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**FULTON-EL CAMINO RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

Thursday, December 19, 2024

AGENDA

**CLOSED SESSION – 6:30 PM
REGULAR SESSION – 6:30 pm**

Howe Park Board Room • 2201 Cottage Way, Sacramento, CA 95825

ZOOM PARTICIPATION:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85394669812>

DIAL-IN PARTICIPATION: +1 669 900 9128 US

Mission Statement

Enhance the quality of life for our community by providing park facilities and recreation programs of exceptional quality while maintaining and protecting our parklands for future generations.

Board of Directors

Jessica Dias, Chair
Laura Lavallee, Vice Chair
Michael Seaman, Secretary
Teresa Higgins, Board Director
Kathy Stricklin, Board Director

CALL TO ORDER – CLOSED SESSION – 6:30 p.m.

ROLL CALL

PUBLIC COMMUNICATIONS: Public comments on Closed Session Items only.

CLOSED SESSION: The Public will not participate in the Closed Session, other than for Public Comments.

Closed Session: Conference with Legal Counsel — Anticipated Litigation (Gov. Code section 54956.9(d)(2).): (unknown number).

ADJOURNMENT: Adjourn to Regular Meeting.

1. CALL TO ORDER – REGULAR SESSION

PLEDGE OF ALLEGIANCE

2. SWEARING IN OF NEWLY ELECTED BOARD DIRECTORS

2.1 Installation (Oath of Office) of newly elected Board Directors Teresa Higgins, Laura Lavallee and Kathleen Stricklin

3. ROLL CALL

4. PUBLIC COMMENT - Items not on the Agenda

Members of the audience may comment on any item not on the agenda that is of interest to the public and within the subject matter authority of the District Board of Directors. Each person will be allowed three minutes, or less, if many requests are received on a particular subject.

The District Board of Directors cannot act on non-agendized items raised under “Public Comment” until the matter has been specifically included on an agenda as an action item. It is a violation of state law for the Board to discuss or act on non-agenda items. Board members only ask brief clarifying questions or refer the matter to staff.

Members of the public who want a response to a specific question are encouraged to contact the General Manager.

For Agenda Items: Those audience members who wish to address an item on the agenda are encouraged to offer their public comments during consideration of that agenda item.

Procedures for Public Comments:

Procedures for public comment on agenda or non-agenda items are:

- If at a meeting in person, fill out a comment card located on the table in the rear of the room and give it to the Clerk of the Board.
- If on a Zoom or phone call, when the Chair calls for public comment, please provide the speaker’s name and subject being addressed.
- The Chair will call for comments at the appropriate time.

5. CONSENT ITEMS (Motion)

The Consent Calendar items are those expected to be routine and noncontroversial. They will be acted upon by the Board of Directors after providing an opportunity for public comment.

Public Comment:

- a. Approve the Minutes of the November 2024 Special and Regular Board Meetings
- b. Summary Financial Statement of Activity YTD November & November 2024
- c. Receive the Payroll Report for November 2024
- d. Receive Claims for November 2024
- e. Receive Parks, Recreation, Facility Rentals, and Security Report November 2024

Note: The items below are not included in this month’s report due to extra collaboration time with the County on allocations of reserve funds and budget amendments approved by the board due to the Sheriff’s Department invoice payments for approximately \$417,000. These reports for December will be included in the January board packet.

- f. Receive the Program Revenue and Refund Report for November 2024
- g. Receive Revolving Fund Report for November 2024
- h. Receive Budget to Actual Departmental Reports for YTD November 2024

6. PRESENTATIONS

5.1 Presentation of Resolution Recognizing Retiring Ranger Michael VanCamp for

Distinguished Service to the Fulton-EI Camino Recreation and Park District
Ranger Michael VanCamp will be presented with a Resolution of Distinguished Service upon his retirement from the District.

5.2 CAPRI Coverages

CAPRI Executive Director Matt Duarte will update the Board on liability insurance.

6. DISCUSSION AND DIRECTION ITEMS (Motion or Approval Required)

6.1 Resolution Certifying All Proceedings in its November 5, 2024, General Obligation Bond Election

The Board will consider adopting the resolution to certify the passing of Measure Q in the November 5, 2024, election.

7. INFORMATIONAL ITEMS (No Action Required)

7.1 Measure Q – Bond Oversight Committee

Staff will provide the Board with Bond Oversight Committee sample bylaws and materials.

7.2 General Manager’s Report

The Board will review the General Manager’s monthly report.

8. COMMITTEE REPORTS

Standing Committees:

- a). Personnel and Finance – Chair, Director Lavallee
- b). Programs, Facilities and Projects – Chair, Director Seaman
- c). Security and Community Relations – Chair, Director Stricklin

Board members will provide reports on any standing or Ad Hoc committee meeting they may have attended.

9. DIRECTORS’ COMMENTS

Board members will report on items of interest to the Board.

10. INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS (No Action Required)

- A. CARPD Annual Conference Save the Date, in San Diego on May 21 – 24, 2025
- B. Carmichael Recreation and Park District Bond Oversight Committee Bylaws
- C. Fair Oaks Recreation and Park District Bond Oversight Committee Bylaws
- D. 2025 New Laws Series, Part 6: Increasing Bid Thresholds Through CUPCCAA (AB 2192)

11. BOARD OFFICERS ELECTION (Motion)

11.1 Annual Organizational Meeting, Election Of Board Officers

The Board will elect a Chair, Vice Chair and Secretary for the 2025 calendar year.

11.2 2025 Board of Directors Meeting Calendar

The Board will determine the 2025 board meeting schedule.

12. ADJOURNMENT

13. SIGN ALL APPROVED DOCUMENTS

Next Regular Board Meeting Thursday, January 16, 2025

AMERICANS WITH DISABILITIES ACT ACCOMMODATIONS – *If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Mike Chahal at (916) 927-3802 or fax (916) 927-3805. Requests must be made as early as possible, and at least three full business days before the start of the meeting.*

BOARD MEETING MATERIALS - *Non-confidential documents or writings for items on this agenda submitted to the Board of Directors after distribution of the Board Packet are available to the public at the same time at the address listed above during regular business hours.*

MEETING RECORDINGS – *Members of the public are hereby notified that meetings of the Board of Directors are recorded. Requests for the audio recordings be directed to the Director of Finance and Administration, Mike Chahal.*