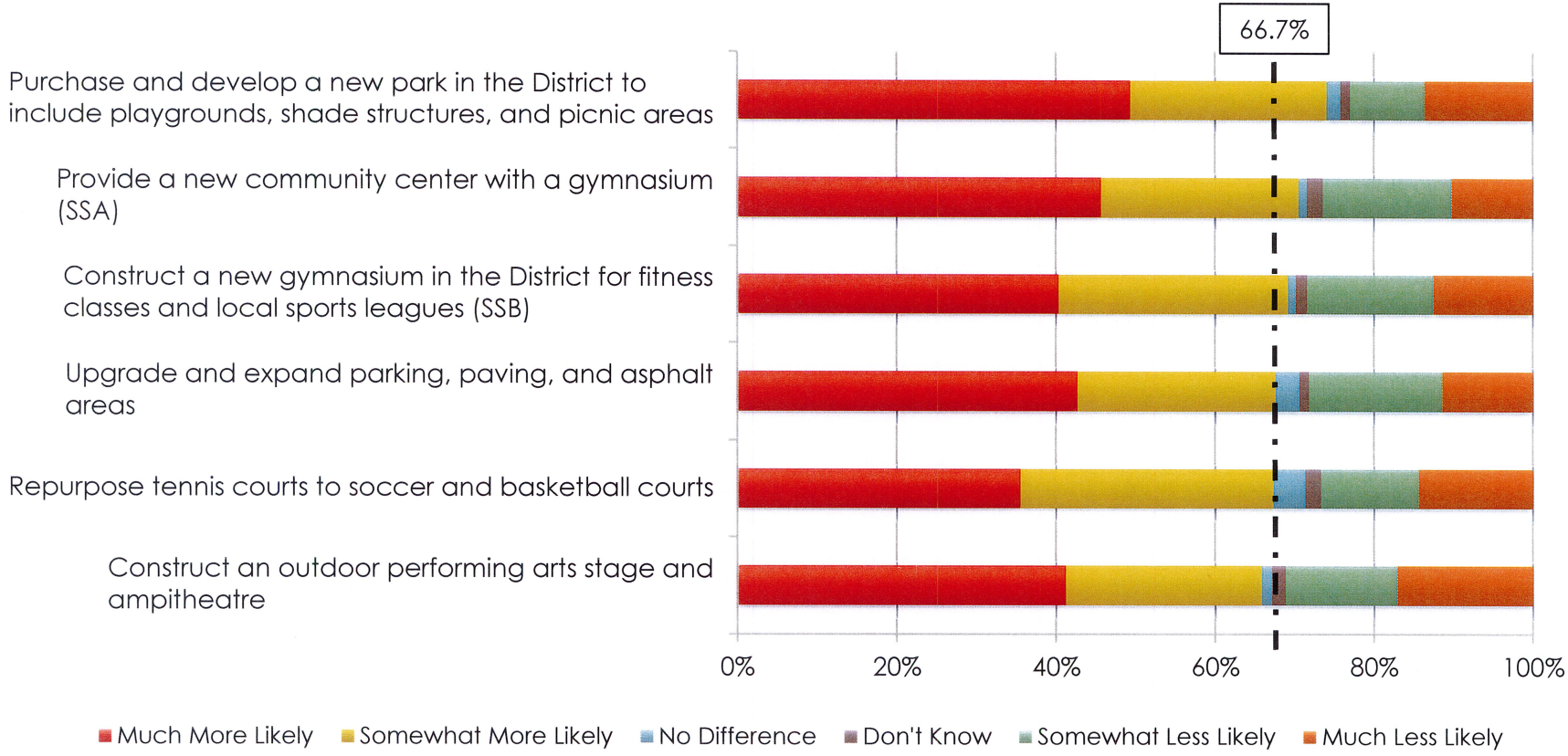


G.O. Bond Projects

Most of the following projects received over 2/3rds support

Fulton-El Camino Rec. & Park District

- For each project, please tell me whether it would make you More Likely or Less Likely to vote in favor of the measure if you knew funds would be used to:



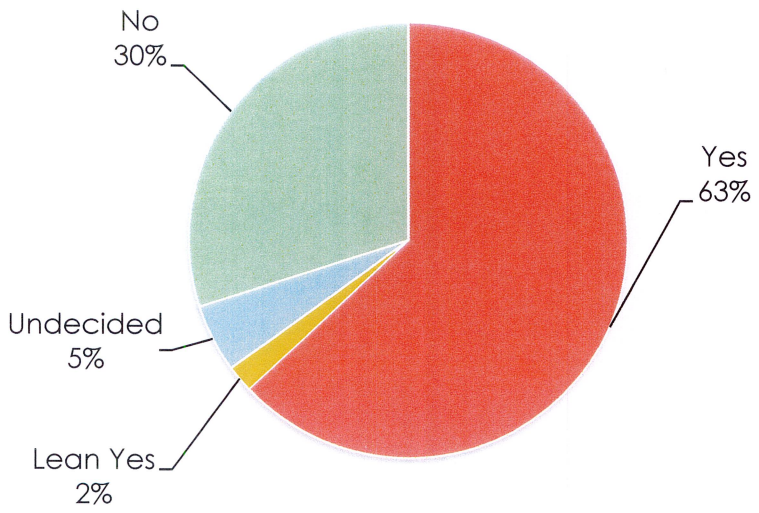
Tax Tolerances

There is tax rate sensitivity at the $29/year tax rate

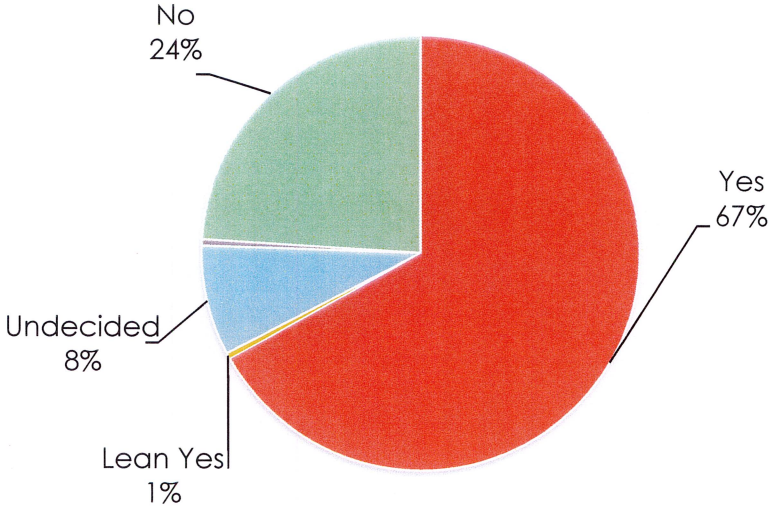
Fulton-El Camino Rec. & Park District

- If the proposed measure would cost property owners *$29.00 per $100,000* of assessed valuation *per year/$2.50 per $100,000* of assessed valuation *per month*, would you vote "yes" in Favor of or "no" to Oppose the measure?

*SSA: $29.00/year



*SSB: $2.50/month



*Split sample (SS) question – 50% of voters surveyed were asked version 1 and 50% were asked version 2

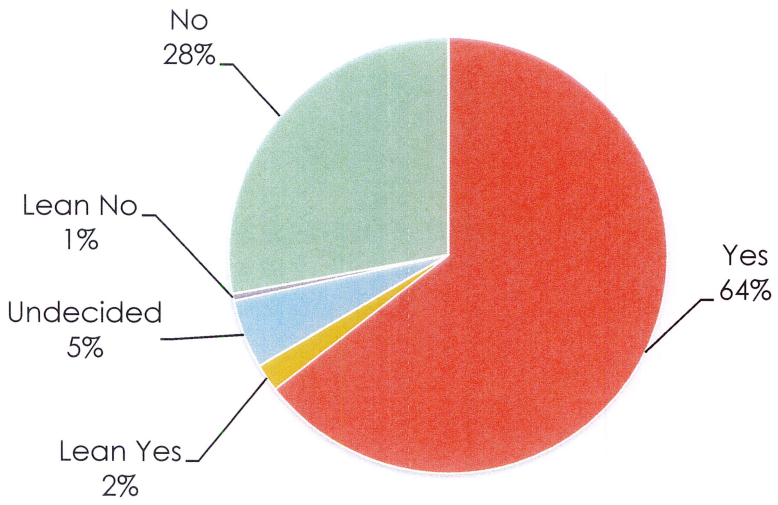
Tax Tolerances

Support increased when cost was broken down by month

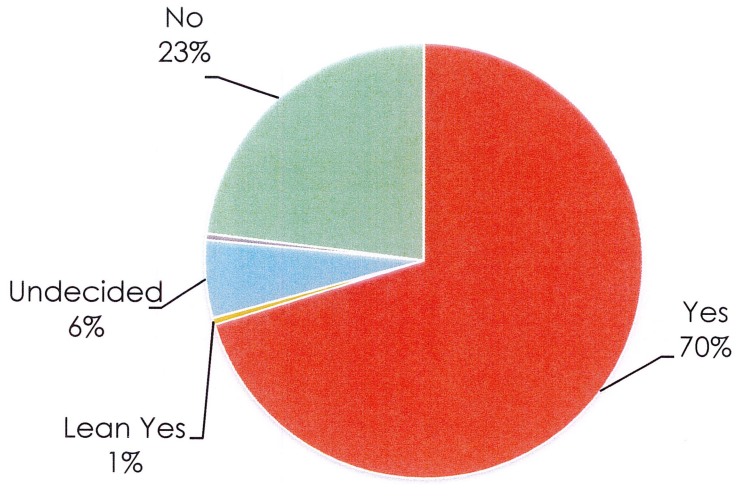
Fulton-El Camino Rec. & Park District

- If the proposed measure would cost property owners *$24.00 per $100,000* of assessed valuation *per year/$2.00 per $100,000* of assessed valuation *per month*, would you vote "yes" in Favor of or "no" to Oppose the measure?

*SSA: $24.00/year



*SSB: $2.00/month



*Split sample (SS) question – 50% of voters surveyed were asked version 1 and 50% were asked version 2

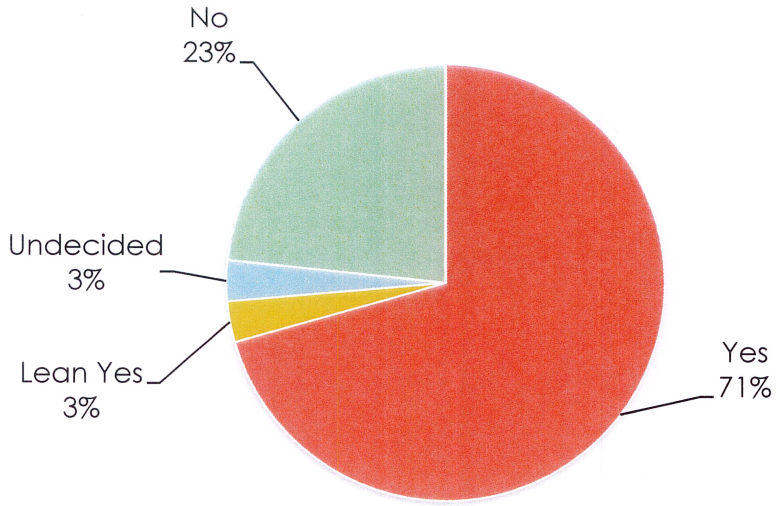
Tax Tolerances

Voters were supportive of a $19 tax rate

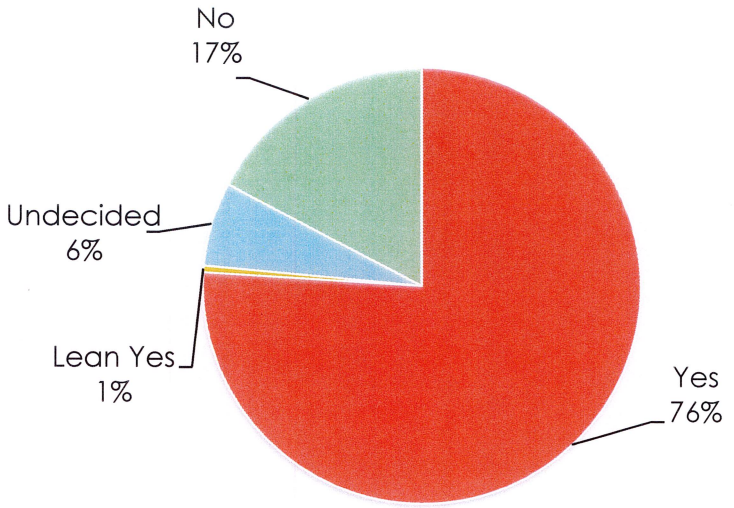
Fulton-El Camino Rec. & Park District

- If the proposed measure would cost property owners *$19.00 per $100,000* of assessed valuation *per year/$1.50 per $100,000* of assessed valuation *per month*, would you vote "yes" in Favor of or "no" to Oppose the measure?

*SSA: $19.00/year



*SSB: $1.50/month



*Split sample (SS) question – 50% of voters surveyed were asked version 1 and 50% were asked version 2

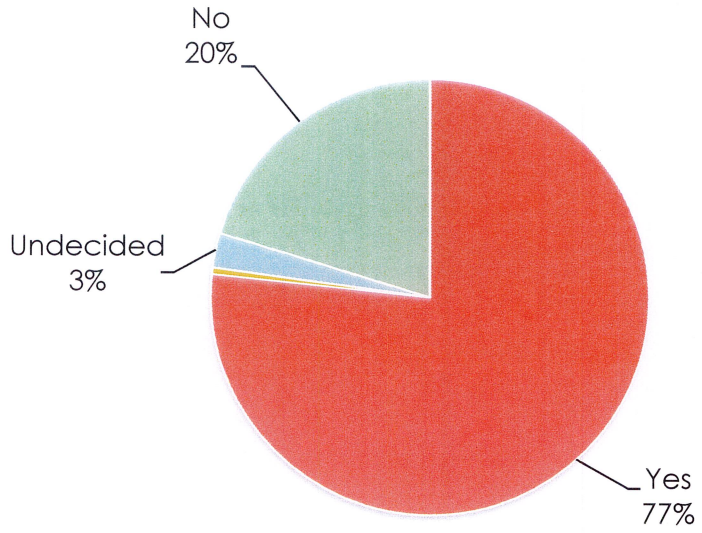
Tax Tolerances

There is strong support for $12/year tax rate

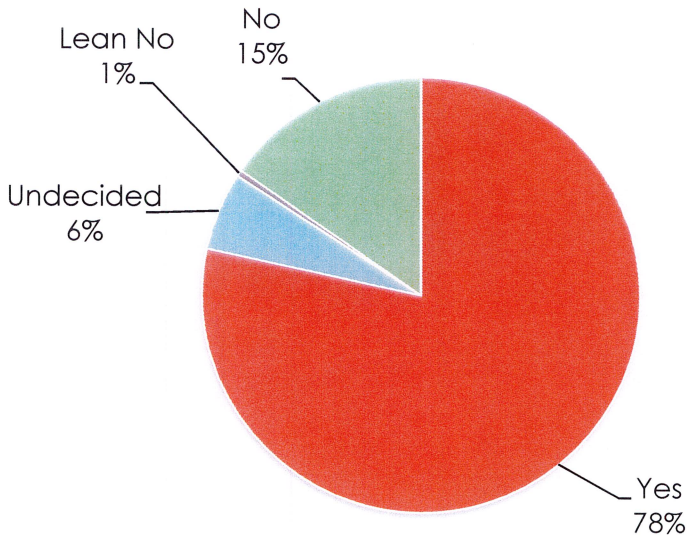
Fulton-El Camino Rec. & Park District

- If the proposed measure would cost property owners *$12.00 per $100,000* of assessed valuation *per year/$1.00 per $100,000* of assessed valuation *per month*, would you vote "yes" in Favor of or "no" to Oppose the measure?

*SSA: $12.00/year



*SSB: $1.00/month



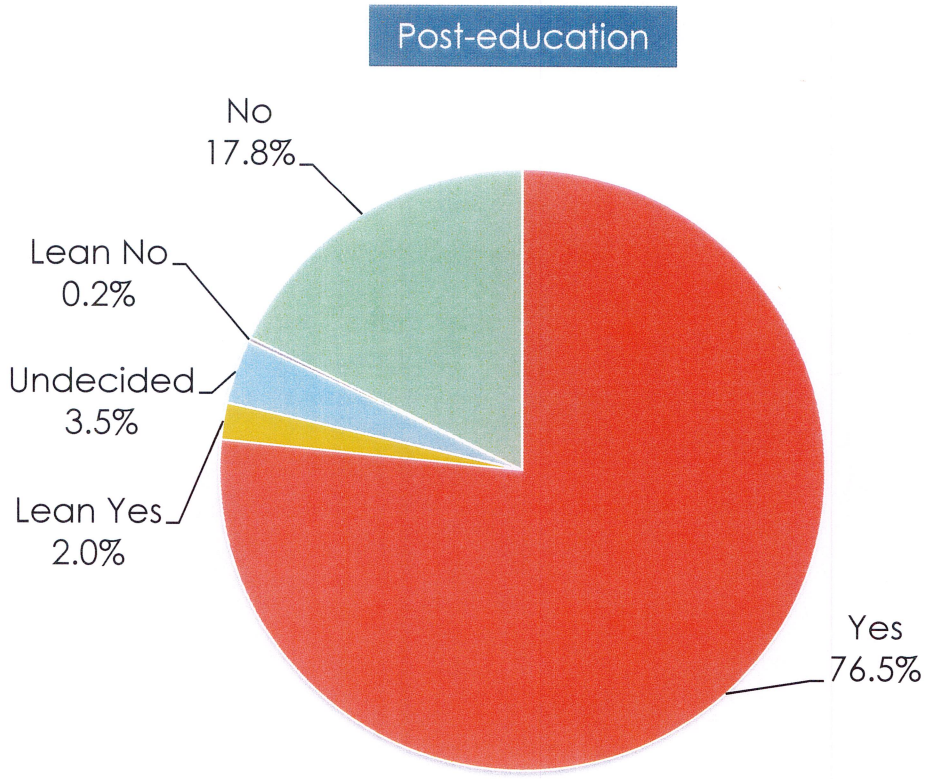
*Split sample (SS) question – 50% of voters surveyed were asked version 1 and 50% were asked version 2

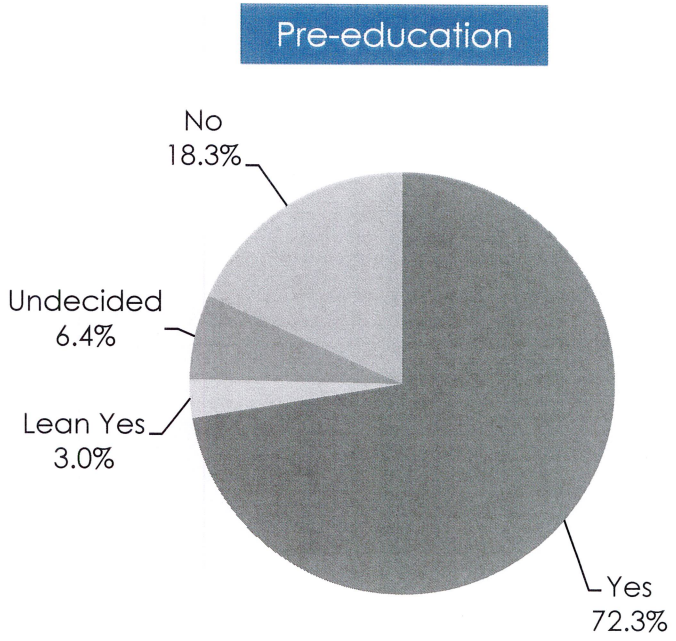
Ballot Measure (Post-education)

Support increased after voter education

Fulton-El Camino Rec. & Park District

- Now that you have heard some more information regarding the proposed measure, projects, and cost, if the election were held today, would you vote YES in favor of the measure or would you vote NO to oppose the measure?





Conclusions and Recommendations

Conclusions and Recommendations

Over 76% voter support for the proposed measure

Fulton-El Camino Rec. & Park District

- 67% of voters surveyed currently use recreational facilities and/or services provided by the District.
- Support for a bond measure before voter education was 72.3% (3.0% Lean Yes), with 6.4% Undecided; after information, support was 76.5% (2.0% Lean Yes), with 3.5% Undecided.
- All projects received over 2/3rds voter support, except for one (Construct an outdoor performing arts stage and amphitheater).
- There was some tax rate sensitivity to the highest rates tested, but the lowest tax rates tested ($19 and $12) received over 66.7% voter support.
- Support in above the required 66.7% voter approval threshold. We recommend the District to continue to reach out to and educate the community to increase support after education, and plan on placing a bond measure on a 2024 ballot.

ITEM NO. 5.3: Park Capital Improvement Projects

Fulton-El Camino Recreation and Park District
2201 Cottage Way, Sacramento, CA 95825

Staff Report

To: Board of Directors

From: Emily Ballus, General Manager

Subject: Park Capital Improvement Projects

Date: July 23, 2020

Recommendation
None.

Background
The Board will receive status reports on Howe Park Bridges Replacement and Seely Park Splash Pad repairs.

- Howe Park Bridges Replacement:
  Status report - Jack Scroggs, KASL Engineers

- Seely Park Splash Pad Repairs:
  Status report - r Michael Saenz, Saenz Landscape Construction

.
Discussion
No decision is required at this time.

ITEM NO. 6.1: Public Hearing, and Approval of Resolutions Approving the Engineer's Report, Confirming Diagram and Assessment Ordering Levy of Assessment for Fiscal Year2023-2024 for the Parks Maintenance and Recreation Improvement Assessment Districts

Fulton-El Camino Recreation and Park District

STAFF REPORT

DATE: July 20, 2023

TO: The Board of Directors

FROM: Emily Ballus, General Manager

SUBJECT: Public Hearings and Approval of Resolution Nos. 2023/24-1 and & 2023/24-2 Approving Engineer's Reports, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2023-24 for the Parks Maintenance and Recreation Improvement Assessment Districts (Assessment # 1 and Assessment # 2).

RECOMMENDATION

It is recommended that the Board hold public hearings, consider all public comments, and subsequently approve the two Resolutions to approve the Engineer's Reports, confirm the diagram and assessments, and order the continuation of assessments for fiscal year 2023-24 for the Parks Maintenance and Recreation Improvement Assessment Districts (Assessment # 1 and Assessment # 2), as the final step in levying the assessments.

RESULT OF RECOMMENDED ACTION

The Board will order the continuation of the levy of the assessments for fiscal year 2023-24, and will cause those levies to be submitted by SCI Consulting Group to the County Auditor to be included on the 2023-24 property tax bills.

BACKGROUND

Assessment #1: This assessment was established by a vote of property owners in 2011 to replace a previously existing assessment, which had been established prior to Proposition 218.

Assessment #2: This assessment was established by a vote of property owners in 2000, due to declining revenues and escalating maintenance costs.

In order to continue to levy the assessments each year, the Board first adopts resolutions initiating the assessment proceedings for the year and directing the engineer of work, SCI Consulting Group, to prepare the annual Engineer's Reports for the District.

As its next step, the Board preliminarily approves the Engineer's Reports and sets the date for the annual public hearing for each assessment. Once the public hearing has concluded, the Board may vote on whether to continue the assessments for the coming fiscal year.

PROPOSED RATES

The proposed rates for Assessment #1 are $35.08 per SFE in Zone of Benefit A and $17.54 per SFE in Zone of Benefit B.

The proposed rates for Assessment #2 are $21.98 per SFE in Zone of Benefit A and $10.99 per SFE in Zone of Benefit B.

CONCLUSION

It is recommended that the Board hold the public hearings, consider any public comments, and consequently approve the Resolutions approving the Engineer's Reports and ordering the continuation of the levy of the assessments for Fiscal Year 2023-24, as the last step by the Board in the continuation of the levy of assessments for the Parks Maintenance and Recreation Improvement Districts (Assessment #1 and Assessment # 2) for the 2023-24 fiscal year.

ITEM NO. 6.1: Public Hearing, and Approval of Resolutions Approving the Engineer's Report, Confirming Diagram and Assessment Ordering Levy of Assessment for Fiscal Year 2023-2024 for the Parks Maintenance and Recreation Improvement Assessment Districts

Fulton-El Camino Recreation and Park District
Parks Maintenance and Recreation Improvement Assessment District (Assessment # 1)

2201 Cottage Way
Sacramento, CA 95825

RESOLUTION NO. 2023/24-1

RESOLUTION OF THE BOARD OF DIRECTORS OF THE FULTON-EL CAMINO RECREATION AND PARK DISTRICT

APPROVING ENGINEER'S REPORT, CONFIRMING DIAGRAM AND ASSESSMENT AND ORDERING CONTINUATION OF ASSESSMENT FOR FISCAL YEAR 2023-24 FOR THE FULTON-EL CAMINO PARKS MAINTENANCE AND RECREATION IMPROVEMENT ASSESSMENT DISTRICT (ASSESSMENT # 1)

RESOLVED, by the Board of Directors of the Fulton-El Camino Recreation and Park District (the "Board"), County of Sacramento, State of California, that

WHEREAS, by its Resolution No. 2011-22 approved on July 21, 2011, this Board ordered the formation of and levied the first assessment within the Fulton-El Camino Recreation and Park District, Parks Maintenance and Recreation Improvement Assessment District ("Assessment #1" or "Assessment District") pursuant to the provisions of the Article XIIID of the California Constitution, and the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof); and

WHEREAS, the purpose of the Assessment District is for the installation, maintenance and servicing of improvements within the Fulton-El Camino Recreation and Park District, as described in the annual Engineer's Report; and

WHEREAS, March 16, 2023, by its Resolution No. 2022/23-20, a resolution Directing Preparation of the 2023-24 Engineer's Report for the continuation of the Fulton-El Camino Recreation and Park District, Parks Maintenance and Recreation Improvement Assessment District (the "Assessment District" or "Assessment #1"), this Board designated SCI Consulting Group as Engineer of Work and ordered said Engineer to make and file a report in writing in accordance with and pursuant to the Landscaping and Lighting Act of 1972 and Article XIIID of the California Constitution; and

WHEREAS, the Board of Directors adopted Resolution No. 2022/23-25 on June 15, 2023, Declaring Intention to Continue Assessments for Fiscal Year 2023-24, Preliminarily Approving Engineer's Report, and Providing for Notice of Hearing for the Fulton-El Camino Parks Maintenance and Recreation Improvement Assessment District; and said resolution declared the intention to continue to levy and collect assessments

for fiscal year 2023-24 upon certain real property within the boundaries of the Assessment District, at an assessment rate of $35.08 per single family equivalent benefit unit for Zone A, and $17.54 per single family equivalent benefit unit for Zone B, as described with more detail in the Engineer's Report; and

WHEREAS, the report was duly made and filed with the Secretary of the Board and duly considered by this Board and found to be sufficient in every particular, whereupon it was determined that the report should stand as the Engineer's Report for all subsequent proceedings under and pursuant to the aforesaid resolution, and that July 20, 2023 at the hour of 6:30 p.m. at the district offices of the Fulton-El Camino Recreation and Park District (Richard T. Conzelmann Community Center), located at 2201 Cottage Way, Sacramento, California 95825, were appointed as the time and place for a hearing by this Board on the question of the continuation of the assessment, notice of which hearing was given as required by law; and

WHEREAS, at the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the levy were fully heard and considered by this Board, and all oral statements and all written protests or communications were duly heard, considered and overruled, and this Board thereby acquired jurisdiction to order the levy and the confirmation of the diagram and assessment prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof;

NOW, THEREFORE, IT IS FOUND, DETERMINED AND ORDERED, that:

1. The public interest, convenience and necessity require that the continuation of the levy be made.

2. The land within the Assessment District will be specially benefited by the improvements and assessed to pay the costs and expenses thereof, and the exterior boundaries thereof, are as shown by a map thereof filed in the office of the Secretary of the Board, which map is made a part hereof by reference thereto.

3. The assessment is levied without regard to property valuation.

4. The Engineer's Report as a whole and each part thereof, to wit:

    a. the Engineer's estimate of the itemized and total costs and expenses of maintaining the improvements and of the incidental expenses in connection therewith;

    b. the diagram showing the assessment district, plans and specifications for the improvements to be maintained and the boundaries and dimensions of the respective lots and parcels of land within the Assessment District; and

    c. the assessment of the total amount of the cost and expenses of the proposed maintenance of the improvements upon the several lots and parcels of land in the Assessment District in proportion to the estimated special benefits to be received by such lots and parcels, respectively, from the maintenance, and of the expenses incidental thereto; and

are finally approved and confirmed.

Final adoption and approval of the Engineer's Report as a whole, and of the plans and specifications, estimate of the costs and expenses, the diagram and the assessment, as contained in the report as hereinabove determined and ordered, is intended to and shall refer and apply to the report, or any portion thereof as amended, modified, or revised or corrected by, or pursuant to and in accordance with, any resolution or order, if any, heretofore duly adopted or made by this Board.

5. The continued assessment to pay the costs and expenses of the continued maintenance of the improvements for fiscal year 2023-24 is hereby levied. For further particulars pursuant to the provisions of the Landscaping and Lighting Act of 1972, reference is hereby made to the Resolution Directing Preparation of Engineer's Report.

6. Based on the oral and documentary evidence, including the Engineer's Report, offered and received at the hearing, this Board expressly finds and determines (a) that each of the several lots and parcels of land will be specially benefited by the maintenance of the improvements at least in the amount if not more than the amount, of the assessment apportioned against the lots and parcels of land, respectively; (b) that the Assessment is continued to be levied without regard to property valuation; and (c) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, the aforesaid finding and determination as to special benefits.

7. Immediately upon the adoption of this resolution, but in no event later than the second Monday in August following such adoption, the Secretary of the Board shall file a certified copy of the diagram and assessment and a certified copy of this resolution with the Auditor of the County of Sacramento. Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment. The assessments shall continue to be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Parks Maintenance and Recreation Improvement District, Assessment #1, of the Fulton-El Camino Recreation and Park District.

8. Upon receipt of the moneys representing assessments collected by the County, the General Manager shall deposit the moneys in the District Treasury to the credit of the improvement fund previously established under the distinctive designation of the Assessment District. Moneys in the improvement fund shall be expended only for the maintenance, servicing, construction or installation of the improvements.

9. The Board of Directors of the Fulton-El Camino Recreation and Park District hereby certifies that the assessments to be placed on the fiscal year 2023-24 property tax bills meet the requirements of Proposition 218 that added Articles XIIIC and XIIID to the California Constitution.

PASSED AND ADOPTED THIS 20th day of July, 2023, on a motion by Director _____ and seconded by Director _____ and by the following vote:

YES:	DIRECTORS:
NO:	DIRECTORS:
ABSENT:	DIRECTORS:
ABSTAIN:	DIRECTORS:

_____
Teresa Higgins, Chair
Board of Directors

ATTEST:

_____
Laura Lavallee, Secretary
Board of Directors

ITEM NO. 6.1: Public Hearing, and Approval of Resolutions Approving the Engineer's Report, Confirming Diagram and Assessment Ordering Levy of Assessment for Fiscal Year 2023-2024 for the Parks Maintenance and Recreation Improvement Assessment Districts

Fulton-El Camino Recreation and Park District
Parks Maintenance and Recreation Improvement Assessment District (Assessment # 2)

2201 Cottage Way
Sacramento, CA 95825

RESOLUTION NO. 2023/24-2

RESOLUTION OF THE BOARD OF DIRECTORS OF THE FULTON-EL CAMINO RECREATION AND PARK DISTRICT

APPROVING ENGINEER'S REPORT, CONFIRMING DIAGRAM AND ASSESSMENT AND ORDERING CONTINUATION OF ASSESSMENT FOR FISCAL YEAR 2023-24 FOR THE FULTON-EL CAMINO PARKS MAINTENANCE AND RECREATION IMPROVEMENT ASSESSMENT DISTRICT (ASSESSMENT # 2)

RESOLVED, by the Board of Directors of the Fulton-El Camino Recreation and Park District (the "Board"), County of Sacramento, State of California, that

WHEREAS, by its Resolution No. 2000-7, this Board ordered the formation of and levied the first assessment within the Fulton-El Camino Recreation and Park District, Parks Maintenance and Recreation Improvement Assessment District ("Assessment District" or "Assessment #2") pursuant to the provisions of the Article XIIID of the California Constitution, and the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof); and

WHEREAS, the purpose of the Assessment District is for the installation, maintenance and servicing of improvements within the Fulton-El Camino Recreation and Park District, as described in the annual Engineer's Report; and

WHEREAS, March 16, 2023, by its Resolution No. 2022/23-21, a resolution Directing Preparation of the 2023-24 Engineer's Report for the continuation of the Fulton-El Camino Recreation and Park District, Parks Maintenance and Recreation Improvement Assessment District (the "Assessment District" or "Assessment #2"), this Board designated SCI Consulting Group as Engineer of Work and ordered said Engineer to make and file a report in writing in accordance with and pursuant to the Landscaping and Lighting Act of 1972 and Article XIIID of the California Constitution; and

WHEREAS, the Board of Directors adopted Resolution No. 2022/23-26 on June 15, 2023, Declaring Intention to Continue Assessments for Fiscal Year 2023-24, Preliminarily Approving Engineer's Report, and Providing for Notice of Hearing for the Fulton-El Camino Parks Maintenance and Recreation Improvement Assessment District; and said resolution declared the intention to continue to levy and collect assessments for fiscal year 2023-24 upon certain real property within the boundaries of the Assessment District, at an

assessment rate of $21.98 per single family equivalent benefit unit for Zone A, and $10.99 per single family equivalent benefit unit for Zone B, as described with more detail in the Engineer's Report; and

WHEREAS, the report was duly made and filed with the Secretary of the Board and duly considered by this Board and found to be sufficient in every particular, whereupon it was determined that the report should stand as the Engineer's Report for all subsequent proceedings under and pursuant to the aforesaid resolution, and that July 20, 2023 at the hour of 6:30 p.m. at the district offices of the Fulton-El Camino Recreation and Park District (Richard T. Conzelmann Community Center), located at 2201 Cottage Way, Sacramento, California 95825, were appointed as the time and place for a hearing by this Board on the question of the continuation of the assessment, notice of which hearing was given as required by law; and

WHEREAS, at the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the levy were fully heard and considered by this Board, and all oral statements and all written protests or communications were duly heard, considered and overruled, and this Board thereby acquired jurisdiction to order the levy and the confirmation of the diagram and assessment prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof;

NOW, THEREFORE, IT IS FOUND, DETERMINED AND ORDERED, that:

1. The public interest, convenience and necessity require that the continuation of the levy be made.

2. The land within the Assessment District will be specially benefited by the improvements and assessed to pay the costs and expenses thereof, and the exterior boundaries thereof, are as shown by a map thereof filed in the office of the Secretary of the Board, which map is made a part hereof by reference thereto.

3. The assessment is levied without regard to property valuation.

4. The Engineer's Report as a whole and each part thereof, to wit:

    a. the Engineer's estimate of the itemized and total costs and expenses of maintaining the improvements and of the incidental expenses in connection therewith;

    b. the diagram showing the assessment district, plans and specifications for the improvements to be maintained and the boundaries and dimensions of the respective lots and parcels of land within the Assessment District; and

    c. the assessment of the total amount of the cost and expenses of the proposed maintenance of the improvements upon the several lots and parcels of land in the Assessment District in proportion to the estimated special benefits to be received by such lots and parcels, respectively, from the maintenance, and of the expenses incidental thereto;

are finally approved and confirmed.

5. Final adoption and approval of the Engineer's Report as a whole, and of the plans and specifications, estimate of the costs and expenses, the diagram and the assessment, as contained in the report as hereinabove determined and ordered, is intended to and shall refer and apply to the report, or any portion thereof as amended, modified, or revised or corrected by, or pursuant to and in accordance with, any resolution or order, if any, heretofore duly adopted or made by this Board.

6. The continued assessment to pay the costs and expenses of the continued maintenance of the improvements for fiscal year 2023-24 is hereby levied. For further particulars pursuant to the provisions of the Landscaping and Lighting Act of 1972, reference is hereby made to the Resolution Directing Preparation of Engineer's Report.

7. Based on the oral and documentary evidence, including the Engineer's Report, offered and received at the hearing, this Board expressly finds and determines (a) that each of the several lots and parcels of land will be specially benefited by the maintenance of the improvements at least in the amount if not more than the amount, of the assessment apportioned against the lots and parcels of land, respectively; (b) that the Assessment is continued to be levied without regard to property valuation; and (c) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, the aforesaid finding and determination as to special benefits.

8. Immediately upon the adoption of this resolution, but in no event later than the second Monday in August following such adoption, the Secretary of the Board shall file a certified copy of the diagram and assessment and a certified copy of this resolution with the Auditor of the County of Sacramento. Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment. The assessments shall continue to be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Parks Maintenance and Recreation Improvement District, Assessment #2, of the Fulton-El Camino Recreation and Park District.

9. Upon receipt of the moneys representing assessments collected by the County, the General Manager shall deposit the moneys in the District Treasury to the credit of the improvement fund previously established under the distinctive designation of the Assessment District. Moneys in the improvement fund shall be expended only for the maintenance, servicing, construction or installation of the improvements.

10. The Board of Directors of the Fulton-El Camino Recreation and Park District hereby certifies that the assessments to be placed on the fiscal year 2023-24 property tax bills meet the requirements of Proposition 218 that added Articles XIIIC and XIIID to the California Constitution.

PASSED AND ADOPTED THIS 20th day of July, 2023, on a motion by Director _____ and seconded by Director _____ and by the following vote:

YES:	DIRECTORS:
NO:	DIRECTORS:
ABSENT:	DIRECTORS:
ABSTAIN:	DIRECTORS:

_____
Teresa Higgins, Chair
Board of Directors

ATTEST:

_____
Laura Lavallee, Secretary
Board of Directors

Fulton-El Camino Recreation and Park District Engineer's Report

Parks Maintenance & Recreation Improvement District (Assessment #1)

July 2023
Final Report

Pursuant to the Landscaping and Lighting Act of 1972,
Article XIIID of the California Constitution

Engineer of Work:

SCIConsultingGroup
Public Finance Consulting Services

4745 Mangels Boulevard
Fairfield, California 94534
707.430.4300
www.sci-cg.com

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FULTON-EL CAMINO RECREATION AND PARK DISTRICT

Board of Directors

Teresa Higgins, Chair

Jessica Dias, Vice Chair

Laura Lavallee, Secretary

Michael Seaman, Director

Kathleen Stricklin, Director

General Manager

Emily Ballus

Superintendent of Administration

Linda Montijo

Superintendent of Recreation

Becky L. McDaniel

Engineer of Work

SCI Consulting Group

Lead Assessment Engineer, John Bliss, M.Eng., P.E.

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Introduction

Overview

The Fulton-El Camino Recreation and Park District (the "Park District") provides park facilities and recreational programs to its service area of approximately 7,400 parcels. The Park District currently owns, operates or maintains seven neighborhood and community parks which are located throughout the developed areas of the Park District. In addition, the Park District assists with the maintenance of the sports fields at Howe Elementary School. The Park District's facilities are summarized below.

District's Facilities

District Parks/Facilities

1. Howe Park– 38 acres – 2201 Cottage Way: Richard T Conzelmann Community Center: (District offices, auditorium, meeting rooms), dog park, 1 youth playground and 2 tot lots, 4 softball diamonds, (2 lighted), 2 sand volleyball courts (lighted), tennis courts (lighted, token operated) tennis wall, soccer fields, picnic tables and barbecues, open play area, creek, pond/fishing piers, gazebo, and restrooms.

2. Santa Anita Park – 7.7 acres – 2298 Bell Street: picnic tables, disc golf course, free play area and creek area.

3. Bellview Park – 4.3 acres – 2600 Howe Avenue, north of El Camino Avenue: gazebo, memorial plaza, playground, basketball courts, and free play area.

4. Bohemian Park – 10.2 acres – 3131 Wright Street (corner of Wright & Yellowstone): gazebo, playground, tennis courts, basketball courts, picnic tables and barbecues, free play area, and creek area. The park acreage also includes three recently acquired parcels for future development, adjoining the north side of the park fronting Edison Avenue. One parcel is 0.66 acres of unimproved land; the second parcel is 0.67 acres with a residential duplex, and the third parcel is 0.66 acres with a residential fourplex.

5. Seely Park – 5.2 acres – 3000 Pope Avenue: playground, basketball court, picnic tables and barbecues, restrooms, and water splash park.

6. Creekside Nature Area – 1.9 acres – Located at the North East Corner of the former Creekside Elementary School (Assessor Parcel Numbers 268-0210-068, 268-0290-018, and 268-0210-051): Nature walk/open space area featuring native plants and foliage.

7. Cottage Park – 7.5 acres – 3097 Cottage Way: Playground, tot lot, swimming pool (lap/diving pool and slide), activity center (home of the Fulton-El Camino Pre-school, before and after school programs, and youth camps), open play area, picnic tables and barbecues, creek, and restrooms.

School Parks/Facilities

8. Cottage Elementary School – 2221 Morse Avenue: Strong Ranch Slough nature area and tennis courts in the southern portion of the school property.

9. Howe Elementary School – 2404 Howe Avenue: sport fields in the south eastern portion of the school property.

Assessment Background

The Park District is primarily funded by a portion of property taxes and existing assessments to fund capital improvements, maintenance and operations. In 2011 it was obvious that the general decline in local property values over the last several years had resulted in continued significant decreases to the District's property tax revenue. In addition, the assessment that began in 1991 needed to be modified to be brought into conformance with laws and legal decisions created or modified after 1991.

In response to these revenue decreases, coupled with the increasing operational costs including utility costs, the Park District reduced expenditures and personnel, and deferred needed maintenance, repairs, improvements and capital purchases. Nevertheless, the funding from the assessment from 1991 needed to be replaced, otherwise the Park District would be forced to further reduce park maintenance and postpone facilities upgrades, resulting in a continuing deterioration of park maintenance and facilities.

Assessment Process

In order to replace the 1991 assessment, in June and July of 2011, the Park District conducted an assessment ballot proceeding pursuant to the requirements of Article XIIID of the California Constitution ("The Taxpayer's Right to Vote on Taxes Act") and the Landscaping the Lighting Act of 1972, and pursuant to the direction of the Board of Directors of the Fulton-El Camino Recreation and Park District (the "Board") on February 17, 2011 with resolution number 2011-05 that initiated the proceedings, and on May 17, 2011 with resolution number 2011-08 that directed the mailing of ballots on June 1, 2011.

During this ballot proceeding, property owners in the Park District were provided with a notice and ballot for the proposed "Parks Maintenance and Recreation Improvement District," the "Improvement District," or "Assessment # 1." A 45-day period was provided for balloting and a public hearing was conducted on July 21, 2011. At the public hearing, all ballots returned within the 45-day balloting period were tabulated.

It was determined at the public hearing that the assessment ballots submitted in opposition to the proposed assessments did not exceed the assessment ballots submitted in favor of the assessments (with each ballot weighted by the proportional financial obligation of the property for which ballot was submitted). The final balloting result was 68.43% weighted support from ballots returned.

As a result, the Board gained the authority to approve the levy of the assessments for fiscal year 2011-12 and to continue to levy them in future years. The authority granted by the ballot proceeding was for a maximum assessment rate of $25 per single family home per year, increased each subsequent year by the Bay Area CPI (consumer price index) not to exceed 3% per annum. In the event that the annual change in the CPI exceeds 3%, any percentage change in excess of 3% can be cumulatively reserved and can be added to the annual change in the CPI for years in which the CPI change is less than 3%.

Engineer's Report and Continuation of Assessments

In each subsequent year for which the assessments will be continued, the Board must direct the preparation of an Engineer's Report, budgets and proposed assessments for the upcoming fiscal year. After the Engineer's Report is completed, the Board may preliminarily approve the Engineer's Report and proposed assessments, and establish the date for a public hearing on the continuation of the assessments. This Report was prepared pursuant to the direction of the Board on March, 16 2023 by resolution number 2022/23-20.

This Engineer's Report ("Report") was prepared to establish the budget for the continued improvements and services ("Improvements") that would be funded by the proposed fiscal year 2023-24 assessments, determine the benefits received by property from the park maintenance and improvements and services within the Park District, and the method of assessment apportionment to lots and parcels within the Park District. Including the authorized annual adjustments, the maximum authorized assessment rate for fiscal year 2023-24 is $35.08 per benefit unit for Zone of Benefit Zone A, and $17.54 per benefit unit for Zone of Benefit B. This Report and the proposed assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the *California Streets and Highways Code* (the "Act") and Article XIIID of the California Constitution (the "Article").

If the Board approves this Engineer's Report and the continuation of the assessments by resolution, a notice of public hearing must be published in a local paper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing is used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing is held for the purpose of allowing public testimony about the proposed continuation of the assessments. This hearing is currently scheduled for July 20, 2023. At this hearing, the Board would consider approval of a resolution confirming the continuation of the assessments for fiscal year 2023-24. If so confirmed and approved, the assessments would be submitted to the County Auditor/Controller for inclusion on the property tax rolls for Fiscal Year 2023-24.

Legal Requirements

Proposition 218

This assessment was formed consistent with Proposition 218, The Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996, and is now codified as Articles XIIIC and XIIID of the California Constitution. Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services, improvements, as well as maintenance and operation expenses to a public improvement which directly benefits the assessed property.

Proposition 218 describes a number of important requirements, including property-owner balloting, for the imposition, increase and extension of assessments, and these requirements are satisfied by the process used to establish this assessment.

Silicon Valley Taxpayers Association, Inc. v Santa Clara County Open Space Authority

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority (*"SVTA"*). This ruling is the most significant legal document in further legally clarifying Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special, not general, benefit
- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the Improvement District
- The assessment paid by property should be proportional to the special benefits it receives from the Improvements

Dahms v. Downtown Pomona Property

On June 8, 2009, the 4th Court of Appeals amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona in Dahms v. Downtown Pomona Property ("*Dahms*"). On July 22, 2009, the California Supreme Court denied review. In Dahms the Court upheld an assessment that was 100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the assessment district. The Court also upheld discounts and exemptions from the assessment for certain properties.

Bonander v. Town of Tiburon

On December 31, 2009, in Bonander v. Town of Tiburon ("*Bonander*"), the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments primarily on the grounds that the assessments had been apportioned to assessed property based on the costs within sub-areas of the assessment district instead of the overall cost of the improvements and the overall proportional special benefits.

Beutz v. County of Riverside

On May 26, 2010 the 4th District Court of Appeals issued a decision in Steven Beutz v. County of Riverside ("*Beutz*"). This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services were not explicitly calculated, quantified and separated from the special benefits.

Golden Hill Neighborhood Association v. City of San Diego

On September 22, 2011, the San Diego Court of Appeal issued a decision on the Golden Hill Neighborhood Association v. City of San Diego appeal. This decision overturned an assessment for street and landscaping maintenance in the *Greater Golden Hill* neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in Beutz, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

Compliance with Current Law

This Engineer's Report is consistent with the *SVTA* decision and with the requirements of Article XIIIC and XIIID of the California Constitution because the Improvements to be funded are clearly defined; the benefiting property in the Improvement District enjoys close and unique proximity, access and views to the Improvements; the Improvements serve as an extension of usable land area for benefiting properties in the Improvement District and such special benefits provide a direct advantage to property in the Improvement District that is not enjoyed by the public at large or other property.

This Engineer's Report is consistent with *Beutz, Dahms* and *Greater Golden Hill* because, the Improvements directly benefit property in the Improvement District and the general benefits have been explicitly calculated, quantified and excluded from the Assessments. The Engineer's Report is consistent with *Bonander* because the Assessments have been apportioned based on the overall cost of the Improvements and proportional special benefit to each property, rather than the proportional cost to the District to provide the Improvements to specific properties.

Plans & Specifications

The Fulton-El Camino Recreation and Park District maintains park facilities in locations throughout its boundaries. The work and improvements (the "Improvements") proposed to be undertaken by the Fulton-El Camino Recreation and Park District's Parks Maintenance & Recreation Improvement District (the "Improvement District") and the cost thereof paid from the levy of the annual Assessment provide special benefit to Assessor Parcels within the Improvement District as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements are generally described as follows:

Installation, maintenance and servicing of public recreational facilities and improvements, including, but not limited to, turf and play areas, landscaping, ground cover, shrubs and trees, irrigation systems, drainage systems, lighting, fencing, entry monuments, basketball courts, tennis courts, gymnasium, senior center, running tracks, swimming pools, other recreational facilities, graffiti removal and repainting, and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by the Fulton-El Camino Recreation and Park District. Plans and specifications for these improvements have been filed with the General Manager of the Fulton-El Camino Recreation and Park District and are incorporated herein by reference.

As applied herein, "Installation" means the construction of recreational improvements, including, but not limited to, land preparation (such as grading, leveling, cutting and filling), sod, landscaping, irrigation systems, sidewalks and drainage, lights, playground equipment, play courts, playing fields, recreational facilities and public restrooms.

"Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any improvement, including repair, removal or replacement of all or any part of any improvement; providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; the removal of trimmings, rubbish, debris, and other solid waste, and the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

"Servicing" means the furnishing of electric current, or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements; or water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.

Incidental expenses include all of the following: (a) The costs of preparation of the report, including plans, specifications, estimates, diagram, and assessment; (b) the costs of printing, advertising, and the giving of published, posted, and mailed notices; (c) compensation payable to the County for collection of assessments; (d) compensation of any engineer or attorney employed to render services in proceedings pursuant to this part; (e) any other expenses incidental to the construction, installation, or maintenance and servicing of the Improvements; (f) any expenses incidental to the issuance of bonds or notes pursuant to Streets & Highways Code Section 22662.5; and (g) costs associated with any elections held for the approval of a new or increased assessment. (Streets & Highways Code §22526).

The assessment proceeds will be exclusively used for Improvements within the Improvement District plus Incidental expenses. Reference is made to the District's Improvement Plans which specifically identifies the parks, recreation areas and other sites to be funded by the assessment proceeds and to the plans and specifications, including specific expenditure and Improvement plans by park/recreation site, which are on file with the District.

Fiscal Year 2023-24 Estimate of Cost and Budget

Introduction

Following are the proposed Improvements for the Improvement District. Improvements funded by the Assessments will be used to maintain and improve existing parks within the Improvement District. As previously explained, the baseline level of service was declining due to revenue decreases and cost increases. Improvements funded by the Assessments are over and above the baseline level of service that would exist in the District, absent a new assessment or alternative new revenue source. The formula below describes the relationship between the final level of Improvements, the existing baseline level of service, and the final level of improvements to be funded by the Assessments (Assessment # 1).

Budget for Fiscal Year 2023-24

The following budget shows the cost of the Improvements that will be funded by the Improvement District in Fiscal Year 2023-24.

Table 1 – Estimate of Costs – Fiscal Year 2023-24

Maintenance, Service and Capital Expenditures [1]		
Salaries and Employee Benefits	$1,376,827	
Services and Supplies	$823,137	
Capital Outlay	$252,289	
Total Maintenance, Service and Capital Expenditures		$2,452,254
Incidental Expenses		
Assessment Collection, Professional Services and Administration [2]		$12,160
Total Maintenance, Service and Capital Expenditures		**$2,464,414**
Total Benefit of Improvements		**$2,464,414**
Single Family Equivalent Units (SFEs)		12,910
Benefit Received per SFE Unit		**$190.89**
Less:		
District Contribution from Other Sources for General Benefit [3]	($613,063)	
District Contribution from Other Sources toward Special Benefit [3]	($1,398,463)	
Total District Contribution from Other Sources		($2,011,526)
Net Cost Maintenance, Service and Capital		**$452,888**
Budget Allocation to Property [4]		
Total Assessment Budget [5]		**$452,888**
Single Family Equivalent Benefit Units - Zone A		12,638
Single Family Equivalent Benefit Units - Zone B		544
Total Single Family Equivalent Benefit Units (Zone A + 50% of Zone B)		12,910
Assessment per Single Family Equivalent Unit		**$35.08**

Notes to Estimate of Costs:

1. The item Maintenance, Service and Capital Expenditures includes the operation and maintenance of Improvements, and will provide funding for enhanced maintenance of all parks and recreation facilities on a daily basis, seven days per week. Improvements will include mowing turf, trimming and caring for landscaping, fertilization and aeration of grounds and playfields, routine maintenance and safety inspections, painting, replacing/repairing broken or damaged equipment, trash removal and cleanup, irrigation and irrigation system maintenance, and other services as needed.
2. Estimated fiscal year 2023-24 incidental costs includes legal fees, assessment administration, county charges for inclusion of assessments on property tax bills, publication of legal notices, and other incidental costs.
3. As determined in the following section, at least 25% of the cost of Improvements must be funded from sources other than the assessments to cover any general benefits from the Improvements. Therefore, out of the total cost of Improvements of $2,452,254, the District must contribute at least $613,063 from sources other than the assessments. The District will contribute $2,011,526 which more than covers any general benefits from the Improvements. These non-assessment revenues include property taxes, grants, recreation fees, landscaping services fees, water rebilling fees, vehicle code fines, citation/security revenue, picnic rentals, and other miscellaneous reimbursements.
4. The Act requires that proceeds from the assessments must be deposited into a special fund that has been set up for the revenues and expenditures of the Improvement District. Moreover, funds raised by the assessment shall be used only for the purposes stated within this Report. Any balance remaining at the end of the fiscal year, July 1, must be carried over to the next fiscal year. The District may also establish a reserve fund for contingencies and special projects as well as a capital improvement fund for accumulating funds for larger capital improvement projects or capital renovation needs. Any remaining balance would either be placed in the reserve fund, the capital improvement fund, or would be used to reduce future years' assessments.
5. The Total Assessment Budget is the sum of the final property assessments rounded to the lower even penny to comply with the County Auditor's levy submission requirements; therefore the budget amount may slightly differ from the assessment total.

Method of Assessment Apportionment

Method of Apportionment

This section of the Engineer's Report includes an explanation of the special and general benefits to be derived from the Improvements to park facilities and District maintained property, throughout the proposed Improvement District, and the methodology used to apportion the total proposed assessment to properties within the Improvement District.

The method used for apportioning the assessment is based upon the proportional special benefits conferred to the properties over and above the general benefits conferred to real property in the Improvement District or to the public at large. Special benefit and the Assessments are calculated for each parcel in the Improvement District using the following process:

1. Identification of special benefit factors derived from the Improvements
2. Calculation and quantification of the general benefits
3. Determination of the relative special benefit within different areas within the Assessment District
4. Determination of the relative special benefit per property type
5. Apportionment of the costs to Assessment and calculation of the Assessment for each individual parcel based upon special benefit; location, property type, property size, property characteristics, improvements on property and other supporting attributes.

Discussion of Benefit

Assessments can only be levied based on the special benefit to property. This special benefit is received by property over and above any general benefits. Any and all general benefit must be funded from another source. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

"The determination of whether or not a lot or parcel will benefit from the improvements shall be made pursuant to the Improvement Act of 1911 (Division 7 (commencing with Section 5000)) [of the Streets and Highways Code, State of California]."

Proposition 218, as codified in Article XIIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must reasonably exceed the cost of the assessment:

"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

Since assessments are levied on the basis of special benefit, they are not a tax and are not governed by Article XIIIA of the California Constitution.

The *SVTA* decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The *SVTA* decision also provides specific guidance that park improvements are a direct advantage and special benefit to property that is proximate to a park that is improved by an assessment:

The characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).

Finally, Proposition 218 twice uses the phrase "over and above" general benefits in describing special benefit. (Art. XIIID, sections 2(i) & 4(f).) The *SVTA* decision further clarifies that special benefits must provide a direct advantage to benefiting property and that proximity to a park is an example of a special benefit.

Benefit Factors

The special benefits from the Improvements increase the utility, functionality and desirability of these properties and are listed below:

Proximity to improved parks and recreational facilities

Only the specific properties within close proximity to the Improvements are included in the proposed Improvement District. The Improvement District was narrowly drawn to include only the benefiting parcels. Therefore, property in the Improvement District enjoys unique and valuable proximity (and access, as described in the next section) to the Improvements that the public at large and property outside the Improvement District do not share.

In absence of the proposed Assessments, the Improvements would not be provided and the parks and recreation areas in the Improvement District will be degraded due to insufficient funding for maintenance, upkeep and repair. Therefore, the Assessments provide Improvements that are over and above what otherwise would be provided. Improvements that are over and above what would otherwise be provided do not by themselves translate into special benefits but when combined with the unique proximity and access enjoyed by parcels in the Improvement District, they provide a direct advantage and special benefit to property in the Improvement District.

Access to improved parks, open space and recreational areas

Since the parcels in the proposed Improvement District are nearly the only parcels that enjoy close access to the Improvements, they directly benefit from the unique close access to improved parks, open space and recreation areas that are provided by the Assessments. This is a direct advantage and special benefit to property in the Improvement District.

Improved views

The proposed Improvement District, by maintaining the landscaping at its parks, recreation and open space facilities, provides improved views of the Improvements to the proximate properties within the Improvement District. Therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the Improvement District.

Extension of a property's outdoor areas and green spaces for properties within close proximity to the Improvements

In large part because it is cost prohibitive to provide large open land areas on property in the proposed Improvement District, the residential, commercial and other benefiting properties in the Improvement District do not have large outdoor areas and green spaces. The parks in the Improvement District provide these larger outdoor areas that serve as an effective extension of the land area for proximate properties because the Improvements are uniquely proximate and accessible to property in close proximity to the Improvements. The Improvements, therefore, provide an important, valuable and desirable extension of usable land area and neighborhood-serving amenities for the direct advantage and special benefit of properties with good and close proximity to the Improvements.

According to the industry-standard guidelines established by the National Park and Recreation Association (the "NPRA"), neighborhood parks in urban areas have a service area radius of generally one-half mile and community parks in urban areas have a service area radius of approximately two miles. The service radii for neighborhood parks and neighborhood green spaces were specifically established to give all properties within the service radii close proximity and easy walking access to such public land areas. Since proximate and accessible parks serve as an extension of the usable land area for property in the service radii and since the service radii was specifically designed to provide close proximity and access, the parcels within this service area clearly receive a direct advantage and special benefit from the Improvements, and this advantage is not received by other properties or the public at large.

An analysis of the service radii for the Improvements finds that all properties in the Improvement District enjoy the distinct and direct advantage of being close and proximate to park sites within the Improvement District. The benefiting properties in the Improvement District therefore uniquely and specially benefit from the Improvements.

Benefit Finding

In summary, real property located within the boundaries of the Improvement District distinctly and directly benefits from the effectively extended outdoor areas and green spaces; as well as closer proximity, access and views of improved parks, recreation facilities, landscaping, trail systems and other public resources funded by the Assessments. The Improvements are specifically designed to serve local properties in the Improvement District, not other properties or the public at large. The public at large and other properties outside the Improvement District receive only limited benefits from the Improvements because they do not have proximity, good access or views of the Improvements. These are special benefits to property in the Improvement District in much the same way that sewer and water facilities, sidewalks and paved streets enhance the utility and desirability of property and make them more functional to use, safer and easier to access.

General versus Special Benefit

Article XIIID, Section 4(a) of the California Constitution requires any local agency proposing to increase or impose a benefit assessment to "separate the general benefits from the special benefits conferred on a parcel." The rationale for separating special and general benefits is to ensure that property owners subject to the benefit assessment are not paying for general benefits. Property may be assessed to fund improvements to the extent of the special benefits conferred by the Improvements; but general benefits are not assessable. Accordingly, a separate estimate of the special and general benefit is given in this section.

Article XIIID never defines the term "general benefit." The definition of special benefit in Section 2(i) includes the statement that general enhancement of property value does not constitute special benefit. SVTA expands somewhat on this idea by stating that general benefit may be described as "an indirect, derivative advantage" resulting from the improvements. One infers from Article XIIID that all benefit is either general or special.

In other words:

Total Benefit	=	General Benefit	+	Special Benefit

There is no widely-accepted or statutory formula for quantifying the amount of any general benefit that is identified.

In this Report, the general benefit is first identified, conservatively (i.e. generously) estimated, and then budgeted so that it is funded by sources other than the Assessment.

The starting point for evaluating general and special benefits is the current, baseline level of service. The Assessment #1 funds Improvements "over and above" this general, baseline level and the general benefits estimated in this section are over and above the baseline.

A formula to estimate the general benefit is listed below:

General Benefit	=	**Benefit to Real Property Outside the Assessment District**	+	**Benefit to Real Property Inside the Assessment District that is Indirect and Derivative**	+	**Benefit to the Public at Large**

Special benefit, on the other hand, is defined in the state constitution as "a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large." The *SVTA* decision indicates that a special benefit is conferred to a property if it "receives a direct advantage from the improvement (e.g., proximity to a park)." In this proposed Assessment, as noted, properties in the Improvement District have close and unique proximity, views and access to the Improvements, and uniquely improved desirability from the Improvements, and other properties and the public at large do not receive significant benefits because they do not have proximity, access or views of the Improvements. Therefore, the overwhelming proportion of the benefits conferred to property is special, and only minimal general benefit is received by property outside the Improvement District or the public at large.

In the 2010 *Beutz* case, the 4th Appellate Court rejected an assessment for parks in large part because the general benefits were not calculated and quantified. In its decision, the 4th Appellate Court suggests that the use of parks in an assessment district by people who live outside of the district likely is a general benefit. This Engineer's Report includes a specific, quantified calculation of general benefits, as described below, that is based in part on such use by people outside of the Improvement District. Moreover, the proportionality of the Assessments to the special benefits received by each parcel, based in large part on proximity is established as well. Therefore, the Assessments and this Engineer's Report are consistent with the *Beutz* decision.

Calculating General Benefit

In this section, the general benefit is conservatively estimated and described, and then budgeted so that it is funded by sources other than the Assessment.

Benefit to Property Outside the Proposed Improvement District

Properties within the proposed Improvement District receive almost all of the special benefits from the Improvements, because properties in the Improvement District enjoy unique close proximity and access to the Improvements that is not enjoyed by other properties or the public at large. However, certain properties outside the boundaries of the District but within the proximity/access radius of the Improvements and that do not lack access due to obstacles such as railroads or major roadways, may receive some benefit from the Improvements. The amount of benefit conferred to properties just outside the Improvement District boundaries, must be deducted from the total benefit and not assessed to property in the Improvement District.

A 50% reduction factor is applied to the benefit received by these properties because they are all geographically on only one side of the Improvements and are over twice the average distance from the Improvements compared to properties in the Improvement District. The benefit to property outside of the Improvement District is calculated as follows with the parcel and data analysis performed by SCI Consulting Group.

Assumptions:

609 parcels outside the District but within either 0.5 miles of a park within the Improvement District

7,391 parcels in the Improvement District.

50% relative benefit compared to property within the Improvement District.

Calculation of General Benefit to Property Outside the Improvement District

(609 / (7,391 + 609)) * 0.5 = 3.8%

Although it can reasonably be argued that Improvements inside, but near the Improvement District boundaries are offset by similar park and recreational improvements provided outside, but near the Improvement District's boundaries, we use the more conservative approach of finding that 3.8% of the Improvements may be of general benefit to property outside the Improvement District.

Benefit to Property *Inside* the District that is *Indirect and Derivative*

The "indirect and derivative" benefit to property within the Improvement District is particularly difficult to calculate. A solid argument can be presented that all benefit within the Improvement District is special, because the Improvements are clearly "over and above" and "particular and distinct" when compared with the baseline level of service and the unique proximity, access and views of the Improvements enjoyed by benefiting properties in the Improvement District.

Nevertheless, the *SVTA* decision indicates there may be general benefit "conferred on real property located in the district." A measure of the general benefits to property within the Assessment area is the percentage of land area within the Improvement District that is publicly owned and used for regional purposes such as major roads, rail lines and other regional facilities because such properties used for regional purposes could provide indirect benefits to the public at large. Approximately 2.6% of the land area in the Improvement District is used for such regional purposes, so this is a measure of the general benefits to property within the Improvement District.

Benefit To The Public At Large

The general benefit to the public at large can be estimated by the proportionate amount of time that the proposed Improvement District's parks and recreational facilities are used and enjoyed by individuals who are not residents, employees, customers or property owners in the proposed Improvement District. Based on surveys and research conducted by SCI, less than 5% of the use of similar parks and recreation areas is by the public at large. When people outside the Improvement District use parks, they diminish the availability of parks for people within the Improvement District. Therefore, another 5% of general benefits are allocated for people within the Improvement District. Combining these two measures of general benefits, we find that 10% of the benefits from the Improvements are general benefits to the public at large.

Total General Benefits

Using a sum of these three measures of general benefit, we find that approximately 16.4% of the benefits conferred by the Improvements may be general in nature and should be funded by sources other than the Assessment.

General Benefit Calculation

3.8%	**(Outside the Assessment District)**
+ 2.6%	**(Property within the Assessment District)**
+ 10.0%	**(Public at Large)**
= 16.4%	**(Total General Benefit)**

Although this analysis finds that 16.4% of the Assessment may provide general benefits, the Assessment Engineer establishes a requirement for a minimum contribution from sources other than the Assessments of 25%. This additional allocation above the measure of general benefits will serve to provide additional coverage for any other general benefits.

The Improvement District's total budget for maintenance and improvement of its parks and recreational facilities is $2,452,254. Of this total budget amount, the District will contribute $2,011,526 from sources other than the Assessments for park maintenance and operation. This contribution by the District equates to approximately 82% of the total budget for maintenance and improvements, and constitutes far more than the amount attributable to the general benefits from the Improvements.

Zones of Benefit

The boundaries of the Improvement District have been carefully drawn to only include the properties in Fulton-El Camino Recreation and Park District that are proximate to the proposed Improvements and that would materially benefit from the Improvements. Certain other properties surrounding the District were excluded from the proposed Improvement area because these properties are generally less proximate to the Improvements. In other words, the boundaries of the Improvement District have been narrowly drawn to include only properties that will specially benefit from the proposed Improvements, and would receive a declining level of service if the Assessments were not approved.

The *SVTA* decision indicates:

> *In a well-drawn district — limited to only parcels receiving special benefits from the improvement — every parcel within that district receives a shared special benefit. Under section 2, subdivision (i), these benefits can be construed as being general benefits since they are not "particular and distinct" and are not "over and above" the benefits received by other properties "located in the district."*
>
> *We do not believe that the voters intended to invalidate an assessment district that is narrowly drawn to include only properties directly benefitting from an improvement. Indeed, the ballot materials reflect otherwise. Thus, if an assessment district is narrowly drawn, the fact that a benefit is conferred throughout the district does not make it general rather than special. In that circumstance, the characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g., proximity to park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g., general enhancement of the district's property values).*

In the Improvement District, the advantage that each parcel receives from the Improvements is direct, and the boundaries are narrowly drawn to include only parcels that benefit from the Assessment. Therefore, the even spread of assessment throughout the narrowly drawn district is indeed consistent with the OSA decision. For the most part, the benefits from the Improvements within the Improvement District do not vary further based on proximity of the parcels to the Improvements because the increased benefits of greater proximity to the Improvements are generally offset by a parallel increase in negative factors such as higher levels of traffic, noise, etc. that comes with increased proximity.

However, in order to most conservatively assure that Assessments are proportional to the relative level of special benefits in the Improvement District, the district has been divided into two zones. Zone of Benefit A (or "Zone A") consists of all of the parcels in the District, with the exception of those parcels in Zone of Benefit B (or "Zone B"), as described below. Zone B consists of those parcels in the far northeastern portion of the District that are outside or near the border of the NPRA park service radii, and are separated from the rest of the District by roads. A 50% reduction factor is applied to these properties because they are all geographically on only one side of the Improvements and are over twice the average distance from the Improvements compared to properties in the rest of the Improvement District. Due to their still good but somewhat diminished proximity to the Improvements, properties in Zone B receive only 50% of the benefit received by the parcels in Zone A.

Consequently, since all parcels in each Zone of Benefit have good access and proximity to the Improvements and the benefits to relatively closer proximity are offset by other factors, the benefit is equal for equivalent parcels within a Zone of Benefit.

Method of Assessment

As previously discussed, the Assessments provide comprehensive Improvements that clearly confer special benefits to properties in the proposed Improvement District. The allocation of special benefits to property is partially based on the type of property and the size of property. These benefits can also partially be measured by the occupants on property in the Improvement District because such parcel population density is a measure of the relative benefit a parcel receives from the Improvements. It should be noted that many other types of "traditional" assessments also use parcel population densities to apportion the assessments. For example, the assessments for sewer systems, roads and water systems are typically allocated based on the population density of the parcels assessed. Therefore, the apportionment of benefit is reasonably based on the type of parcel, the size of parcels and the population density of parcels.

The next step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single family home, or, in other words, on the basis of Single Family Equivalents (SFE). This SFE methodology is commonly used to distribute assessments in proportion to estimated special benefit and is generally recognized as providing the basis for a fair and appropriate distribution of assessments. For the purposes of this Engineer's Report, all properties are designated a SFE value, which is each property's relative benefit in relation to a single family home on one parcel. In this case, the "benchmark" property is the single family detached dwelling which is one Single Family Equivalent or one SFE.

In the process of determining the appropriate method of assessment, the Engineer considered various alternatives. For example, an assessment only for all residential improved property was considered but was determined to be inappropriate because commercial, industrial and other properties also receive direct benefits from the Improvements.

Moreover, a fixed or flat assessment is proposed for all single family residential properties regardless of use or parcel size. Assessments on multifamily residential parcels vary based on the number of dwelling units. Assessments on commercial and industrial property are levied on an acreage basis because larger properties generally support larger buildings and have higher numbers of employees, customers and guests who would benefit from proximity and improved access to well-maintained and improved parks and recreational facilities.

Finally, the special benefits to be derived from the Assessments are conferred on property and are not based on a specific property owner's use of the improvements, or a specific property owner's occupancy of property or the property owner's demographic status such as age or number of dependents. However, it is ultimately people who value the special benefits described above and use and enjoy the Improvement District's park and recreational facilities. In other words, the benefits derived to property are related to the average number of people who could potentially live on, work at, or otherwise could use a property, not how the property is currently used by the present owner. Therefore, the number of people who could or potentially live on, work at or otherwise use a property is one indicator of the relative level of benefit received by a property.

In conclusion, the Assessment Engineer determined that the appropriate method of assessment apportionment should be based on the type and use of property, the relative size of the property, property location, its relative population and usage potential and its proximity to parks and recreational facilities. This method is further described below.

Residential Properties

Certain residential properties in the proposed Improvement District that contain a single residential dwelling unit are assigned one Single Family Equivalent or 1.0 SFE. Traditional houses, zero-lot line houses and town homes are included in this category of single family residential property.

Properties with more than one residential unit are designated as multi-family residential properties. These properties benefit from the improvements in proportion to the number of dwelling units that occupy each property and the average number of people who reside in multi-family residential units versus the average number of people who reside in a single family home. The population density factors for the Park Maintenance and Recreation Improvement District, as depicted below, provide the basis for determining the SFE factors for residential properties. Using the total population in a certain property type in the area of the Improvement District from the 2000 Census (the most recent data available when this Assessment was established) and dividing it by the total number of such households, finds that approximately 2.44 persons occupy each single family residence, whereas an average of 1.96 persons occupy each multi-family residence. Using the ratio of one SFE for each single-family residence, which equates to one SFE for every 2.44 persons, 0.80 SFE would equate to one multi-family unit or 0.80 SFE for every 1.96 residents. Likewise, each condominium unit receives 0.85 SFE, each duplex, triplex, fourplex receives 0.80 SFE, and each mobile home receives 0.85 SFE.

Table 2 – Residential Density and Assessment Factors

Type of Residential Land Use	*Total Population*	*Occupied Households*	*Persons per Household*	*Proposed Rate*
Single Family Residential	50,434	20,706	2.44	**1.00**
Condominium	5,781	2,795	2.07	**0.85**
Multi-Family Residential (2+ Units)	37,388	19,089	1.96	**0.80**
Mobile Home on Separate Lot	526	254	2.07	**0.85**

The single family equivalency factor of 0.80 per dwelling unit for multifamily residential properties applies to such properties with 20 or fewer units. Properties in excess of 20 units typically offer on-site recreational amenities and other facilities that tend to offset some of the benefits provided by the improvements. Therefore the benefit for properties in excess of 20 units is determined to be 0.80 SFE per unit for the first 20 units and 0.10 SFE per each additional unit in excess of 20 dwelling units.

Commercial/Industrial Properties

SFE values for commercial and industrial land uses are based on the equivalence of special benefit on a land area basis between single family residential property and the average commercial/industrial property. The SFE values for various commercial and industrial land uses are further defined by using average employee densities because the special benefit factors described previously can be measured by the average number of people who work at commercial/industrial properties.

In order to determine employee density factors, the findings from the San Diego Association of Governments Traffic Generators Study (the "SANDAG Study") are used because these findings were approved by the State Legislature as being a good representation of the average number of employees per acre of land area for commercial and industrial properties. As determined by the SANDAG Study, the average number of employees per acre for commercial and industrial property is 24.

In comparison, the average number of people residing in a single family home in the area is 2.44. Since the average lot size for a single family home in the Park District is approximately 0.25 acres, the average number of residents per acre of residential property is 9.76.

The employee density per acre is generally 2.4 times the population density of single family residential property per acre (24 employees per acre / 9.76 residents per acre). Therefore, the average employee density can be used as the basis for allocating benefit to commercial or industrial property since a commercial/industrial property with 2.4 employees receives generally similar special benefit to a residential property with 1 resident. This factor of equivalence of benefit between 1 resident to 2.4 employees is the basis for allocating commercial/industrial benefit. Table 3 below shows the average employees per acre of land area or portion thereof for commercial and industrial properties and lists the relative SFE factors per quarter acre for properties in each land use category.

Commercial and industrial properties in excess of 6 acres generally involve uses that are more land intensive relative to building areas and number of employees (lower coverage ratios). As a result, the benefit factors for commercial and industrial property land area in excess of 6 acres is determined to be the SFE rate per quarter acre for the first 6 acres and the relevant SFE rate per each additional acre over 6 acres.

Institutional properties that are used for residential, commercial or industrial purposes are also assessed at the appropriate residential, commercial or industrial rate.

Table 3 – Commercial/Industrial Density and Assessment Factors

Type of Commercial/Industrial Land Use	*Average Employees per Acre*	*SFE Units per 1/4 Acre*
Commercial	24	1.00
Office	68	2.83
Shopping Center	24	1.00
Industrial	24	1.00
Self Storage or Parking Lot	1	0.04

1. Source: San Diego Association of Governments Traffic Generators Study.
2. The SFE factors for commercial and industrial parcels are applied by the quarter acre of land area or portion thereof. (Therefore, the minimum assessment for any assessable parcel in these categories is the SFE Units listed herein.)

Other Properties

Article XIIID stipulates that publicly owned properties must be assessed unless there is clear and convincing evidence that those properties receive no special benefit from the Assessment.

All properties that are specially benefited are assessed. Other publicly owned property that is used for purposes similar to private residential, commercial, industrial or institutional uses is benefited and assessed at the same rate as such privately owned property.

Vacant, miscellaneous, small and other parcels such as roads, right-of-way parcels, and common areas typically do not generate significant numbers of employees, residents, customers or guests, and have limited economic value. These miscellaneous parcels receive minimal benefit from the Improvements and are assessed an SFE benefit factor or 0 SFEs.

Annual Cost Indexing

It should also be noted that the maximum assessment rate within the Improvement District may increase in future years based on the annual change in the Northern California (San Francisco Bay Area) Consumer Price Index (the "CPI"), with a maximum annual adjustment not to exceed 3%.

Appeals of Assessments Levied to Property

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment may file a written appeal with the Fulton-El Camino Recreation and Park District Engineer or his or her designee. Any such appeal is limited to correction of an assessment during the then current fiscal year and applicable law. Upon the filing of any such appeal, the District Engineer or his or her designee will promptly review the appeal and any information provided by the property owner. If the District Engineer or his or her designee finds that the assessment should be modified, the appropriate changes shall be made to the Assessment Roll. If any such changes are approved after the Assessment Roll has been filed with the County for collection, the District Engineer or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the District Engineer or his or her designee shall be referred to the Board of Directors of the Fulton-El Camino Recreation and Park District, and the decision of the Board shall be final.

Assessment Funds Must Be Expended Within the Improvement District Area

The net available Assessment funds, after incidental, administrative, financing and other costs, shall be expended exclusively for Improvements within the boundaries of the Assessment District and appropriate incidental and administrative costs as defined in the Plans and Specifications section.

Duration of Assessment, Oversight, Annual Review and Accountability

It is proposed that the Assessment be levied for fiscal year 2011-12 and continued every year thereafter, so long as the parks and recreational areas need to be improved and maintained and the Fulton-El Camino Recreation and Park District requires funding from the Assessments for its Improvements in the Improvement District.

The Assessment proceeds and expenditures are audited annually by an independent auditing entity. The results of the audit are reviewed publicly at a public meeting of the District. The Assessment proceeds and expenditures are also reviewed and overseen by the publicly elected District Board. In addition, the Assessment budget, Assessment rate, Assessment CPI increase, and proposed Improvements are reviewed at a noticed public hearing by the Board and public.

In general, the public review and accountability process is as follows: The Assessments do not continue automatically, and require specific actions, reports and procedures for continuation. In each subsequent year for which the Assessments will be levied, the Board must preliminarily approve at a public meeting a budget and costs for the upcoming fiscal year's Enhanced Services, an updated annual Engineer's Report, and an updated Assessment roll listing all parcels and their proposed Assessments. At this meeting, the Board will also call for the publication in a local newspaper of a legal notice of the intent to continue the Assessments for the next fiscal year and set the date for the noticed public hearing. At the annual public hearing, members of the public can provide input to the Board prior to the Board's decision on ordering the Improvements and the Assessments for the next fiscal year.

Assessment

WHEREAS, on March 16, 2023 the Governing Board (the "Board") of the Fulton-El Camino Recreation and Park District (the "District") adopted its Resolution No. 2022/23-20 initiating proceedings for the continuation of Assessments within the Improvement District for the Fulton-El Camino Recreation and Park District, County of Sacramento, California, pursuant to the provisions of the Landscaping and Lighting Act of 1972 and Article XIIID of the California Constitution (collectively "the Act"), and to proceed with the proposed levy of Assessments;

WHEREAS, the Resolution directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the Improvement District and an assessment of the estimated costs of the Improvements upon all assessable parcels within the Improvement District;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under the Act, Article XIIID of the California Constitution, and the order of the Board of the Fulton-El Camino Recreation and Park District, hereby make the following assessment to cover the portion of the estimated cost of the Improvements, and the costs and expenses incidental thereto to be paid by the Improvement District.

The amount to be paid for said Improvements and the expense incidental thereto, to be paid by the Improvement District for the fiscal year 2023-24 is generally as follows:

Table 4 – Summary Cost Estimate for Fiscal Year 2023-24

Maintenance, Service and Capital Expenditures	$2,452,254
Incidental Expenses	$12,160
TOTAL BUDGET	$2,464,414
District Contribution from Other Sources	($2,011,526)
NET AMOUNT TO ASSESSMENTS	**$452,888**

As required by the Act, an Assessment Diagram showing the exterior boundaries of the Improvement District is hereto attached and incorporated herein by reference. The distinctive number of each parcel or lot of land in the Improvement District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion the net amount of the cost and expenses of the Improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within the Improvement District, in accordance with the special benefits to be received by each parcel or lot, from the Improvements, and more particularly set forth in the Estimate of Cost and Method of Assessment in the Report.

The Assessment is made upon the parcels or lots of land within the Improvement District in proportion to the special benefits to be received by the parcels or lots of land, from the Improvements.

Property owners in the Improvement District approved in an assessment ballot proceeding in 2011 the initial fiscal year benefit assessment for special benefits to their property including the CPI adjustment schedule. As a result, the assessment may continue to be levied annually and may be increased by up to the maximum annual CPI increase without any additional assessment ballot proceeding. In the event that in future years the assessments are levied at a rate less than the maximum authorized assessment rate, the assessment rate in a subsequent year may be increased up to the maximum authorized assessment rate without any additional assessment ballot proceeding.

The Assessment is subject to an annual adjustment tied to the Consumer Price Index-U for the Northern California (San Francisco Bay Area) as of December of each succeeding year (the "CPI"), with a maximum annual adjustment not to exceed 3%. Any change in the CPI in excess of 3% shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 3%. The maximum authorized assessment rate is equal to the maximum assessment rate in the first fiscal year the Assessment was levied adjusted annually by the minimum of 1) 3% or 2) the change in the CPI plus any Unused CPI as described above.

The change in the CPI from December 2021 to December 2022 was 4.88%, and the Unused CPI carried over from the previous fiscal year was 1.82%. Therefore, the maximum authorized assessment rate for fiscal year 2023-24 is increased by 3.00% which equates to $35.08 per single family equivalent benefit unit for Zone A and $17.54 per single family equivalent benefit unit for Zone B. The estimate of cost and budget in this Engineer's Report proposes Assessments for fiscal year 2023-24 at the rates of $35.08 for Zone A and $17.54 for Zone B, which are the maximum authorized assessment rates.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Sacramento for the fiscal year 2023-24. For a more particular description of the property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of the County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2023-24 for each parcel or lot of land within the Improvement District.

Dated: July 20, 2023

Engineer of Work

By _____
John W. Bliss, License No. C052091

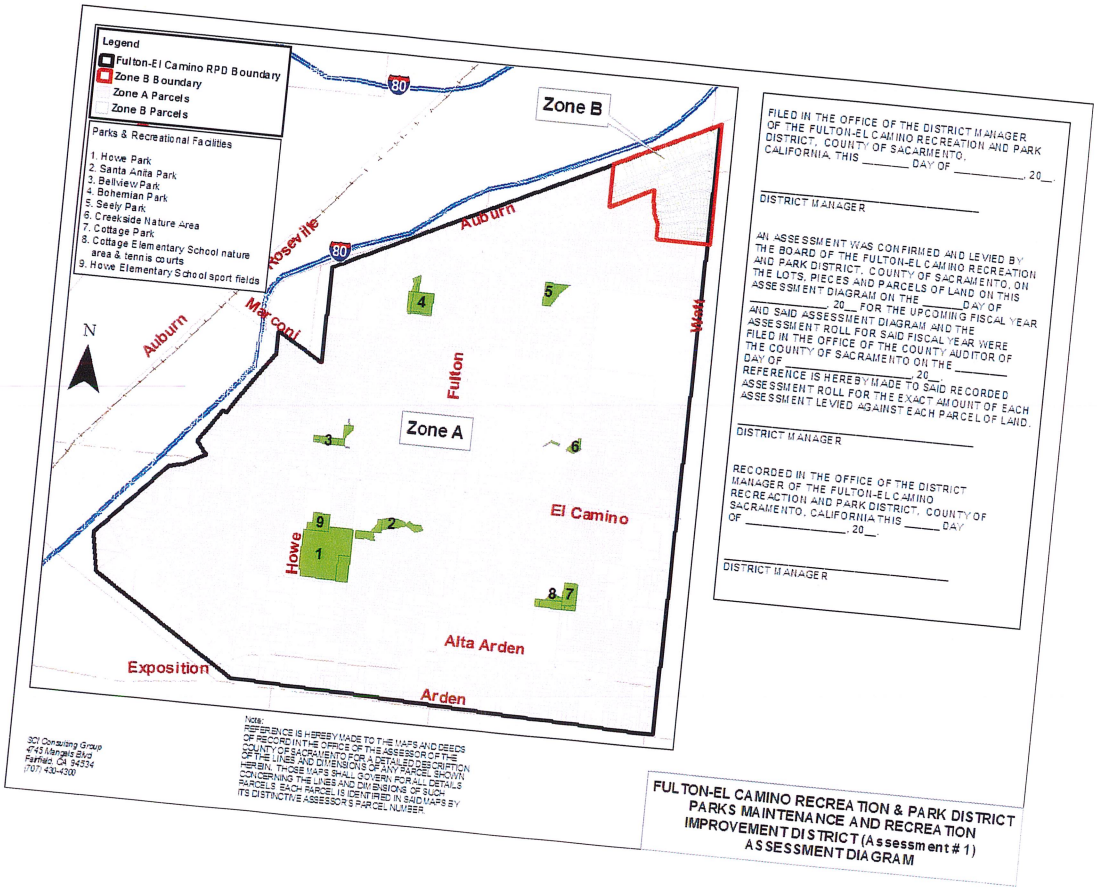
Assessment Roll for Fiscal Year 2023-24

An Assessment Roll (a listing of all parcels assessed within the Improvement District and the amount of the assessment) is on file with the Secretary of the Board and is, by reference, made part of this Report and is available for public inspection during normal office hours.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor records and these records are, by reference made part of this Report. These records shall govern for all details concerning the description of the lots or parcels.

Assessment Diagram

The Assessment Diagram for the Fulton-El Camino Recreation and Park District, Parks Maintenance and Recreation Improvement Assessment District, is on file in the office of the General Manager of the Fulton-El Camino Recreation and Park District at 2201 Cottage Way, Sacramento, CA 95825. A small copy of this Assessment Diagram is included below. Reference is hereby made to the maps and deeds of record in the office of the Assessor of the County of Sacramento for a detailed description of the lines and dimensions of any parcels shown therein. Those maps shall govern for all details concerning the lines and dimensions of such parcels. Each parcel is identified in such maps and on the Assessment Roll by its distinctive Assessor's Parcel Number.



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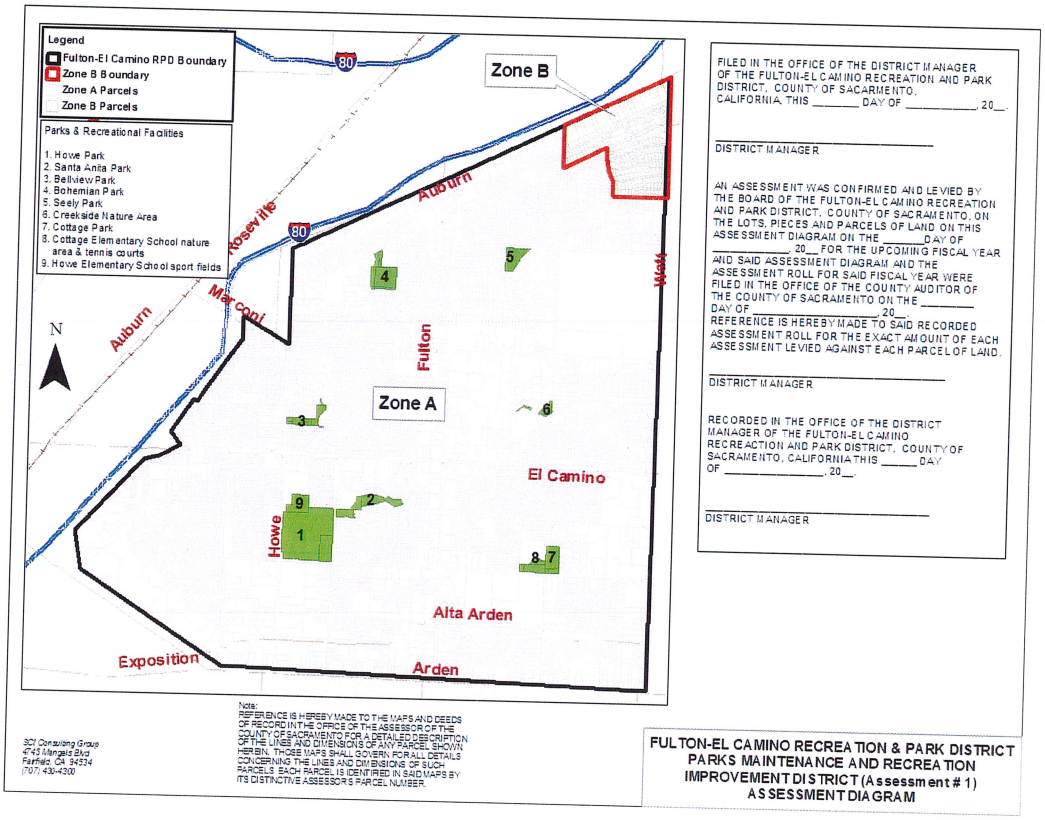

Fulton-El Camino Recreation and Park District
Engineer's Report

Parks Maintenance & Recreation Improvement District (Assessment #2)

July 2023
Final Report

Pursuant to the Landscaping and Lighting Act of 1972,
Article XIIID of the California Constitution

Engineer of Work:

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Public Finance Consulting Services

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Fulton-El Camino Recreation and Park District

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Michael Seaman, Director

Kathleen Stricklin, Director

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Engineer of Work

SCI Consulting Group

Lead Assessment Engineer, John Bliss, M.Eng., P.E.

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Introduction

Overview

The Fulton-El Camino Recreation and Park District (the "Park District") provides park facilities and recreational programs to its service area of approximately 7,400 parcels. The Park District currently owns, operates or maintains seven neighborhood and community parks which are located throughout the developed areas of the Park District. In addition, the Park District assists with the maintenance of the sports fields at Howe Elementary School. The Park District's facilities are summarized as follows:

District's Facilities

District Parks/Facilities

1. Howe Park– 38 acres – 2201 Cottage Way: Richard T Conzelmann Community Center: (District offices, auditorium, meeting rooms), dog park, 1 youth playground and 2 tot lots, 4 softball diamonds, (2 lighted), 2 sand volleyball courts (lighted), tennis courts (lighted, token operated) tennis wall, soccer fields, picnic tables and barbecues, open play area, creek, pond/fishing piers, gazebo, and restrooms.

2. Santa Anita Park – 7.7 acres – 2298 Bell Street: picnic tables, disc golf course, free play area and creek area.

3. Bellview Park – 4.3 acres – 2600 Howe Avenue, north of El Camino Avenue: gazebo, memorial plaza, playground, basketball courts, and free play area.

4. Bohemian Park – 10.2 acres – 3131 Wright Street (corner of Wright & Yellowstone): gazebo, playground, tennis courts, basketball courts, picnic tables and barbecues, free play area, and creek area. The park acreage also includes three recently acquired parcels for future development, adjoining the north side of the park fronting Edison Avenue. One parcel is 0.66 acres of unimproved land; the second parcel is 0.67 acres with a residential duplex, and the third parcel is 0.66 acres with a residential fourplex.

5. Seely Park – 5.2 acres – 3000 Pope Avenue: playground, basketball court, picnic tables and barbecues, restrooms, and water splash park.

6. Creekside Nature Area – 1.9 acres – Located at the North East Corner of the former Creekside Elementary School (Assessor Parcel Numbers 268-0210-068, 268-0290-018, and 268-0210-051): Nature walk/open space area featuring native plants and foliage.

7. Cottage Park – 7.5 acres – 3097 Cottage Way: Playground, tot lot, swimming pool (lap/diving pool and slide), activity center (home of the Fulton-El Camino Pre-school, before and after school programs, and youth camps), open play area, picnic tables and barbecues, creek, and restrooms.

School Parks/Facilities

8. Cottage Elementary School – 2221 Morse Avenue: Strong Ranch Slough nature area and tennis courts in the southern portion of the school property.

9. Howe Elementary School – 2404 Howe Avenue: sport fields in the south eastern portion of the school property.

Assessment Background

Prior to fiscal year 2000-01, the Park District experienced a revenue shortfall that was predominantly due to escalating maintenance costs (primarily water) and declining revenues (reduced property tax proceeds). In response to the revenue shortfall, park maintenance, repair and other services were cut back. The full-time park maintenance staff was also reduced. Moreover, repairs of recreation facilities were delayed, some facilities were closed and maintenance of parks was scaled back.

Therefore, in absence of a new local revenue source, the baseline level of park and recreation facilities in the Park District (the "Baseline Service") would be a deteriorating level of maintenance and upkeep of the park and recreation facilities and properties listed above.

Due to this combination of decreased revenues and increased costs, in 2000 the Park District proposed to the property owners the establishment of a new benefit assessment to provide revenues for improved park maintenance services and other improvements to parks and recreation facilities ("Improvements" or "Improvements and Services").

Assessment Formation

In February and March of 2000, the Park District conducted an assessment ballot proceeding pursuant to the requirements of Article XIIID of the California Constitution ("The Taxpayer's Right to Vote on Taxes Act") and the Landscaping the Lighting Act of 1972. During this ballot proceeding, property owners in the Park District were provided with a notice and ballot for the proposed parks assessment ("the Parks and Recreation Maintenance and Improvement District," "Improvement District," "Assessment # 2" or "Assessment"). A 45-day period was provided for balloting and a public hearing was conducted on March 14, 2000. At the public hearing, all ballots returned within the 45-day balloting period were tabulated.

It was determined at the public hearing that the assessment ballots submitted in opposition to the proposed assessments did not exceed the assessment ballots submitted in favor of the assessments (with each ballot weighted by the proportional financial obligation of the property for which the ballot was submitted). The final balloting result was 63.8% weighted support from ballots returned.

As a result, the Board gained the authority to approve the levy of the assessments for fiscal year 2000-01 and to continue to levy in future years. The authority granted by the ballot proceeding was for a maximum assessment rate of $12.00 per single family home, increased each subsequent year by the Northern California (San Francisco Bay Area) Consumer Price Index (the "CPI") not to exceed 3% per annum.

Assessment Continuation

In each subsequent year for which the Assessments will be continued, the Board must direct the preparation of an Engineer's Report, budgets and proposed Assessments for the upcoming fiscal year. After the Engineer's Report is completed, the Board may preliminarily approve the Engineer's Report and proposed Assessments and establish the date for a public hearing on the continuation of the Assessments. This Report was prepared pursuant to the direction of the Board adopted on March 16, 2023 by resolution number 2022/23-21.

This Engineer's Report ("Report") was prepared to establish the budget for the continued Improvements and Services that will be funded by the proposed 2023-24 Assessments, determine the benefits received by property from the Improvements and Services within the Park District and the method of assessment apportionment to lots and parcels within the Park District. This Report and the proposed Assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act") and Article XIIID of the California Constitution (the "Article").

If the Board approves this Engineer's Report and the continuation of the Assessments by resolution, a notice of public hearing must be published in a local paper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing is used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing is held for the purpose of allowing public testimony about the proposed continuation of the Assessments. This hearing is currently scheduled for July 20, 2023. At this hearing, the Board will consider approval of a resolution confirming the continuation of the Assessments for fiscal year 2023-24. If so confirmed and approved, the Assessments will be submitted to the County Auditor/Controller for inclusion on the property tax rolls for Fiscal Year 2023-24.

Including the authorized annual adjustment, the maximum authorized assessment rates for fiscal year 2023-24 are $21.98 per single family equivalent benefit unit for Zone of Benefit A, and $10.99 per single family equivalent benefit unit for Zone of Benefit B. The proposed fiscal year 2023-24 assessment rates per single family equivalent benefit unit are $21.98 for Zone A and $10.99 for Zone B.

Legal Requirements

Proposition 218

This Assessment was formed consistent with Proposition 218, The Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996, and is now codified as Articles XIIIC and XIIID of the California Constitution. Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services, improvements, as well as maintenance and operation expenses to a public improvement which directly benefits the assessed property.

Proposition 218 describes a number of important requirements, including property-owner balloting, for the imposition, increase and extension of assessments, and these requirements are satisfied by the process used to establish this assessment.

Silicon Valley Taxpayers Association, Inc. v Santa Clara County Open Space Authority

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority (*"SVTA"*). This ruling is the most significant legal document in further legally clarifying Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special, not general, benefit
- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the Improvement District
- The assessment paid by property should be proportional to the special benefits it receives from the Improvements

Dahms v. Downtown Pomona Property

On June 8, 2009, the 4th Court of Appeals amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona in Dahms v. Downtown Pomona Property ("*Dahms*"). On July 22, 2009, the California Supreme Court denied review. In *Dahms* the Court upheld an assessment that was 100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the assessment district. The Court also upheld discounts and exemptions from the assessment for certain properties.

Bonander v. Town of Tiburon

On December 31, 2009, in Bonander v. Town of Tiburon ("*Bonander*"), the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments primarily on the grounds that the assessments had been apportioned to assessed property based on the costs within sub-areas of the assessment district instead of the overall cost of the improvements and the overall proportional special benefits.

Beutz v. County of Riverside

On May 26, 2010 the 4th District Court of Appeals issued a decision in Steven Beutz v. County of Riverside ("*Beutz*"). This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services were not explicitly calculated, quantified and separated from the special benefits.

Golden Hill Neighborhood Association v. City of San Diego

On September 22, 2011, the San Diego Court of Appeal issued a decision on the Golden Hill Neighborhood Association v. City of San Diego appeal. This decision overturned an assessment for street and landscaping maintenance in the *Greater Golden Hill* neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in Beutz, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

Compliance with Current Law

This Engineer's Report is consistent with the *SVTA* decision and with the requirements of Article XIIIC and XIIID of the California Constitution because the Improvements to be funded are clearly defined; the benefiting property in the Improvement District enjoys close and unique proximity, access and views to the Improvements; the Improvements serve as an extension of usable land area for benefiting properties in the Improvement District and such special benefits provide a direct advantage to property in the Improvement District that is not enjoyed by the public at large or other property.

This Engineer's Report is consistent with *Beutz, Dahms* and *Greater Golden Hill* because, the Improvements directly benefit property in the Improvement District and the general benefits have been explicitly calculated, quantified and excluded from the Assessments. The Engineer's Report is consistent with *Bonander* because the Assessments have been apportioned based on the overall cost of the Improvements and proportional special benefit to each property, rather than the proportional cost to the District to provide the Improvements to specific properties.

Plans & Specifications

The Fulton-El Camino Recreation and Park District maintains park facilities in locations throughout its boundaries. The work and improvements (the "Improvements" or "Improvements and Services") proposed to be undertaken by the Fulton-El Camino Recreation and Park District's Parks Maintenance & Recreation Improvement District (the "Improvement District") and the cost thereof paid from the levy of the annual assessment provide special benefit to Assessor Parcels within the Improvement District as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and Improvements are generally described as follows:

Installation, maintenance and servicing of public recreational facilities and improvements, including, but not limited to, turf and play areas, landscaping, ground cover, shrubs and trees, irrigation systems, drainage systems, lighting, fencing, entry monuments, basketball courts, tennis courts, gymnasium, senior center, running tracks, swimming pools, other recreational facilities, graffiti removal and repainting, and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by the Fulton-El Camino Recreation and Park District. Plans and specifications for these improvements have been filed with the General Manager of the Fulton-El Camino Recreation and Park District and are incorporated herein by reference.

As applied herein, "Installation" means the construction of recreational improvements, including, but not limited to, land preparation (such as grading, leveling, cutting and filling), sod, landscaping, irrigation systems, sidewalks and drainage, lights, playground equipment, play courts, recreational facilities and public restrooms.

"Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any improvement, including repair, removal or replacement of all or any part of any improvement; providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; the removal of trimmings, rubbish, debris, and other solid waste, and the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

"Servicing" means the furnishing of electric current, or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements; or water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.

Incidental expenses include all of the following: (a) The costs of preparation of the report, including plans, specifications, estimates, diagram, and assessment; (b) the costs of printing, advertising, and the giving of published, posted, and mailed notices; (c) compensation payable to the County for collection of assessments; (d) compensation of any engineer or attorney employed to render services in proceedings pursuant to this part; (e) any other expenses incidental to the construction, installation, or maintenance and servicing of the Improvements; (f) any expenses incidental to the issuance of bonds or notes pursuant to Streets & Highways Code Section 22662.5; and (g) costs associated with any elections held for the approval of a new or increased assessment. (Streets & Highways Code §22526).

The Assessment proceeds will be exclusively used for Improvements within the Improvement District plus Incidental expenses. Reference is made to the list of park and recreation facilities listed in the Introduction page of this Report which specifically identifies the locations of the permanent public facilities to be funded by the Assessment proceeds. For further detail, including specific expenditure and improvement plans by site, refer to the plans and specifications on file with the Fulton-El Camino Recreation and Park District.

Cost Estimate for Fiscal Year 2023-24

Introduction

Following are the proposed Improvements, and resulting level of improved parks and recreation facilities, for the Improvement District. As previously noted, the baseline level of service included a declining level of parks and recreation facilities due to shortages of funds for the Park District. Improvements funded by the Assessments are over and above the previously declining baseline level of service. The formula below describes the relationship between the final level of improvements, the existing baseline level of service, and the enhanced level of improvements to be funded by Assessment # 2.

Final Level of Improvements	=	Baseline Level of Improvements	+	Enhanced Level of Improvements

Budget for Fiscal Year 2023-24

The following budget lists the Improvements that will be funded by the Improvement District in Fiscal Year 2023-24.

Figure 1 – Estimate of Cost: Fiscal Year 2023-24

Maintenance, Service and Capital Expenditures [1]		
Salaries and Employee Benefits	$738,746	
Services and Supplies	$441,660	
Capital Outlay	$135,368	
Total Maintenance, Service and Capital Expenditures		$1,315,773
Incidental Expenses		
Assessment Collection, Professional Services and Administration [2]		$12,209
Total Maintenance, Service and Capital Expenditures		**$1,327,982**
Total Benefit of Improvements		**$1,327,982**
Single Family Equivalent Units (SFEs)		11,677
Benefit Received per SFE Unit		**$113.72**
Less:		
District Contribution from Other Sources for General Benefit [3]	($328,943)	
District Contribution from Other Sources toward Special Benefit [3]	($742,368)	
Total District Contribution from Other Sources		($1,071,312)
Net Cost Maintenance, Service and Capital		**$256,670**
Budget Allocation to Property [4]		
Total Assessment Budget [5]		**$256,670**
Single Family Equivalent Benefit Units - Zone A		11,437
Single Family Equivalent Benefit Units - Zone B		482
Total Single Family Equivalent Benefit Units (Zone A + 50% of Zone B)		11,677
Assessment per Single Family Equivalent Unit (SFE)		**$21.98**

Notes to Estimate of Cost:

1. The item Maintenance, Service and Capital Expenditures includes the operation and maintenance of Improvements, and will provide funding for enhanced maintenance of all parks and recreation facilities on a daily basis, seven days per week. Improvements will include mowing turf, trimming and caring for landscaping, fertilization and aeration of grounds and playfields, routine maintenance and safety inspections, painting, replacing/repairing broken or damaged equipment, trash removal and cleanup, irrigation and irrigation system maintenance, and other services as needed.
2. Estimated fiscal year 2023-24 incidental costs includes legal fees, assessment administration, county charges for inclusion of assessments on property tax bills, publication of legal notices, and other incidental costs.
3. As determined in the following section, at least 25% of the cost of Improvements must be funded from sources other than the Assessments to cover any general benefits from the Improvements. Therefore, out of the total cost of Improvements of $1,315,773, the District must contribute at least $328,943 from sources other than the Assessments. The District will contribute $1,071,312 which more than covers any general benefits from the Improvements. These non-assessment revenues include property taxes, grants, recreation fees, landscaping services fees, water rebilling fees, vehicle code fines, citation/security revenue, picnic rentals, and other miscellaneous reimbursements.
4. The Act requires that proceeds from the Assessments must be deposited into a special fund that has been set up for the revenues and expenditures of the Improvement District. Moreover, funds raised by the Assessment shall be used only for the purposes stated within this Report. Any balance remaining at the end of the fiscal year, July 1, must be carried over to the next fiscal year. The Park District may also establish a reserve fund for contingencies and special projects as well as a capital improvement fund for accumulating funds for larger capital improvement projects or capital renovation needs. Any remaining balance would either be placed in the reserve fund, the capital improvement fund, or would be used to reduce future years' Assessments.
5. The Total Assessment Budget is the sum of the final property assessments rounded to the lower even penny to comply with the County Auditor's levy submission requirements; therefore, the budget amount may slightly differ from the assessment total.

Method of Apportionment

Method of Apportionment

This section of the Engineer's Report explains the special and general benefits to be derived from the Improvements to park facilities and District maintained property throughout the Park District, and the methodology used to apportion the total assessment to properties within the Improvement District.

The Improvement District consists of all Assessor Parcels within the boundaries of the Fulton-El Camino Recreation and Park District. The method used for apportioning the assessment is based upon the proportional special benefits conferred to properties over and above the general benefits conferred to real property in the Improvement District or to the public at large. Special benefit is calculated for each parcel in the Improvement District using the following process:

1. Identification of all benefit factors derived from the Improvements
2. Calculation of the proportion of these benefits that are general
3. Determination of the relative special benefit within different areas within the Improvement District
4. Determination of the relative special benefit per property type
5. Calculation of the specific assessment for each individual parcel based upon special vs. general benefit; location, property type, property characteristics, improvements on property and other supporting attributes

Discussion of Benefit

In summary, the Assessments can only be levied based on the special benefit to property. Any and all general benefit must be funded from another source. This special benefit is received by property over and above any general benefits from the Improvements. With reference to the requirements for Assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

> *"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."*

Proposition 218, as codified in Article XIIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must reasonably exceed the cost of the assessment:

> *"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."*

Since assessments are levied on the basis of special benefit, they are not a tax and are not governed by Article XIIIA of the California Constitution.

The *SVTA* decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The *SVTA* decision also provides specific guidance that park improvements are a direct advantage and special benefit to property that is proximate to a park that is improved by an assessment:

> *The characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).*

Finally, Proposition 218 twice uses the phrase "over and above" general benefits in describing special benefit. (Art. XIIID, sections 2(i) & 4(f).) The *SVTA* decision further clarifies that special benefits must provide a direct advantage to benefiting property and that proximity to a park is an example of a special benefit.

Benefit Factors

The special benefits from the Improvements increase the utility, functionality and desirability of these properties and are listed below:

Proximity to improved parks and recreational facilities

Only the specific properties within close proximity to the Improvements are included in the Improvement District. The Improvement District was narrowly drawn to include only the benefiting parcels. Therefore, property in the Improvement District enjoys unique and valuable proximity (and access, as described in the next section) to the Improvements that the public at large and property outside the Improvement District do not share.

In absence of the Assessments, the Improvements would not be provided and the parks and recreation areas in the Improvement District will be degraded due to insufficient funding for maintenance, upkeep and repair. Therefore, the Assessments provide Improvements that are over and above what otherwise would be provided. Improvements that are over and above what would otherwise be provided do not by themselves translate into special benefits but when combined with the unique proximity and access enjoyed by parcels in the Improvement District, they provide a direct advantage and special benefit to property in the Improvement District.

Access to improved parks, open space and recreational areas

Since the parcels in the Improvement District are nearly the only parcels that enjoy close access to the Improvements, they directly benefit from the unique close access to improved parks, open space and recreation areas that are provided by the Assessments. This is a direct advantage and special benefit to property in the Improvement District.

Improved views

The Improvement District, by maintaining the landscaping at its parks, recreation and open space facilities, provides improved views of the Improvements to the proximate properties within the Improvement District. Therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the Improvement District.

Extension of a property's outdoor areas and green spaces for properties within close proximity to the Improvements

In large part because it is cost prohibitive to provide large open land areas on property in the Improvement District, the residential, commercial and other benefiting properties in the Improvement District do not have large outdoor areas and green spaces. The parks in the Improvement District provide these larger outdoor areas that serve as an effective extension of the land area for proximate properties because the Improvements are uniquely proximate and accessible to property in close proximity to the Improvements. The Improvements, therefore, provide an important, valuable and desirable extension of usable land area and neighborhood-serving amenities for the direct advantage and special benefit of properties with good and close proximity to the Improvements.

According to the industry-standard guidelines established by the National Park and Recreation Association (the "NPRA"), neighborhood parks in urban areas have a service area radius of generally one-half mile and community parks in urban areas have a service area radius of approximately two miles. The service radii for neighborhood parks and neighborhood green spaces were specifically established to give all properties within the service radii close proximity and easy walking access to such public land areas. Since proximate and accessible parks serve as an extension of the usable land area for property in the service radii and since the service radii was specifically designed to provide close proximity and access, the parcels within this service area clearly receive a direct advantage and special benefit from the Improvements, and this advantage is not received by other properties or the public at large.

An analysis of the service radii for the Improvements finds that all properties in the Improvement District enjoy the distinct and direct advantage of being close and proximate to park sites within the Improvement District. The benefiting properties in the Improvement District therefore uniquely and specially benefit from the Improvements.

Benefit Finding

In summary, real property located within the boundaries of the Improvement District distinctly and directly benefits from closer proximity, access and views of improved parks, recreation facilities, landscaping, trail systems and other public resources funded by the Assessments. The Improvements are specifically designed to serve local properties in the Improvement District, not other properties or the public at large. The public at large and other properties outside the Improvement District receive only limited benefits from the Improvements because they do not have proximity, good access or views of the Improvements. These are special benefits to property in the Improvement District in much the same way that sewer and water facilities, sidewalks and paved streets enhance the utility and desirability of property and make them more functional to use, safer and easier to access.

General versus Special Benefit

Article XIIID, Section 4(a) of the California Constitution requires any local agency proposing to increase or impose a benefit assessment to "separate the general benefits from the special benefits conferred on a parcel." The rationale for separating special and general benefits is to ensure that property owners subject to the benefit assessment are not paying for general benefits. The Assessment can fund special benefits but cannot fund general benefits. Accordingly, a separate estimate of the special and general benefit is given in this section.

Article XIIID never defines the term "general benefit." The definition of special benefit in Section 2(i) includes the statement that general enhancement of property value does not constitute special benefit. *SVTA* expands somewhat on this idea by stating that general benefit may be described as "an indirect, derivative advantage" resulting from the improvements. One infers from Article XIIID that all benefit is either general or special.

In other words:

Total Benefit	=	General Benefit	+	Special Benefit

There is no widely-accepted or statutory formula for quantifying the amount of any general benefit that is identified. General benefits are benefits from improvements or services that are not special in nature, are not "particular and distinct" and are not "over and above" benefits received by other properties. *SVTA* provides some clarification by indicating that general benefits provide "an indirect, derivative advantage" and are not necessarily proximate to the improvements.

In this Report, the general benefit is first identified, conservatively (i.e. generously) estimated, and then budgeted so that it is funded by sources other than the Assessment. The starting point for evaluating general and special benefits is the current, baseline level of service. The Assessment # 2 funds Improvements "over and above" this general, baseline level and the general benefits estimated in this section are over and above the baseline. A formula to estimate the general benefit is listed below:

General Benefit	=	Benefit to Real Property Outside the Assessment District	+	Benefit to Real Property Inside the Assessment District that is Indirect and Derivative	+	Benefit to the Public at Large

Special benefit, on the other hand, is defined in the state constitution as "a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large." The *SVTA* decision indicates that a special benefit is conferred to a property if it "receives a direct advantage from the improvement (e.g., proximity to a park)." In this Assessment # 2, as noted, properties in the Improvement District have close and unique proximity, views and access to the Improvements, and uniquely improved desirability from the Improvements, and other properties and the public at large do not receive significant benefits because they do not have proximity, access or views of the Improvements. Therefore, the overwhelming proportion of the benefits conferred to property is special, and is only minimally received by property outside the Improvement District or the public at large.

In the 2010 *Beutz* case, the 4th Appellate Court rejected an assessment for parks in large part because the general benefits were not calculated and quantified. In its decision, the 4th Appellate Court suggests that the use of parks in an assessment district by people who live outside of the district likely is a general benefit. This Engineer's Report includes a specific, quantified calculation of general benefits, as described below, that is based in part on such use by people outside of the Improvement District. Moreover, the proportionality of the Assessments to the special benefits received by each parcel, based in large part on proximity is established as well. Therefore, the Assessments and this Engineer's Report are consistent with the *Beutz* decision.

Calculating General Benefit

In this section, the general benefit is conservatively estimated and described, and then budgeted so that it is funded by sources other than the Assessment.

Benefit to Property Outside the Improvement District

Properties within the Improvement District receive almost all of the special benefits from the Improvements, because properties in the Improvement District enjoy unique close proximity and access to the Improvements that is not enjoyed by other properties or the public at large. However, certain properties within the proximity/access radius of the Improvements, but outside of the boundaries of the Improvement District, may receive some benefit from the Improvements. Since this benefit is conferred to properties outside the Improvement District boundaries, it contributes to the overall general benefit calculation and will not be funded by the Assessments.

The properties outside the Improvement District and within the proximity radii for neighborhood parks in the Improvement District may receive benefits from the Improvements. Since these properties are not assessed for their benefits because they are outside of the area that can be assessed by the District, this is form of general benefit to the public at large and other property. A 50% reduction factor is applied to these properties because they are all geographically on only one side of the Improvements and are over twice the average distance from the Improvements compared to properties in the Improvement District. The general benefit to property outside of the Improvement District is calculated as follows with the parcel and data analysis performed by SCI Consulting Group.

Assumptions:

609 parcels outside the District but within either 0.5 miles of a park within the Improvement District

7,391 parcels in the Improvement District.

50% relative benefit compared to property within the Improvement District.

Calculation of General Benefit to Property Outside the Improvement District

(609 / (7,391 + 609)) * 0.5 = 3.8%

Although it can reasonably be argued that Improvements inside, but near the Park District boundaries are offset by similar park and recreational improvements provided outside, but near the Park District's boundaries, we use the more conservative approach of finding that 3.8% of the Improvements may be of general benefit to property outside the Improvement District.

Benefit to Property *Inside* the District that is *Indirect and Derivative*

The "indirect and derivative" benefit to property within the Improvement District is particularly difficult to calculate. A solid argument can be presented that all benefit within the Improvement District is special, because the Improvements are clearly "over and above" and "particular and distinct" when compared with the baseline level of service and the unique proximity, access and views of the Improvements enjoyed by benefiting properties in the Improvement District.

Nevertheless, the *SVTA* decision indicates there may be general benefit "conferred on real property located in the district" A measure of the general benefits to property within the Assessment area is the percentage of land area within the Improvement District that is publicly owned and used for regional purposes such as major roads, rail lines and other regional facilities because such properties used for regional purposes could provide indirect benefits to the public at large. Approximately 2.6% of the land area in the Improvement District is used for such regional purposes, so this is a measure of the general benefits to property within the Improvement District.

Benefit To The Public At Large

The general benefit to the public at large can be estimated by the proportionate amount of time that the Park District's parks and recreational facilities are used and enjoyed by individuals who are not residents, employees, customers or property owners in the Park District[1]. Surveys of park and recreation facility usage for similar public facilities conducted by SCI Consulting Group have found that less than 5% of the usage of the Improvements is by those who do not live or work within District boundaries. When people outside the Improvement District use parks, they diminish the availability of parks for people within the Improvement District. Therefore, another 5% of general benefits are allocated for people within the Improvement District. Combining these two measures of general benefits, we find that 10% of the benefits from the Improvements are general benefits to the public at large.

Total General Benefits

Using a sum of these three measures of general benefit, we find that approximately 16.4% of the benefits conferred by the Improvements may be general in nature and should be funded by sources other than the Assessment.

General Benefit Calculation

3.8%	**(Outside the Assessment District)**
+ 2.6%	**(Property within the Assessment District)**
+ 10.0%	**(Public at Large)**
= 16.4%	**(Total General Benefit)**

Although this analysis finds that 16.4% of the Assessment may provide general benefits, the Assessment Engineer establishes a requirement for a minimum contribution from sources other than the Assessments of 25%. This minimum contribution above the measure of general benefits will serve to provide additional coverage for any other general benefits.

[1] . When District facilities are used by those individuals, the facilities are not providing benefit to property within the Park District. Use under these circumstances is a measure of general benefit. For example, a non-resident who is drawn to utilize the Park District facilities and shops at local businesses while in the area would provide special benefit to business properties as a result of his or her use of the Improvements. Conversely, one who uses Park District facilities but does not reside, work, shop or own property within the Park District boundaries does not provide special benefits to any property and is considered to be a measure of the general benefits.

The Park District's total budget for maintenance and improvement of its parks and recreational facilities is $1,315,773. Of this total budget amount, the Park District will contribute $1,071,312 from sources other than the Assessments for park maintenance and operations. This contribution by the Park District equates to approximately 81% of the total budget for maintenance and improvements, and more than offsets the cost of the general benefits resulting from the Improvements.

Zones of Benefit

The boundaries of the Improvement District have been carefully drawn to only include the properties in Fulton-El Camino Recreation and Park District that are proximate to the Improvements and that would materially benefit from the Improvements. Certain other properties surrounding the District were excluded from the Improvement area because these properties are generally less proximate to the Improvements. In other words, the boundaries of the Improvement District have been narrowly drawn to include only properties that will specially benefit from the Improvements, and would receive a declining level of service if the Assessments were not approved.

The *SVTA* decision indicates:

> *In a well-drawn district — limited to only parcels receiving special benefits from the improvement — every parcel within that district receives a shared special benefit. Under section 2, subdivision (i), these benefits can be construed as being general benefits since they are not "particular and distinct" and are not "over and above" the benefits received by other properties "located in the district."*
>
> *We do not believe that the voters intended to invalidate an assessment district that is narrowly drawn to include only properties directly benefiting from an improvement. Indeed, the ballot materials reflect otherwise. Thus, if an assessment district is narrowly drawn, the fact that a benefit is conferred throughout the district does not make it general rather than special. In that circumstance, the characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g., proximity to park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g., general enhancement of the district's property values).*

In the Improvement District, the advantage that each parcel receives from the Improvements is direct, and the boundaries are narrowly drawn to include only parcels that benefit from the Assessment. Therefore, the even spread of Assessment throughout the narrowly drawn district is indeed consistent with the OSA decision. For the most part, the benefits from the Improvements within the Improvement District do not vary further based on proximity of the parcels to the Improvements because the increased benefits of greater proximity to the Improvements are generally offset by a parallel increase in negative factors such as higher levels of traffic, noise, etc. that comes with increased proximity.

However, in order to most conservatively assure that Assessments are proportional to the relative level of special benefits in the Improvement District, the district has been divided into two zones. Zone of Benefit A (or "Zone A") consists of all of the parcels in the District, with the exception of those parcels in Zone of Benefit B (or "Zone B"), as described below. Zone B consists of those parcels in the far northeastern portion of the District, that are outside or near the border of the NPRA park service radii, and are separated from the rest of the District by roads. A 50% reduction factor is applied to these properties because they are all geographically on only one side of the Improvements and are over twice the average distance from the Improvements compared to properties in the rest of the Improvement District. Due to their still good but somewhat diminished proximity to the Improvements, properties in Zone B receive only 50% of the benefit received by the parcels in Zone A.

Consequently, since all parcels in each Zone of Benefit have good access and proximity to the Improvements and the benefits to relatively closer proximity are offset by other factors, the benefit is equal for equivalent parcels within a Zone of Benefit.

Method of Assessment

As previously discussed, the Assessments provide specific Improvements that confer direct and tangible special benefits to properties in the Improvement District. The allocation of special benefits to property is partially based on the type of property and the size of property. These benefits can also partially be measured by the occupants on property in the Improvement District because such parcel population density is a measure of the relative benefit a parcel receives from the Improvements. Therefore, the apportionment of benefit is partially based the population density of parcels.

It should be noted that many other types of "traditional" assessments also use parcel population densities to apportion the Assessments. For example, the assessments for sewer systems, roads and water systems are typically allocated based on the population density of the parcels assessed. Moreover, assessments have a long history of use in California and are in large part based on the principle that benefits from a service or improvement funded by assessments that is enjoyed by tenants and other non-property owners ultimately is conferred directly to the underlying property.[2] Therefore, the apportionment of benefit is reasonably based on the type of parcels, the size of parcels and the population density of parcels.

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[2] For example, in *Federal Construction Co. v. Ensign (1922) 59 Cal.App. 200 at 211*, the appellate court determined that a sewer system specially benefited property even though the direct benefit was to the people who used the sewers: "Practically every inhabitant of a city either is the owner of the land on which he resides or on which he pursues his vocation, or he is the tenant of the owner, or is the agent or servant of such owner or of such tenant. And since it is the inhabitants who make by far the greater use of a city's sewer system, it is to them, as lot owners or as tenants, or as the servants or agents of such lot owners or tenants, that the advantages of actual use will redound. But

The next step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single family home, or, in other words, on the basis of Single Family Equivalents (SFE). This SFE methodology is commonly used to distribute assessments in proportion to estimated special benefit and is generally recognized as providing the basis for a fair and appropriate distribution of assessments. For the purposes of this Engineer's Report, all properties are designated a SFE value, which is each property's relative benefit in relation to a single family home on one parcel. In this case, the "benchmark" property is the single family detached dwelling which is one Single Family Equivalent or one SFE.

In the process of determining the appropriate method of assessment, the Engineer considered various alternatives. For example, an assessment only for all residential improved property was considered but was determined to be inappropriate because commercial, industrial and other properties also receive direct benefits from the Improvements.

Moreover, a fixed or flat assessment for all properties of similar type was deemed to be inappropriate because larger properties receive a higher degree of benefit than other similarly used properties that are significantly smaller. As an example, for two properties used for commercial purposes, there is clearly a higher benefit provided to the larger property in comparison to a smaller commercial property because the larger property generally supports a larger building and has higher numbers of employees, customers and guests that would benefit from proximity and improved access to well maintained and improved parks and recreational facilities. So the potential population of employees or residents is a measure of the special benefits received by the property. Larger parcels, therefore, receive an increased benefit from the Assessments.

A fixed or flat assessment is used for all single family residential properties regardless of use or parcel size. Assessments on multifamily residential parcels vary based on the number of dwelling units. Assessments on commercial and industrial property are levied on an acreage basis because larger properties generally support larger buildings and have higher numbers of employees, customers and guests who would benefit from proximity and improved access to well-maintained and improved parks and recreational facilities.

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this advantage of use means that, in the final analysis, it is the lot owners themselves who will be especially benefited in a financial sense."

Finally, the special benefits derived from the Assessments are conferred on property and are not based on a specific property owner's use of the improvements, or a specific property owner's occupancy of property or the property owner's demographic status such as age or number of dependents. However, it is ultimately people who value the special benefits described above and use and enjoy the Park District's park and recreational facilities. In other words, the benefits derived to property are related to the average number of people who could potentially live on, work at, or otherwise could use a property, not how the property is currently used by the present owner. Therefore, the number of people who could or potentially live on, work at or otherwise use a property is an indicator of the relative level of benefit received by a property.

In conclusion, the Assessment Engineer determined that the appropriate method of assessment apportionment should be based on the type and use of property, the relative size of the property, its relative population and usage potential, and its proximity to parks and recreational facilities. This method is further described below.

Residential Properties

Certain residential properties in the Improvement District that contain a single residential dwelling unit are assigned one Single Family Equivalent or 1.0 SFE. Traditional houses, zero-lot line houses and townhomes are included in this category of single family residential property.

Properties with more than one residential unit are designated as multi-family residential properties. These properties benefit from the Improvements in proportion to the number of dwelling units that occupy each property and the average number of people who reside in multi-family residential units versus the average number of people who reside in a single family home. The population density factors for the Fulton-El Camino Recreation and Park District, as depicted below, provide the basis for determining the SFE factors for residential properties. Using the total population in a certain property type in the area of a similar Park District in the same area from the 1990 Census (the most recent data available when Assessment # 2 was established) and dividing it by the total number of such households, finds that approximately 2.54 persons occupy each single family residence, whereas an average of 1.81 persons occupy each multi-family residence. Using the ratio of one SFE for each single-family residence, which equates to one SFE for every 2.54 persons, 0.71 SFE would equate to one multi-family unit or 0.71 SFE for every 1.81 residents. Likewise, each condominium unit receives 0.86 SFE and each mobile home receives 0.60SFE.

Figure 2 – Residential Assessment Factors

Type of Residential Land Use	*Total Population*	*Occupied Households*	*Persons per Household*	*SFE Factor*
Single Family Residential	52,110	20,556	2.54	1.00
Condominium	4,959	2,385	2.08	0.82
Multi-Family Residential	32,703	18,118	1.81	0.71
Mobile Home on Separate Lot	484	318	1.52	0.60

Source: 1990 Census, community of Arden-Arcade

The single family equivalency factor of 0.71 per dwelling unit for multifamily residential properties applies to such properties with 5 or fewer units. Larger unit multifamily properties typically offer on-site recreational amenities and other facilities that tend to offset some of the benefits provided by the Improvements. Therefore, the benefit for properties in excess of 5 units is determined to be 0.71 SFE per unit for the first 5 units and 0.10 SFE per each additional unit in excess of 5 dwelling units.

Commercial/Industrial Properties

SFE values for commercial and industrial land uses are based on the equivalence of special benefit on a land area basis between single family residential property and the average commercial/industrial property. The SFE values for various commercial and industrial land uses are further defined by using average employee densities because the special benefit factors described previously can be measured by the average number of people who work at commercial/industrial properties.

In order to determine employee density factors, the findings from the San Diego Association of Governments Traffic Generators Study (the "SANDAG Study") are used because these findings were approved by the State Legislature for use in justifying commercial and industrial school facilities fees and are considered to be a good representation of the average number of employees per acre of land area for commercial and industrial properties. As determined by the SANDAG Study, the average number of employees per acre for commercial and industrial property is 24.

In comparison, the average number of people residing in a single family home in the area is 2.54. Since the average lot size for a single family home in Fulton-El Camino is approximately 0.25 acres, the average number of residents per acre of residential property is 10.

The employee density per acre is generally 2.4 times the population density of single family residential property per acre (24 employees per acre / 10 residents per acre). Therefore, the average employee density can be used as the basis for allocating benefit to commercial or industrial property since a property with 2.4 employees receives generally similar special benefit to a residential property with 1 resident. This factor of equivalence of benefit between 1 resident to 2.4 employees is the basis for allocating commercial/industrial benefit. Figure 3 below shows the average employees per acre of land area or portion thereof for commercial and industrial properties and lists the relative SFE factors per quarter acre for properties in each land use category.

Commercial and industrial properties in excess of 6 acres generally involve uses that are more land intensive relative to building areas and number of employees (lower coverage ratios). As a result, the benefit factors for commercial and industrial property land area in excess of 6 acres is determined to be the SFE rate per quarter acre for the first 6 acres and the relevant SFE rate per each additional acre over 6 acres.

Institutional properties that are used for residential, commercial or industrial purposes are also assessed at the appropriate residential, commercial or industrial rate.

Figure 3 – Commercial/Industrial Assessment Factors

Type of Commercial/Industrial Land Use	*Average Employees Per Acre*	*SFE Units per 1/4 Acre **
Commercial	24	1.00
Office	68	2.83
Shopping Center	24	1.00
Industrial	24	1.00
Self Storage or Parking Lot	1	0.04

Source: San Diego Association of Governments Traffic Generators Study.
* The SFE factors for commercial and industrial parcels are applied by the quarter acre of land area or portion thereof. (Therefore, the minimum assessment for any assessable parcel in these categories is the SFE Units listed herein.)

Vacant Residential Land

The benefit to vacant properties is determined to be proportional to the corresponding benefits for similar type developed properties; however, at a lower rate due to the lack of improvements on the property. A measure of the benefits accruing to the underlying land is the average value of land in relation to improvements for developed property. An analysis of the Fiscal Year 2000-01 assessed valuation data from the County of Sacramento, found that 25% of the assessed value of improved properties is classified as the land value. It is reasonable to assume, therefore, that approximately 25% of the benefits are related to the underlying land and 75% are related to the improvements and the day-to-day use of the property. Using this ratio, the SFE factor for vacant parcels is 0.25 per parcel.

As properties are approved for development, their value also increases. Likewise, the special benefits received by vacant property increase as the property is approved for development, or becomes closer to being fully improved. When property is approved for development with a final map, the property has passed the final significant hurdle to development and can shortly undergo construction. Since the property is nearing the point of development, its special benefits increase. In addition, these properties are generally sold soon after completion of improvements, so the properties receive the additional benefit of desirability from prospective buyers due to the special benefits provided by proximity to improved parks and recreational facilities of the Park District. It is therefore determined that property with final map approval receives 50% of the relative benefit to improved property of similar use-type.

Other Properties

Article XIIID stipulates that publicly owned properties must be assessed unless there is clear and convincing evidence that those properties receive no special benefit from the Assessment.

All properties that are specially benefited are assessed. Public right-of-way parcels, well, reservoir or other water rights parcels, limited access open space parcels, watershed parcels, and common area parcels typically do not generate employees, residents, customers or guests. Moreover, many of these parcels have limited economic value and, therefore, do not benefit from specific enhancement of property value. Such parcels are, therefore, not specially benefited and are not assessed.

Church parcels and property used for educational purposes typically generate employees on a less consistent basis than other non-residential parcels. Moreover, many of these parcels provide some degree of on-site amenities that serve to offset some of the benefits from the Parks Maintenance and Improvement District. Therefore, these parcels receive minimal benefit and are assessed an SFE factor of 1.

Duration of Assessment

It is proposed that the Assessment be levied for fiscal year 2000-01 and continued every year thereafter, so long as the parks and recreational areas need to be improved and maintained and the Fulton-El Camino Recreation and Park District requires funding from the Assessments for its Improvements in the Improvement District. As noted previously, the Assessment can continue to be levied annually after the Fulton-El Camino Recreation and Park District Board of Directors approves an annually updated Engineer's Report, budget for the Assessment, Improvements to be provided, and other specifics of the Assessment. In addition, the District Board of Directors must hold an annual public hearing to continue the Assessment.

Appeals and Interpretation

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment, may file a written appeal with the General Manager or her or his designee. Any such appeal is limited to correction of an assessment during the then current or, if before July 1, the upcoming fiscal year. Upon the filing of any such appeal, the Executive Director or his or her designee will promptly review the appeal and any information provided by the property owner. If the General Manager or her or his designee finds that the assessment should be modified, the appropriate changes shall be made to the Assessment Roll. If any such changes are approved after the Assessment Roll has been filed with the County for collection, the General Manager or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the General Manager or her or his designee shall be referred to the Board of the Fulton-El Camino Recreation and Park District and the decision of the Board of the Fulton-El Camino Recreation and Park District shall be final.

Assessment Statement

WHEREAS, on March 16, 2023 the Governing Board (the "Board") of the Fulton-El Camino Recreation and Park District (the "District") adopted its Resolution No. 2022/23-21 initiating proceedings for the continuation of Assessments within the Improvement District for the Fulton-El Camino Recreation and Park District, County of Sacramento, California, pursuant to the provisions of the Landscaping and Lighting Act of 1972 and Article XIIID of the California Constitution (collectively "the Act"), and to proceed with the proposed levy of Assessments;

WHEREAS, said Resolution directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the Improvement District and an assessment of the estimated costs of the Improvements upon all assessable parcels within the Improvement District, to which Resolution and the description of said proposed Improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of said Fulton-El Camino Recreation and Park District, hereby make the following assessment to cover the portion of the estimated cost of said Improvements, and the costs and expenses incidental thereto to be paid by the Improvement District.

The amount to be paid for said Improvements and the expense incidental thereto, to be paid by the Improvement District for the fiscal year 2023-24 is generally as follows:

Figure 4 – Summary Cost Estimate for Fiscal Year 2023-24

Maintenance, Service and Capital Expenditures	$1,315,773
Incidental Expenses	$12,209
TOTAL BUDGET	$1,327,982
District Contribution from Other Sources	($1,071,312)
NET AMOUNT TO ASSESSMENTS	**$256,670**

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said Improvement District. The distinctive number of each parcel or lot of land in the said Improvement District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said Improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Improvement District, in accordance with the special benefits to be received by each parcel or lot, from the Improvements, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

The Assessment is made upon the parcels or lots of land within the Improvement District in proportion to the special benefits to be received by the parcels or lots of land, from said Improvements.

Property owners in the Improvement District approved in an assessment ballot proceeding in 2000 the initial fiscal year benefit assessment for special benefits to their property including the CPI adjustment schedule. As a result, the assessment may continue to be levied annually and may be increased by up to the maximum annual CPI increase without any additional assessment ballot proceeding. In the event that in future years the assessments are levied at a rate less than the maximum authorized assessment rate, the assessment rate in a subsequent year may be increased up to the maximum authorized assessment rate without any additional assessment ballot proceeding.

The Assessment is subject to an annual adjustment tied to the Consumer Price Index-U for the Northern California (San Francisco Bay Area) as of December of each succeeding year (the "CPI"), with a maximum annual adjustment not to exceed 3%. Any change in the CPI in excess of 3% shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 3%. The maximum authorized assessment rate is equal to the maximum assessment rate in the first fiscal year the Assessment was levied adjusted annually by the minimum of 1) 3% or 2) the change in the CPI plus any Unused CPI as described above.

The change in the CPI from December 2021 to December 2022 was 4.88%, and the Unused CPI from the previous fiscal year was 1.82%. Therefore, the maximum authorized assessment rate for fiscal year 2023-24 is increased by 3.00% which equates to $21.98 per single family equivalent benefit unit for Zone A and $10.99 per single family equivalent benefit unit for Zone B. The estimate of cost and budget in this Engineer's Report proposes Assessments for fiscal year 2023-24 at the rates of $21.98 for Zone A and $10.99 for Zone B, which are the maximum authorized assessment rates.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Sacramento for the fiscal year 2023-24. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2023-24 for each parcel or lot of land within the said Improvement District.

Dated: July 20, 2023

Engineer of Work

By _____

John W. Bliss, License No. C052091

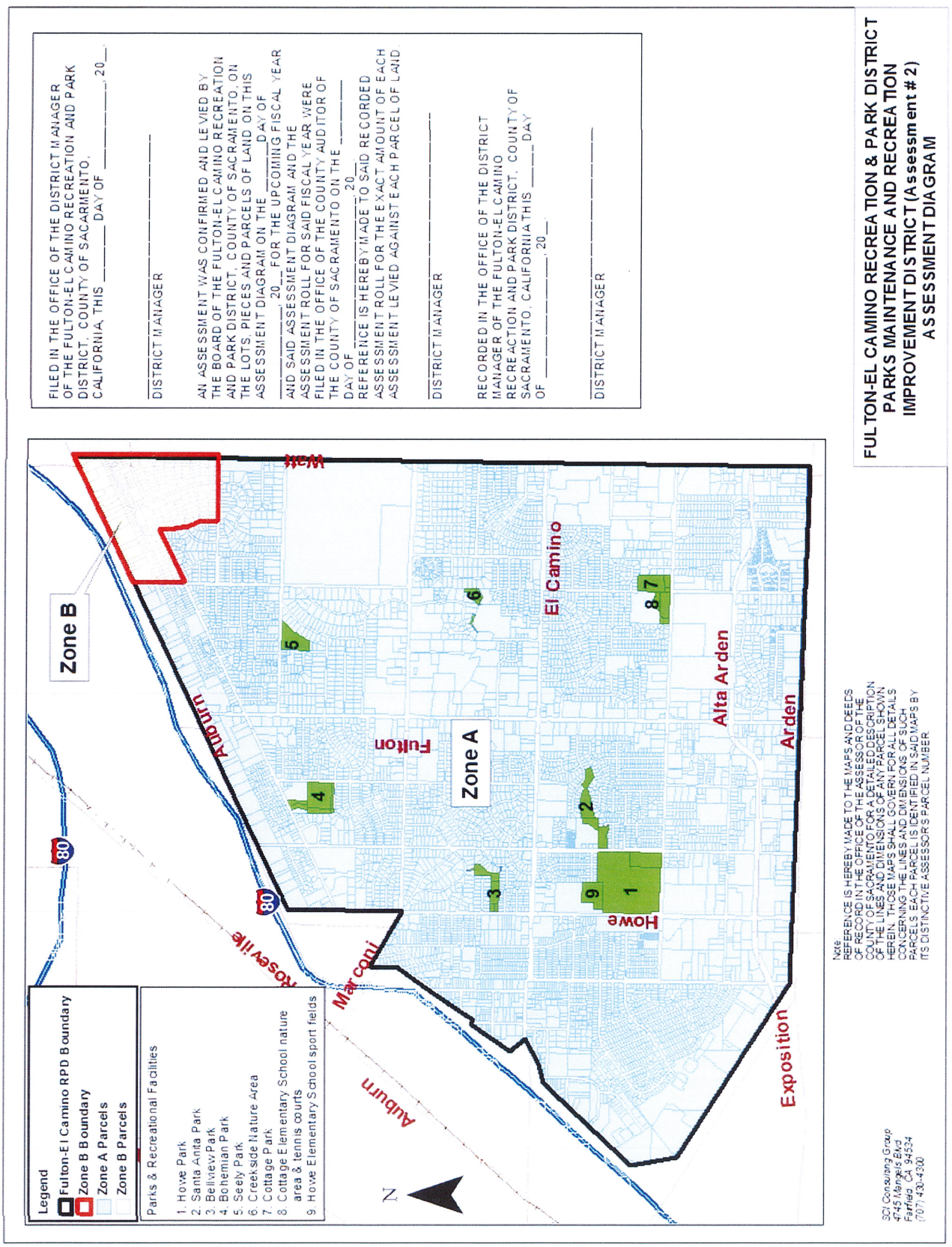
Assessment Roll for Fiscal Year 2023-24

An Assessment Roll (a listing of all parcels assessed within the Parks Maintenance and Recreation Improvement District and the amount of the assessment) is on file with the Secretary of the Board and is, by reference, made part of this report and is available for public inspection during normal office hours.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor records and these records are, by reference made part of this report. These records shall govern for all details concerning the description of the lots or parcels.

Assessment Diagram/Boundary Map

The Boundary Map for the Fulton-El Camino Recreation and Park District, Parks Maintenance and Recreation Improvement Assessment District is on file in the office of the General Manager of the Fulton-El Camino Recreation and Park District at 2201 Cottage Way, Sacramento, CA 95825. A small copy of this Assessment Diagram is included in the following page. Reference is hereby made to the maps and deeds of record in the office of the Assessor of the County of Sacramento for a detailed description of the lines and dimensions of any parcels shown therein. Those maps shall govern for all details concerning the lines and dimensions of such parcels. Each parcel is identified in such maps and on the Assessment Roll by its distinctive Assessor's Parcel Number.


FULTON-EL CAMINO RECREATION & PARK DISTRICT
PARKS MAINTENANCE AND RECREATION
IMPROVEMENT DISTRICT (Assessment # 2)
ASSESSMENT DIAGRAM
FILED IN THE OFFICE OF THE DISTRICT MANAGER OF THE FULTON-EL CAMINO RECREATION AND PARK DISTRICT, COUNTY OF SACARMENTO, CALIFORNIA, THIS _____ DAY OF _____, 20__
DISTRICT MANAGER
AN ASSESSMENT WAS CONFIRMED AND LEVIED BY THE BOARD OF THE FULTON-EL CAMINO RECREATION AND PARK DISTRICT, COUNTY OF SACRAMENTO, ON THE LOTS, PIECES AND PARCELS OF LAND ON THIS ASSESSMENT DIAGRAM ON THE _____ DAY OF _____, 20__ FOR THE UPCOMING FISCAL YEAR AND SAID ASSESSMENT DIAGRAM AND THE ASSESSMENT ROLL FOR SAID FISCAL YEAR WERE FILED IN THE OFFICE OF THE COUNTY AUDITOR OF THE COUNTY OF SACRAMENTO ON THE _____ DAY OF _____, 20__
REFERENCE IS HEREBY MADE TO SAID RECORDED ASSESSMENT ROLL FOR THE EXACT AMOUNT OF EACH ASSESSMENT LEVIED AGAINST EACH PARCEL OF LAND
DISTRICT MANAGER
RECORDED IN THE OFFICE OF THE DISTRICT MANAGER OF THE FULTON-EL CAMINO RECREACTION AND PARK DISTRICT, COUNTY OF SACRAMENTO, CALIFORNIA THIS _____ DAY OF _____, 20__
DISTRICT MANAGER
Legend
Fulton-El Camino RPD Boundary
Zone B Boundary
Zone A Parcels
Zone B Parcels
Parks & Recreational Facilities
1. Howe Park
2. Santa Anita Park
3. Bellview Park
4. Bohemian Park
5. Seely Park
6. Creekside Nature Area
7. Cottage Park
8. Cottage Elementary School nature area & tennis courts
9. Howe Elementary School sport fields
Zone B
Zone A
Auburn
Fulton
El Camino
Howe
Alta Arden
Arden
Exposition
Roseville
Marconi
Auburn
Main
80
N
Note
REFERENCE IS HEREBY MADE TO THE MAPS AND DEEDS OF RECORD IN THE OFFICE OF THE ASSESSOR OF THE COUNTY OF SACRAMENTO FOR A DETAILED DESCRIPTION OF THE LINES AND DIMENSIONS OF ANY PARCEL SHOWN HEREIN. THOSE MAPS SHALL GOVERN FOR ALL DETAILS CONCERNING THE LINES AND DIMENSIONS OF SUCH PARCELS. EACH PARCEL IS IDENTIFIED IN SAID MAPS BY ITS DISTINCTIVE ASSESSOR'S PARCEL NUMBER
SCI Consulting Group
4745 Mangels Blvd
Fairfield, CA 94534
(707) 430-4300

ITEM NO. 6.2: Consider Adoption of Ordinance 2023-01:
Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act (Section 22000, Et Seq. Of The Public Contract Code)

Fulton-El Camino Recreation and Park District
2201 Cottage Way
Sacramento, CA 95825

Staff Report

To: Board of Directors

From: Emily J. Ballus, General Manager

Subject: Consider Adopting Ordinance 2023-01: Informal Bidding Procedures in compliance with the Uniform Public Construction Cost Accounting Act (Section 22000, Et Seq. Of The Public Contract Code)

Date: July 20, 2023

Recommendation:
Adopt Ordinance 2023-01 and Policy 3043 Informal Bidding Process in compliance with the California Uniform Public Construction Cost Accounting Act (CUPCCAA) procedures.

Discussion:
At the June 15, 2023, board meeting, the Board approved moving forward with the process to adopt Ordinance 2023-1 for Informal Bidding Procedures.

CUPCCAA requires that the informal bidding procedures be adopted by ordinance. Adoption of such ordinance requires three steps:

Step 1 took place at the June 15, 2023, board meeting:
1. Have "Introduce and Waive First Reading of Ordinance 2023-01 of the Fulton-El Camino Recreation And Park District Adopting Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act (Section 22000, Et Seq. Of The Public Contract Code) on the Board agenda. At the meeting, there can be general discussion of the proposed ordinance, but it cannot be adopted until a future meeting.

2. For today's meeting, the Board will consider adoption of Ordinance 2023-01 and subsequent Policy 3043: Informal Bidding Procedures.

3. If the Ordinance is adopted, then the next step is that the ordinance will be published in a newspaper of general circulation in Sacramento County within 15 days. Assuming that happens, the ordinance takes effect 30 days after passage.

Fiscal Impact:
There is no direct fiscal impact associated with approving the policy.

Discussion:
The Board will discuss adopting Ordinance 2023-01 and Policy 3043 for Informal Bidding Procedures.

Attachments

- A draft ordinance with an informal bid procedure. This procedure would apply to projects estimated to cost between $60K and $200K.
- A draft public works procurement policy. This policy provides guidance about when and how public works projects need to be bid.
- California Uniform Construction Cost Accounting Commission: List of Participating Agencies as of June 1, 2023 (FEC is listed).

ITEM NO. 6.2: Consider Adoption of Ordinance 2023-01:
Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act (Section 22000, Et Seq. Of The Public Contract Code)

ORDINANCE NO. 2023-01

AN ORDINANCE OF THE FULTON-EL CAMINO RECREATION AND PARK DISTRICT ADOPTING INFORMAL BIDDING PROCEDURES UNDER THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT (Section 22000, et seq. of the Public Contract Code)

The Board of Directors of the Fulton-El Camino Recreation and Park District ordains as follows:

Section 1. Purpose And Authority. The purpose of this ordinance is to adopt informal bidding procedures for the District's procurement of public works projects under the Uniform Public Construction Cost Accounting Act ("Act"), Public Contract Code section 22000 et seq. This ordinance is adopted pursuant to Public Resource Code section 5786.1, subdivisions (f) and (i), and Public Contract Code section 22034.

Section 2. Informal Bid Procedures. Contracts for public works projects, as defined by the Act and in accordance with the limits listed in Section 22032 of the Public Contract Code, may be awarded by informal procedures as set forth in Section 22032, et seq., of the Public Contract Code.

Section 3. Contractors List. The District shall comply with the requirements of Public Contract Code Section 22034.

Section 4. **Notice Inviting Informal Bids**. Where a public works project is to be performed which is subject to the provisions of this Ordinance, a notice inviting informal bids shall be circulated using one or both of the following alternatives:

1. Notices inviting informal bids may be mailed, faxed, or emailed to all contractors for the category of work to be bid, as shown on the list developed in accordance with Section 3.

2. Notices inviting informal bids may be mailed to all construction trade journals as specified by the California Uniform Construction Cost Accounting Commission in accordance with section 22036 of the Public Contract Code. Additional contractors and/or construction trade journals may be notified at the discretion of the department/agency soliciting bids, provided however:

The notice inviting informal bids shall describe the project in general terms and how to obtain more detailed information about the project, and state the time and place for the submission of bids.

If the product or service is proprietary in nature such that it can be obtained only from a certain contractor or contractors, the notice inviting informal bids may be sent exclusively to such contractor or contractors.

Section 5. **Award of Contracts.** The Fulton-El Camino Recreation and Park District Board of Directors is authorized to award public works contracts pursuant to this Ordinance.

Section 6. Effective Date. This Ordinance shall take effect and be in force thirty (30) days from the date of its passage. Within fifteen days after its passage, it shall be published once, with the

names of the members of the Board of Directors voting for and against the same in a newspaper of general circulation published in the County of Sacramento.

PASSED, APPROVED and ADOPTED by the Administration of the Fulton-El Camino Recreation and Park District, this 20th day of July by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____

Teresa Higgins, Chair

Attest:

_____

Linda Montijo, Board Clerk

ITEM NO. 6.2: Consider Adoption of Ordinance 2023-01:
Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act (Section 22000, Et Seq. Of The Public Contract Code)

Fulton-El Camino Recreation and Park District

POLICY TITLE: Public Works Procurement

POLICY NUMBER: 3043

The Uniform Public Construction Cost Accounting Act (Act) is a program created by the California Legislature in 1983. The Act authorizes the Fulton-El Camino Recreation and Park District (District) and other local agencies to perform public project work, including maintenance work, as defined in subdivisions (c) and (d) of Public Contract Code section 22002 that is estimated to cost up to $60,000 with their own work force or by other procurement methods authorized by ordinance, resolution, policy or regulation if the District elects to follow the cost accounting procedures set forth in the *Cost Accounting Policies and Procedures Manual* of the California Uniform Construction Cost Accounting Commission (Commission). The Act is enacted under Public Contract Code (PCC) Sections 22000 through 22045. The Fulton-El Camino Recreation and Park District adopted the Act as its public bidding procedures on May 18, 1995.

The Act requires the District to use alternative bidding procedures when a District performs public project work by contract according to the following guidelines:

a. Projects estimated to cost $60,000 or less may be performed by employees of the District by force account, negotiated contract, or purchase order.

b. Projects estimated to cost $200,000 or less may be awarded by "informal bidding procedures" as established in the Act and adopted by the District through an informal bidding procedures ordinance.

c. Projects of more than $200,000 are, except as otherwise provided in the Act, subject to the Act's formal bidding procedures (PCC sections 22037 & 22038) and any additional requirements provided under other applicable laws.

d. If a project to be awarded by informal bidding procedures is reasonably estimated by the District's engineer to cost $200,000 or less, but all bids received for the project are more than $200,000, then the District may award the project if the Board of Directors, by a four-fifths vote, awards the contract to the lowest apparent responsive and responsible bidder if its bid is no more than $212,500].

Having elected to become subject to the Act, the District is required to implement and comply with the notice and accounting systems stated in the Cost Accounting Policies and Procedures Manual published by the Commission.

References:

- CA Uniform Construction Cost Accounting Commission: https://www.sco.ca.gov/ard_cuccac.html
- Cost Accounting Policies and Procedures Manual of the CUPPCCA Commission: https://www.sco.ca.gov/Files-ARD-Local/CUCCAC_Manual.pdf
- Participating Agencies by Type: https://www.sco.ca.gov/Files-ARD-Local/Participating_Agencies_General.pdf

ITEM NO. 7.1: Initiation of the Fiscal Year 2023-24 Budget Building Process

Fulton-El Camino Recreation and Park District
2201 Cottage Way, Sacramento, CA 95825

Staff Report

To: Board of Directors

From: Emily J. Ballus, General Manager

Subject: Initiation of the Fiscal Year 2023-24 Budget Building Process

Date: July 20, 2023

RECOMMENDATION
No action is required at this time. Staff will provide the Board with an overview of 2022-23 key finances in preparation for the 2023-24 budget workshop to be held at the August 17, 2023, board meeting.

BACKGROUND
This report will provide an overview of current revenue, liabilities, expenses, and current financial conditions of the District to assist the Board in developing budget priorities and staff direction for the Fiscal Year 2023-24 budget. A budget workshop will be held at the next board meeting.

COVID-19 Impact: These finances are presented with pre-COVID 2019 numbers and post-COVID 2023 numbers to demonstrate the ongoing impact COVID-19 presents for the District's recovery efforts. During COVID-19, the District "lost" $735,000 in programs and services revenue. Because the District was not eligible for COVID-19 relief funding due to its special district status, the District had to find solutions to address the significant financial shortfall including eliminating staff, furloughing the remaining staff, and ceasing all but critical parks repairs. After lobbying the County and State, the District was allocated $534,514 in COVID relief, but that still left a $200,000 revenue deficit.

The ensuing high inflation, supply chain problems, and staffing shortages have further hampered the District's efforts to return to pre-pandemic resources levels.

Grants: To offset the reduced and limited resources, the District has arduously pursued grants. As a result, the Fiscal Year 2023-24 will see several grant-funded projects initiated, including:

ITEM	GRANT AMOUNT (rounded)
• New volleyball courts at Howe Park	$ 100,000
• New gazebo/picnic shelter at Santa Anita Park	$ 60,000
• Replacement of the Howe Park Bridges	$ 197,000
• Commencement of the Bohemian Park Renovation and Community Center Project, State Parks	$ 6,445,000
• Renovation and Community Center Project, Assemblymember Ken Cooley, State Budget	$ 6,445,000 $ 4,000,000
Grant Total	$10,802,000

General Fund and Assessment District 1 & 2:
The General Fund of the District is primarily where the Board has discretion in its funding decisions. The General Fund includes a significant portion of operations including parks maintenance, recreation, public safety, and administration. The District's two assessment districts augment park maintenance needs.

Revenues:
In 2022-2023, the District received the following revenue (approximate, FY has not closed).

- Property Taxes and Assessments (70 percent of total revenue)
  General Fund, Assessment # 1, Assessment #2: $2,250,736
- Earned Income Revenue (30 percent of total revenue)
  Recreation services, police services, and other services: $ 980,635
  Total Revenue $3,231,731

A. *Taxes, Assessments and Annual Increases*
The District depends on annual percentage increases in property taxes and the two assessments districts to keep pace with the cost of living and inflation increases. Since 2019, these funding mechanisms have not kept pace with inflationary conditions, as demonstrated in Table 1. below.

Table 1. Taxes, Assessments, and Inflation

	2019/20	2022/23	% increase	inflation
Property Taxes	$ 1,373,629	$ 1,583,131	15.25%	19%
Assessment 1	$ 392,331	$ 427,030	8.80%	19%
Assessment 2	$ 225,260	$ 240,575	6.80%	19%
Totals	**$ 1,991,220**	**$ 2,250,736**	**13.03%**	19%

Key Liabilities:

A. *Property Tax Shift: Education Revenue Augment Fund (ERAF)*
Each year the County of Sacramento Department of Finance Auditor Controller Division shifts 32.3 percent of property tax revenue from the Fulton-El Camino Recreation and Park District to the Educational Revenue Augmentation Fund (ERAF). The ERAF shifts property tax revenues that are designated for special districts to community colleges and schools K-12.

The ERAF property tax shift started during the 1992-1993 fiscal year to help solve the State budget crisis. The accumulated total property tax revenues shifted from Fulton-El Camino Recreation and Park District from the 1992-1993 fiscal year through the 2021-2022 fiscal year was $13,336,726.

As illustrated in the table below, the ERAF shift is approaching $700,000. This means the District will not receive $700,000 of the property taxes collected for FEC; these funds will be redistributed to the County school districts.

Table 2 ERAF

	2019/20	2022/23	$ increase	% increase
ERAF	$ 610,080	$ 691,653 *	$ 81,573	13%

**Estimated for 2022-23*

B. *CalPERS Unfunded Accrued Liability*
The CalPERS Unfunded Pension Liability is the gap between the amount of future benefits the pension fund is expected to pay out and the assets presently in the pension fund. Each year, the District pays into the State's retirement pension fund for its proportionate share of the net pension liability.

Most current employees fall under the California Public Employee Pension Reform Act (PEPRA) which places compensation limits on members. As such, these employees do not negatively impact the unfunded liabilities. The UAL is mainly attributed to employees hired prior to 2013.

The UAL increases between 2019 and 2023 is provided below.

Table 3. CalPERS Unfunded Liability

	2019/20	2022/23	$ increase	% increase
CalPERS Unfunded Liability	$ 120,525	$ 195,011	$ 74,486	62%

Key Operating Expenses Impact:

A. *Staffing*
Staffing has not returned to pre-COVID-19 levels. Because of mandatory minimum wage hikes, inflationary cost increases, and the ongoing challenges with staff recruitment and retention – the District has 5.3 fewer FTE staff than in 2019, including 2 park maintenance staff, 2.3 recreation staff, and 1 administrative staff.

This decrease in staffing has challenged FEC with providing a best-sustainable level of service across all parks and recreational programming.

The table below illustrates that salaries have remained static between 2019 and 2023.

Table 4. Salaries

	2019/20	2022/23
Salaries	$ 2,152,370	$ 2,122,488

B. *Key Utilities and Supplies Expenses*
Inflation and supply chain issues have caused price increases for key utilities and supplies as illustrated in Table 5. The increases, in turn, cause competition between the funding available and the District's operational needs.

Table 5: Key Utilities & Supplies Expenses

Key Increases	2019/20	2022/23	$ increase	% increase
Water	$ 128,000	$ 167,000	$ 39,000	30%
Chemical	$ 14,000	$ 25,000	$ 11,000	79%
Electricity	$ 51,000	$ 65,000	$ 14,000	27%
Custodial Supplies	$ 14,500	$ 20,000	$ 5,500	38%
Totals	**$ 207,500**	**$ 277,000**	**$ 70,500**	**34%**

C. *Unexpected Expenses*
Deferred maintenance emergency repairs and storm damage took a toll on the District in 2022-23 as these were unplanned.

Table 6: Unexpected Expenses

LOCATION/ITEM	DESCRIPTION	PRICE
All Parks	Storm Damage/KASL (working with FEMA to pay damages)	21,670
Bohemian Park	Play structure lost due to fire (fencing to prevent entry-ongoing until removed - $1150 per month)	2,875
Cottage Park	Pool Pump Repair	2,600
Creekside Park	Bridge Repair	17,000
Edison Prop.	Water line repair	12,200
Equipment	Tractor/Mover Repair	11,300
Equipment	Mower Rental (while tractor was offsite for repairs)	5,400
Equipment	GEM car batteries	3,500
Howe Park	Restrooms pipe repairs	16,300
Seely Park	Restroom Irrigation Repair	8,300
Seely Park	Back Flow Replacement	5,683
Seely Park	Water Truck due to Back Flow Failure	2,800
	TOTAL	**109,628**

D. *Reimbursable Expenses*

The expenses in Table 7 are expenses paid on grants awarded. The District will be reimbursed these funds; however, until these funds are replaced, they tie up crucial funding.

Table 7: Reimbursements due to FEC

Other commitments - to be reimbursed		
Mogavero Architects	Bohemian Park Grant	28,070
KASL Engineers	Howe Park Bridges Grant	34,045
	TOTAL	**62,115**

E. *Capital Improvements*

Due to the unexpected repairs outlined in Table 7, the following Capital Improvements approved for 2022-2023 were not completed as funding was diverted to these other needed expenses.

Table 8. Capital Improvements not implemented

Item	Cost
Howe Park Picnic Shade Structure - replacement	$ 10,000
Restrooms – Steel Toilets (4) - replacement	$ 15,200
Cottage Pool Alarm - new	$ 8,300
Cottage Pool Fence - replacement	$ 10,000
Howe Park Pond Aerator - repair	$ 6,200
Howe Park Dog Park - upgrade	$ 7,500
TOTAL	**$ 57,200**

DISCUSSION

The Board review the items provided and use the report to refer to and generate questions for the Budget Workshop on August 17, 2023.

Attachment: Capital Improvements and Deferred Maintenance Recreation – Sampling of Deferred and Improvement Needs

Capital Improvements and Deferred Maintenance - Recreation

LOCATION/DESCRIPTION		COST		SOON		NOW
Cottage Community Center						
	Replace Flooring	25,000		25,000		
	Replace Front Doors & ADA compliant	16,000				16,000
	Replace outside water fountain	3,500		3,500		
	Replace Doorframe between Pool Restroom and Center	2,500				2,500
	Total	**47,000**		**28,500**		**18,500**
Cottage Pool						
	Complete restrooms	40,000		40,000		
	Replace pool slide	50,000		50,000		
	Replace back fence of the pool	30,000				30,000
	Remove Oak Tree	25,000		25,000		
	Replace bleachers	15,000		15,000		
	Replace back wash and filter controller (off season).	10,000				10,000
	Replace ADA chair lift	9,000				9,000
	Repair concrete on the steps	2,000		2,000		
	Total	**181,000**		**132,000**		**49,000**
Howe Park and Center						
	Replace Community Center Roof	127,000				127,000
	Replace Shade structures by big picnic rental area	60,000				120,000
	Replace Water fountains (6)	21,000				21,000
	Replace ballfield bleachers	15,000		15,000		
	Fence around courtyard, eastside	15,000				
	Add charcoal disposal containers	8,000		8,000		15,000
	Replace flooring in umpire room	7,500		7,500		
	Flagpole light	500		500		
	Replace toilets (10)	35,000		35,000		
	Total	**289,000**		**66,000**		**283,000**
	Total	**517,000**		**226,500**		**350,500**

ITEM NO. 7.2: Seely Park Status Report

Fulton-El Camino Recreation and Park District
2201 Cottage Way, Sacramento, CA 95825

Staff Report

To: Board of Directors

From: Emily J. Ballus, General Manager

Subject: Parks Maintenance and Repairs: Seely Park Status Report

Date: July 20, 2023

Recommendation
The Board refer park maintenance operations matters to staff and consider requesting a staff report update at a future board meeting.

Background
Staff prioritizes park maintenance and repair work based on safety, staff availability, funding resources and emergency needs.

All parks have suffered some level of disruption in 2022-2023 due to some kind of damage, equipment failure, or unplanned repairs, as illustrated below.

LOCATION/ITEM	DESCRIPTION	PRICE
All Parks	Storm Damage/KASL - working with FEMA for damages grant	21,670
Bohemian Park	Fencing around Bohemian Park Play Structure damaged by fire to prevent entry-ongoing until removed - $1150 per month	2,875
Cottage Park	Pool Pump Repair	2,600
Creekside Park	Bridge Repair	17,000
Edison Prop.	Water line repair	12,200
Equipment	Tractor/Mover Repair	11,300
Equipment	Mower Rental (while tractor was offsite for repairs)	5,400
Equipment	GEM car batteries	3,500
Howe Park	Restrooms pipe repairs	16,300
Seely Park	Restroom Irrigation Repair	8,300
Seely Park	Back Flow Replacement	5,683
Seely Park	Water Truck due to Back Flow Failure	2,800
	TOTAL	**109,628**

These unplanned expenses create a domino effect for the District as planned work has had to be temporarily suspended and staff must be re-deployed. These disruptions do impact everyday park work.

Residents' Concerns for Seely Park – Status/Updates:

Staff is challenged by resources available to tackle all parks projects simultaneously so projects are prioritized with safety first, followed by resources and staffing available. Staff consistently takes residents' requests and concerns into consideration when planning repairs and projects.

Provided list of concerns:

Concern 1: Dead trees, caused by no watering for several weeks last year when water main valve failed, need to be cut down.

Last summer the backflow valve did not pass Sacramento Suburban Water's test and they shut off the water. Staff ordered a new backflow, which took six weeks to arrive because that backflow unit is a special-order design and there were also supply chain issues.

While waiting for the backflow to arrive , staff hand watered trees and also had a watering truck service water trees.

Staff also contracted an arborist to come and evaluate the trees died to determine why they died. The arborist indicated the small trees along the east and back side of the park did not die from lack of water; trees are resilient. That particular type of tree (bradford pear) is prone to disease and fungus and has a short life span. When resources are available, those trees will be removed.

According to the arborist, the Redwood trees have suffered from a lack of water as the Sacramento area is not the tree's native habitat. Redwoods traditionally pull about 25 percent of their water from the fog/air through their branches. Sacramento does not have that fog to draw from. The arborist indicated "it is the classic wrong tree in the place," and recommended removing the Redwoods.

Staff is working with SMUD to remove the remaining portions of the Redwood trees that SMUD topped off in the spring.

Staff also contracted a backflow technician to evaluate all backflow systems throughout the park district to mitigate and be able to plan for other potential backflow issues.

Concern 2: Back park fence (wrought iron) on Rubicon Way was destroyed by intoxicated driver needs to be replaced. We helped pay for it originally. Fence and gate locked nightly by park police greatly reduces transient foot traffic and crime at night.

As resources are available the fence will be replaced.

- Staff has contacted three fence companies to quote the work. All three companies contacted have indicated repairs will not be made until January 2024 due to scheduling.

Concern 3: Water fountains rusted out.

As resources are available the water fountains will be replaced.

- Estimated Replacement Cost: $7,600
- Work in-house

Concern 4: Benches are in poor shape. Wood looks 100 years old. (one new one recently)

Staff has begun to replace these benches.

Concern 5: Underground pump that drains rain catch basin needs to be repaired so three lakes don't form during rain. A lake still forms after sprinklers run, possible mosquito hazard.

There are storm drains and sewer drains onsite at Seely Park.

Storm Drains: Staff have investigated all storm drains and have not been able to locate any drains that go out to the street. Staff has contacted the County for assistance as storm drains are managed by the County.

Sewage drains: The sewer drain in the Seely restrooms are connected to the former Seely pool plumbing, which was left in place underground and drains into the sewer system. A plumbing company came out in May to flush the restroom drain and indicated the old pool pump drain continues to create issues for that line.

Staff will continue to work on mitigation of each item.

Concern 6: Playground equipment is in poor shape. For example, one stand on swing in jungle gym is missing but steel pipe is poking up through rubber bark.

Jungle Gym: The replacement equipment has been ordered and is expected to arrive in early September. The steel pipe coming of the ground is needed to connect the play equipment. Staff continue to place cones on the pipe to prevent any issues.

Concern 7: sand areas have weeds growing in them

The new landscape crew has been advised these weeds need to be removed and the park manager will continue to monitor that this removal takes place.

Concern 8: one sand box has 2 metal pieces sticking out (where sit on spring rides used to be attached) that can really hurt someone if a child fell on them (photo below).

Staff repeatedly placed cones on the area as the play equip,ment will be totally removed and replaced. These cones kept being removed. Therefore, staff removed those metal pieces sticking out of the ground. The Playground equipment installation company will remove the remaining of the pie that is approximately 3 feet underground when they replace the play equipment

The replacement equipment is at the maintenance corp yard following a 30-week order placed to equipment delivered delay. The play equipment installation company is scheduled to install the new pieces after August 30, 2023 (their availability).

Concern 9: Water park not working.(Some under concrete repair is currently in progress.)

Splash Pad repair in progress. Verbal report provided by Saenz Landscape Construction.

Concern 10: The bathrooms are disgusting, I was told in the past that the toilets were going to be replaced to stainless steel and not sure if in fact they were. Haven't had the courage to go in and check.

Cosmetically, the restrooms need to be upgraded. Staff is aware of this and is it on our projects list.

Use-wise: The restrooms are being cleaned twice a day as they are being well-used by patrons. Seely is the only park with twice-a-day cleaning of restrooms.

Steel toilets are planned to replace the porcelain ones as resources become available.

Staff is continuing to brainstorm on how to mitigate the restroom issues at Seely Park.

Concern 11: The water park equipment pump shed is rotting along the bottom.

As resources become available and according to the project priority list, the shed will be addressed.

Concern 12: The front gates, along Pope entrance are all rusted and ugly.

The park manager is assigning a staff member to repaint the gates next week.

Concern 13: Lights at the back entrance, sometimes off for days.

Staff is working with SMUD to identify who owns that light – FEC or SMUD. Once that has been determined, either SMUD of FEC will investigate and repair it.

Concern 14: Basketball court is cracked, basically would like it to be taken out. Too close to the children's splash park and in hearing distance for children ears.

There are no plans to remove the basketball courts.

Discussion

The Board will review residents' concerns and consider referring the item to staff for future reports and updates to the board.

Fulton-El Camino Recreation & Park District

GENERAL MANAGER'S MONTHLY UPDATE TO THE BOARD OF DIRECTORS

June-July 2023

To: Board of Directors
From: Emily J. Ballus, General Manager
Date: July 20, 2023

The General Manager's report provides Board members with information about operational activities and updates. The items included give the Board an abridged overview of the park district undertakings. The subjects may augment matters that are germane to decisions the Board may need to consider.

1. MEETINGS AND CONFERENCES ATTENDED

June 22 Angelina Rahimi, Aura Planning, to discuss resilience grant and mobility hub at Bohemian Park, translation for Afghan maintenance staff

2. ADVOCACY

Babcock
No new updates.

FEMA Mitigation
Staff continue to collaborate with representatives from FEMA and the California Office of Emergency Services on potential mitigation funds for damage caused by the atmospheric storms in January. The work involves ongoing evaluation by FEMA.

Bohemian Park Expansion Project
Meeting with SMUD planned for 7/14 to discuss funding more needs assessments.

San Juan Unified School District – Katherine Johnson Middle School
Continuing to work with SJUSD staff on options and will provide those once new options are solidified.

3. EVENTS

- **4th of July Celebration at Cottage Pool** held July 4, 2023, approximately 120 people enjoyed donated Chick-fil-A sandwiches and swimming!

4. GRANTS/SPONSORSHIPS

Staff are in the process of writing the SMUD SHINE grant due July 31, 2023. The grant application will ask for funding for the Howe Park picnic area shade structure.

5. PARKS AND FACILITIES

Staff is working on capital imrpvoeemtsn priorty list for the 2023-2024 budget

7. RECREATION

- Splash Pad Repairs continue.

8. SAFETY

The District welcomes new Chief of Police Beth Johnson. Chief Johnson is a Bay Area native who grew up in Lafayette and has been in law enforcement for 28 years, going from dispatcher

in Arcata on up to acting police chief in Martinez and then Chief of Police in Novato. She recently retired as Novato's Chief of Police.

Chief Johnson has a Master's in business administration with a concentration in public administration, a Bachelor of Science in criminal justice management, and is a graduate of the California Police Chiefs Executive Leadership Institute at Drucker's School of Management, Claremont Graduate University and the Sherman Block Supervisory Leadership Institute, which is a leadership program developed by the California Commission on Peace Officers Standards and Training (POST) for California law enforcement front-line supervisors.

ITEM NO. 10-A: CARPD Legislative Report – June 2023

Legislative Report - June 2023

The mountain of legislative and budget proposals introduced this session are making their way through the policy and fiscal processes at the State Capitol. The House of Origin deadline was Friday, June 2, 2023. This is the date by which all legislation introduced in its own chamber must pass off the Floor to be sent to its second house where the process begins again. Of the 891 bills introduced in the Senate since the beginning of this session, 658 continued to the Assembly; of the 1,770 bills introduced in the Assembly, 1,055 made their way to the Senate. 948 bills are no longer moving. These bills either died in committee, failed passage on the Floor, or were put on hold as two-year bills.

RPPG identified measures of top concern or that aligned with CARPD values and has advocated for the interests of CARPD and its member districts at every step of the legislative process. We have reviewed each of the thousands of bills progressing through the Legislature, analyzing amendments, working with CARPD's Legislative Committee to take positions on the most critical pieces of legislation and advancing specific advocacy strategies to ensure the interests of parks and recreation districts are protected and included -- securing victories along the way.

Additionally, we worked in this first half of the year to help CARPD have a seat at the table, working in tandem with other local government associations to advance, improve, or stop key legislation.

This work paid off as CARPD interests have been successfully negotiated into or out of the following key legislative items:

AB 817 (Pacheco) Open meetings: teleconferencing: subsidiary body. CARPD sponsored key legislation to narrowly expand the Brown Act to remove barriers to entry into public office and open pathways for public participation. This bill would allow remote participation for members of any legislative body that is serves in an advisory capacity only. This effort is now a two-year bill, but not before RPPG brought on CalCities, California State Association of Counties, Rural County Representatives of California, Urban Counties, and California Association of Public Authorities for In-Home Supportive Services as co-sponsors, secured an author and co-author from the Assembly Local Government Committee, coordinated statewide support with a robust coalition from associations, local entities, and advocacy groups for seniors and the disabled, transforming CARPD into a leader on this issue within the local government sphere.

AB 262 (Holden) Children's Camps: safety and regulation. This bill would have defined Children's Camps and required new regulations to be promulgated by the Department of Social Services. In its initial form, it would have included local agencies such as recreation and park districts programming into the definitions and excluded special districts providing these services from the working group advising the regulations. RPPG worked closely with the author's office, committee staff, and a broad group of stakeholders to amend the bill and address the concerns of CARPD. Accordingly, the bill is now a study, with a report back to the legislature, and includes a seat for a representative from a special district providing recreation and parks services in the working group. CARPD was able to move from an oppose position to neutral.

AB 334 (B.Rubio) Public contracts: conflicts of interest. This bill would update current law to allow an independent contractor who performs one phase of a project for a public entity to enter into a subsequent contract for a later phase of the same project, if specified conditions are met. When this bill was heard in both the Assembly and Senate Elections policy committees, RPPG secured the opportunity for CARPD to be a lead witness in support. Executive Director Matthew Duarte was able to come to Sacramento and meet directly with the Assembly member to pre-plan testimony and again to testify before the full committee representing parks districts statewide to provide the local government perspective. This bill continues to make its way through the legislature and will next be heard in Senate Judiciary. CARPD is a lead support.

AB 1056 (Davies)
Department of Parks and Recreation: California Youth Water Safety State Grant. This bill would establish a Youth Water Safety State Grant as a dedicated funding source for free swimming lessons for at-risk and low income youth. In its original form, the funds would have been accessible only to non-profits, cities, and counties. RPPG worked with the author's office to secure amendments including special districts in this program. CARPD is supporting the bill, which is now a two-year bill.

AB 1637 (Irwin) Local government: internet websites and email addresses. This bill would have required all local governments to transition to a .gov or .ca.gov account. CARPD joined with a large local government coalition, including the California Special Districts Association, and advocated for special districts to be removed from this onerous requirement, given the size and function of many districts. As a result, the bill now only applies to cities and counties. CARPD was able to move from Oppose to Watch.

SB 240 (Ochoa Bogh) Surplus state real property: affordable housing and housing for formerly incarcerated individuals. This bill would have eliminated parks from the priority list of entities eligible to purchase surplus state real property prior to being offered for sale to private entities or individuals and would have restricted that use only for affordable housing. This was of great concern to CARPD member agencies and RPPG was able to have discussions as such. Instead, the bill now adds housing for formerly incarcerated individuals as a priority use prior to public sale. As a result of these desired developments, CARPD was able to move from Oppose to Neutral.

RPPG continues to monitor the state budget, with a budget package expected anytime and negotiations on final terms anticipated to last through the Fall. We continue to be honored to be your voice and presence in the state Capitol and work diligently to protect your interests so that you can continue to do the good and essential work within your communities. As we look to the months ahead, there are several fights we continue to battle in the labor and government operations arena as well as several bills we continue to champion on your behalf that will enhance your ability to provide access to recreation opportunity, open spaces, and critical facilities to residents. As always, RPPG staff is available to help CARPD members understand the legislative proposals moving through this year, the politics involved in crafting them, and the potential implications they may have for your agencies.

RPPG
Renne Public Policy Group

Alyssa Silhi

ITEM NO. 10-B: CARPD Board Elections

CARPD Board Elections

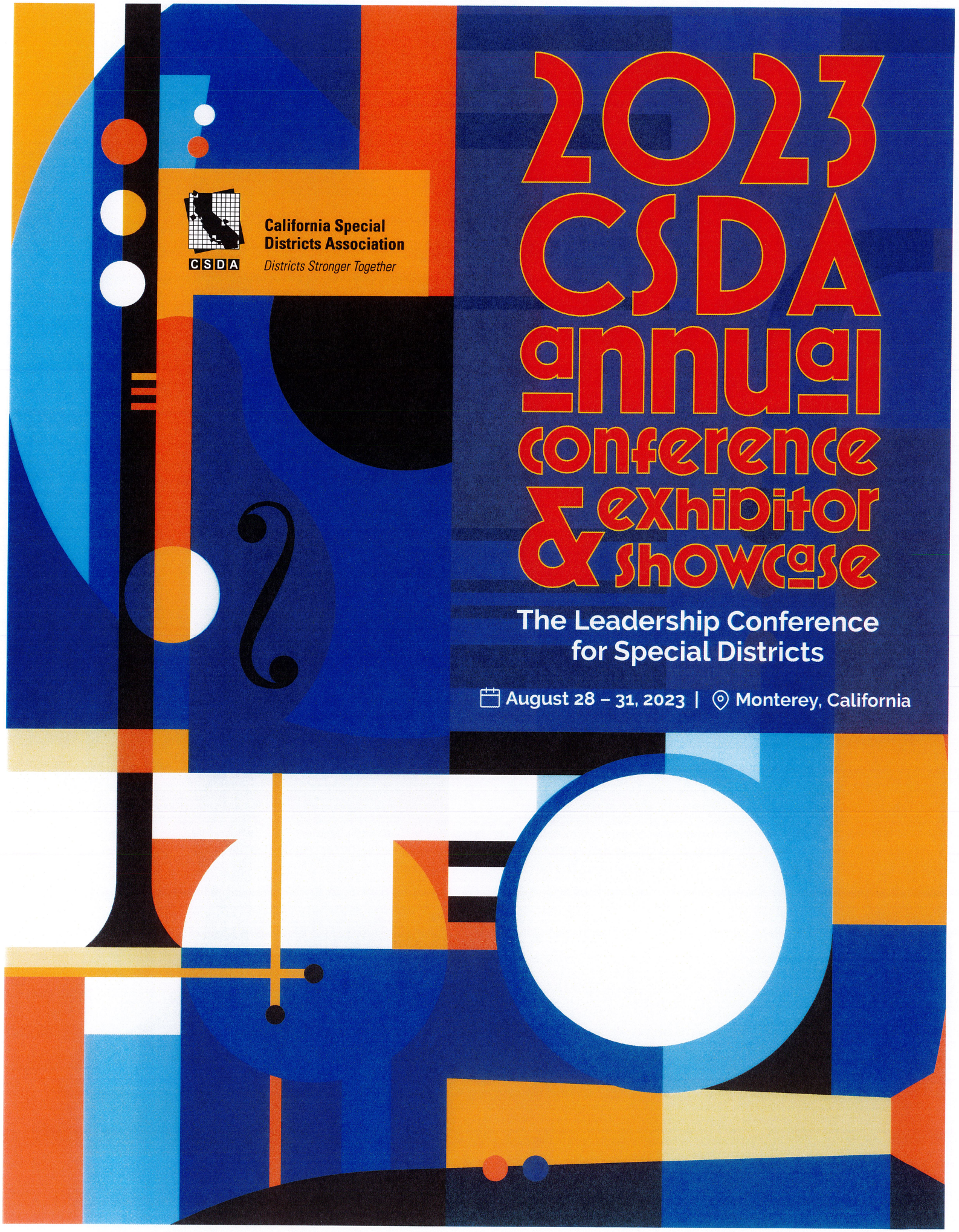
The CARPD Board of Directors Election took place on May 18, 2023, during the CARPD General Membership Meeting, at the Conference in Yosemite, CA. Thank you to all of the candidates and everyone that participated. Here are the results:

2023 CARPD Board Elections

President – Elect	Brian Danzl, Cordova Recreation & Park District
Secretary	Nick Schouten, Valley-Wide Recreation & Park District
Director-at-Large	**Two Positions to be Elected:**
(Odd Year)	Michael Seaman, Fulton-El Camino Recreation & Park District
	Jesus Perez, Bear Mountain Recreation & Park District
Administrator Rep	**One Administrator Position to be Elected:**
(Odd Year)	Mathew Fuzie, Livermore Area Recreation & Park District

The CARPD Board of Directors consist of eleven elected representatives of the CARPD Membership. In this volunteer positions, the Board provides policy direction for the organization in order to fulfill its mission to advocate, educate, and support California's recreation and park districts. Thank you to all, past and present, that have served our organization!

Officers Photo: FEC Director Michael Seaman being sworn in, far right.


2023
CSDA
annual
conference
& exhibitor
showcase
California Special
Districts Association
CSDA
Districts Stronger Together
The Leadership Conference
for Special Districts
August 28 – 31, 2023 | Monterey, California

The CSDA Annual Conference & Exhibitor Showcase is the one conference that hits all the right notes for special district leaders! Cultivate new connections this August in Monterey.

Join 800-plus special district professionals and industry experts for a three-day, must-attend education and networking event.

- Develop new partnerships.
- Discover new products and services to make your district more efficient.
- Expand your horizons with inspiring and motivating keynote sessions.
- Learn about the latest in special district technology, management playbooks, and legal trends.
- Explore new ideas and best practices. Walk away with practical strategies, new connections, and innovative ideas to move your district forward.

We're getting the band back together in Monterey!

CSDA's 2023 Annual Conference & Exhibitor Showcase is back in Monterey! Attendees can enjoy meandering down Cannery Row and Monterey Old Fisherman's Wharf to indulge in a piping hot bread bowl full of clam chowder, visit the acclaimed Monterey Bay Aquarium to see a spirited sea otter up-close, or book a boat tour, whale watching cruise, or fishing trip to set sail on the open waters of Monterey Bay. In your free time, enjoy the combination of natural beauty and cultural richness of Monterey!

Monterey Marriott | Monterey, CA

Portola Hotel & Spa | Monterey, CA

CSDA room reservations in the CSDA room block at the Marriott and Portola Hotel & Spa are available starting at the rate of $229 plus tax. The room reservation cut-off is August 5, 2023; however, space is limited and may sell out before this date. Information regarding hotel reservations and link to book in the CSDA room block will be emailed to the registrant within 24 hours of registration.

One night's non-refundable room and tax will be charged at the time a reservation is made for rooms reserved at the Portola, and charged on August 5, 2023, for rooms reserved at the Marriott.

Monday, August 28, 2023

pre-conference

Workshops, golf tournament, tours, and more

9:00 a.m. – 3:30 p.m.

Pre-Conference Workshop:

Special District Leadership Academy Module 1: Governance Foundations

SDRMA **CIP ELIGIBLE**

As the core curriculum of CSDA's Special District Leadership Academy, this workshop serves as the "foundation" for the series on effective governance of special districts. It is specifically designed for special district board members and meets the requirement for six hours of governance training for Special District Leadership Foundation programs.

*$250 CSDA Member / $375 Non-member**

**Price includes continental breakfast and lunch.*

9:00 a.m. – 3:30 p.m.

Pre-Conference Workshop

So, You Want to Be a General Manager?

(Part of the SDLF Essential Leadership Skills Certificate Program)

This is a practical career development workshop for senior executives and emerging leaders in special districts. This action-oriented workshop includes group and panel discussions on the journey, roles, and skillsets of a general manager; identifying general manager opportunities; developing positive relations with the board, staff, and peer agency executives; and leadership best practices.

*$100 CSDA Member and Non-member**

Sponsored by the Special District Leadership Foundation (SDLF). Price includes continental breakfast and lunch.

9:00 a.m. Shotgun Start

Pre-Conference Activity

SDLF Scramble for Scholarships Golf Tournament

Del Monte Golf Course

Join special district elected officials, staff, and business affiliates at this optional fun event. Great golf skills are not necessary! Proceeds benefit the Special District Leadership Foundation scholarship fund.

$110 includes golf with cart, lunch, and prizes!

Hurry, space is limited and is on a first-come, first-served basis.

10:30 a.m. – 1:45 p.m.

Pre-Conference Tour

Elkhorn Slough Safari Boat Tour and Moss Landing Harbor District Tour

Playful sea otters, curious harbor seals, boisterous sea lions, and hundreds of bird species abound as you explore one of California's most spectacular wetlands aboard a stable, 27-foot, U.S. Coast Guard inspected pontoon boat in a 1.5-hour tour. Tour of Moss Landing Harbor District to follow.

$50 per person includes transportation to/from the Convention Center and tour. (Lunch is not included.)

Early registration is encouraged. Limited to 25 attendees.

SDRMA

SDRMA Credit Incentive Points

Special District Risk Management Authority (SDRMA) is committed to establishing a strategic partnership with our members to provide maximum protection, help control losses, and positively impact the overall cost of property/liability and workers' compensation coverage through the Credit Incentive Program. Credit incentive points (CIPs) can be earned based on an agency's attendance at the CSDA Annual Conference & Exhibitor Showcase, reducing SDRMA members' annual contribution amounts.

10:30 a.m. – 3:00 p.m.

NEW! Young Professionals Pre-Conference Tour

Elkhorn Slough Kayak Tour and Moss Landing Harbor District

Join your fellow YPs (Young Professional staff and elected officials under the age of 40) for the best way to experience the wildlife and nature of Elkhorn Slough, via kayak. The 1.5-hour kayak tour will take you to visit sea otters, harbor seals and birds up close. The tour of Moss Landing Harbor District will follow. End your pre-conference day networking with your fellow YPs over appetizers and drinks.

$90 per person, includes transportation to/from the Convention Center, kayak excursion, and post-tour happy hour.

Early registration is encouraged. Limited to 25 attendees. Due to safety, the max weight is 250 lbs.

1:30 – 3:30 p.m.

Certified Special District Manager (CSDM) Exam, Special District Leadership Foundation

(optional, must be scheduled prior to conference)

3:45 – 5:15 p.m.

Chapter Roundtable Discussion

(optional, no fee but must be attending the conference)

Join CSDA board members and local chapter leaders from across the state to share best practices and discuss issues and opportunities.

Calling all Young Professional District Staff, age 40 and younger! Keep an eye out for special sessions and a pre-conference tour especially suited for you. These sessions are noted with a YP icon.

Conference Officially BEGINS!

5:15 – 7:30 p.m.

President's Reception with the Exhibitors

(all registered attendees welcome)

Join us in the exhibit hall as we network with business professionals who provide all types of goods and services to special districts. Appetizers, refreshments, and entertainment are provided.

08.29 - 08.31

schedule

This conference hits all the right notes!

Tuesday, August 29, 2023

7:30 – 8:30 a.m.

CSDA Board Meeting

7:30 a.m. – 6:30 p.m.

Exhibitor Showcase Open

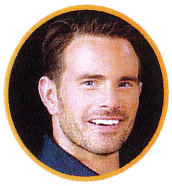
7:30 – 8:30 a.m.

Continental Breakfast in the Exhibit Hall

Breakfast is included in full conference registration.

8:45 – 10:45 a.m.

Opening General Session and Keynote



Seth Mattison
CEO and Founder of FutureSight Labs

"The Heart of Leadership: The Secret & Science to Influencing & Leading During Transformation"

Leadership has always been about one thing: influence. To effectively manage transformation today, leaders must have the understanding and the skill to not only connect with the rational and logical aspects of people's brains but also have the capacity to reach their hearts to understand what ultimately drives human behavior at the deepest level.

In this highly interactive deep-dive discussion, leadership keynote speaker Seth Mattison will add a new perspective to the conversation of leadership today by dissecting the most critical skills and competencies leaders will need to acquire to elevate their impact on the teams they're supporting, the organizations they're leading, and the communities they live in.

Awards Presented:

- General Manager of the Year
- Board Member of the Year
- Staff Member of the Year
- SDLF New and Renewing Certified Special District Managers
- SDLF Essential Leadership Skills Certificate

11:00 a.m. – 12:00 p.m.

Scheduled Breakout Sessions

ABCs of Alternative Delivery Models for Capital Improvement Projects (CIPs)

Melanie Mow Schumacher, Soquel Creek Water District

With alternative delivery models being used more frequently for capital improvement projects (CIPs), it's important to know the pros/cons between various procurement methods. Design-build (DB) construction is a delivery method that provides an owner (special district) a single point of contact for both the design and construction phase of the project. Unlike traditional design-bid-build (DBB), the phases overlap, and team members (owner and DB firm) collaborate throughout the process to provide successful project delivery.

Public Agencies' Role in Forest Management and Keys to Successful Grant Applications

Joel Metzger, Utica Water and Power Authority
Andy Fecko, Placer County Water Agency
Mark Egbert, Georgetown Divide and El Dorado Resource Conservation Districts

As landscape-scale forest management becomes increasingly important to protect our communities, water supplies, and timberlands, public agencies have a unique opportunity to take leading roles in being good stewards of our natural resources. Hear from public agency managers who are on the cutting edge of forest management in California, learn about their ongoing projects, and find out how they worked with stakeholders. Local, state, and federal grants / appropriations are critical to public agencies' ability to move forest management projects forward, and the panel will identify preferred funding sources and share

the keys to successful grant applications. If a public agency in your community is ready to take on a forest management project, you don't want to miss this panel!

Role of the Board, Parliamentary Procedure, Brown Act, and Conflicts of Interest

Oliver Yee, Liebert Cassidy Whitmore

The board has significant fiduciary responsibilities and duties, much of which is guided by the law. This session will cover the essential legal functions and foundational principles surrounding board governance. Specifically, it will cover key provisions of the Brown Act, ethical responsibilities, conflicts of interest, and parliamentary procedures.

Save Money and Time with Programmatic Environmental Impact Reports (EIRs)

Tom Kennedy and Malik Tamimi, Rainbow Municipal Water District

CEQA compliance adds a great deal of time and money to every project. With rapidly aging infrastructure every pipeline will need work sooner or later. Rather than performing a separate CEQA action every time, Rainbow MWD decided to perform a Programmatic EIR (PEIR) to cover every pipeline in the district. Though this process took a bit longer, by evaluating nearly 400 miles of pipeline all at once, over 75% of water and over 90% of sewer pipelines are now fully covered by the action. The remaining pipelines are also covered with pre-defined monitoring and mitigation steps. Attendees will learn how to perform a systemwide PEIR, the cost and time benefits of a systemwide PEIR, and how future projects can be incorporated into the PEIR via addendums.

Practicing Emotional Intelligence

Sylvette Wake, CPS HR Consulting

There is strong evidence that emotional intelligence is one of the strongest predictors of performance. Some research states that it is responsible for 58% of job performance and 90% of top performers have a high EQ. So, getting more EQ is a good thing. Join us to learn about the four quadrants of emotional intelligence and what you can do to boost your EQ.

Required Ethics AB 1234 Compliance Training (Part 1)*

Richard D. Pio Roda and Alex J. Mog, Meyers Nave

AB 1234 mandates agency officials receive two hours of ethics training every two years. This training covers all required topics, including conflicts, financial gain, prerequisites of office, transparency, and fair process.**

**Must attend both sessions to receive your digital certificate.*

***This presentation has been approved for 2 hours of MCLE credit by the State Bar of California. Meyers Nave, a Professional Law Corporation, is a MCLE licensed provider. PN #10416*

LAFCOs – An Additional Resource for Special Districts

Joe Serrano, Santa Cruz LAFCO

Where does a district go to change its jurisdictional boundaries? Who determines when a new district is formed? The answer is the Local Area Formation of Counties (LAFCO). By the end of this session, not only will you understand the synergy between special districts and LAFCOs but you will leave as a LAFCO expert.

12:15 – 1:30 p.m.

Lunch with the Exhibitors

Lunch is included in the full conference registration.

All conference attendees are welcome to attend lunch in the exhibit hall. Enjoy your lunch while taking time to learn more about our exhibitors and the valuable services they provide. From risk management to accounting, HR, legal, banking services, and more – our exhibitors have some of the best of what you're looking for!

1:45 – 3:00 p.m.

Scheduled Breakout Sessions

How CUPCCAA Benefits Special Districts in Delivering Public Works Projects

Will Clemens, Oceano Community Services District

The California Uniform Public Construction Cost Accounting Act provides special districts with the ability to implement alternative bidding procedures on public works projects costing less than $200,000. The Act is voluntary and supports participating special districts with efficient and flexible project delivery. This session will cover key provisions of the act, benefits of participation and how to opt into the Act, pitfalls to avoid, and recent updates.

Public Events to Build Community Equity

Joshua Bonner, Coachella Valley Public Cemetery District
Victoria Llort, Coachella Valley Water District
CV Strategies

Community equity has never been more important, as districts are increasingly responsible for solving some of the most pressing local issues in your neighborhood. Events and public gatherings can be an important component of your district's communication and public engagement plan. As an interactive experience, events allow your district to engage the community on a positive footing, building your district's image beyond just the service(s) you offer. Learn how to engage the community, build your brand, and recognize valuable partnership opportunities that exist within your community. Use your next event to move from a special district no one understands to a trusted community partner with an interest in giving back.

yp Great for Young Professionals!

You Can (Central) Bank On It: The Importance and Impact of the Federal Reserve System to Your District's Investment Program

Brent Turner, California CLASS

How much do you really know about how the Federal Reserve works? While we have all seen "the Fed" in the news, how do its decisions impact the economy and the investor? In this session, attendees will gain a fuller understanding of the role that the Federal Reserve System plays in managing the nation's money supply, influencing the economy, and serving as a lender of last resort. This session is meant to demystify a subject that is often presented and discussed in unnecessarily incomprehensible jargon, so if you are curious to learn more about the Federal Reserve and monetary policy in plain-English terms, please consider attending.

The Brown Act in a Modern World

Chelsea Straus, Richards Watson Gershon

This presentation will review the following:

- The Brown Act's new virtual meeting rules, including AB 361, AB 2449, and the Brown Act's traditional teleconferencing options
- AB 992's rules for commenting on social media about agency business
- Avoiding constitutional issues when monitoring your social media pages

What's All the Buzz About? How Partnerships Fuel Drone Innovation

Joshua Metz and Sophia Selivanoff, Regional Government Services
Chris Bley, Insight Up Solutions
Becca Fenwick, UCSC CITRIS Institute for Drone Education & Research

Come see what all the buzz is about with this budding industry before it takes off! We're on the cusp of a workforce transformation - and Monterey Bay, industry, governments, and academia have joined forces to chart a path for drones and robotics to automate work while strengthening community. A panel of leaders will share their lessons learned on strategic coalitions and working across organizations and sectors to craft a common vision for the future.

Required Ethics AB1234 Compliance Training (Part 2)*

Richard D. Pio Roda and Alex J. Mog, Meyers Nave

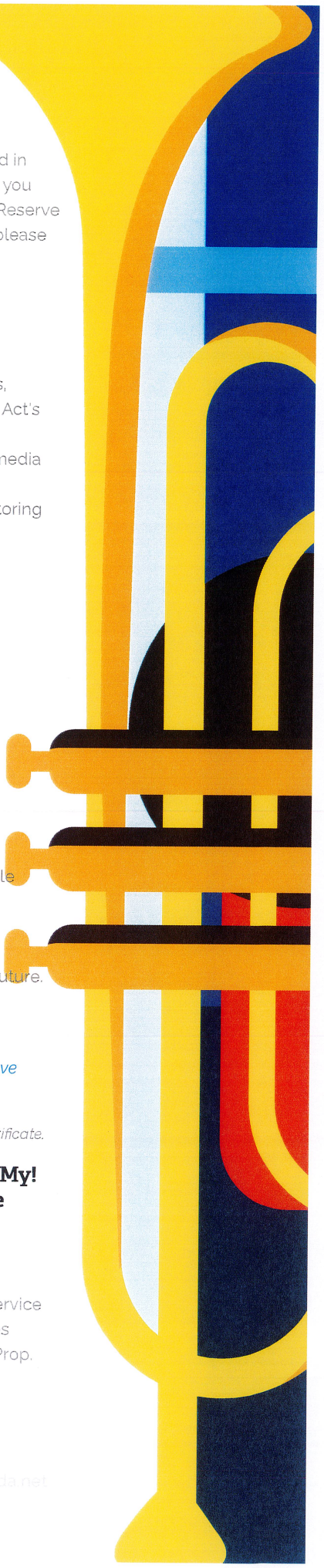
See previous session description.

**Must attend both sessions to receive your digital certificate.*

Hearings, Protests and Elections, Oh My! Implementing a Property-Related Fee

Kevin King, Reclamation District No. 1000
Eric Grotenhuis, Page Design
Greg Ghironzi, NBS

Aging infrastructure and increasing costs of service are common problems for many local agencies and the procedural challenges presented by Prop. 218 for property-related fees can be daunting. With a thoughtful approach to fee setting and



implementation, funding for operation, maintenance and capital needs is possible to achieve. This session will discuss considerations for the fee-setting process, the approval procedure to include both the hearing and election steps, and public outreach efforts exemplified using a case study of Reclamation District No. 1000's stormwater fee.

3:45 – 4:45 p.m.

Scheduled Breakout Sessions

Leadership of Management

Robert Gutierrez, Rainbow Municipal Water District
Steve Hernandez, WaterWisePro Training LLC

Understanding the critical differences between leadership and management is an essential tool in efficiently operating any organization. Management is a form of control, while leadership is a form of influence. Persons in positions of authority need help to understand the dynamics of these two styles, impacting their ability to get the most out of their staff. This session will explore the concepts of servant leadership and how to leverage this leadership style to increase production, morale, and the willingness to stay with the organization.

yp Great for Young Professionals!

Pricing Debt: Interest Rates, Fees, and Other Variables

Consultants of CSDA Finance Corporation
Don Bartz, Phelan Pinon Hills Community Services District

When an agency considers financing, interest rates are often the first concern and can vary based on several factors. In this interactive panel discussion, CSDA Finance Corporation consultants explain how financings are priced and interest rates are set in both the bond market and the bank placement market. We'll be joined by a special district general manager who will share insight into the financing process and the importance of communicating to board officials each step of the way.

How to Recruit When No One Knows What You Do

Kylie Sun, Tripepi Smith
Cathy Thompson, Tripepi Smith (TS) Talent Solutions

Many agencies are finding it difficult to not only keep employees engaged, but to find new, motivated talent to join their team. The challenge of finding new employees increases when it isn't clear what exactly your organization does or what it values. Finding qualified candidates goes hand in hand with your ability to clearly communicate your organization's mission, culture, expectations, and responsibilities.

Presenters will share their tips and tricks for creating a seamless and successful recruiting process that educates the public on your organization and brings in top talent prospects.

Embracing Diversity, Equity, Inclusion, and Belonging as The Cultural Norm

Knickeita V. Bullock, UKG

Implementing Diversity, Equity, Inclusion, and Belonging (DEI&B) initiatives today isn't just the right thing to do. It's a business imperative that positively impacts the workforce and drives employee retention and engagement. To attract and retain talent in the post-pandemic world of work, governmental organizations need to move beyond DEI&B checkboxes and create inclusive cultures where employees feel valued and know they belong. This session will show you how to assess your organization's DEI&B progress, facilitate real organizational change through honest dialogue, and enable true inclusivity. Most importantly, you'll learn how to build a DEI&B practice that lasts.

Privacy and the Need to Share Information in the Workplace

Ryan Quadrel and Rob Cutbirth, Slovak Baron Empey Murphy & Pinkney LLP

Employees regularly provide confidential, personal health information (PHI) to employers and claims administrators through the onboarding process, requests for leaves of absence (LOA) or disability accommodation, and in response to workers' compensation claims. PHI might then be stored, shared, and used by Human Resources, Benefits, Risk Management, Claims Administrators, and others. Even with good intentions, such acts (and omissions) may create risk exposures in terms of statutory privacy violations, may harm or negate your ability to best manage LOA/disability accommodation requests, or result in a loss of defense to claims.

Avoiding Conflicts of Interest and Maintaining Public Trust

Alex J. Mog, Meyers Nave

Maintaining public trust is critical to successfully serving as a public official. Conflicts of interest, both real and perceived, are a quick way for public officials to lose that trust. This session will provide an explanation of the requirements of SB 1439, which establishes significant new conflict of interest rules regarding campaign contributions, as well as tips for maintaining public trust.

This presentation has been approved for 1 hour of MCLE credit by the State Bar of California. Meyers Nave, a Professional Law Corporation, is a MCLE licensed provider. PN #10416

Learn How to Make Your Website Accessible Before a Costly Lawsuit Forces You

Martin Rauch, Rauch Communication Consultants, Inc.
Mac Clemmens, Streamline

State and federal laws and a growing number of legal judgments are pushing special districts to make their websites, media, and documents accessible to people with disabilities. If you don't know if your district's website and documents are Americans With Disabilities Act (ADA) compliant, they probably are not. And it could cost your district up to $4,000 per day in fines. Join us at this fast-paced session where you will learn what is web and document accessibility and how it affects members of your district, why your district should care, and guidance on how your district can get and stay compliant.

5:00 – 6:30 p.m.

Mix and Mingle in the Exhibit Hall

(all registered attendees welcome)

Stop by the exhibit hall for a drink and hors d'oeuvres. Be sure to enter for one more chance to win one of our fabulous prizes!

The exhibit hall closes on Tuesday, August 29th at 6:30 p.m.

Wednesday, August 30, 2023

8:00 – 8:30 a.m.

SDRMA Sponsored Full Plated Breakfast

All registered attendees and exhibitors are welcome.

Breakfast is included in full conference registration.

8:30 – 10:30 a.m.

General Session Keynote

Matthew Luhn

Formerly with Pixar, Story Artist, Creativity Expert & Author

Storytelling for Business

Storytelling is the #1 business skill necessary to connect, motivate, and lead people in today's world. Stories compel us to engage in experiences, learn lessons, and define our values and ourselves within our organization. Matthew Luhn, a 20-year Pixar story veteran, brings his experience creating and developing 10 blockbuster films at Pixar and provides practical strategies that teach and inspire people and teams to connect more effectively with audiences on an emotional level. Matthew uses the power of storytelling to bridge the gap between business and heart, driving your story toward one unforgettable selling point.

Awards Presented:

- SDRMA Awards
- SDLF New and Renewing Transparency Certificate of Excellence
- SDLF New and Renewing District of Distinction

10:45 a.m. – 12:00 p.m.

Scheduled Breakout Sessions

Understanding Board Member Liability

Peter Glaessner, Esq., Allen, Glaessner, Hazelwood & Werth
Debbie Yokota, Special District Risk Management Authority

The goal of this presentation is to provide current and newly elected or appointed board members with a working understanding of the role of an elected official in the day-to-day governance of district operations. Public board members are covered by Public Officials Errors & Omissions policies. This session will inform board members what activities and actions are and are not covered by this policy.

The California Public Records Act: Don't Get Caught Unaware!

Sarah Lustig, Atkinson, Andelson, Loya, Ruud & Romo

It is imperative that public agencies know how to respond to and comply with requests for records under the California Public Records Act (CPRA). This session will provide an overview of the CPRA, including deadlines and methods for responding and a discussion of exemptions and statutory objections. It will also highlight trending legal developments surrounding the California Public Records Act and give tips and advice for responding to requests.

Blueprint for a Changing Workplace

Terri Bianco, CPS HR Consulting

Never has there been a better opportunity to create positive changes in your workplace. Everyone in your organization was affected by recent external events. No one is the same as they were before. People have adapted to working from home. They have become more independent, flexible, and more productive. Now it will change again and keep changing. As a

manager or supervisor, you are in a position to plan, to guide, and to influence the success of a new work culture. But how? This class offers ideas, processes, techniques, and behaviors to move things along in the right direction from the get-go.

Current IRS Audits Focused on Special District Issues

Judith Boyette and Mikaela Habib, Hanson Bridgett, LLP

This session will be focused on current increased IRS audits and compliance reviews dealing with areas that are of concern to California special districts. These IRS actions create the risk of potential large monetary penalties for special districts, as well as risk of damage to the public's perception of the special district.

Difficult Conversations - Ethics Complaints Against a Board Member

Steven Miller, Hanson Bridgett, LLP

Few issues are as sensitive and difficult as how to handle a complaint lodged against a sitting board member. Such a complaint usually raises legal challenges for an agency as well as political and emotional challenges for board members and staff. Maintaining internal cohesion and public trust can be extremely difficult. The process is often shrouded in secrecy, without the transparency often necessary to learn any meaningful lessons. Learn some best practices and identify key issues from an experienced ethics investigator and advisor. This session will explore how to address key legal issues and protect the agency, what an agency's goals should be, and how to establish protocols for the greatest chance of success.

What to Expect from Your Finance Department

Cindy Byerrum, Eide Bailly CPAs
Paul Kaymark, Nigro & Nigro PC
Larry McKenney, Amador Water Agency

This interactive session will help demystify the mysteries of the accounting and auditing world. A special district finance director will walk through what leadership should expect from the finance department, when to expect it, and talk about typical compliance reports expected from your finance professionals and common issues found with each.

10 Best Practices Every Board Member Should Know

Brent Ives, BHI Management Consulting

This session will cover:

- What correlates as critically important to boards.
- What are the most difficult aspects of working with the board?
- What are the most challenging issues of working with your GM and staff?
- What practices have you learned about being productive in the public environment?
- What have you learned about yourself in this job?

11:00 a.m. – 12:00 p.m.

SDLF Board and Annual Meeting

12:15 – 2:00 p.m.

Legislative Update Luncheon

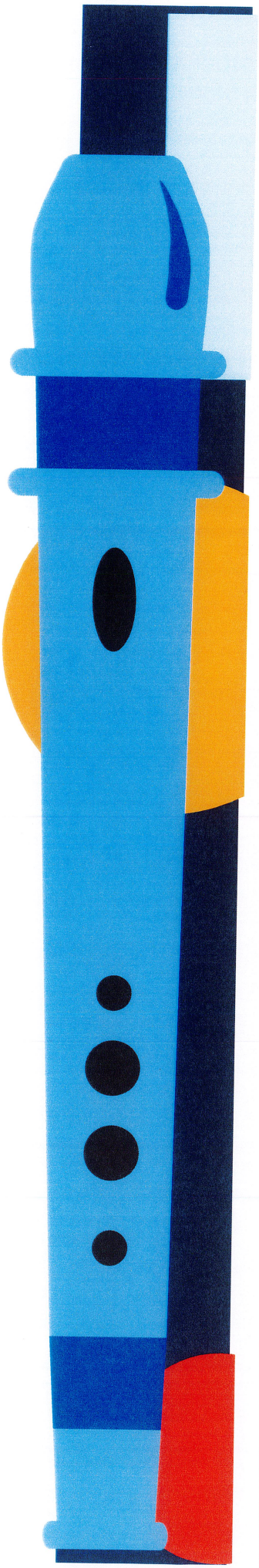
(All attendees welcome)

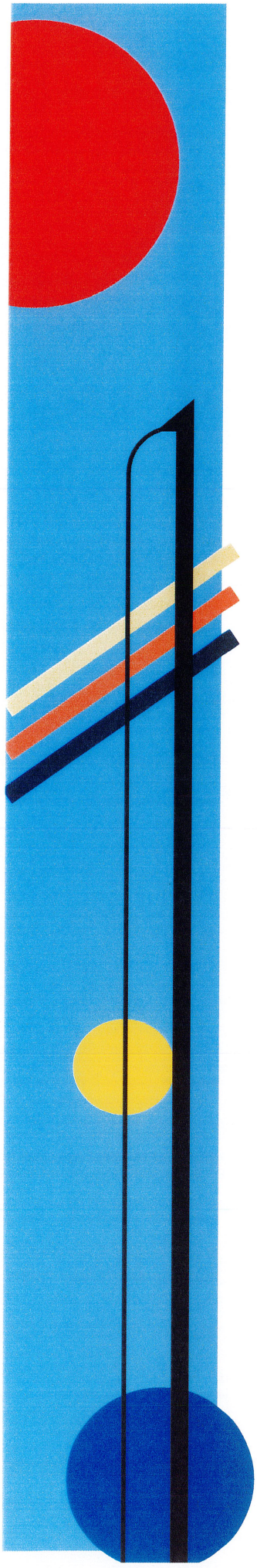
CSDA's legislative and legal affairs team will present attendees with the most up-to-date information on the outcome of the biggest state and federal budgetary, legislative, and legal issues impacting special districts in 2023, as well as a sneak peek of what to expect in 2024. Learn about significant new laws coming your way and what they mean for special districts going forward.

Awards Presented:

- Innovative Project/Program of the Year Award (large district)
- Innovative Project/Program of the Year Award (small district)
- Exceptional Public Outreach & Advocacy Award (large district)
- Exceptional Public Outreach & Advocacy Award (small district)
- Recognition of Previous and Outgoing Board Members
- Ralph Heim Exceptional Outreach & Advocacy Award
- William Hollingsworth Award of Excellence

Lunch is included in the conference registration.





Wednesday, August 30, 2023

2:15 – 3:30 p.m.

CSDA Finance Corporation Board and Annual Meeting

2:15 – 3:30 p.m.

Scheduled Breakout Sessions

Cal/OSHA Requirements Made Simple

Enriqueta (Henri) Castro, CSP, Special District Risk Management Authority

While the ultimate goal of Cal/OSHA is to protect employees, we recognize how challenging it is to figure out which of the many Cal/OSHA regulations may apply to your district. There are regulations that apply to all employers, there are some that require written programs, there are those that apply only if there is an "occupational exposure", the list goes on and on. During this session we'll focus on Cal/OSHA regulations that commonly apply to special districts. We'll review the requirements based on operations and employee exposures, and then we'll review a step-by-step approach on how to break down the requirements to help simplify implementation. Participants will receive tools to easily navigate the requirements of 20 common regulations, as well as implementation guidance.

Cybersecurity Best Practices for Special Districts

Corey Kaufman, VC3

With ransomware attacks threatening local governments more than any other industry—even more than schools or healthcare organizations—a perfect storm exists as local governments are also often the least-equipped to handle a cyberattack. Many local governments do not even have the "basic basics" in place such as multi-factor authentication (MFA), endpoint detection and response (EDR), and data backup. We will answer the question, "Where do I begin with cybersecurity?" and present a checklist that distills tips, best practices, and recommendations that organizations can use to score themselves, find cybersecurity gaps, and create an action plan.

Surplus Land Act and Special Districts: Know the Impact

Larry J. Kosmont, Kosmont Financial Services
Matt Cody, Best Best & Krieger LLP

California is faced with a housing crisis. The State has revved up enforcement to accelerate the production of affordable housing including the use of public agency-owned land. Effective in 2020, the Surplus Land Act (SLA) requires ALL public agencies including special districts to follow a process to sell or lease any public property by first offering it to a state-controlled list of affordable housing developers. The State Department of Housing & Community Development manages the process and now has an enforcement unit to ensure compliance. Learn how the SLA process will impact re-use of district properties and how to navigate the sale/lease/licensing of special district public agency property.

Leading a Values-Based Organizational Culture

Sean Barclay, Tahoe City Public Utility District

Creating alignment around a shared set of values at an organizational level requires so much more than just adopting a "set of words on a wall." This session will examine one district's journey towards implementing a set of shared values and behaviors that guide decision-making, from strategic planning to everyday customer interactions. The session will share actual experiences along the way towards implementation, including the challenges and real benefits realized over time. Come learn firsthand from our mistakes and successes and take-home practical tips to help you understand if a values-based organizational culture is the right fit for your district.

yp Great for Young Professionals!

A Step-by-Step Guide to Building an Effective Multi-Year Strategic Plan

Martin Rauch, Rauch Communication Consultants, Inc

Whatever the challenges facing your district, it is critical to build a realistic and well-supported plan to get there. Whether your district has an existing planning process or is looking to start one for the first time, this session will provide proven methods for evaluating the issues, challenges, and opportunities facing your district, and developing clear and practical direction for the future. It will distinguish the roles of the board and staff in the process. This lively session will also feature sharing of experiences (good and bad) by the participants and presenter, and practical tips that you can bring home. We will also explore how to successfully engage the board, executive team, staff, and public in this process.

Skilled and Trained Workforce: When is it Triggered and What Are My Agency's Responsibilities?

Deborah Wilder, Contractor Compliance and Monitoring, Inc.

Skilled and Trained Workforce (STW) requirements now attach to 15 different types of projects from school lease back contracts to design build contracts of one million dollars or more. As more and more construction projects include STW requirements, join us for an educational session to determine if and when your project will be subject to STW, what the agency's obligation is to monitor and collect monthly reports, and when progress payments should be withheld. Finally, learn the requirements for mandatory reporting of non-compliant contractors to the Department of Industrial Relations.

Sexual Harassment Prevention (Part 1)*

Victoria Danna, Best Best & Krieger LLP

This training satisfies California Assembly Bills 1825, 2053, and 1661 biannual requirements. This training applies to supervisory and private business professionals with 50 or more employees, as well as elected officials. Attendees will learn what constitutes sexual harassment and discrimination in the workplace, how to recognize and prevent harassment, what procedures to follow if you witness harassment or are harassed yourself, the potential consequences of harassment, and a discussion about gender identity and gender expression in the workplace, in compliance with Senate Bill 396.

**Must attend both sessions to receive your digital certificate.*

3:45 – 5:00 p.m.

Scheduled Breakout Sessions

Reserves: What Every Board Member, General Manager, Finance Staff AND Taxpayer Should Know

Tom Scaglione, Grossmont Healthcare District

This interactive session will explore real reserve policies from a variety of California special districts to consider policy provisions worthy of imitation and those to avoid. We'll discuss the foundation provided by California law and industry guidelines and discover how to write a policy that doesn't sound like it was written by an accounting nerd. As stewards of the people's money, we need to communicate effectively on how our reserve policies meet the unique financial and operational objectives of each district. Participate in this important session and gain the confidence you need to know what reserve policy is best for your district and your customers.

Building an Effective Board Management Team – Here's How

Martin Rauch, Rauch Communication Consultants, Inc.

This session will provide best practices, review case studies, and allow participants to discuss strategies for building an effective board and management team. You will take home ideas for change and improvement, including how to evaluate whether to have committee meetings and if so, how to structure them; how to ensure your board is focusing on the right information and issues; how to provide clear policy direction to the manager; and how to develop a pain-free and productive method for evaluating the manager's performance.

Sexual Harassment Prevention (Part 2)*

Victoria Danna, Best Best & Krieger LLP

See previous session description.

**Must attend both sessions to receive your digital certificate.*

Understanding CEQA's Requirements Regarding Tribal Cultural Resources and AB 52 Tribal Consultation

Amy Hoyt and Sarah Owsowitz, Best Best & Krieger LLP

The California Environmental Quality Act ("CEQA") requires lead agencies to analyze a project's potentially significant impacts on Tribal Cultural Resources. And before releasing any negative declaration, mitigated declaration or environmental impact report to the public, CEQA requires lead agencies to invite any California Native American tribe, who has previously submitted a written request, to consult with the lead agency pursuant to AB 52. AB 52 consultation recognizes that California Native American Tribes have valuable expertise regarding their tribal history and practices that should be considered when studying potentially significant impacts on Tribal Cultural Resources.

This session will discuss CEQA's requirements regarding analysis of Tribal Cultural Resources, including requirements regarding AB 52 consultation.

When the Gavel Strikes: Tips for Efficient and Effective Board Meetings

Craig Steele, Richards Watson Gershon

Public meetings influence how your agency is perceived by the public. Meeting management strategies can make board meetings more effective and promote an image of efficiency and transparency. In this session, we share tips for minimizing disruptions, facilitating public participation, and fostering a thoughtful-yet-convivial atmosphere during board meetings.

6:00 – 9:00 p.m.

Taste of the City

(all registered attendees welcome)

The Dueling Pianos are back to take your requests while you dance the night away, sample local food and beverages, and enjoy a silent auction.

9:00 – 11:00 p.m.

Karaoke After Party

Let's keep the party going... Join us for the ultimate Taste of the City After Party! Belt out your favorite tunes as we let loose to celebrate a great Annual Conference!

$25 includes admission and 2 drinks. All proceeds support the Special District Leadership Foundation.*

Contracting Do's and Don'ts: Public Works, Services, Materials, Supplies, and Equipment

Gary Bell, Colantuono Highsmith & Whatley, PC

All special districts contract for services, materials, supplies, and equipment and frequently public works, too. There are different procedures in principal acts and other provisions of state law for each, required policies for some, and pitfalls if procedures aren't followed. This session will distinguish between the different types of procurement, discuss the rules that apply to each, and provide practical advice for board members and staff regarding these processes.

5:00 – 6:00 p.m.

SDRMA Member Reception

Light appetizers and drinks will be served.

Electronic Invitation to SDRMA Members to follow – approximately one month prior to the event.

Thursday, August 31, 2023

8:00 – 10:00 a.m.

Closing Breakfast: Connect and Collaborate

We've saved the best for last! Join us for a unique and valuable opportunity to spend time with your special district peers, discuss issues unique to your particular district type, trade ideas and best practices, and listen to one another's stories. Continental breakfast will also be provided. It's the perfect way to wrap up the Annual Conference!

Awards Presented:

- Excellence in Technology
- Chapter of the Year
- Beacon Awards

10:00 a.m.

Conference Adjourns

2023 CSDA ANNUAL CONFERENCE & EXHIBITOR SHOWCASE • MONTEREY, CA

Attendee Registration Form

ONE FORM PER ATTENDEE. PLEASE PRINT.

Hotel Reservations *Marriott and Portola Hotel & Spa*

CSDA room reservations within the CSDA Room Block for the Annual Conference and Exhibitor Showcase are available at the Marriott and Portola Hotel & Spa starting at the rate of $229 plus tax. The room reservation cut-off is August 5, 2023; however, space is limited and may sell out before this date. Information regarding hotel reservations and links to book in the CSDA room block will be emailed to the attendee only (not the individual registering the attendee) within 24 hours of registration.

Full Conference Registration Fees Include:

- President's Reception with the Exhibitors
- Keynote Sessions
- Continental Breakfast with the Exhibitors
- Lunch with the Exhibitors
- Mix and Mingle in the Exhibit Hall
- SDRMA Full Plated Breakfast
- Legislative Update Luncheon
- All Breakout Sessions
- "Taste of the City" Reception
- Closing Breakfast

Three Ways to Register

1. ONLINE by visiting the CSDA Annual Conference website at **conference.csda.net**
2. FAX your registration form to 916-520-2465. (All faxed forms must include payment)
3. MAIL to CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814. (please include registration form along with payment. Check should be made payable to: California Special Districts Association).

Name:	Title:	
District:		
Address:		
City:	State:	Zip:
Phone:	Fax:	
Email:	Website:	
Special Needs (include dietary):		
Emergency Contact:		

Conference Registration Fees	**Early Bird (on/before August 5, 2023)**	**Regular (after August 5, 2023)**	**SUBTOTAL**
☐ CSDA Member - Full Conference	$ 675.00	$750.00	
☐ Non-member - Full Conference	$ 1,010.00	$ 1,125.00	
☐ Guest of a Member - Full Conference (Cannot be from a district/company) ☐ Vegetarian	$ 350.00	$ 425.00	
☐ Guest of a Non-member - Full Conference (Cannot be from a district/company) ☐ Vegetarian	$ 525.00	$ 635.00	
☐ CSDA Member - One-day registration ☐ Tuesday ☐ Wednesday ☐ Thursday	$ 375.00 each day	$ 400.00 each day	
☐ Non-member - One-day registration ☐ Tuesday ☐ Wednesday ☐ Thursday	$ 560.00 each day	$ 600.00 each day	

Separate Registration Fees	**Member**	**Non-member**	**SUBTOTAL**
☐ Pre-Conference Workshop: SDLA Module 1: Governance Foundations - Aug. 28	$ 250.00	$ 375.00	
☐ Pre-Conference Workshop: So, You Want to Be a General Manager? - Aug. 28	$ 100.00 CSDA Member/Non-member		
☐ SDLF Scramble for Scholarships Golf Tournament - Aug. 28	$ 110.00 (includes lunch)		
☐ Pre-Conference Tour: Elkhorn Slough Safari Boat Tour and Moss Landing Harbor District Tour - Aug. 28	$ 50.00 CSDA Member/Non-member		
☐ Young Professionals Pre-Conference Tour: Elkhorn Slough Kayak Tour and Moss Landing Harbor District - Aug. 28	$ 90.00 CSDA Member/Non-member		
☐ "Taste of the City" Reception (Guests only) - Aug. 30	$ 80.00	$ 120.00	
☐ Karaoke After Party - Aug. 30	$ 25.00 CSDA Member/Non-member		
		TOTAL	

Payment Information		
Payment type: ☐ Check ☐ Visa ☐ MasterCard ☐ AMEX ☐ Discover		
Account name:		Account Number:
Expiration date:	CVC:	Authorized Signature:

Cancellations/Substitution Policy: Cancellations must be in writing and received by CSDA no later than Saturday, August 5, 2023. All cancellations received by this date will be refunded less a $75 processing fee. There will be no refunds for cancellations made after August 5, 2023. Substitutions are acceptable and must be done in writing no later than August 18, 2023 at 5:00 p.m. Please submit any cancellation notice or substitution request to jennifers@csda.net or fax to 916-520-2465.

Consent to Use Photographic Images: Registration and attendance at, or participation in, CSDA meeting and other activities constitutes an agreement by the registrant to CSDA's use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions, and audiotapes of such events and activities.

Anti-Discrimination and Harassment Policy: CSDA is dedicated to a harassment free event experience for everyone. Our Anti-Discrimination and Harassment Policy can be found under "CSDA Transparency" at www.csda.net/about-csda/who-we-are.

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Sacramento, CA 95814

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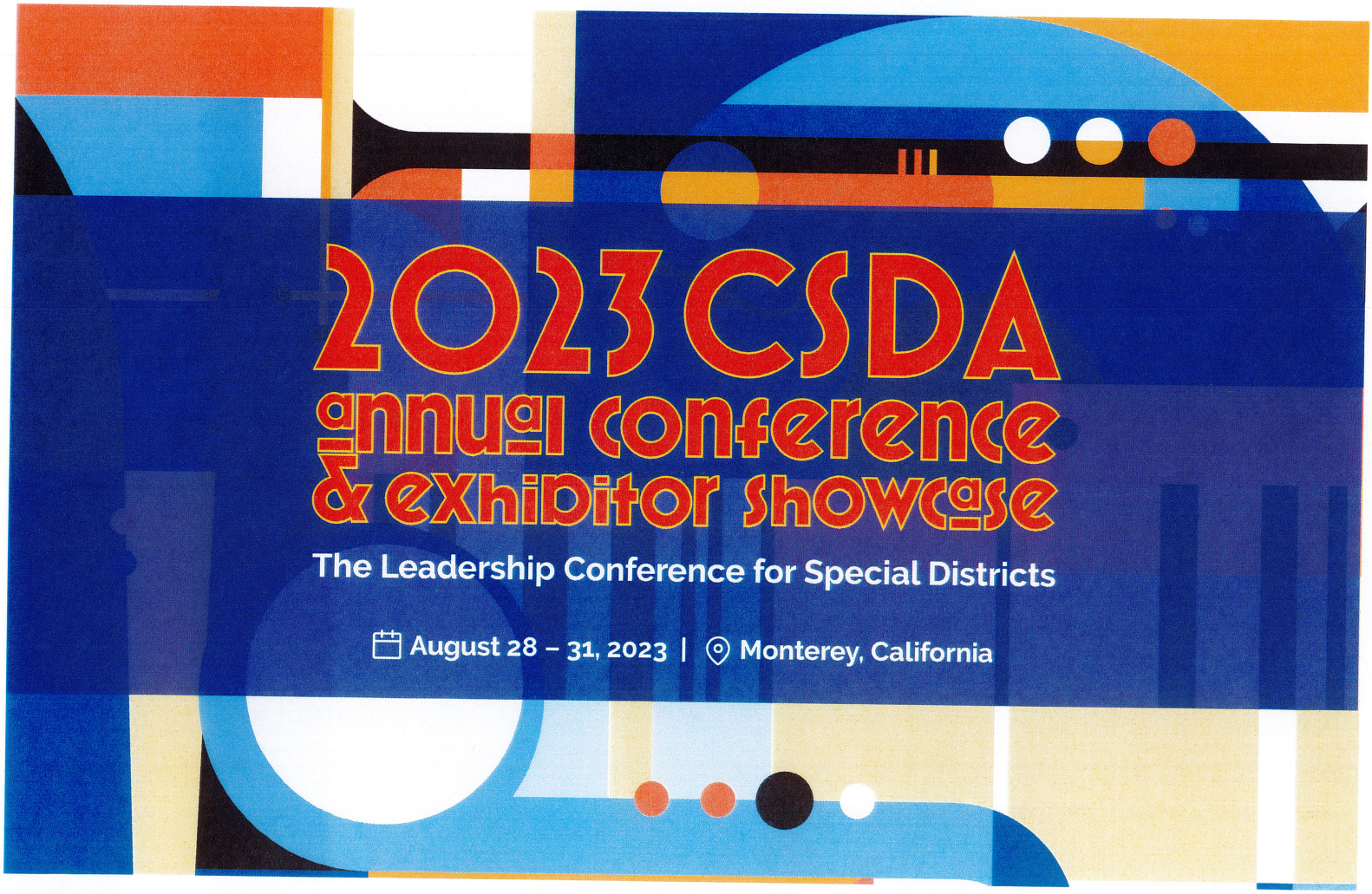

2023-2024 CA REGULAR LEGISLATIVE SESSION

AB 1086

Bill Title
Joint Exercise of Powers Act: Sacramento County Partnership on Homelessness.

Bill Summary

The Joint Exercise of Powers Act authorizes 2 or more public agencies, by agreement, to form a joint powers authority to exercise any power common to the contracting parties, as specified. Existing law requires the agreement to set forth its purpose or the power to be exercised, among other things. This bill would authorize the County of Sacramento and the Cities of Sacramento, Rancho Cordova, Elk Grove, Citrus Heights, and Folsom to enter into a joint powers agreement pursuant to the act to create and operate a joint powers agency, named the Sacramento County Partnership on Homelessness, to assist the homeless population, to coordinate homelessness response, and to develop and manage a comprehensive strategic plan to address homelessness within the jurisdiction of its member cities and county. The bill would set forth the composition and voting procedures of the partnership's board of directors and would require the partnership to comply with the regulatory guidelines of each specific state funding source received. This bill would make legislative findings and declarations as to the necessity of a special statute for the County of Sacramento and the Cities of Sacramento, Rancho Cordova, Elk Grove, Citrus Heights, and Folsom.

Bill Subjects
Joint Exercise of Powers Act
Sacramento County Partnership on Homelessness

Primary Author
Kevin McCarty (D)

Co-sponsors
Josh Hoover (R)
Stephanie Nguyen (D)

Bill Status
Introduced,(Public Safety)

Latest Action
06/20/2023

Introduced
9902/15/2023