



FULTON-EL CAMINO RECREATION AND PARK DISTRICT

BOARD OF DIRECTORS

Teresa Higgins Chair	Michael Seaman Vice Chair	Kathy Stricklin Secretary	Laura Lavalley Director	Jessica Dias Director
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CONSENT AGENDA ITEM: MINUTES 4.1

**THURSDAY, JANUARY 16, 2025
6:30 PM**

RICHARD T. CONZELMANN COMMUNITY CENTER
2201 COTTAGE WAY, SACRAMENTO, CA 95825
BOARD ROOM

1. CALL TO ORDER

Chair Higgins called the regular meeting to order at 6:30pm and led with the Pledge of Allegiance.

2. ROLL CALL

Board Members:

Teresa Higgins, Chair - Present
Michael Seaman, Vice Chair – Present
Kathy Stricklin, Secretary – Present
Laura Lavalley, Board Director - Present
Jessica Dias, Board Director - Present

Staff Members:

Emily Ballus - Present	Robin Romines, - via Zoom
Mike Chahal - Present	Dounia Beshara - via Zoom
Jaden Delfer, Present	Jennifer Buckman, Present
Ryan Harder, Present	

Public Attendees:

Steven Rice, District Resident
Amy Segraves, District Resident
John Mohamed, DART
Jennifer Harris, District Resident

3. PUBLIC COMMENT - Items not on the Agenda

Jennifer Harris indicated that the cut and fallen wood/branches and piles of scrubs in Creekside Nature Area need to be hauled away. She indicated that the neighbors might be able to assist with a park clean-up. She was concerned about the area having a fire.

4. CONSENT ITEMS (Motion)

The Consent Calendar items are those expected to be routine and noncontroversial. They will be acted upon by the Board of Directors after providing an opportunity for public comment.

Public Comment:

No public comments were made.

- 4.1 Approve the Minutes of December 2024 Regular Board Meeting
- 4.2 Accept Financial Activity
 - a. Summary Financial Statement of Activity YTD December & December 2024
 - b. Receive the Payroll Report for December 2024
 - c. Receive Claims for December 2024
 - d. Receive Parks, Recreation, Facility Rentals, and Security Report December 2024
 - e. Receive the Program Revenue and Refund Report for December 2024
 - f. Receive Revolving Fund Report for December 2024
 - g. Receive Budget to Actual Departmental Reports for YTD December 2024
- 4.3 Accept Parks, Recreation, Facility Rentals, and Security Report December 2024
- 4.4 General Manager's Monthly Update – No report for December 2024

Chair Higgins reviewed the procedures for public comment at Board Meetings.

Chair Higgins also recommended that future meetings limit or eliminate Zoom participation or the public and use it only for employees. Vice Chair Seaman and Secretary Stricklin disagreed and recommended that the item be placed on the next Board Meeting agenda.

Chair Higgins requested a motion on the Consent Agenda. Director Dias made the motion to accept the Consent Agenda, the motion was seconded by Secretary Stricklin, the vote taken and the motion passed 5-0-0-0 (Ayes, Noes, Absent, Abstain),

5. PRESENTATIONS

- 5.1 Presentation of Resolution Recognizing Board Member Jessica Dias for Her Service to the District.

Chair Higgins made the presentation to the outgoing Board Member Director Dias who is relocating out of the District. Chair Higgins summarized Director Dias's service on the Board, which she served for over six years and most recently as the Chair of the Board.

Chair Higgins asked for a motion for the presentation. Vice Chair Seaman made the motion to accept Resolution No. 2024/25-16 honoring Board Member Jessica Dias for her service, the motion was seconded by Secretary Stricklin, and the motion passes 5-0-0-0.

6. DISCUSSION AND DIRECTION ITEMS (Motion or Approval Required)

The Board will review and discuss taking appropriate action with respect to the following matters:

Public Comments on Agenda Item 6:

No public comments.

- 6.1 Chair's Assignment of Board Committees for 2025

Chair Higgins made the assignment of the Committees of the Board of Directors as follows:

Programs, Facilities and Projects – Secretary Stricklin and Vice Chair Seaman will serve on this Committee. The Committee will be Chaired by Kathy Stricklin.

Personnel and Finance – Chair Higgins and Director Lavalley will serve on this Committee and Chaired by Laura Lavalley.

Chair Higgins also announced a new Committee for governance this year as the ad hoc Committee. This Committee will be served with Chair Higgins, GM Ballus, and the District's counsel from the attorney group BKS.

Security and Community Relations Committee – Chair Higgins stated that the changes occurring with the security in our parks will come to the entire Board for issues that may need to be addressed. The Community Relations Committee will be a separate Committee and when a new Board Member is identified and selected, he or she will serve on the Committee and another member may be added along with GM Ballus.

6.2 Approve the Donation of the Parks Safety Chevy Tahoe to the Drowning Accident Rescue Team (DART)

GM Ballus introduced John Mohamed, who is a retired FEC Park Ranger and works with the Sacramento Drowning Accident Rescue Team (DART). John donated a 2008 Chevy Tahoe to FECRPD for use in the Police Department. As the Park Police Department closed and the vehicle is now a surplus asset, John requested that the District donate the vehicle to DART, which is a 501(c)3, for use in the rescue and recovery of drowning victims in the region.

Director Lavalley made the motion to donate the vehicle, 2008 Chevy Tahoe to DART and the motion was seconded by Chair Higgins, and the motion passes with a vote of 5-0-0-0.

6.3 Resolution Accepting the Easement at Katherine Johnson Middle School from San Juan Unified School District

Director Lavalley made the motion accepting the easement at Katherine Johnson Middle School from San Juan Unified School District.

Vice Chair Seaman stated he was not ready to approve the easement. He indicated that the Board is not aware of what the District will receive as part of the easement, the improvements the District is or is not allowed to make on the easement such as adding park benches or plantings. District Counsel Jennifer Buckman gave the definition of what an easement is and the purpose of an easement and indicated such reservations do not preclude an acceptance of the easement.

Resident Jennifer Harris asked to make a public comment. Harris recommend the Board move forward with accepting the easement as any delay prohibits access to the area.

Chair Higgins asked Counsel Buckman how to proceed when there was a motion to accept the easement, but a director has reservations. Counsel Buckman stated that the Board can defer the item to next month's meeting if so chooses. Chair Higgins suggested adding this item to the next board meeting agenda.

Chair Higgins asked GM Ballus to inform the public that the Nature Area Easement will be discussed and finalized at the February Board Meeting.

6.4 Resolution Approving the Memorandum of Understanding for Babcock Park Joint Park Improvement and Use.

GM Ballus provided the history of the MOU development with Twin Rivers Unified School District and the City of Sacramento. The MOU incorporated items discussed at previous

board meetings and includes each party's role and responsibilities. Vice Chair Seaman indicated he is pleased and impressed with the specifics included in the MOU.

Vice Chair Seaman made the motion to accept the Resolution Approving the MOU for Babcock Park Joint \ Park Improvement and Use. The motion was seconded by Secretary Stricklin and the motion passed with a vote of 5-0-0-0.

7. INFORMATIONAL ITEMS (No Action Required)

7.1 Correspondence/Announcements

Chair Higgins indicated that the board packet includes information on the annual CARPD conference which will be held in San Diego this year. Board member attendance at the conference was discussed.

8. COMMITTEE REPORTS

8.1 Personnel and Finance – Chair, Director Lavallee provided the Board with summarized items discussed at the P&P Committee meeting.

8.2 Programs, Facilities and Projects - The Committee did not meet.

8.3 Security and Community Relations – Did not meet.

9. FUTURE AGENDA ITEMS/MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS

Director Dias gave a brief speech on her resignation and touched on the highlights of her service and board accomplishments during her tenure. She thanked all the Board members and the staff for their collaboration in getting projects done. She discussed her growth from being on the board and being educated on public service work while serving on the Board.

Vice Chair Seaman briefed the Board on various meetings he attended during the month. He stated he was invited by the Rio Linda Elverta Board of Directors to attend their Board Meeting on January 15 to discuss ERAF. He indicated that FEC staff may want to review how Rio Linda Elverta Board conducts their meetings and includes notes from the Committee meetings in the board packet.

Secretary Stricklin indicated she participated in a Sacramento County historical gathering where she met up with Janice Kelly who used to be with the Creek Week organizing group and wrote Mornings on the Fair Oaks Bridge and who has a nature detective program for youth and provide GM Ballus with Janice's contact information. She also recommended staff investigate retaining a communications expert to disseminate news about the district.

Director Lavallee indicated that Empowerment Park's permit was issued, and the contractor is now onsite.

10. FUTURE AGENDA ITEMS/MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER

GM Ballus gave a summary of keys items that are coming up including a January meeting with the sheriff's department for de-escalation training for all parks' staffs, a meeting with Supervisor Desmond and the Afghan community to work on an event for Howe Park on May 3, a recent meeting with Ron Grove of the Sacramento Optimist Club to discuss potential

grants through an introduction by Directors Seaman and Stricklin, and a meeting with Janice Kelly to discuss outdoor education programs.

11. ADJOURNMENT

With no further business, Chair Higgins adjourned the meeting at 7:43pm

Respectfully submitted by: Mike Chahal, Director of Finance and Administration / Clerk of the Board.

APPROVED: _____
Teresa Higgins, Chair, Board of Directors

ATTEST: _____
Kathleen Stricklin, Secretary, Board of Directors