



**FULTON-EL CAMINO RECREATION AND PARK DISTRICT**

**BOARD OF DIRECTORS REGULAR MEETING**

**AGENDA**

**Thursday, January 18, 2024, 2023, 6:30 P.M.**

**Howe Park: 2201 Cottage Way, Sacramento, CA 95825**

*NOTICE: Coronavirus COVID-19*

*In accordance with the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), as amended by Assembly Bill 361 (2021), board members, staff and the public can participate in this meeting via Zoom or teleconference.*

**ZOOM PARTICIPATION:**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85394669812>

**DIAL-IN PARTICIPATION:** +1 669 900 9128 US

**Mission Statement**

*Enhance the quality of life for our community by providing park facilities and recreation programs of exceptional quality while maintaining and protecting our parklands for future generations.*

**PUBLIC COMMENT:** During this comment period, any person is invited to speak on any topic that is not listed on this agenda. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on a future agenda. Those who wish to comment on an item that has been listed on this agenda may comment when that item has been opened for consideration by the Board and before any action is taken.

Procedures for public comment on agenda or non-agenda items are: If at a meeting in person, fill out a comment card located on the table in the rear of the room and give it to the General Manager. If on a Zoom or phone call, when the Chair calls for public comment, please provide the speaker's name and subject being addressed. The Chair will call for comments at the appropriate time. A time limit of three (3) minutes will be observed for each speaker.

**1. CALL TO ORDER - PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

Jessica Dias, Chair  
Laura Lavalley, Vice Chair  
Michael Seaman, Secretary

Teresa Higgins, Director  
Kathy Stricklin, Director

**3. PUBLIC AND VISITOR COMMENTS**

It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only ask brief clarifying questions or refer the matter to staff.

**4. CONSENT ITEMS (Motion)**

a. Minutes of the December 2023 Regular Board Meeting

- b. Total Payroll, Supplies, and Revenue Summary Graph Year to Date
- c. Program Revenue and Refund Report for December 2023
- d. Payroll Report for December 2023
- e. Claims for December 2023
- f. Revolving Fund Report for December 2023
- g. Services and Supplies Summary Report as of December 2023
- h. Monthly Department Breakdown for December 2023
- i. Parks, Recreation, Facility Rentals, and Security Report December 2023

**6. DISCUSSION AND DIRECTION ITEMS (Motion or Approval Required)**

**6.1 Chair’s Assignment of Board Committees for 2024**

The Chair will assign Board members to committees.

**6.2 Approval of Board and Committee Meetings Schedule for 2024**

The Board will adopt the board and committee meetings schedule for the 2024 calendar year.

**6.3 Resolution for Policy 7620 Rental Facilities**

The Board will consider adopting Resolution 2023 2024-15 to update security requirement for rental facilities

**6.4 Resolution to Adopt the Memorandum of Understanding for Babcock Park Joint Improvement and Use**

The Board will consider adopting the Resolution to approve the Memorandum of Understanding for Babcock Park Joint Improvement and Use and authorize the General Manager to execute the agreement.

**7. INFORMATIONAL ITEMS (No Action Required)**

**7.1 General Manager’s Report**

The Board will review the General Manager’s monthly report.

**8. COMMITTEE REPORTS**

**Standing Committees:**

- a). Personnel and Finance – Chair, Director Teresa Higgins
- b). Programs, Facilities and Projects – Chair, Director Seaman
- c). Security and Community Relations – Chair, Director Dias
- d). Ad Hoc Committee: Bohemian Park Project – Chair, Director Seaman
- e). Park Advisory – Directors assigned to each park

Board members will provide reports on any standing or Ad Hoc committee meeting they may have attended.

**9. DIRECTORS’ COMMENTS**

Board members will report on items of interest to the Board.

**10. INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS (No Action Required)**

- A. CARPD Annual Conference Save the Date, May 22-25, 2024, Hyatt Regency Sonoma Wine Country
- B. Flyer: FEC Fishing Derby 2024
- C. Correspondence with the Department of Toxic Substances Control and SJUSD and the Supplemental Site Investigation Workplan for Katherine Johnson Middle School

**11. ADJOURNMENT**

**12. SIGN ALL APPROVED DOCUMENTS**

*Next Regular Board Meeting Thursday, February 15, 2024*

**AMERICANS WITH DISABILITIES ACT ACCOMMODATIONS** – *If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Linda Montijo at (916) 927-3802 or fax (916) 927-3805. Requests must be made as early as possible, and at least three full business days before the start of the meeting.*

**BOARD MEETING MATERIALS** - *Non-confidential documents or writings for items on this agenda submitted to the Board of Directors after distribution of the Board Packet are available to the public at the same time at the address listed above during regular business hours.*

**MEETING RECORDINGS** – *Members of the public are hereby notified that meetings of the Board of Directors are recorded. Requests for the audio recordings may be directed to the Superintendent of Administration, Mike Chahal*